

# TEAM MEETING MINUTES

## FCPS BUS FACILITY FEASIBILITY STUDY

MAY 26, 2016

### Attendees:

Steve Bolling  
Ruth Biser  
Todd Eudy  
Tom Buckley  
Holly Nelson  
Brad Ahalt  
Tiana Haile  
Mark Maggitti

#### 1. Recap of Superintendent's Cabinet presentation

The project video was viewed by the Cabinet. An explanation of what has happened to date was reported on. Mr. Maggitti and Ms. Nelson toured the county's bus and vehicle shop on May 13. The presentation to the Cabinet is very much like the presentation that will be given to the Board. The Cabinet brought up the previous discussions the Board has had with the County Council regarding a bus facility. Ms. Nelson stated this study is a follow up to those conversations.

#### 2. Discussion of new capacity analysis

Ms. Nelson reviewed the bus facility data collected from other jurisdictions. The average of the samples resulted in 16 mechanics for the number of buses. The national average is 20 mechanics for our number of buses. Mr. Eudy suggested the national average be included in the chart. Mr. Ahalt added that the Board would probably be interested in this information. He suggested they would also be interested in a comparison of our facility to the county's facilities, and that this information should be included in the chart. He also pointed out that the national average of buses per bay is 20. Ms. Haile suggested using an asterisk to identify those systems not using extended life buses. Mr. Maggitti added that FCPS has 66 extended life buses, which are 12 years or older. Mr. Ahalt noted that Harford County is very similar in the size of the school system. We should include verbiage stating what determined the other choices. He also stated we should put our focus on the space needed, not the staff. Staff will be determined by the space. Mr. Bolling stated with increases in enrollment we will need more buses; however we have no space for more busses or mechanics. Mr. Ahalt stated we need to be sure to express our current **need**. Our numbers should correlate to our request. We also need to focus on the total of all we need. We can determine later whether it will be centralized or satellite based.

### 3. Space Summary

Mr. Ahalt proposed stating that the full scope of what we need is 15 bus bays, a wash bay, 2 white fleet bays, 2 Quick Service bays for a total of 20 bays. In the case of the white fleet bays, they should be the same size, but their size will allow 2 white fleet vehicles to be worked on in each. This will allow easier facility changes in the future. Ms. Haile asked would we eliminate our current facility. Mr. Maggitti said no, it will be a satellite facility. The group reviewed the rest of the space requirements. Mr. Ahalt asked that a custodial closet (60 – 100 sf) be added. Mr. Maggitti asked that the tire storage area be doubled to about 2000 sf. Mr. Ahalt asked how much parking is needed for bus storage. Ms. Nelson stated she is still working on that. Mr. Ahalt noted it will go to the site area requirements. We also need parking for buses waiting to be worked on and those whose work has been completed. Ms. Nelson stated this will be addressed in the second phase of the study. Mr. Ahalt asked do you have no correlation of square footage to acreage. Ms. Nelson said no, but she will discuss it with Ms. Pasierb. Mr. Boling asked what is the size of a parking space for a bus? Mr. Ahalt said it is about 1000 sf. Staff parking will also need to be accounted for. Mr. Maggitti said we will need about 50 spaces for buses being worked on and spaces for the staff.