

Facts about your FCPS Tuition Benefits

SUPPORT / FASSE	
Eligibility	Must be an actively employed - benefited employee.
Amount of benefit	<p>\$1,500 maximum per fiscal year (July 1 – June 30) for courses that are job related, or in pursuit of continuing education, or in pursuit of a career change within FCPS.</p> <p>-OR-</p> <p>\$3,500 maximum per fiscal year for programs leading to teacher certification K-12 or other areas identified as a technical skill shortage area.</p>
Direct Pay Program	<p>Participating colleges: Frederick Community College, Hood College, McDaniel College, Mount Saint Mary's University, University of Phoenix, Walden University, Frostburg State University at Hagerstown, Trinity Washington University, and University of Maryland University College.</p> <p>You must sign up for Direct Pay before the class starts. Registration is cutoff BEFORE the semester starts. Deadlines can be found on the FCPS website under For Staff > Benefits > Tuition & Education.</p>
Course Approval Requirements for Reimbursement	<p>Must submit course approval PRIOR to enrollment in course(s)</p> <p>A grade of C or better in the course, or proof of completion for non-credit courses.</p> <p>Supporting documentation submitted within 30 days of completion of course.</p> <ul style="list-style-type: none"> • Original grade report or official transcript • Proof of payment (credit card receipts not accepted)
Deadlines	<p>Course approval BEFORE enrolling.</p> <p>Tuition Reimbursement must be submitted within 30 days of completion of course.</p> <p>Deadlines can be found on the FCPS website under For Staff > Benefits > Tuition & Education.</p>
Repayment obligations	With the exception of extenuating circumstances, employees who leave employment within two (2) years of receiving tuition reimbursement shall be required to repay any monies received.