



February 7, 2019

**Brunswick High School Feasibility Study
Frederick County Public Schools**

FS Committee Meeting #03
G+P Project # 21849

ATTENDEES:

Holly Nelson	FCPS – Facilities Planner	Holly.Nelson@fcps.org
Michael Dillman	Principal of Brunswick HS	Michael.Dillman@fcps.org
Kathleen Schlappal	FCPS – High School Director	Kathleen.Schlappal@fcps.org
Adnan Mamoon	FCPS – Director of Capital Programs	Adnan.Mamoon@fcps.org
Brad Ahalt	Senior Project Manager, FCPS Construction	Brad.Ahalt@fcps.org
Colleen Beall	FCPS – Curriculum Specialist	Colleen.Beall@fcps.org
Dawn Worrell	Construction Accountant, FCPS Finance	Dawn.Worrell@fcps.org
John Roop	FCPS – Maintenance Area Foreman	John.Roop@fcps.org
Kieran Wilmes	G+P	Kwilmes@gparch.com
Scott Eschbach	G+P	Seschbach@gparch.com

DISTRIBUTION:

Meeting attendees
Gloria Mikolajczyk School Facilities Architect Supervisor, MSDE Gloria.Mikolajczyk@maryland.gov

Items shown in [] provide information obtained after the Committee meeting but prior to the writing of the minutes.

ITEMS DISCUSSED:

1. G+P met with Brunswick faculty group at their Feb. 4th staff meeting. The overall feasibility process was presented and questions were posed. A questionnaire was distributed for them to consider and give feedback. Questionnaires will be collected by Mr. Dillman and forwarded to G+P. Comments will be compiled for review.
2. G+P met with faculty/staff on Thurs., Feb. 7th on a walk-in basis during the lunch periods to discuss the project and get further in-person feedback regarding the existing BHS. Comments were noted and will be compiled for review.
3. G+P met with a diverse student group assembled by the Principal on Thurs., Feb. 7th. The overall purpose of the feasibility study was briefly presented and questions were posed to sponsor feedback and discussion. Questionnaires were distributed with additional questions for their consideration. These questionnaires were filled out and collected at the end of the session. Comments will be compiled for review. The student group was then shown a series of before/after photographs of projects which underwent a similar process to show how dramatically a building can be transformed.
4. A community meeting is scheduled to be held Feb.7th in the BHS auditorium at 6:00 pm.
[The community meeting was held – G+P and FCPS introduced the audience to what a feasibility study entails and the processes undertaken to arrive at a final document. Before and after building transformation images were shown of projects which had gone through a comparable process to show the possibilities of what a renovated building could yield. Attendees were given an opportunity to make comments and an engagement exercise asking for written responses were provided and collected. Responses will be compiled for review.]
5. G+P presented initial findings comparing existing building spaces and uses vs. the educational specifications. Each of the buildings five “blocks” were reviewed identifying curriculum spaces over, under, and on target area as well as curriculum spaces missing from the building.

6. The study is to pursue scheme options which, after renovation, operate at an SRC of 900. The options need to be expandable to an eventual 1,250. G+P provided a proposed method of reducing the program to the 900-student capacity without reducing core spaces or depleting classroom counts. FCPS will review and advise.
7. The group discussed proceeding with the development of the following scheme options:
 - a. Renovation of the existing building only (State requirement) to determine what potential SRC would be.
 - b. Renovation/addition which renovates the gymnasium block (newest area of the building) and replaces the balance of the building with phased additions.
 - c. Renovation/addition which renovates the gymnasium block, portions of the auditorium block, and to some degree, the dining block. The balance of the building will be replaced with phased additions.
 - d. Replacement of entire building, on-site.Members of the group noted that there are some instructional areas which cannot be carried out in portables (science, ceramic arts, most cte programs, and music). This needs to be considered when developing and discussing schemes and phasing.
8. G+P will start to develop conceptual diagrams to discuss at the next committee meeting.
9. G+P is obtaining a proposal from Gale Associates to perform controlled destructive exploration/testing of the building envelope to inform the existing building assessment. G+P to submit proposal for this scope; FCPS to review and advise if team should proceed with this work.

Next Meeting: Thursday February 21, 2019 @ 2:00pm
FCPS, 191 S. East Street

The purpose of these notes is to establish a clear understanding of pertinent discussions held during the meeting by those in attendance. These notes are not a transcript of the meeting. Should anyone in attendance take exception to any portion of these notes, notification must be received by Grimm + Parker Architects within 7 days after issuance. If no exceptions are taken, these minutes will stand as part of the formal project record.

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