

# MEETING NOTES

## Schematic Design Meeting 05 (SD 05)

### Building Plan Development

**Project:** FCPS – ES Prototype  
**Waverley ES (WAVES) and East County Area ES (ECAES)**  
 GWWO Project #18045 and #18050

**Meeting Date:** January 10, 2019  
**Report Date:** January 23, 2019

**In Attendance:**

Name	Initials	Organization	Email
Paul Lebo	PL	FCPS	<a href="mailto:Paul.lebo@fcps.org">Paul.lebo@fcps.org</a>
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Holly Nelson	HN	FCPS	<a href="mailto:Holly.nelson@fcps.org">Holly.nelson@fcps.org</a>
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The meeting was held to review progress of the development of a new ES prototype as part of the SD phase for WAVES and ECAES. Topics included review of meeting held before the Holiday recess and development of the selected schemes for each site.

- SD 05.01** SM reviewed Agenda/Objectives.
- Guiding Principals
  - Module Framework
  - Potential Plan Options
    - Component Development
  - Review of Action Items
  - Schedule
- SD 05.02** JH reviewed the Guiding Principles and Component Module that the Design Team has been using in the development of the new prototype, as a follow-up from the previous meeting.
- PL would like to add **MAINTAINABILITY** and **COST-EFFECTIVENESS** to the Guiding Principles.
- SD 05.03** SM presented the Potential Floor Plan Study previously identified as Study 2, which was further development of the “courtyard scheme” presented at SD 04, eliminating the courtyard.
- SD 05.04** SR expressed concern with the layout/location of special classrooms (Music and Art) along a single corridor and corridor widths.
- SM indicated that whichever plan arrangement is selected, the Team will work to provide adequate and appropriate corridor width.
- SD 05.05** JH presented the Potential Floor Plan Study previously identified as Study 1, a further redevelopment of the “chevron scheme” presented at SD 04.
- SD 05.06** A discussion took place on the location of the stage and opening of the Cafeteria to the Gymnasium.
- As presented, the Stage/Cafeteria is offset, reducing the amount of useable space for viewing the Stage; The arrangement is the same in both Studies.
  - Layout will be revised to center stage and allow for greater capacity.
- SD 05.07** Multiple big-picture arrangements of each Study were presented and how they would be located on the site.
- SD 05.08** FCPS directed the Team to proceed with development, as necessary for each site, of Study 1 (“chevron scheme”). Development of each will be presented SD 06 on January 24, 2019, or incrementally between meetings, if necessary.

- SD 05.09** Other items related to the continued development of the Plans that were discussed:
- a. FCPS confirms that the bus entrance does NOT need visual access from the Administration Suite, however it should have some sort of Common Space for Students to congregate.
  - b. GWWO will re-evaluate configuration of Media Center to find efficiencies.
  - c. The bus loop for WAVES should be design with the idea of further expansion, but the focus should be on the parent drop-off loop, as that is the primary means of vehicular transportation for students.
  - d. GWWO will continue to investigate and incorporate student walking paths into WAVES site design.
  - e. FCPS would like open play areas/playing fields at ECAES as the site allows.
    - o PL – no retaining walls should be considered for inclusion of play area/field. If walls are required, no play area or field will be included.
  - f. FCPS prefers chevron bus parking lot/loop but understands that site limiting factors.
  - g. GWWO to study water and maintenance concerns in the space between the two wings at ECAES that are on the slope.
  - h. Travel distance from the ends of the classroom wings to the primary common assembly spaces (gymnasium and cafeteria) are of great concern. GWWO to limit to extent possible.

The foregoing represents the writer's interpretations of what transpired at the meeting. Please forward any changes or corrections within to [smoir@gwwoinc.com](mailto:smoir@gwwoinc.com). Otherwise these notes will stand as the final record of the meeting.

Next Meeting: Thursday, January 24, 2019

- Topic: Propose Schematic Design Plans

Respectfully submitted,  
GWWO Architects



Scott Moir, AIA, CDT  
Associate • Project Manager

CC: All attendees