

## Frederick County Public Schools: Reopening Plan

The COVID-19 pandemic crisis will continue to impact the operation of schools and educational programs during the 2020-2021 school year. In order to ensure that FCPS prioritizes the health and safety of our students and staff as we reopen our schools, it is essential that we have workgroups of key stakeholders develop a reopening plan that aligns with the guidance provided by the Maryland State Department of Education and the Center for Disease Control. That guidance can be accessed through the links below:

<http://marylandpublicschools.org/newsroom/Documents/MSDERecoveryPlan.pdf>

<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html>

The Superintendent's Cabinet will serve as the oversight committee for the recovery and reopening plan. Each work group chairperson will report directly to a Cabinet member so that regular updates and feedback occur. Dr. Markoe, Deputy Superintendent, will be responsible for the development of the consolidated *FCPS Recovery and Reopening Plan* that incorporates the information provided by each work group.

There will be four work groups charged with developing specific plans to guide the work of staff in FCPS as we reopen our schools. A template will be provided to each work group to assist in the completion of their section of the plan. As the work groups are drafting plans, feedback will be solicited from a parent advisory group led by Public Affairs department.

These groups will begin meeting the first week of June and need to have completed their section of the plan by June 29, 2020. The final *FCPS Recovery and Reopening Plan* will be distributed by July 2, 2020.

### Logistics Work Group

This work group will be chaired by Bob Wilkinson and will report directly to Paul Lebo, Chief Operating Officer. Members will include: Transportation rep, FNS rep, custodial rep, maintenance rep, school-based administrator from each level (AP), SAIL rep, ACTS rep, HR rep, school health rep, public affairs rep, fiscal services rep, purchasing rep, FASSE rep, FCTA rep, and FCASA rep.

The charge of this work group will be to plan the operational procedures necessary to:

- ensure our buildings are properly cleaned and sanitized;
- identify any facility enhancements that need to be made;
- identify and prepare the work spaces needed to deliver instruction;
- transport students to our schools;
- facilitate safe entry and exit from school buildings;
- provide meal service to students;
- direct how to move through the building during the day;
- develop health room protocols
- address the process for screening students and staff if necessary; and
- address the identification of students or staff who develop COVID-19 symptoms and/or test positive for COVID-19.

## **Instructional Work Group**

This work group will be chaired by Dan Lippy and will report directly to Kevin Cuppett, Executive Director of Curriculum, Instruction, and Innovation. Members will include: School-based administrator from each level (AP or P), technology rep, AAE rep, SASI rep, SAIL rep, CII rep, student services rep, organizational development rep, facilities rep, fiscal services rep, purchasing rep, HR rep, public affairs rep, FCTA rep from each level, FASSE rep, and FCASA rep.

The charge of this work group will be to plan the operational procedures necessary to:

- schedule instruction for a limited number of the student body (based on half of students being able to attend and one-third of students being able to attend) at each level;
- devise a plan that provides consistency and comfort for students;
- eliminate or drastically limit the need to share instructional materials;
- allocate staff to support minimal movement of students through the building (when, who, why);
- explore options for flexibly grouping students to address learning loss during closure;
- support distance learning for students who are not in school on a given day;
- ensure an equitable approach to instructional delivery, allowing for supplemental support as appropriate, whether through weekly scheduling, small group size, creative use of staffing, or extended learning opportunities;
- provide a virtual school option for families who choose not to send students back to school; and
- establish professional learning opportunities or collaborative planning for staff.

## **Student Services Work Group**

This work group will be co-chaired by Linda Chambers and Dana Falls and will report directly to Keith Harris, Executive Director of Accelerating Achievement and Equity. Members will include: School-based administrator from each level (AP or P), technology rep, AAE rep, SASI rep, SAIL rep, CII rep, student services rep, organizational development rep, facilities rep, fiscal services rep, purchasing rep, HR rep, FCTA rep, FASSE rep, and FCASA rep.

The charge of this work group will be to plan the operational procedures necessary to:

- ensure appropriate support for student receiving special services, including students with disabilities, students with 504 plans, English Learners and students receiving intervention;
- provide any additional support necessary to address the social-emotional well-being of students;
- ensure appropriate support for homeless students and students relying on home/hospital teaching;
- meet the regulatory mandates for compliance with special education law, 504 requirements, and local requirements;
- coordinate special transportation options;
- establish procedures for monitoring attendance;
- coordinate the efforts of special educators, EL teachers, and general educators in supporting the instructional needs of students while in school and during distance learning; and
- establish professional learning opportunities for staff.

## **Employee Relations and Communications Work Group**

This work group will be chaired by Donna Clabaugh and will report directly to Jamie Cannon, Chief of Staff and Legal Counsel. Members will include: HR rep, legal services rep, public affairs rep, SAIL rep, CII rep, AAE rep, student services rep, facilities rep, fiscal services rep, purchasing rep, FCTA rep, FASSE rep, and FCASA rep.

The charge of this work group will be to plan the operational procedures necessary to:

- identify adaptations to policy, regulations, and negotiated agreements necessary to successfully implement a non-traditional operational process;
- identify screening techniques to support safety of staff and students;
- consider options to maximize the use of FCPS staff who need to recover days or require modified schedules;
- provide appropriate support and resources to employees; and
- develop effective communication strategies to keep staff and community members informed as each stage of recovery is implemented.