

BOARD OF EDUCATION OF FREDERICK COUNTY

191 South East Street
Frederick, Maryland 21701

Jay Mason
President

Telephone 301-696-6850
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June 23, 2021

The Honorable Jan H. Gardner, County Executive
The Honorable M.C. Keegan-Ayers, Council President
Frederick County Government
12 East Church Street
Frederick, MD 21701

Dear Ms. Gardner and Ms. Keegan-Ayer:

On Wednesday, June 23, 2021, the Board of Education (BOE) approved the Fiscal Year 2022 Operating Budget for Frederick County Public Schools (FCPS), as well as the Capital, Self-Insurance, Food and Nutrition Services, and Artificial Turf budgets.

Operating Budget revenues total \$765,083,290. The county appropriation totals \$330,327,308, including in-kinds totaling \$13,729,296. State funds total \$319,167,629, federal funds are \$92,576,585, and other sources comprise the remaining \$23,011,768.

Attachment 1 details the revenues. Attachment 2 lists the allocations by the state-mandated categories. Attachment 3 provides the itemized budget adjustments. Attachments 4, 5, 6, and 7 are the budgets for the Capital, Self-Insurance, Food and Nutrition, and Artificial Turf funds, respectively.

We respectfully submit these BOE approved budgets and look forward to our continuing cooperation.

Sincerely,



Jay Mason
President



Theresa R. Alban, Ph.D.
Superintendent

Attachments (7)

Cc: Board of Education Members
Frederick County Council Members
Leslie Pellegrino, FCPS Chief Financial Officer
Heather Jo Clabaugh, FCPS Budget Officer
Rick Harcum, Frederick County Chief Administrative Officer
Lori Depies, Frederick County Chief Financial Officer
Kelly Weaver, Frederick County Government Budget Director

**FREDERICK COUNTY BOARD OF EDUCATION
OPERATING BUDGET - SOURCES OF FUNDS**

DESCRIPTION	BOE ACTUAL FY2020	BOE APPROVED FY2021	BOE APPROVED FY2022
REVENUE FROM LOCAL SOURCES:			
Frederick County Unrestricted Appropriation	\$ 283,465,005	\$ 296,598,012	\$ 316,598,012
Frederick County Restricted Revenue:			
County - In-kind - School Health Program	\$ 6,360,025	\$ 7,433,791	\$ 8,077,573
County - In-kind - Frederick Co. Devel. Cntr	2,734,324	2,892,293	2,930,570
County - In-kind - School Resource Officers	1,757,228	2,428,317	2,340,852
County - In-kind - Internal Audit Services	48,349	90,542	90,542
County - In-kind - Crossing Guards	183,412	256,473	289,759
Subtotal Frederick County Restricted **	<u>\$ 11,083,338</u>	<u>\$ 13,101,416</u>	<u>\$ 13,729,296</u>
TOTAL COUNTY FUNDS	<u>\$ 294,548,343</u>	<u>\$ 309,699,428</u>	<u>\$ 330,327,308</u>
REVENUE FROM STATE SOURCES:			
State Unrestricted Funds:			
State Share of Current Expenses	\$ 203,398,458	\$ 210,134,641	\$ 210,157,929
Geographic Cost of Education Index	7,185,295	7,434,162	7,456,791
Transportation	13,003,246	13,428,478	13,562,763
Transportation - Special Education	1,073,000	1,145,000	324,000
Handicapped Children	12,548,467	12,537,809	12,703,734
Non-Public Placement	5,090,564	5,320,161	5,320,161
Limited English Proficiency	10,695,312	11,496,181	11,367,097
Net Taxable Income	3,441,992	3,874,892	3,036,945
Out of County Living	8,421	15,000	15,000
Blueprint for Maryland's Future	4,317,265	4,788,920	5,782,956
Hold Harmless - Declining Enrollments	-	-	1,162,999
Hold Harmless - Transportation - Special Education	-	-	821,000
Subtotal State Unrestricted Revenue	<u>\$ 260,762,020</u>	<u>\$ 270,175,244</u>	<u>\$ 271,711,375</u>
State Restricted Funds:			
Various State Restricted Grants	\$ 1,969,697	\$ 4,068,588	\$ 7,221,106
Blueprint for Maryland's Future	3,963,297	4,651,264	4,402,431
Special Education - Intergovernmental Transfer	1,069,945	1,900,000	1,300,000
State Retirement Contribution	32,893,353	\$33,011,720	\$34,532,717
Subtotal State Restricted Revenue **	<u>\$ 39,896,292</u>	<u>\$ 43,631,572</u>	<u>\$ 47,456,254</u>
TOTAL STATE FUNDS	<u>\$ 300,658,312</u>	<u>\$ 313,806,816</u>	<u>\$ 319,167,629</u>
REVENUE FROM FEDERAL SOURCES:			
Federal Unrestricted Funds	\$ 345,444	\$ 150,000	\$ 150,000
Various Federal Restricted Grants **	18,214,019	29,985,989	92,426,585
TOTAL FEDERAL FUNDS	<u>\$ 18,559,463</u>	<u>\$ 30,135,989</u>	<u>\$ 92,576,585</u>
REVENUE FROM OTHER SOURCES:			
Regular Day Tuition	\$ 6,524	\$ 65,000	\$ 65,000
Nonresident Pupils	24,534	20,000	20,000
Professional Development Fees	58,635	90,000	90,000
Summer Programs	87,788	50,000	-
Sports Fees	502,310	661,360	661,360
Earnings from Investments	661,773	650,000	650,000
Facility Rentals	767,392	908,500	908,500
Pool Rentals	68,442	50,000	50,000
Cell Tower Rentals	187,365	-	-
Energy Rebates	2,016,575	-	-
P-card Rebates	282,564	200,000	200,000
Other Miscellaneous	314,478	236,000	236,000
Unanticipated Revenue	10,424	500,000	500,000
Subtotal Other Unrestricted Revenue	<u>\$ 4,988,804</u>	<u>\$ 3,430,860</u>	<u>\$ 3,380,860</u>
Restricted Projects - Other **	\$ 2,616,382	\$ 3,452,159	\$ 940,540
TOTAL OTHER REVENUE	<u>\$ 7,605,186</u>	<u>\$ 6,883,019</u>	<u>\$ 4,321,400</u>
USE OF FUND BALANCE:			
Audited Surplus Available	\$ 1,177,022	\$ 3,046,447	\$ 3,190,368
Estimated Charter School Use of Fund Balance	238,329	750,000	750,000
Estimated Unaudited Surplus Available	7,500,000	10,200,000	14,750,000
TOTAL USE OF FUND BALANCE	<u>\$ 8,915,351</u>	<u>\$ 13,996,447</u>	<u>\$ 18,690,368</u>
TOTAL UNRESTRICTED REVENUES	<u>\$ 558,476,624</u>	<u>\$ 584,350,563</u>	<u>\$ 610,530,615</u>
TOTAL RESTRICTED REVENUES **	<u>\$ 71,810,031</u>	<u>\$ 90,171,136</u>	<u>\$ 154,552,675</u>
TOTAL ALL SOURCES	<u>\$ 630,286,655</u>	<u>\$ 674,521,699</u>	<u>\$ 765,083,290</u>

**FREDERICK COUNTY BOARD OF EDUCATION
FY2022 APPROVED OPERATING BUDGET**

APPROPRIATIONS	UNRESTRICTED OPERATING BUDGET	RESTRICTED OPERATING BUDGET	TOTAL OPERATING BUDGET
01 Administration	\$ 11,470,008	\$ 4,015,263	\$ 15,485,271
02 Mid-Level Management	41,553,662	3,324,103	44,877,765
03 Instructional Salaries	243,429,772	28,679,326	272,109,098
04 Instructional Supplies	17,308,130	19,295,828	36,603,958
05 Instruction - Other	2,795,325	2,611,682	5,407,007
06 Special Education	63,117,788	24,841,660	87,959,448
07 Pupil Personnel	2,208,165	1,085,060	3,293,225
08 Health Services	522,038	9,449,729	9,971,767
09 Transportation	24,630,816	2,219,590	26,850,406
10 Operations	40,192,125	5,784,569	45,976,694
11 Maintenance	14,286,633	3,879,386	18,166,019
12 Fixed Charges	146,084,934	47,403,196	193,488,130
13 Food Service	-	898,180	898,180
14 Community Service	696,453	1,065,103	1,761,556
15 Capital Outlay	2,234,766	-	2,234,766
Total Appropriations	<u>\$610,530,615</u>	<u>\$154,552,675</u>	<u>\$765,083,290</u>

FREDERICK COUNTY BOARD OF EDUCATION
FY2022 Summary of Working Budget Adjustments
Board of Education Approved

Description	One-time/ Recurring	FTE Positions	BOE Approved Budget
1 FY2021 Operating Budget Expenditures			\$ 674,521,699
2 Expenditures			
3 Reversals & Adjustments			
4 Salary Savings	Recurring		\$ (3,500,000)
5 English Learner (EL) Expansion	One-time		(30,000)
6 Materials of Instruction - Blue Heron ES	One-time		(250,000)
7 Temporary Decrease to Vehicle Replacement Cycle	One-time		200,000
8 Indirect Costs - CARES Act	One-time		69,750
9 Reduction in Lease Payments	One-time		500,000
10 Reversal of One-Time Costs Associated with New FY2021 Positions	One-time		(262,285)
11 Subtotal Reversals & Adjustments		0.00	\$ (3,272,535)
12 Enrollment/Growth			
13 Enrollment Growth Projection			
14 Enrollment Growth (Elementary Teachers)	Recurring	6.50	\$ 438,620
15 Enrollment Growth (Middle Teachers)	Recurring	2.50	168,700
16 Enrollment Growth (High Teachers)	Recurring	25.00	1,687,000
17 Enrollment Growth (School Administration & Support)	Recurring	7.00	656,965
18 Enrollment Growth (Special Education Teachers)	Recurring	23.50	1,585,780
19 Enrollment Growth (English Learner Teachers)	One-Time/ Recurring	2.50	169,450
20 Enrollment Growth (School-Based Foundation)	Recurring		67,350
21 Sabillasville ES Remaining Open (Staffing & School-Based Allocation)	Recurring	11.10	727,611
22 Custodial Staff - Blue Heron ES, Oakdale MS Addition & Rock Creek Replacement	One-Time/ Recurring	6.50	313,583
23 Blue Heron ES Operational Costs	Recurring		121,820
24 Materials of Instruction - Waverley ES Start-Up	One-Time		250,000
25 Secretary (1/2 Year) for Blue Heron ES	Recurring		22,110
26 Driver Trainer Route Surveyor	One-Time/ Recurring	1.00	61,156
27 Subtotal Enrollment/Growth		85.60	\$ 6,270,145
28 Inflationary Increases			
29 Health & Dental Insurance - 2.5% 1.25% Increase (Subject to Negotiation)	Recurring		\$ 953,661
30 New Retiree Health Insurance	Recurring		813,780
31 Maryland State Retiree Plan - Employee Plan	Recurring		201,045
32 Local Share of Maryland State Teacher's Pension	Recurring		(192,270)
33 Legal Fees - Special Education	Recurring		250,000
34 Property & Liability Insurance	Recurring		265,627
35 PeopleSoft License	Recurring		105,000
36 Bus Inflationary Costs	Recurring		99,000
37 Curricular Digital Resources - Increased Costs and Enrollment Growth	Recurring		75,550

	Description	One-time/ Recurring	FTE Positions	BOE Approved Budget
38	Performance Series Assessment Software	Recurring		50,000
39	Non-Public School Conveyance	Recurring		42,000
40	Interpreter Fees for Parent-Teacher Conferences & School Meetings	Recurring		26,000
41	Transportation Contracted Services & Supplies	Recurring		80,550
42	PowerSchool 504 Special Program	Recurring		25,000
43	School Security Contracted Services	Recurring		23,000
44	Human Resources Contracted Services	Recurring		8,700
45	Closed Captioning & Spanish Translation	Recurring		6,000
46	Minimum Wage Increase	Recurring		7,600
47	Subtotal Inflationary Costs		0.00	\$ 2,840,243
48	Additional Resources to Address Student Needs			
49	Pyramid Program - Increase Therapist & Behavior Support to 11-month	Recurring		\$ 191,360
50	Title IX Coordinator	Recurring	1.00	109,996
51	Nursing Coordinator	Recurring	1.00	91,215
52	Secure Teletherapy Virtual Platform	Recurring		75,000
53	New Spanish Transcriber & Increase Existing Spanish Transcriber to 12-months	Recurring	1.00	79,748
54	Youth Apprenticeship Coordinator	Recurring	1.00	109,996
55	Subtotal Additional Resources to Address Student Needs		4.00	\$ 657,315
56	Additional Resources to Address Academic Recovery & Support Mental Health			
57	Academic Support Teachers (Elementary) - Expand to Tier 3	Recurring	7.00	\$ 522,602
58	Academic Support Teachers (Elementary) - Expand to Tier 3	Recurring	10.00	771,013
59	Academic Support Teachers (MS & HS) - Expand to Tier 3	Recurring	12.00	913,140
60	Behavior Support/Counselors (Elementary) - Expand to Tier 3	Recurring	15.00	985,222
61	Behavior Support/Counselors (5.0 ES) - Expand to Tier 3	Recurring	5.00	399,318
62	High School Math Specialists - Expand to Tier 3	Recurring	5.00	417,225
63	Advanced Academics Teacher Specialists	Recurring	3.00	228,285
64	Digital Learning Lab Monitors (Complete Implementation)	Recurring	7.00	295,561
65	Virtual School Summer Session	Recurring		204,863
66	School Psychologist (11-Month)	Recurring	2.00	193,434
67	Trauma Therapy Teacher Specialists	Recurring	2.00	166,890
68	Subtotal Additional Resources to Address Academic Recovery		68.00	\$ 5,097,553
69	Continuation/Expansion of Programs			
70	Lexia Core5 - Elementary Reading	Recurring		\$ 424,000
71	Child Find Expansion	One-Time/ Recurring	3.00	306,654
72	Mentor Teacher Workshop Hours	Recurring		2,900
73	Subtotal Continuation/Expansion of Programs		3.00	\$ 733,554

	Description	One-time/ Recurring	FTE Positions	BOE Approved Budget
74	Strategic Replacement Cycles			
75	Chromebook Hardware Sustainability Cycle	Recurring		\$ 1,600,000
76	Textbook Replacement	Recurring		1,150,000
77	Desktop/Laptop 5-Year Replacement Cycle	Recurring		750,000
78	Bus Replacement Cycle	Recurring		100,000
79	Subtotal Strategic Replacement Cycles		0.00	\$ 3,600,000
80	Operational Needs			
81	Adult Learning & Technology Specialist	Recurring	1.00	73,565
82	Organizational Development Operational Costs	Recurring		23,990
83	Capital Program - Legal Fees	Recurring		15,000
84	Fiscal Services Bank & Purchasing Fees	Recurring		9,000
85	Board of Education Managed Print Services	Recurring		1,000
86	Reduction in Lease Payments	One-Time		(670,000)
87	County In-Kind Services	Recurring		627,880
88	Erate Project Expenses (Restricted Fund)	Recurring		(568,000)
89	Salary Turnover	Recurring		(2,100,000)
90	Facilities Rent - South County YMCA	Recurring		25,000
91	Indirect Cost Recovery	One-Time		(650,000)
92	PeopleSoft Project Manager	Recurring	1.00	99,917
93	State One-Behalf Pension Contribution	Recurring		1,520,997
94	Restricted Fund Expenses - State	Recurring		3,100,518
95	Restricted Fund Expenses - Federal	Recurring		54,721,711
96	Restricted Fund Expenses - Other	Recurring		(2,511,619)
97	Reduction in Transfer to the Artificial Turf Fund	One-Time		(50,000)
98	On-Behalf Payment - Middletown HS Boosters Artificial Turf Loan	One-Time		50,000
99	Subtotal Operational Needs		2.00	\$ 53,718,959
100	Blueprint for Maryland's Future			
101	Supplemental Pre-Kindergarten	Recurring	15.00	\$ 994,037
102	Blueprint for Maryland's Future - Restricted Programs	Recurring		(248,833)
103	Federal Revenue - MSDE Supplemental Grants	Recurring		4,857,864
104	Subtotal Operational Needs		15.00	\$ 5,603,068
105	Salary Resource Pool (subject to negotiation)			
106	Salary/Staffing Resource Pool (subject to negotiation)	Recurring		\$ 15,313,289
107	Subtotal Salary Resource Pool		0.00	\$ 15,313,289
108	TOTAL OPERATING EXPENDITURE INCREASE/(DECREASE)		177.60	\$ 90,561,591

	Description	One-time/ Recurring	FTE Positions	BOE Approved Budget
109	Revenues			
110	County Revenue - Above FY2021 Appropriation	Recurring		\$ 20,000,000
111	County Revenue - In-Kind Services	Recurring		627,880
112	State Revenue - Estimated Increase in State Aid	Recurring		(1,441,904)
113	State Revenue - Hold Harmless Declining Enrollment & Special Education Transportation	One-time		1,983,999
114	State Revenue - Blueprint for Maryland's Future - Unrestricted	Recurring		994,037
115	State Revenue - Blueprint for Maryland's Future - Restricted	Recurring		(248,833)
116	State Revenue - State On-Behalf Pension Contribution - Restricted	Recurring		1,520,997
117	State Revenue - Restricted Fund Revenue	Recurring		3,100,518
118	Federal Revenue - MSDE Supplemental Grants	Recurring		7,718,884
119	Federal Revenue - Restricted Fund Revenue	Recurring		54,721,711
120	Other Revenue - Summer Programs	Recurring		(50,000)
121	Other Revenue - Restricted Fund Revenue	Recurring		(2,511,619)
122	Reversal - Erate Increase - Access & Distribution Infrastructure	Recurring		(548,000)
123	Reversal of Estimated Surplus (Used in FY2021)	One-time		(13,246,447)
124	Audited FY2020 Additional Surplus/(Deficit)	One-time		3,190,368
125	Estimated Surplus from FY2021 (to be used in FY2022)	One-time		14,750,000
126	TOTAL ESTIMATED REVENUE INCREASE/(DECREASE)			<u>\$ 90,561,591</u>
127	Budget Variance			\$ -
128	FY2022 Totals			<u>\$ 765,083,290</u>

**Frederick County Public Schools
School Construction Fund Capital Budget
Approved Fiscal Year 2022 Funding**

	County	State	Total FY2022
New Construction/Additions			
Urbana ES: Replacement	\$ (1,999,635)	\$ 1,999,635	\$ -
Blue Heron ES: New	(5,000,000)	5,000,000	-
Waverley ES: Replacement	20,469,000	4,500,000	24,969,000
Rock Creek: Replacement	(4,000,000)	4,000,000	-
Brunswick ES: Replacement	12,500,000	2,500,000	15,000,000
New Construction/Additions Subtotal	\$ 21,969,365	\$ 17,999,635	\$ 39,969,000
Building and Site Improvements			
<u>Roof Replacements</u>			
Ballenger Creek Middle Roof Replacement Phase II	\$ 576,000	\$ -	\$ 576,000
<u>Other</u>			
Thurmont ES Limited Renovations	4,289,312	2,893,688	7,183,000
Kempton ES Playground Equipment	110,000	-	110,000
Yellow Spring ES Playground Equipment	240,000	-	240,000
Wolfsville ES Playground Equipment	80,000	-	80,000
Urbana HS Playground Equipment	70,000	-	70,000
Governor Thomas Johnson HS Track Repair	643,156	-	643,156
Systemic Contingency (Emergency Projects)	500,000	-	500,000
FY22 Portables Classrooms Relocation and Replacement	1,200,000	-	1,200,000
Bus	92,000	-	92,000
Building and Site Improvements Subtotal	\$ 7,800,468	\$ 2,893,688	\$ 10,694,156
Grand Total	\$ 29,769,833	\$ 20,893,323	\$ 50,663,156

**Frederick County Public Schools
Self-Insurance Fund
Approved Fiscal Year 2022 Budget**

	FY2020 Actual	FY2021 Approved Budget	FY2022 Approved Budget
Operating Revenue			
General Fund Contribution	\$ 74,133,286	\$ 79,069,109	\$ 83,176,811
Other Funds Contribution	4,731,912	5,540,817	6,381,426
Contribution from Employees	15,526,761	16,542,110	16,652,318
Contribution from Retirees	8,493,994	9,080,949	9,792,322
Medicare Part D Subsidy	4,015,979	2,955,680	3,875,353
Subtotal	\$ 106,901,932	\$ 113,188,665	\$ 119,878,230
Nonoperating Revenue			
Interest Income	68,552	65,000	10,000
Total Revenues	\$ 106,970,484	\$ 113,253,665	\$ 119,888,230
Operating Expenses			
Salary and Wages	\$ 323,042	\$ 371,482	\$ 387,512
Health Claims Paid	93,556,296	106,885,319	112,991,442
Administrative Contracts	3,997,198	4,352,758	4,657,300
Stop Loss Insurance	1,152,482	1,260,769	1,462,680
Wellness	134,270	200,000	200,000
Fixed Charges	135,328	143,635	147,296
Affordable Health Care Act Fees	40,096	39,702	42,000
Total Operating Expenses	\$ 99,338,712	\$ 113,253,665	\$ 119,888,230
Excess of Revenues over Expenses Before Transfers	\$ 7,631,772	\$ -	\$ -
Transfers Out			
OPEB Contribution	\$ 2,847,747	\$ 850,308	\$ 1,499,632
Transfer to Food Nutrition Services	-	2,843,850	-
Change in Fund Balance	\$ 4,784,025	\$ (3,694,158)	\$ (1,499,632)

**Frederick County Public Schools
Food & Nutrition Services Fund
Approved Fiscal Year 2022 Budget**

	FY 2020 Actual	FY 2021 Approved Budget	FY 2022 Approved Budget
Revenues			
Federal	\$ 6,226,909	\$ 6,175,805	\$ 13,856,444
State	378,016	274,336	105,721
Charges for Services	3,824,571	3,421,822	1,869,000
Other	189,301	55,999	20,750
Subtotal	\$ 10,618,797	\$ 9,927,962	\$ 15,851,915
Nonoperating Revenue			
Transfer from Self-Insurance Fund	-	2,843,850	-
Total Revenues	\$ 10,618,797	\$ 12,771,812	\$ 15,851,915
Operating Expenses			
Salaries			
Administrative	\$ 808,722	\$ 841,096	\$ 878,077
Schools	3,387,888	3,685,441	4,372,549
Subtotal	\$ 4,196,610	\$ 4,526,537	\$ 5,250,626
Contracted Services	\$ 147,479	\$ 110,000	\$ 180,000
Supplies and Materials			
Purchased Food	\$ 3,166,130	\$ 3,417,814	\$ 4,679,381
USDA Commodities & Processing	925,691	1,037,458	1,760,242
Other Supplies	218,804	530,701	382,000
Subtotal	\$ 4,310,625	\$ 4,985,973	\$ 6,821,623
Other			
Employee Insurance and Benefits	\$ 2,650,866	\$ 2,854,922	\$ 2,934,286
Other	123,493	244,380	265,380
Subtotal	\$ 2,774,359	\$ 3,099,302	\$ 3,199,666
Equipment	\$ 289,707	\$ 50,000	\$ 400,000
Total Operating Expenses	\$ 11,718,780	\$ 12,771,812	\$ 15,851,915
Excess of Revenues over Expenses	\$ (1,099,983)	\$ -	\$ -

**Frederick County Public Schools
Artificial Turf Fund
Approved Fiscal Year 2022 Budget**

	FY2020 Actual	FY2021 Approved Budget	FY2022 Approved Budget
Revenues			
Community User Group Facility/Turf Rental	\$ 46,150	\$ 35,000	\$ 60,000
Interest Earnings	11,178	-	1,000
Cell Tower	-	175,000	200,000
Subtotal	57,328	210,000	261,000
Nonoperating Revenue			
Transfer from General Fund	-	200,000	150,000
Total Revenues	57,328	410,000	411,000
Operating Expenses			
Upkeep of Grounds (Turf Repair/Replacement)	-	1,300,000	-
Total Operating Expenses	-	1,300,000	-
Excess (Deficit) of Revenues over Expenses	\$ 57,328	\$ (890,000)	\$ 411,000
Prior Year Ending Fund Balance	665,968	723,296	(166,704)
Ending Fund Balance	\$ 723,296	\$ (166,704)	\$ 244,296