INCLEMENT WEATHER FORECASTED AND DETERMINING STATUS OF FCPS PROPERTIES FOR USE BY COMMUNITY USER GROUPS

The best way for a community user group to determine if FCPS buildings or fields are open to use by community user groups during a weather event is to follow these instructions:

1. Access for the FCPS Use of Facilities webpage: www.fcps.org/uof

2. Second paragraph:

   The on-line procedure is a two-step process for community user groups. The first step is to click the Use of Facilities Calendar and Request Form link and register your group by filling out the information requested for new users in the upper right corner. **Note:** there is a video to walk you through the steps of registration.

3. The calendar view will open and a posting will appear on the date if there has been a change in building status:

   **Examples of messages:**

<table>
<thead>
<tr>
<th>Message posted as soon as decision was made on Saturday evening to close buildings on Sunday, 1/9/22:</th>
<th>Message posted on Sunday, 1/16/22 mid-day when buildings were closed due to implementation of the Snow Emergency Plan:</th>
</tr>
</thead>
<tbody>
<tr>
<td>![Calendar Image 1]</td>
<td>![Calendar Image 2]</td>
</tr>
</tbody>
</table>

The posting on the public community use calendar will be made as soon as a decision has been made by FCPS, so please refer to it on days when inclement weather is predicted.