<table>
<thead>
<tr>
<th align="left"><strong>SUPPORT / FASSE</strong></th>
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<tr>
<td align="left"><strong>Eligibility</strong></td>
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| **Amount of benefit** | $1500 maximum per fiscal year (July 1 – June 30) for courses that are job related, or in pursuit of continuing education, or in pursuit of a career change within FCPS.  
-OR-  
$3500 maximum per fiscal year for programs leading to teacher certification K-12 or other areas identified as a technical skill shortage area. |
| **Direct Pay Program**| Participating colleges: Hood College, McDaniel College, Mount Saint Mary’s University, University of Phoenix, Walden University, Frostburg State University at Hagerstown, Trinity Washington University, and University of Maryland Global Campus  
You must sign up for Direct Pay before the class starts. Registration is cutoff BEFORE the semester starts. Deadlines can be found on the FCPS website under For Staff > Benefits > Tuition & Education. |
| **Course Approval**   | Must submit course approval PRIOR to enrollment in course(s)  
A grade of C or better in the course, or proof of completion for non-credit courses.  
Supporting documentation submitted within 30 days of completion of course.  
- Original grade report or official transcript  
- Proof of payment (credit card receipts not accepted) |
| **Deadlines**         | Course approval BEFORE enrolling.  
Tuition Reimbursement must be submitted within 30 days of completion of course.  
Deadlines can be found on the FCPS website under Human Resources > benefits, links, and forms > tuition benefits. |
| **Repayment obligations** | With the exception of extenuating circumstances, employees who leave employment within two (2) years of receiving tuition reimbursement shall be required to repay any monies received. |