# Facts about your FCPS Tuition Benefits

## A&S/AMT - FCASA

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<th><strong>Eligibility</strong></th>
<th>All A&amp;S and AMT staff are eligible</th>
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| **Amount of benefit** | Tuition reimbursement for Non-Doctoral Graduate Coursework – flat rate of $7,500 per fiscal year, with lifetime maximum of $15,000  
Tuition reimbursement for Doctorate degree – flat rate of $10,000 per fiscal year, with lifetime maximum of $25,000 |
| **Direct Pay Program** | Participating colleges: Hood College, McDaniel College, Mount Saint Mary’s University, University of Phoenix, Walden University, Frostburg State University at Hagerstown, Trinity Washington University, and University of Maryland University College.  
You must sign up for Direct Pay before the class starts. Registration is cutoff BEFORE the semester starts. Deadlines can be found on the FCPS website under For Staff > Benefits > Tuition & Education. |
| **Course Approval** | Course approval submitted online PRIOR to enrollment in course(s) [https://coursereg.fcps.org/](https://coursereg.fcps.org/) |
| **Requirements for Reimbursement** | A grade of C or better in the course. If college provides “pass” or “satisfactory” grade, documentation must be provided by college to demonstrate grade is equivalent to a ‘C’ or better.  
Supporting documentation uploaded into approved request by deadline.  
- Official transcript  
- Proof of payment (credit card receipts not accepted) |
| **Deadlines** | Course approval 30 days prior to enrolling.  
Tuition Reimbursement – must submit all documentation by:  
Oct 15 for summer courses ending by August 31  
Mar 1 for fall courses ending by December 31  
June 30 for spring courses ending by June 1  
Deadlines can be found on the FCPS website under For Staff > Benefits > Tuition & Education. |
| **Repayment obligations** | Employees who voluntarily leave the employ of FCPS within three years of receiving a Doctoral degree must repay any tuition reimbursed. |