# Facts about your FCPS Tuition Benefits 2021 - 2024

## CERTIFICATED STAFF / FCTA

<table>
<thead>
<tr>
<th>Eligibility</th>
<th>All teachers .5 or greater are eligible.</th>
</tr>
</thead>
</table>
| Amount of benefit | A maximum of 12 credits per fiscal year (Summer Semester – Spring Semester).  
36 credits maximum reimbursed during career at FCPS  
*Personnel holding Advance Professional certificate are eligible for a maximum of 3 semester hours per year (college credit of MSDE CPD) (6 credits total per 5-year certificate renewal period) to maintain certification.  
*Personnel holding Maryland Department of Health licenses as Speech Language Pathologist, Therapist or Social Work may seek reimbursement of CEUs needed to maintain State licensure.  
Tuition costs only – reimbursed at a maximum rate of $472/credit hour (2021 - 2022). |
| Direct Pay Program | Participating colleges: Hood College, McDaniel College, Mount Saint Mary’s University, University of Phoenix, Walden University, Frostburg State University at Hagerstown, Trinity Washington University, and University of Maryland Global Campus  
You must sign up for Direct Pay before the class starts. Registration is cutoff BEFORE the semester starts. Deadlines can be found on the FCPS website under For Staff > Benefits > Tuition & Education. |
| Course Approval Requirements for Reimbursement | Course approval submitted online PRIOR to enrollment in course(s) ([https://coursereg.fcps.org/]  
A grade of ‘C’ or better in the course. If college provides “pass” or “satisfactory” grade, documentation must be provided by college to demonstrate grade is equivalent to a ‘C’ or better.  
Supporting documentation uploaded into approved request by deadline.  
- Official transcript  
- Proof of payment (credit card receipts not accepted) |
| Deadlines | Course approval 30 days prior to enrolling.  
Tuition Reimbursement – must submit all documentation by:  
- Oct 15 for summer courses ending by August 31  
- Mar 1 for fall courses ending by December 31  
- June 30 for spring courses ending by June 1  
Deadlines can be found on the FCPS website under For Staff > Benefits > Tuition & Education. |
| Repayment obligations | With the exception of extenuating circumstances, employees who leave employment within two (2) years of receiving tuition reimbursement shall be required to repay the monies received. |