

FCPS staff should login using their normal Unified Talent link and take the Volunteers in Schools training listed under Recommended Courses along with all of the Required Courses for their position.

- 1. **Log into Unified Talent** to take required Volunteers in Schools training-Go to this link: <u>https://frederick.pl.powerschool.com/ia/empari/login/quest</u>
- 2. The first time to this site as a volunteer/guest/non-FCPS employee, click on "Sign Up"

Log In		
User Name	L User Name	Welcome
Password	Sign Up	Welcome to FCPS Unified Talent. To search our course catalog and/or register for a course please sign up using a valid email address and create a password.
	Forgot Password?   Forgot Username?	Need Support?
		Contact
		betsy.mullineaux@fcps.org
		Call 240-236-8829
Unified	d Talent	
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3. Fill out the **"Create Account"** fields. When you get to **Guest Role**, click the drop-down arrow and select **Parent/Family Community Volunteer**. Click **"Create Account"** when finished.

Create Account	
This registration page is for guest accounts only. FC	<sup>2</sup> S personnel need to login with district credentials here.
First Name:	
Middle Name:	
Last Name:	
Guest Role:	Parent/Family Community Volunteer
Username:	Parent/Family Community Volunteer MSDE Course Participant
Password:	(maximum 32 characters)
Verify Password:	
Primary Email Address:	
Verify Primary Email:	

4. You should see "Account Created Successfully!". Click "Log In"



5. Log into Unified Talent using the Username and Password in #3.

Log In	
User Name	L charles.murphy
Password	Sign Up
	Forgot Password?   Forgot Username?

## <u>To Complete Your Required Compliance Training (allow an hour for courses to be</u> <u>assigned)</u>

- 1. Log into Unified Talent Go to this link: https://frederick.pl.powerschool.com/ia/empari/login/guest
- From the Home Screen, you will see "Required Courses". There will be two courses listed, you have the choice to take the training in either English or Spanish. Please note: the course may take up to an hour to load, if you do not see any courses check back in an hour.



- 3. Click on the course title. (If there are no courses available make sure you have waited 1 hour since registration and refreshed your screen.)
- 4. Click "Register", "Next", and "Register".

Click on the "Home" tab.



- 5. Under **"Required Courses"** click on the course name again.
- 6. Click on **Section (s)** on left hand side (A) and then **View** right hand side (B)

← Back to My Co A	- Compliance - 2024-25 Volunteers in Schools (Rev0824)		
Course Details	Section Information		
Sections (1)	2024-25 Volunteers in Schools (Rev0824)<<     © Registered	View	
Course Resources	' Instructor(s): None		

7. If you get the "Popup Blocked", Click on "Launch Course"

Popup Blocked
We attempted to launch your course in a new window, but a popup blocker is preventing it from opening. Please disable popup blockers for this site.

- 8. You will be redirected to "Vector Solutions" and complete as follows:
  - Scroll down and click **Accept**
  - Click Start Course and complete each Section and Quiz (if applicable)
  - Make sure to click **Finish** button at end of training to be marked complete
  - When you have passed the course, you will get a **Certificate** (Optional: Click on Certificate button, right-click your mouse, click **Save As** and save to your computer)
  - Click **Home** to get back to **Required Courses**

If you have any questions, please contact <u>unifiedtalent@fcps.org</u>. End of How to Log into Unified Talent as a Parent/Family Community Volunteer

## Cómo ingresar en Unified Talent como Padre/Familia Voluntario de la Comunidad

**El personal de FCPS** debe iniciar sesión utilizando su enlace normal de Unified Talent y realizar la capacitación para Voluntarios en las Escuelas que se enumera en Cursos recomendados junto con todos los cursos requeridos para su posición.

- 1. Inicie sesión en Unified Talent Vaya a este enlace: https://frederick.pl.powerschool.com/ia/empari/login/guest
- La primera vez que visite este sitio como voluntario, invitado o empleado que no pertenece a FCPS, haga clic en "Sign up (Registrarse)"

Log In		
User Name	L User Name	Welcome
Password	Sign Up	Welcome to FCPS Unified Talent. To search our course catalog and/or register for a course please sign up using a valid email address and create a password.
	Forgot Password?   Forgot Username?	Need Support?
	login	Contact
		betsy.mullineaux@fcps.org
		Call 240-236-8829
Unified	d Talent	
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 Llene los campos en blanco en "Create Account (Crear cuenta)". Cuando llegue a Guest Role (Rol de invitado), haga clic en la flecha desplegable y seleccione Parent/Family Community Volunteer (Padre/Familia Voluntario de la Comunidad). Haga clic en "Create Account" cuando termine.

С	reate Account	
Th	is registration page is for guest accounts only. FCP	'S personnel need to login with district credentials here.
	First Name:	
	Middle Name:	
	Last Name:	
	Guest Role:	Parent/Family Community Volunteer
		Parent/Family Community Volunteer
	Username:	MSDE Course Participant
	Password:	(maximum 32 characters)
	Verify Password:	
	Primary Email Address:	
	-	
	Verify Primary Email:	

4. Debería ver "Account Created Successfully! (¡Cuenta creada con éxito!)". Haga clic en "Log in (Acceso)"



5. Inicie una sesión en Unified Talent utilizando el **Username (Nombre de usuario)** y **Password** (Contraseña) creados en el paso 3.

Log In		
User Name	L charles.murphy	The second secon
		Sign Up
Password	🛊	
		Forgot Password?   Forgot Username?
	Log In 🕂 🏠	

<u>Para completar los entrenamientos requeridos (espere hasta una hora para que se</u> <u>le asignen los cursos)</u>:

- Inicie sesión en Unified Talent Vaya a este enlace: https://frederick.pl.powerschool.com/ia/empari/login/guest
- Desde la Pantalla de inicio, verá "Required Courses (Cursos requeridos)". Habrá dos cursos enumerados, usted tiene la opción de realizar la capacitación en inglés o español. Tenga en cuenta: el curso puede tardar hasta una hora en cargarse; si no ve ningún curso, vuelva a consultarlo en una hora.

Home Professional Learning FCPS Badging PowerSchool Transcript PL Playlists	
Welcome Parent / Family Community Volunteers!	Course Search
Geneous Dedicated Davide	Search for a course or section.  Search  Courses  PL Playlist  Advanced Search Show All
Our Volunteers	Required Courses           - Compliance - 2024-23 (Spanish) Voluntarios en las escuelas (1124)
We are thrilled to welcome you to our Frederick County Public School community! Your involvement and support are invaluable to us, and we are excited to work together to create a nurturing and enriching environment for our students.	- Compliance - 2024-25 (English) Volunteers in Schoools with Child Abuse (1124)
Requirement for Volunteer Program:	
Safety is of utmost importance. All volunteers, regardless of their role, are required to complete mandatory training. Please keep in mind that this is an annual training for each school year (July to June) and must be completed every school year.	
Each volunteer will need to complete one of the following compliance trainings:	
Compliance - 2024-25 (English) Volunteers in Schoools with Child Abuse (1124)     Compliance - 2024-25 (Spanish) Voluntarios en las escuelas (1124)	

- 3. **Haga clic en el título del curso.** (Si no hay cursos disponibles, asegúrese de haber esperado 1 hora desde el registro y de haber actualizado su pantalla).
- 4. Haga clic en "Register (Registro)", "Next (Siguiente)", y "Register (Registro)".

Haga clic en "Home (Casa)".



- 5. Bajo "Required Course (Cursos requeridos)" Haga clic en el nombre del curso nuevamente.
- Haga clic en "Sections (Secciones)" en el lado izquierdo (A) y luego en "View (Ver)" lado derecho (B)

← Back to My Co A	- Compliance - 2024-25 Volunteers in Schools (Rev0824)			В		
Course Details	Section Information			0		
Sections (1)		▶ 44856	2024-25 Volunteers in Schools (Rev0824)<<	Registered	Viev	v
Course Resources			insu octor(s), ivone			

7. Si obtiene la **"Popup Blocked (Ventana Emergente Bloqueada)",** haga clic en **"Launch Course (Iniciar curso)"** 

Popup Blocked
We attempted to launch your course in a new window, but a popup blocker is preventing it from opening. Please disable popup blockers for this site.

- 8. Serás redirigido a "Vector Solutions (Soluciones vectoriales)" y haga lo siguiente:
  - Despliegue la página hacia abajo y haga clic en Accept (Aceptar)
  - Haga clic en Start Course (Iniciar curso) y complete cada Section (Sección) y Quiz (Prueba) (si es aplicable)
  - Cuando haya completado el curso obtendrá un Certificate (Certificado) (Opcional: haga clic en el botón Certificate, haga clic con el botón derecho del ratón, haga clic en Save As (Guardar como) y guárdelo en su computadora)
  - Haga clic en Home (Casa) para volver a Required Courses (Cursos requeridos)

Si tiene alguna pregunta, comuníquese con <u>unifiedtalent@fcps.org</u>.

Fin de Cómo ingresar en Unified Talent como Padre/Familia Voluntario de la Comunidad