

MINORITY SUBCONTRACTOR UNAVAILABILITY CERTIFICATE

You will need one form for each sub-contractor or supplier who can not participate. If they provide a price you can not use, you need to document that on a separate page.

1. It is hereby certified that the firm of Sassafras Heating and Cooling, Inc.
(Name of Minority firm)
located at 356 North Field Road
(Number) (Street)
Baltimore, MD 21228
(City) (State) (Zip)
was offered an opportunity to bid on the West Frederick ES - HVAC Renovation school project in
Frederick County by Sample Contractors, Inc.
(Name of Prime Contractor's Firm)

2. The Sassafras Heating and Cooling, Inc. (Minority Firm), is either unavailable for the work/service or unable to prepare a bid for this project for the following reason(s):

too busy

Roberta Sassafras Owner June 1, 2012
Signature of Minority Firm's MBE Representative Title Date
91-082 410-555-5389
MDOT Certification # Telephone #

3. To be completed by the prime contractor if Section 2 of this form is not completed by the minority firm.

To the best of my knowledge and belief, said Certified Minority Business Enterprise is either unavailable for the work/service for this project, is unable to prepare a bid, or did not respond to a request for a price proposal and has not completed the above portion of this submittal.

Signature of Prime Contractor Title Date

This section only needs to be signed if the sub-contractor refuses to sign above.