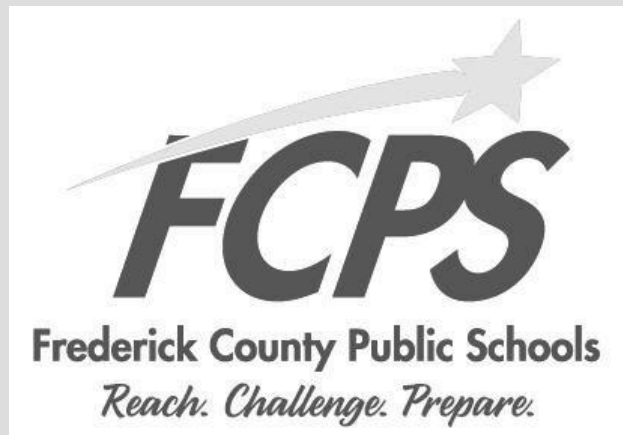


**FISCAL YEAR  
2013**

**ADOPTED  
OPERATING  
BUDGET**



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# Board of Education of Frederick County

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In compliance with the Public Laws of the State of Maryland, the Adopted Budgets for the fiscal year beginning July 1, 2012, and ending June 30, 2013 (FY13) follow. Operating budgets are presented for the following funds: General, Restricted, Self-Insurance, Food and Nutrition Services, and Capital Projects.

### **The Reporting Entity and Its Services**

For the 2012 - 2013 school year, Frederick County Public Schools (FCPS) will operate 65 schools and serve approximately 40,487 students. We have 36 elementary schools (pre-kindergarten-grade 5), 13 middle schools (grades 6-8), 10 high schools (grades 9-12), 4 special schools, and two Montessori-based charter schools. Additionally, we provide programs and alternative learning environments in the areas of gifted and talented, English for speakers of other languages, and extensive intervention and special education opportunities and services. Nurses, counselors, psychologists, pupil personnel workers, speech pathologists, therapists, and other professional staff enhance our academic program, as do clerical, maintenance, custodial, and many other support employees. We are a people-rich organization, and our success depends heavily on our human resources.

With over 5,500 employees, we are the county's second largest employer. Our buses travel approximately seven million miles of city, suburban, and rural roadways annually. We operate and maintain approximately 6.6 million square feet under roof, and more than 1,400 acres of property.

Our community has reason to be proud of its public education system and its proven success providing a first-class education for every child. For the amount spent per student, FCPS ranks in the bottom tier of Maryland's 24 school districts. Yet our dropout and graduation rates are among the most commendable in the state, and our SAT scores consistently outpace both the state and nation. For several consecutive years, we have spent approximately 2% of our operating budget on administrative costs. At 664 square miles, our county is Maryland's largest geographically, and our per-pupil cost for bus transportation is among Maryland's lowest. An independent audit of FCPS' 2012 financial oversight and control resulted in a clean report.

### **Funding and the Budget Process**

Maryland boards of education have no taxing authority, so our public school systems depend on state and local governments for revenue. Annually in Frederick County, the state provides about 50% of the school system's annual operating budget funds and the county about 46%. State funding is established primarily during the annual January-April legislative session of the General Assembly, and funds are administered through the Maryland State Department of Education (MSDE). The remaining 4% comes from the federal government, out-of-district tuition, user fees, and interest income.

On the local level, in January the Superintendent recommends to the Board of Education an operating budget for the coming fiscal year that is aligned with our five-year Master Plan. Additionally for FY13, the Superintendent based her recommended budget around four strategic priorities for FCPS:

- Growth – support increased enrollment, including growing populations of English language learners and students from poverty
- Competitive Salaries – investment in regaining our competitive edge for the future and delivering quality results
- Rigor – strengthen and enrich curriculum and instruction to address the new Common Core standards, math curriculum changes, and Gifted and Talented programming
- Technology – support upgrades of infrastructure and equipment to meet critical instructional and assessment demands

The Board reviews the proposal, may make changes if they desire, takes it to public hearing in February, and then reevaluates and modifies it accordingly before forwarding it to the County Commissioners by March 1. The Commissioners subsequently hold a second public hearing, hear appeals from the Board of Education, and by early June determine their allocation to public education for the fiscal year beginning July 1.

### **Bridge to Excellence**

In 2002, the Maryland General Assembly enacted the *Bridge to Excellence in Public Schools Act*. This legislation provides a powerful framework for all 24 school systems to increase student achievement for all students and to close the achievement gap. The *Bridge to Excellence* legislation significantly increased State Aid to public education and required each LEA to develop a comprehensive Master Plan, to be updated annually, which links school finance directly and centrally to decisions about improving student learning. By design, the legislation requires school systems to integrate state, federal, and local funding and initiatives into the Master Plan. Under *Bridge to Excellence*, academic programming and fiscal alignment are carefully monitored by the Master Plan review process.

In August 2010, Maryland was awarded one of the Race to the Top (RTTT) education grants. The grant provided an additional \$250 million in funds over four years and will be used to implement Maryland's Third Wave of Reform, moving the state from national leader to World Class. Local RTTT Scopes of Work have been developed by Maryland school systems and are closely aligned with the overall state plan to guide the implementation of educational reforms. In 2012, local Scopes of Work were integrated and reviewed as part of the Bridge to Excellence Master Plan.

In May 2012, the United States Department of Education approved Maryland's application for flexibility from some of the long-standing requirements of No Child Left Behind. The flexibility waiver is intended to support the education reform already underway through programs like Race to the Top. The Master Plan has been adjusted to address the demands of Maryland's new accountability structure.

### **2012-2013 Allocation of Funds**

The FY13 operating budget outlined in the following pages reflects our commitment to allocate our resources to meet the targets defined in our Master Plan and the system's strategic priorities. It covers the cost of providing and supporting day-to-day activities in our schools: instructional materials and supplies; program and services; salaries for teachers, administrators and other staff; transportation; facility maintenance; and technology.

### **Operating Budgets**

The Unrestricted Fund and Restricted Fund combined are commonly referred to as the Operating Budget. In addition there are the Self-Insurance Fund and Food and Nutrition Services Fund. Budgets are adopted for all three funds in accordance with requirements of the Maryland State Department of Education.

The difficult economic climate over the past several years has a significant influence on this budget. While this budget included a partial year increment increase for FCPS' employees, it also contained many cuts.

### ***Unrestricted Fund***

The Unrestricted Fund is the main operating fund of the school system and is largely funded by local and state revenues. The FY13 Unrestricted Fund totals \$450.1 million.

The FY13 unrestricted revenue estimate reflects the challenging times facing both Frederick County and the State of Maryland. The county's appropriation of \$221,654,363, an increase of \$863,993 from fiscal 2012, is \$12 higher than the minimum Maintenance of Effort level. The State of Maryland funding is estimated at \$222,387,595, which includes \$6,379,612 in Geographic Cost of Education funds. Other funding sources total \$6,107,225, which includes anticipated prior year surplus of \$2,868,225.

For FY13, the Unrestricted Operating Budget decreased by \$737,984. This included reductions of \$8.9 million of prior year reversals and adjustments. Two of the main reversals were \$3.1 million, which was a transfer to the self-insurance fund in FY12, and \$4.4 million of a 1.5% one-time negotiated salary adjustment. The budget also included \$2.6 million of continuation of programs and services, \$1.2 million attributable to enrollment and facility growth, \$.8 million allocated to the opening of a new charter school, \$.6.8 in a partial year increment, and reductions of \$3.4 million to previously funded line items. The reductions included deferral of the textbook replacement cycle, elimination of school media assistant funding, and reductions in the school base foundation allocations.

#### ***Restricted Fund***

The Restricted Fund accounts for grant agreements and other restricted agreements under special local, state and federal programs. This fund totals \$72.9 million, an increase of \$7.1 million from FY12. The fund accounts for grants awarded to the school system and reductions of \$3.4 million to previously funded line items to support specific educational programs and initiatives. This fund also accounts for in-kind services, totaling \$10.3 million received from county government.

The Restricted Fund recognizes the contribution the state makes on behalf of FCPS to the Maryland State Retirement and Pension System. This contribution was unchanged from FY12 to FY13.

During a special session of the State Legislative Session in 2012, legislation was passed to shift a portion of the increased cost to the Retirement and Pension System to the individual Maryland school systems. This shift was offset by increased revenues to the county governments who in turn will fund the prescribed increases to the school system. For FY13, in Frederick County, this shift is \$5.9 million and is recognized in the Restricted Fund as a revenue from the county government, and an offsetting expense to the Maryland State Retirement and Pension System.

The pension shift and the increase in county in-kind services account for the overall increase to the restricted fund.

Grant awards remain a significant source of funds for FCPS and an integral part of the educational program. Federal grants are expected to provide approximately 24% of the total restricted fund budget for FY13. These grants are targeted to support specific student populations, i.e., economically disadvantaged students and special education students.

#### ***Self-Insurance Fund***

Frederick County Public Schools operates the Self-Insurance Fund, an internal service fund, to provide health, dental, vision and pharmacy services for employees and retirees. Claims processing and some administrative services are administered by a third-party administrator. FCPS purchases stop-loss coverage as a way to reduce risk of the very high insurance claims. A reserve fund is established to offset periods when claims are higher than anticipated.

#### ***Food and Nutrition Services Fund***

This Special Revenue Fund accounts for the operation of the Office of Food and Nutrition Services, including all activities involved in providing food to schools, students, staff, or the community.

#### ***Capital Projects Fund***

FCPS operates 66 separate school buildings, 37 of which are 25 or more years old. Our Educational Facilities Master Plan provides a 10-year timeline for maintenance and systemic renovations to address deficiencies in these aging buildings, as well as for the construction of new schools to relieve overcrowding and growing enrollment. The FY13 Capital Budget of \$12.2 million represents combined state and county funding that encompasses new appropriations for the partial design of North Frederick Elementary School and systemic renovations, as well as appropriations approved through the Aging School Program and Qualified Zone Academy Bond Program.

#### ***Debt Services***

The Board of Education of Frederick County has no taxing authority and may not issue long-term debt instruments. Consequently, the Board is fiscally dependent upon federal, state, and county governments to finance FCPS operations. Debt services are paid by Frederick County Government and are included in this document for informational purposes. Debt results from the sale of bonds used for construction and renovation through the Capital Budget. FCPS has one long-term lease that has an appropriation clause.



## **Financial Policies**

### ***Cash Management***

State statute governs FCPS' investment policies. The Maryland Annotated Code Section 6-222 outlines the permissible investments and investment standards that FCPS follows.

FCPS maintains five main accounts with PNC Bank for normal operating needs. All FCPS balances are insured or registered (collateralized). FCPS also maintains two zero balance accounts (ZBA) with PNC. The Payroll and Restricted Fund accounts are zero balance with the General Fund Account as the concentration account.

Excess funds over the immediate operating needs for the General Fund and the Self-Insurance Fund are kept in money market accounts with our main bank. In FY 12, the average interest rate earned on the money market accounts was .21%. Excess funds for the Food and Nutrition Services Fund and the Construction Fund are kept in the Maryland Local Government Investment Plan (MLGIP). In FY12, the average rate earned on investments in MLGIP was .10%.

### ***Budgeting and Accounting Controls***

FCPS maintains a system of budgeting and accounting controls designed to assist management in reporting reliable financial information. The system provides reasonable assurance that assets are safeguarded and transactions are executed and recorded with management's authorization, and those errors or irregularities that could be material to the financial statements are prevented or would be detected within a timely period. Internal control systems are subject to inherent limitations with regard to the necessity of balancing costs against the benefits produced. During the year, interim financial reports are prepared and distributed to the Board. Division and department managers are responsible for assuring that planned expenditures are within appropriation balances delineated by MSDE.

### ***Risk Management***

The Board is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; error and omissions; injuries to employees; and natural disasters. The Board has a program of self-insuring group health and dental benefits provided to its employees and retirees. The Board has joined with other school districts in the State of Maryland to form the Maryland Association of Boards of Education Workers' Compensation Group Self-Insurance Fund. This fund provides workers' compensation coverage for participating school boards. The Board purchases commercial insurance to provide coverage for property, boiler, general liability, life, vehicle liability, physical damage, and miscellaneous coverage such as bonds and accident insurance.

FCPS transports approximately 30,000 students to and from school utilizing a fleet of over 400 buses. FCPS attempts to prevent accidents through strict bus driver screening and ongoing training programs. These programs include compliance with U.S. Department of Transportation drug testing requirements, mandatory annual in-service training, follow-up training after accidents, and emergency evacuation procedures training.

## **Two Budget Formats: State-required and Program-based**

In an effort to provide a useful reference for readers of various levels of interest, this document presents the Operating Budget in two formats:

1. According to the MSDE's required reporting categories
2. A modified program-based alternative to the MSDE categorical report that shows allocation of funds and personnel across broad programmatic areas, accompanied by narrative that describes each division's and department's service delivery

Our goal is for this document to be a meaningful and helpful fiscal planning and management tool, and we will continue to improve it to that end. If you have questions, I encourage you to ask.

## Acknowledgements

Preparation of the FY13 budget is a major effort that requires careful analysis by the Board of Education, public feedback, and the assistance and cooperation of every department, office, and school. Appreciation goes to the employees of the Budget Office for their dedication and attention to detail throughout the process. The budget articulates our vision and strategic goals as we work to equip learners with the 21<sup>st</sup> century skills and knowledge to achieve their full potential upon graduation.

Sincerely,

A handwritten signature in black ink, reading "Leslie R. Pellegrino". The signature is fluid and cursive, with the first name "Leslie" being more prominent and the last name "Pellegrino" following in a similar style.

Leslie R. Pellegrino, CPA  
Executive Director of Fiscal Services

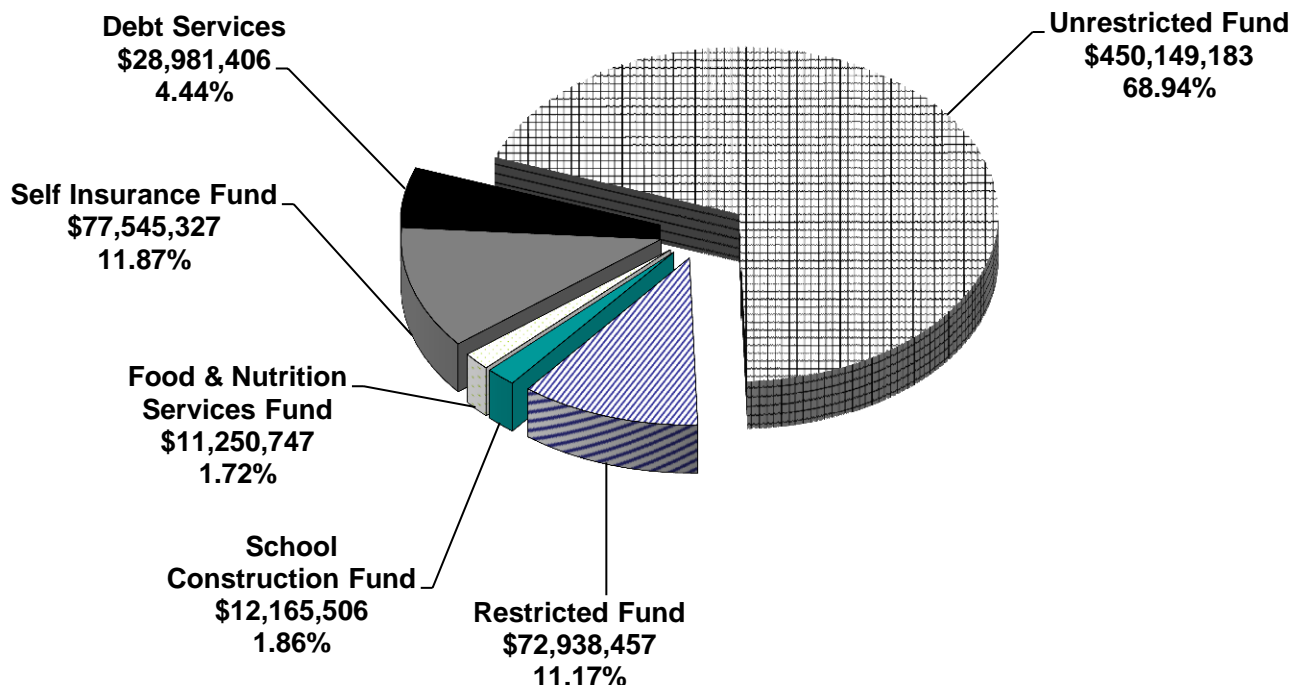


## Executive Summary

The FCPS Budgets are shown in five funds: Unrestricted, Restricted, School Construction, Food Service, and the Self Insurance Fund. Debt Services is not a separate fund of FCPS but it is shown here to reflect the amount paid by the County Government for school projects. The following table shows the total budgeted expenditure by fund and the amount of change from the FY 2012 Adopted Budget.

<i>Fund</i>	<i>FY'11 Actual</i>	<i>FY'12 Adopted</i>	<i>FY'13 Adopted</i>	<i>Difference</i>	<i>% Change</i>
<b>Unrestricted Fund</b>	\$411,183,444	\$450,887,167	\$450,149,183	\$(737,984)	-0.16%
<b>Restricted Fund</b>	<u>82,344,683</u>	<u>65,864,361</u>	<u>72,938,457</u>	<u>7,074,096</u>	10.74%
<b>Subtotal – Operating Budget</b>	\$493,528,127	\$516,751,528	\$523,087,640	\$6,336,112	1.23%
<b>School Construction Fund</b>	\$26,283,093	\$28,702,736	\$12,165,506	\$(16,537,230)	-57.62%
<b>Food Service Fund</b>	10,635,123	11,239,706	11,250,747	11,041	.10%
<b>Print Fund – Eliminated in FY'12</b>	803,573	N/A	N/A	N/A	N/A
<b>Self Insurance Fund</b>	70,118,706	72,448,063	77,545,327	5,097,264	7.04%
<b>Debt Services</b>	<u>29,280,336</u>	<u>30,429,970</u>	<u>28,981,406</u>	<u>(1,448,564)</u>	-4.76%
<b>TOTAL</b>	<b>\$630,648,958</b>	<b>\$659,572,003</b>	<b>\$653,030,626</b>	<b>\$(6,541,377)</b>	<b>-1.00%</b>

## FY 2013 SUMMARY OF ALL FUNDS \$ 653,030,626



# Revenue Summary

DESCRIPTION	ACTUAL FY 2010	ACTUAL FY 2011	APPROVED FY 2012	APPROVED FY 2013
<b><i>Frederick County Government</i></b>				
Unrestricted Fund	\$ 220,008,177	\$ 219,866,059	\$ 220,790,370	\$ 221,654,363
OPEB Trust Contribution	0	0	0	0
Restricted Fund	8,551,532	8,499,375	8,928,424	16,186,858
School Construction Fund	64,307,191	12,287,933	11,496,960	(8,821,041)
Debt Services	25,141,428	29,280,336	30,429,970	28,981,406
Total Frederick County Government	<b><u>\$ 318,008,328</u></b>	<b><u>\$ 269,933,703</u></b>	<b><u>\$ 271,645,724</u></b>	<b><u>\$ 258,001,586</u></b>
<b><i>State of Maryland</i></b>				
Unrestricted Fund				
Current Expenses	\$ 165,818,190	\$ 163,076,107	\$ 178,708,029	\$ 183,607,054
Geographic Cost of Education Index	1,882,808	1,877,600	6,291,771	6,379,612
Transportation	9,660,345	9,633,467	10,668,310	10,816,865
Transportation - Special Education	884,000	872,000	903,000	869,000
Handicapped Children	11,426,951	11,390,508	11,837,903	11,654,466
Non-Public Placement	2,373,980	2,602,288	2,300,000	2,600,000
Limited English Proficiency	5,017,477	5,019,597	6,032,914	6,460,598
Miscellaneous Revenue	11,977	11,167	0	0
Restricted Fund				
State Pension	33,017,195	37,199,847	36,705,953	36,705,953
Restricted Grants	1,325,309	1,545,679	1,441,108	1,441,108
School Construction Fund	17,123,112	13,754,797	17,205,776	20,986,547
Food & Nutrition Services	234,597	279,476	259,280	198,432
Total State of Maryland	<b><u>\$ 248,775,941</u></b>	<b><u>\$ 247,262,533</u></b>	<b><u>\$ 272,354,044</u></b>	<b><u>\$ 281,719,635</u></b>
<b><i>Federal Government</i></b>				
Unrestricted Impact Aid	\$ 173,959	\$ 184,602	\$ 150,000	\$ 175,000
Restricted Grants	25,400,548	34,238,384	17,701,611	17,517,273
Food & Nutrition Services Fund	4,544,698	5,081,293	5,079,209	5,160,833
Total Federal Government	<b><u>\$ 30,119,205</u></b>	<b><u>\$ 39,504,279</u></b>	<b><u>\$ 22,930,820</u></b>	<b><u>\$ 22,853,106</u></b>
<b><i>Other Sources</i></b>				
Unrestricted Fund				
Tuition	\$ 189,970	\$ 148,861	\$ 186,000	\$ 161,000
Sports Fees	640,900	663,000	605,850	663,000
Investment Earnings	92,889	88,431	220,000	100,000
Other Revenue	1,568,936	1,605,179	2,188,675	2,140,000
Use Prior Year Fund Balance	1,949,088	3,635,932	10,004,345	2,868,225
Restricted Fund	1,489,646	861,398	1,087,265	1,087,265
School Construction Fund	83,052	1,166	0	0
Food & Nutrition Services Fund				
Sales and Services	6,347,060	6,096,907	6,184,178	5,917,438
Miscellaneous	177,863	179,988	160,012	80,338
Self Insurance Fund				
Interest Income	44,037	25,933	27,000	16,500
Medicare Part D Subsidy	594,019	680,179	680,000	635,000
Use of Prior Year Fund Balance	0	5,768,253	2,962,382	5,061,896
Contributions	12,836,437	12,854,032	13,447,486	14,857,883
Total Other Sources	<b><u>\$ 26,013,897</u></b>	<b><u>\$ 32,609,259</u></b>	<b><u>\$ 37,753,193</u></b>	<b><u>\$ 33,588,545</u></b>
<b><i>Interfund Transfer</i></b>				
Food & Nutrition Services Fund	\$ 0	\$ 0	\$ 0	\$ 0
Print Fund	720,789	845,878	0	0
Self Insurance Fund	49,291,651	50,927,951	55,331,195	56,974,048
Total Interfund Transfer	<b><u>\$ 50,012,440</u></b>	<b><u>\$ 51,773,829</u></b>	<b><u>\$ 55,331,195</u></b>	<b><u>\$ 56,974,048</u></b>
<b>TOTAL ALL FUNDS</b>	<b><u>\$ 672,929,811</u></b>	<b><u>\$ 641,083,603</u></b>	<b><u>\$ 660,014,976</u></b>	<b><u>\$ 653,136,920</u></b>

# Expenditure Summary

	ACTUAL 2010	ACTUAL 2011	APPROVED 2012	APPROVED 2013
<b><u>Unrestricted Fund</u></b>				
Administration	\$ 8,494,130	\$ 8,508,151	\$ 7,983,447	\$ 8,519,294
Mid-Level Management	32,231,826	31,282,478	29,340,479	29,118,053
Instructional Salaries	180,884,597	179,525,200	187,315,058	187,606,636
Instructional Supplies	7,012,736	8,583,067	9,251,110	7,345,315
Instructional Other	1,330,280	1,673,678	1,608,206	1,226,164
Special Education	39,741,130	39,806,475	40,063,936	42,669,676
Pupil Personnel	2,956,526	2,519,813	2,542,233	2,599,949
Health Services	163,332	169,422	173,077	172,402
Transportation	18,214,604	14,214,881	19,106,297	20,238,443
Operations	33,285,139	34,465,636	35,504,453	34,648,192
Maintenance	11,243,355	11,062,084	10,627,294	10,824,362
Fixed Charges	80,292,945	75,898,066	104,158,145	102,271,920
Food & Nutrition Services	0	0	0	0
Community Service	797,632	829,531	850,500	1,130,632
Capital Outlay	1,997,714	2,644,962	2,362,932	1,778,145
Total Unrestricted Fund	<u>\$ 418,645,946</u>	<u>\$ 411,183,444</u>	<u>\$ 450,887,167</u>	<u>\$ 450,149,183</u>
<b><u>Restricted Fund</u></b>				
Restricted Grants	\$ 28,215,503	\$ 36,645,461	\$ 20,229,984	\$ 20,045,646
County Non-recurring Appropriations	0	0	0	0
County In-Kind Services	8,551,532	8,499,375	8,928,424	10,293,397
MSDE Pension Contribution	33,017,195	37,199,847	36,705,953	42,599,414
Other Post Employment Benefits	0	0	0	0
Total Restricted Fund	<u>\$ 69,784,230</u>	<u>\$ 82,344,683</u>	<u>\$ 65,864,361</u>	<u>\$ 72,938,457</u>
<b><u>School Construction Fund</u></b>				
Capital Budget	\$ 94,322,795	\$ 26,283,093	\$ 28,702,736	\$ 12,165,506
Total School Construction Fund	<u>\$ 94,322,795</u>	<u>\$ 26,283,093</u>	<u>\$ 28,702,736</u>	<u>\$ 12,165,506</u>
<b><u>Food &amp; Nutrition Services</u></b>				
Operating Expenses	\$ 10,524,074	\$ 10,635,123	\$ 11,239,706	\$ 11,250,747
Total Food & Nutrition Services	<u>\$ 10,524,074</u>	<u>\$ 10,635,123</u>	<u>\$ 11,239,706</u>	<u>\$ 11,250,747</u>
<b><u>Print Fund</u></b>				
Operating Expenses	\$ 837,640	\$ 803,573	N/A	N/A
Total Print Fund	<u>\$ 837,640</u>	<u>\$ 803,573</u>	<u>N/A</u>	<u>N/A</u>
<b><u>Self Insurance Fund</u></b>				
Operating Expenses	\$ 60,609,541	\$ 70,118,706	\$ 72,448,063	\$ 77,545,327
Total Self Insurance Fund	<u>\$ 60,609,541</u>	<u>\$ 70,118,706</u>	<u>\$ 72,448,063</u>	<u>\$ 77,545,327</u>
<b><u>Debt Services</u></b>				
Principal	\$ 15,488,916	\$ 17,083,976	\$ 18,814,012	\$ 18,403,233
Interest	9,652,512	12,196,360	11,615,958	10,578,173
Total Debt Services	<u>\$ 25,141,428</u>	<u>\$ 29,280,336</u>	<u>\$ 30,429,970</u>	<u>\$ 28,981,406</u>
<b>Total All Funds</b>	<b>\$ 679,865,654</b>	<b>\$ 630,648,958</b>	<b>\$ 659,572,003</b>	<b>\$ 653,030,626</b>



# Profiles: Frederick County and Its Public Schools

Frederick County is located in central Maryland, at the southern border of Pennsylvania and the northeastern border of Virginia. It is geographically Maryland's largest county (664 square miles).

Frederick County estimated population, according to the Maryland Department of Planning, was 234,669 in calendar year 2011. The most recent figures from the Census Bureau reports household median age is 37.9, and the median household income is \$81,686 per year.

Frederick County contributes 127,357 workers to the region's labor force. Overall, the county enjoys a favorable economic outlook. The county has a diverse economic base, with service-providing companies accounting for the largest percentage of employment. Additionally, the unemployment rate in September 2011 was 6%, which was lower than the national average of 9.1%.

Frederick County Public Schools receives approximately 46% of its operating revenues from the Frederick County government.

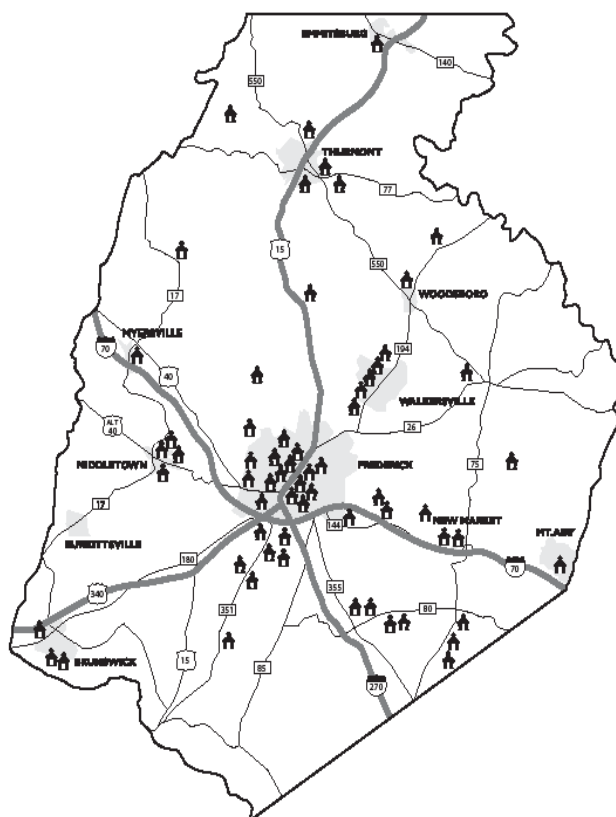
## Frederick County Public Schools (FCPS)

Our schools are located in a diverse array of cities, suburban, and rural communities and serve students in pre-kindergarten through grade 12. FCPS has over 5,500 employees, including approximately 3,000 teachers, making the system the second largest employer in the county.

The school system supports 36 elementary schools, 13 middle schools, 10 high schools, 4 special schools/programs, and 2 charter schools. FCPS staff maintains 6.6 million square feet of building space and over 1,400 acres of property. When not in use for the education of children, schools are used for a variety of county recreational programs and by civic and community groups.

FCPS works to provide an environment that capitalizes on all children's natural curiosity, nurtures their desire to learn, and respects their individual learning styles.

To meet the goals of the organization, the Board of Education of Frederick County, superintendent, deputy superintendent, chief of staff, chief operating officer, executive directors, and directors provide leadership and support to the schools, with the ultimate goal of improving achievement for all students.



FCPS offers a variety of services and programs. Counselors are available at every school. Psychologists, pupil personnel workers, nurses, and other professionals also serve student needs. An extensive special education program places students with special needs in the least restrictive environment. A middle/high school combination program provides a supportive environment for students whose behavior interferes with their ability to succeed in a regular school setting. Technology Education, Gifted and Talented and English Language Learners programs are also available.



# Profiles: Frederick County and Its Public Schools

Free, reduced-price and regular price breakfasts and lunches can be purchased daily. Frederick County Public Schools will serve approximately 3.4 million nutritious meals in school cafeterias this year.

FCPS buses over 29,600 students on a fleet of 414 buses, traveling nearly 6.75 million miles a year.

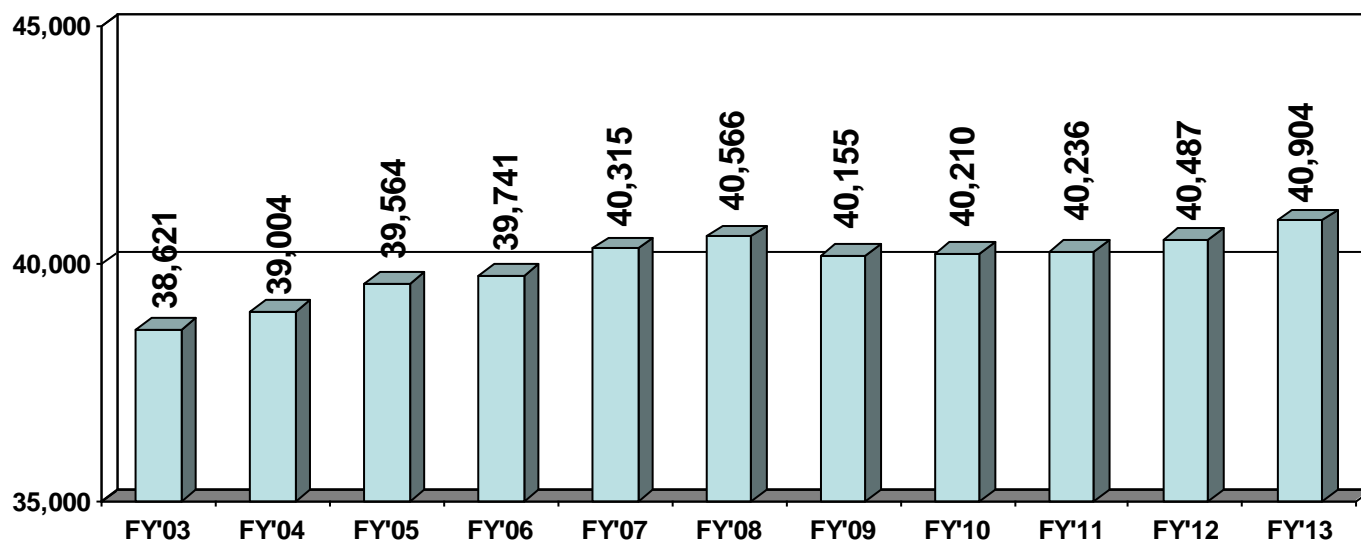
The actual expenditure per pupil for FY 2011, school year 2010 thru 2011 was \$12,266, allocated as follows:

- \$9,287 – Teachers and Other School Staff
- \$1,472 – Building Operation and Maintenance
- \$ 603 – Bus Transportation
- \$ 381 – Textbooks and Instructional Materials
- \$ 307 – Technology, Personnel, Payroll and Other Administration
- \$ 216 – Health and Student Support

## Frederick County Public Schools at a Glance

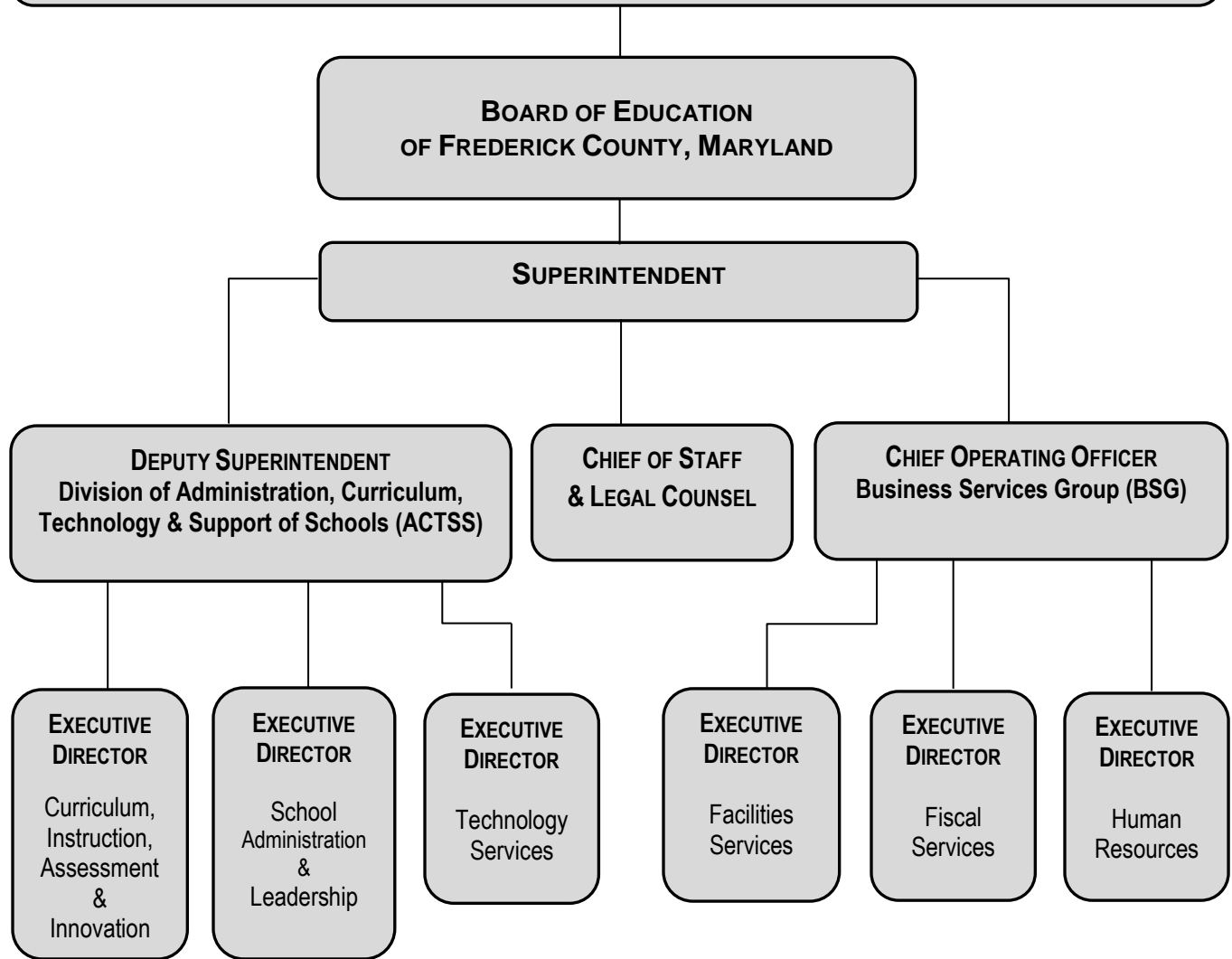
FY 2013 Projected Enrollment	40,904
FY 2013 Unrestricted & Restricted Operating Budget	\$ 523,087,640
FY 2013 Capital Budget	\$ 12,165,506
FY 2011 AP Exams Taken	5,460
FY 2011 Average AP Exam Score	3.14
FY 2012 Percent Scoring 3+	71.1%
Employees – Full Time Equivalent (fte) positions as of 6/30/2011	5,572
Teacher Positions (fte)	2,891
ELL Students (K-12) - 10/31/2011	1,746
Students receiving special education services – 10/2011 enrollment	4,357
Students receiving free and reduced-price meals – 10/31/2011	8,600
Schools (inclg charter schools)	65
Total Buildings (exclg charter schls)	73
Square Footage (inclg portables)	6,841,982
Buses	414
School Meals Served/Year	3.4 million

Students Enrolled FY 2003 – 2013  
FY 2013 is projected as of September 30, 2012



Source: FCPS Facilities Services enrollment report at September 30 of each fiscal year.

# FCPS ORGANIZATION CHART



# Understanding the Budget Process

The Frederick County Public Schools' (FCPS) budget book presents the funding to efficiently and effectively implement programs in the school system for FY 2013. The budget year begins July 1 and continues until the following June 30 of the next year. In Fund accounting, this is typically referred to as a fiscal year, as opposed to calendar year format which extends from January 1 to December 31<sup>st</sup>. All public school systems or Local Educational Agencies (LEA's) in Maryland operate on a fiscal year basis.

## The Annual Process

The budget process for the new year begins in the fall. Budgets are generated by requests and formulas during the fall months with the budget taking shape in early winter. The Superintendent recommended budget is released in mid to late January. By mid February, the Board of Education holds a public hearing on the proposed operating budget to identify the public's requests. By the end of February, the Board of Education must adopt their operating budget which is forwarded to the Board of County Commissioners (BOCC) by March 1<sup>st</sup>. The Board of County Commissioners hold a public hearing on the school system's operating budget near the beginning of May and adopt the final County budget which includes the school systems' allocation in June. The BOE must then adopt the system's operating budget by State legislated category and present it to the BOCC. The school system's budget becomes effective July 1.

## Fund Accounting

FCPS follows the state mandated requirements for preparing the annual budget. The structure of accounts is based upon the Maryland State Department of Education's (MSDE) *Financial Reporting Manual for Maryland Schools*. The schools system may only spend funds that are appropriated and approved by county government. The Frederick County Government must approve any change to the appropriation, or legal limit, of the level of spending by category.

The operating budget for Frederick County Public Schools is first approved by the seven (7) member Board of Education which is then submitted to the Frederick County Board of County Commissioners. The budget covers the cost of providing and supporting day-to-day activities in the schools – instructional materials and supplies, programs and services, salaries, transportation and technology. Funding, referred to as revenue, originates from the County, the State and from the Federal Government. New school construction, major building renovation and additions, land purchases and related costs are covered by the capital budget which is separate and apart from the operating budget.

## Budget Amendments and Supplements

The school system is not permitted to spend in excess of the amount appropriated by category and project. It is the responsibility of the school's administration or central office to spend within the approved allocation and to notify the Executive Director of Fiscal Services of any significant deviance from the budget plan.

Occasional budget transfers within an approved MSDE category are permitted without the approval by the Board of County Commissioners (BOCC). Budget transfers between categories, as well as any transfers between projects within the Capital Fund, must have the approval of the BOE and the BOCC. If actual revenue is anticipated to be greater than the original amount appropriated, or if additional county funds are needed, the BOCC must approve a supplemental appropriation or authorization before those additional funds can be spent.

## Where does the revenue come from?

Maryland school systems, referred to as LEA's receive revenues from many sources. The Frederick County Board of County Commissioners develops a Base Budget for county agencies, including FCPS. The school system receives about 46% of its operating revenue from the County. The Base Budget is intended to anticipate the cost of providing facilities and services to meet the needs of the school system. Frederick County Public Schools also receive about 50% of their operating revenue from the State of Maryland via designated educational formula allocations and grants. The school system also receives approximately 4% of its revenues from Federal or other sources identified later in this document. Additional requirements are generally imposed by the funding authority and expenditures are monitored by the granting agency via grant reporting. Some local revenues are also defined as restricted for non-recurring purposes or in-kind county appropriations for specific programs.

Revenues may be defined as restricted or unrestricted. If restricted, the revenues are designated for a specific program and the expenditures are limited to specific areas of the budget. Unrestricted revenues are received from the state or local sources without restriction to designation or purpose. The Frederick County Public School System makes the determination for use based upon program and need. Most local and state revenues are considered unrestricted.

# Understanding the Budget Process

## How are the dollars spent?

Expenditures are designations of how funds are proposed to be spent by the school system. The Maryland State Department of Education (MSDE) has directed, for uniform purposes that expenses be categorized into specific areas of the budget for ease of comparison and contrast. These categories of expenses are defined as:

- Administration
- Mid-Level Management
- Instructional Salaries and Wages
- Textbooks and Instructional Supplies
- Other Instructional Costs
- Special Education
- Student Personnel Services
- Student Health Services
- Student Transportation
- Operation of Plant
- Maintenance of Plant
- Fixed Charges
- Food and Nutrition Services
- Community Services
- Capital Outlay

## How are expenditures classified?

All expenditures fall within the designated categories of the budget. These categories have sub-levels of expenditures that are consistent with state (MSDE) reporting requirements. Categories may be sub-divided into objects of expenditures in the following detail:

**Salaries and Wages** – those expenditures incurred for personnel on the FCPS payroll. Salaries include regular, overtime and supplemental payments as well as payments made for substitutes. These expenditures are not found within the categories of Instructional Supplies, Other Instructional Costs or Fixed Charges.

**Contracted Services** – those expenditures for services performed by persons or companies not on the FCPS payroll. These expenditures may include equipment repairs or rentals, outside audit services, purchased professional or technical services, facilities rentals and general repairs.

**Supplies** – articles or materials which meet any one or more of the following conditions: (1) items which last for less than one year, (2) items which are better to replace than repair, (3) items which are not an independent unit, (4) items which lose their identity through incorporation into a different or more complex unit, (5) those which do not exceed a minimum dollar value, (6) are consumed in use, (7) are expandable, and/or (8) are inexpensive. These may include textbooks, library media, vehicle fuel and other supplies and materials.

**Other Charges** – those expenditures for employee benefits and other miscellaneous expenditures that are not easily classified elsewhere. They may include travel, insurance, communications, employee retirement, social security, other employee benefits, energy services, dues, fees and judgments.

**Land, Building, and Equipment** – those expenditures for the acquisition of new or replacement equipment, including, vehicles, buses, buildings, machinery, furniture, etc.

**Transfers** – payments to other LEAs or transfers between major fund types within the LEA. Transfer accounts represent the release of funds from one account to another account where the expenditure will be reported.

# Operating Budget Schedule

FY13

Date	Event
October 2011 – January 2012	<ul style="list-style-type: none"> <li>Superintendent &amp; FCPS Budget Committee evaluates FY13 funding needs to meet Master Plan requirements</li> <li>Base Budget increase forwarded to County Commissioners</li> </ul>
November – December 2011	<ul style="list-style-type: none"> <li>BOE review FY13 Operating Budgets for FCPS Divisions</li> </ul>
January 2012	<ul style="list-style-type: none"> <li>BOE review Strategic Improvements</li> <li>Superintendent presents staff-proposed budget to BOE</li> </ul>
February 2012	<ul style="list-style-type: none"> <li>BOE holds Public Hearing on the FY13 operating budget</li> </ul>
February 2012	<ul style="list-style-type: none"> <li>BOE adopts the FY13 Proposed Operating Budget request</li> </ul>
March 1, 2012	<ul style="list-style-type: none"> <li>BOE forwards Proposed Operating Budget request to the County Commissioners</li> </ul>
May 2012	<ul style="list-style-type: none"> <li>County Commissioners hold Public Hearing on the FCPS operating budget</li> </ul>
June 2012	<ul style="list-style-type: none"> <li>Commissioners adopt the final County budget and set the allocation to the BOE</li> <li>BOE approves FY13 budgets</li> <li>Commissioners receive final FY13 budgets</li> </ul>
July 1, 2012	<ul style="list-style-type: none"> <li>Budget becomes effective for the 2012-13 school year</li> </ul>

## Capital Budget Schedule

Date	Event
April 2011	<ul style="list-style-type: none"> <li>System wide 10-year enrollment projections are updated and submitted to state office of planning for approval</li> </ul>
May/June 2011	<ul style="list-style-type: none"> <li>Staff compiles and prioritizes systemic renovations (projects addressing particular building system repairs and improvements, such as roofs, boilers, chillers, parking lots, improvements, etc.)</li> </ul>
July/August 2011	<ul style="list-style-type: none"> <li>Facilities Services Division staff drafts annual update to the Educational Facilities Master Plan (EFMP), including 10-year enrollment projections for individual schools and proposed 6-year Capital Improvements Program (CIP)</li> <li>Capital project budget estimates are completed and included in EFMP</li> </ul>
August 2011	<ul style="list-style-type: none"> <li>Superintendent releases recommended EFMP</li> <li>Superintendent submits recommended EFMP to State Office of Planning for review</li> <li>EFMP is presented to County Planning Commission for review and finding of consistency with County Comprehensive Plan</li> </ul>
September 2011	<ul style="list-style-type: none"> <li>Superintendent's recommended EFMP is presented to BOE and public hearing is held</li> <li>Governor releases proposed total statewide budget for school construction funding for the following fiscal year</li> <li>BOE gives final approval to the EFMP and CIP including priority state funding requests for next fiscal year</li> </ul>
October 2011	<ul style="list-style-type: none"> <li>BOCC approves priority state funding requests for next fiscal year</li> <li>Capital project requests are submitted to Maryland State Public School Construction Program (PSCP) for state funds and project planning approval</li> <li>State PSCP staff meet with FCPS staff to review project requests</li> </ul>

## Capital Budget Schedule

### **November 2011**

- Enrollment projections for next school year are updated based on actual September 30 enrollments
- Capital project funding applications are submitted to County staff for county funds
- Maryland PSCP staff preliminary recommendations released

### **December 2011**

- Updated enrollment projections for next school year including schools closed to out of district transfer students are released
- PSCP staff recommendations are presented to State Inter-Agency Committee (IAC).
- IAC holds public hearing on CIP requests
- IAC recommendations for 75% of preliminary fiscal year capital funding

### **January 2012**

- State Board of Public Works (BPW) holds public hearing on CIP requests
- BPW approval of 75% of preliminary fiscal year capital funding
- County and FCPS staff meets to review project needs and funding availability

### **February/March 2012**

- County staff recommended CIP is released
- BOE meets with BOCC to review county staff CIP recommendations
- BOCC reviews all county CIP funding requests and staff recommendations
- BOCC public hearing is held regarding staff CIP recommendations

### **April 2012**

- Cycle begins again for next fiscal year

### **May/June 2012**

- Final BPW approval of fiscal year capital funding
- BOCC approves final Capital Budget and 6-year CIP

### **July 1, 2012**

- Funds for county and state approved projects are made available

## FCPS Master Plan for the 21<sup>st</sup> Century

All Maryland districts have been required since 2003 to develop comprehensive “Master Plans” that incorporate federal, state and local funds, goals and measurable performance standards into a comprehensive document. The original Frederick County Public Schools (FCPS) Master Plan was developed during the 2002-2003 school year, approved by the Frederick County Board of Education in June 2003, and subsequently approved by the Maryland State Board of Education in December 2003. Annual updates have been required in October of each year since then.

The FCPS Master Plan reflects a commitment to maintaining a high-performing school system, ensuring that students meet rigorous achievement standards, and eliminating gaps in achievement attributable to race, poverty, disability and English language proficiency. Actions are guided by six strategic goals, as follows:

***Goal 1 - Every student will learn in an intellectually challenging environment, prepared as a life-long learner to excel in college, further study and the workplace.***

***Goal 2 - Every student will learn in a safe, caring and engaging environment, prepared to participate as a productive citizen and contributing member of our global society.***

***Goal 3 - All employees will be highly qualified for their jobs, motivated and effective at work, and valued and respected by their students and the community.***

***Goal 4 - Every family will have access to the programs and services needed for their children to enter school ready to learn.***

***Goal 5 - All sectors of the community will be engaged in the education of our children.***

***Goal 6 - Every division and school will have sufficient resources, and manage those resources in a publicly accountable and cost-effective manner.***

### Progress Summary – Federal and State Indicators

Proficiency percentages for the Maryland School Assessments (MSA) have increased across the board since 2005 in reading and mathematics at elementary, middle and high school grades, with approximately nine out of ten students scoring “Proficient” or “Advanced.” Eight out of ten fifth and eighth graders scored proficient or better on the MSA science tests, as did more than nine out of ten students on the HSA Biology test. Substantial improvement is evident in 2012 on the MSA math tests, in the aggregate and in subgroup performance.

Every Frederick County school offers tiered intervention programs to address the needs of students struggling to meet state and local achievement standards. Classroom teachers, administrators, and specialists monitor and evaluate the effectiveness of programs for individual students in relation to Individual Learning Plan (ILP) and/or Individual Education Program (IEP) goals and milestones. School staff monitors subgroup progress through a variety of team structures, including the Student Services Team, professional learning communities, and content and grade level teams. Overall program effectiveness is evaluated using multiple measures of student achievement, with an annual report provided to the Board of Education regarding the nature and effectiveness of the tiered intervention programs.

In terms of meeting Maryland’s High School Assessment (HSA) requirement for graduation, progress continues to be evident in terms of end-of-twelfth-grade cohort passage figures. June 2009 graduates were the first class for which HSA passage represented a graduation requirement. For the fourth consecutive year, no FCPS student failed to graduate solely due to not meeting the HSA testing requirement. Ensuring that students are adequately prepared for these tests will continue to be a major focus of FCPS middle and high school staff and students.



Central office and school staff continue to examine the adequacy of curricular and instructional programs and implement research-proven interventions to address the needs of underperforming students and subgroups. To that end, FCPS has undertaken a number of changes to the county's middle school program, including revised schedules and consistent programs to ensure appropriate interventions for students struggling to meet proficiency standards. Budget limitations, to date, have precluded implementation of several additional staff-recommended improvements to the middle school program.

FCPS staff carefully tracks multi-year progress toward eliminating gaps in achievement for historically underperforming subgroups. Since 2006 FCPS has narrowed the achievement gap in elementary reading by more than 70% for children of poverty and by more than 60% for special education students. The gap in math has narrowed by 60% for children of poverty and by 30% for special education students.

Cohort graduation and dropout rates are reported with a one-year lag, to account for students who graduate or drop out during the summer months. FCPS' 4-Year Cohort Graduation rate for the Class of 2011, at 91.54%, ranks third highest in Maryland. Graduation rates for African Americans, Hispanic/Latinos, Free/Reduced Meal participants and special education students remain well below that of the overall county. Those differences are even greater for males than for females within each of those subgroups. Data for English Language Learners (ELL) was suppressed due to a membership count of less than 10 students.

The FCPS 4-Year Cohort Dropout Rate for the Class of 2011, at 5.05%, is the lowest of all Maryland districts. However, challenges remain for African Americans (especially males), Hispanic/Latinos and Free/Reduced Meal participants. To achieve the target of 1% established for all students subgroups in 2020, schools will need to implement additional interventions to further reduce the number of students who drop out.

The ongoing and rapid change in our student population's diversity will require FCPS to continually adjust programs and interventions to further improve achievement and school completion. The number of students in poverty (Free/Reduced Meal participants) has more than doubled since 2000 and the number of ELL students has increased by more than 700%. The percentage of core academic classes taught by *highly qualified teachers* has increased from 79% in 2003 to 98% in 2012 and 100% of *paraprofessionals in Title I schools* continue to meet state qualification standards.

Frederick County schools continue to provide a safe and inviting climate for teaching and learning. No Frederick County school has ever met Maryland's criteria for classification as "persistently dangerous."

The FCPS professional development plan has been completely revised to focus on the transition to implementation of the Common Core State Standards (CCSS) and accompanying assessments by 2014-2015. The plan builds upon and extends the activities of the state-wide Educator Effectiveness Academies.

### **Specific Student Groups**

Every high school offers Career and Technology Education (CTE) Programs of Study, and the Career and Technology Center (CTC) offers more than 25 programs. The Course Offering Guide and Career Planning Tool provide eighth grade students with information about the CTE high school program and enables them to plan ahead for their high school programs. High school students work with their guidance counselor to update their four-year high school course plans and postsecondary plans.

FCPS works with families, private preschool programs and community agencies to increase the likelihood that children enter kindergarten fully ready to learn. Substantial progress is evident. In 2005, only 62% of our kindergarteners entered fully ready, based on the Maryland Model of School Readiness (MMSR). By 2012, 88% of incoming kindergarteners were fully ready.

School staff uses a variety of programs and strategies to ensure that highly able students are appropriately challenged. Those programs include accelerated curricular sequencing, the *Elementary Magnet Gifted and Talented Program*, the *Renzulli Schoolwide Enrichment Program*, honors classes in all middle and high schools, Advanced Placement (AP) academies, the International Baccalaureate Program at Urbana High School, and access to college courses for students from all county high schools through local colleges and universities.

### **Cross-Cutting Themes**

The Education that is Multicultural (ETM) Office provides diversity training through one of four locally-developed modules. Each module incorporates experiences that prepare classroom teachers to implement and evaluate multicultural education. This office also delivers professional development to the school system's enrichment specialists. The training's intent is to explore and expand participant's understanding of race, ethnicity and what it means to be culturally competent in the classroom.

### **Progress Summary – Local Indicators**

FCPS students continue to exceed both state and national averages on the *Critical Reading, Math, and Writing* subtests of the SAT. The number of AP tests taken by county students rose to a new high again in 2012. Almost half of FCPS students take one or more AP tests by graduation, and 71% of test takers scored 3 or better – the level commensurate with college credit at many institutions of higher learning.

The percentage of students scoring at the “Advanced” level on the MSA reading and math tests was added as a local indicator for 2007, to ensure appropriate attention to academic rigor and levels of achievement beyond “Proficiency” on these state tests. In the past five years, advanced performance for FCPS elementary students has increased from 29% to 42% in reading and from 27% to 45% in math – a 13-point gain in reading and 18 points in math.

Despite that progress, substantial gaps continue to be apparent for historically underperforming student subgroups on measures of rigorous program attainment, including MSA “Advanced” performance, college admissions testing programs, and enrollment in college-level coursework.

High school administrators, guidance counselors, and classroom teachers continue to communicate the importance of appropriate course selection, career planning, and preparation for college admission. FCPS invests \$31,000 each year to administer the Preliminary Scholastic Aptitude Test (PSAT) to all tenth graders as an early predictor of SAT performance, a tool to guide further preparation efforts and to identify students with the potential for AP coursework.

Almost 80% of FCPS graduates qualified for the Maryland Scholars Program in 2012. This recognition program was developed in collaboration with the Maryland Business Roundtable.

FCPS elects to report unduplicated percentages of middle and high school students receiving one or more out-of-school suspensions as a local indicator. Substantial differences continue to be apparent as a function of gender, ethnicity and special services. African American students, Free/Reduced Meal participants and special education students continue to be suspended at rates that are far higher than those of “All Students” at both middle and high school. Male students are twice as likely to be suspended as their female counterparts at the high school level, and three times more likely to be suspended at the middle school level.

During the 2011-2012 school year, a Professional Learning Community (PLC) focusing on middle and high school discipline was formed to explore and analyze data related to suspensions, review research regarding best practices, and develop alternatives to suspension. The PLC was comprised of building level administrators, therapists, school psychologists, pupil personnel workers, and central office staff. The PLC developed a goal to institute procedures and practices that support student achievement and a safe school environment while maintaining a suspension rate of less than ten percent in each subgroup. Specific objectives surrounding the topics of data and decision making, staff and student relationships, positive behavior support systems, pedagogical excellence, systems and structures, and collaboration

and communication were developed over the course of the school year. During the 2012-2013 school year, the PLC will operationalize and initiate the above objectives.

The *Positive Behavior Intervention System (PBIS)* program continues at a total of fifteen elementary schools, thirteen middle schools and the county's alternative education school (Heather Ridge). Student Services Teams at all schools continue to review county and school suspension data to identify causes and specific patterns of infractions, and develop appropriate interventions.

In the spring of 2012, three FCPS high schools joined Maryland's Safe and Supportive Schools (MDS3). MDS3 is a collaborative effort of the Maryland State Department of Education, Sheppard Pratt Health System and Johns Hopkins University. The purposes of this initiative are to:

- Reduce rates of school violence and substance use, improve student engagement and the school environment to support student learning
- Implement evidence-based programs to meet student needs
- Develop a web-based survey system for assessing school climate, safety, school engagement and the school environment

FCPS continues to be unable to maintain favorable rankings on the professional salary scale. The school system continues to drop in rankings since FY08. FCPS currently ranks in the bottom quartile in all but one salary category.

FCPS' less than competitive initial steps on the Bachelor's Degree Scale continue to be a disincentive for new graduates. Teachers within the first five years of their careers may be drawn to other Maryland counties with higher salaries. In addition, we are faced with an increase in declinations. The Human Resources Department is closely monitoring the number of declinations received from teacher candidates for interview or actual contract opportunities.

FCPS continues to have difficulty retaining newly hired teachers during their critical first five years in the profession. Of the cohort of teachers hired in 2007, only 70% were still employed with FCPS in 2011. While representing a continuing increase in recent trends, retention remains well below the 81% five-year rate evident for the cohort of teachers hired in 1997.

It remains a challenge for FCPS to place first year teacher salaries in the top quartile or even to move out of the lowest quartile. New teachers are offered four days per-diem compensation for participating in New Teacher Training and classroom preparation opportunities. This practice provides additional compensation and a rich professional development experience.

For the first time in four years, the Frederick County Board of Education provided funding for a salary increase, with its 5,500+ employees receiving a partial year incremental pay raise. However, FCPS does not provide hiring bonuses for new teachers, including those in critical shortage areas.

Because of budget constraints, in FY2010 and FY2011 FCPS did not award benefit packages to employees who had served for two years in a non-benefited assignment. Employees impacted by this action were primarily special education assistants and instructional assistants. During FY2012 and FY2013 this was remedied; FCPS provided benefit packages to qualified non-benefited employees who had served one or more years in their current assignment. FCPS still imposes a freeze on processing job classifications which will impede salary adjustments based on changes to job assignment.

Through a combination of state monies and "forward funding" of new facilities by the Frederick County Board of County Commissioners (BOCC), the percentage of enrollment capacity continues to meet the FCPS goal of 90% or less at the middle school level and at the high school level. Elementary schools still lag behind system goals. Teachers, administrators, and support staff in new or substantially renovated schools are asked to complete a survey following initial occupancy. The recent surveys in general show that new buildings and building additions are meeting the needs of school administrators, teachers and support staff.

Challenges in meeting facility needs at the elementary level continue. New programs and support for Title I schools require more space than otherwise included in state school capacity formulas. Efforts to support new programs with additional staffing have resulted in the need for additional space at many existing buildings. Other schools are in need of space as a result of new development in their attendance areas. In this regard, high priority schools in need of additional capacity are Centerville Elementary School in Urbana and Hillcrest Elementary School in Frederick City.

The re-opening of Linganore High School has added significant capacity and, in combination with the opening of Oakdale High School, has eliminated school overcrowding in central and eastern Frederick County. For the 2012-13 school year, FCPS has achieved the goal of operating at or below 90% capacity at the high school level.

The need to allocate already limited funds to renovate older facilities may delay achievement of our goal to build new capacity. This comes at a time when a growing number of schools built in the 1960s and 1970s are in desperate need of renovation and repair. Major renovations were recently completed at West Frederick Middle and Lincoln Elementary Schools. A comprehensive renovation/addition to North Frederick Elementary School is now under design. Construction funding is scheduled to be allocated in FY2014. Funding has been provided by the state to initiate a feasibility study for Frederick High. This is the next secondary school in line for a comprehensive renovation. Design funds for this project have been requested for FY2014.

The priorities placed on maintaining mechanical systems and roofs mean delays in the upgrade of other types of systems such as flooring, pavement, kitchen, masonry, alarm, etc. Adequate and timely response by the maintenance department in the face of a rapidly growing physical plant presents a further challenge. Staffing levels will need to keep pace with school construction if levels of service are to be maintained.

Adequately funding and staffing media centers remains a challenge. The cost of books continues to rise and allocated dollars do not go as far as they did the year before.

FCPS continues to demonstrate public accountability and cost-effective management of its fiscal resources. According to figures in the most recent (2011) Maryland Fact Book, Frederick County's central office staffing as a percentage of all employees remained the lowest of all Maryland school districts. In addition, central office staffing per 1,000 students continued to rank at the bottom of all Maryland districts.

Despite that continued efficiency, fiscal limitations at the county and state government levels led to further reductions in central office positions in the FY2013 budget. The impact of those cuts will not be reflected in state tables until publication of the 2012 Maryland Fact Book.

Based on a review of progress made and challenges faced since 2003, the Frederick County Board of Education and its staff deemed the two overarching priorities established in the original Master Plan as current and appropriate for FY2013:

- Ensure appropriate rigor and academic challenge for all students
- Eliminate gaps in achievement attributable to ethnicity, poverty, disability and native language status

To accomplish these priorities, FCPS must continue to:

- Provide appropriate programs and interventions for all students who need them
- Attract, train, retain, and promote highly qualified staff
- Monitor and modify, as necessary, existing instructional and professional development programs
- Implement formative assessments to monitor student progress
- Prepare for implementation of the national Common Core Standards and accompanying assessments
- Ensure the availability of up-to-date instructional and administrative technologies

- Maintain up-to-date texts and instructional materials

Strategic initiatives for FY2013 include:

- Expanding the revised Highly Able Learner Program to all county middle schools
- Implementing the Global Scholar Performance and Achievement Series assessments in all county elementary and middle schools, and piloting in two county high schools, in order to provide consistent access to, use, and analysis of formative assessments of student and subgroup progress
- Continuing the curricular and instructional transition to the Common Core State Standards and preparation for the upcoming Partnership for Assessment of Readiness for College and Careers (PARCC) assessments

# Operating Budget

## INTRODUCTION

The Frederick County Public Schools' (FCPS) FY2013 budget book outlines the system's plan to efficiently and effectively provide educational programs and services, administer business functions, and operate school system facilities for the fiscal year extending from July 1, 2012 through June 30, 2013.

The operating budget covers the cost of providing and supporting day-to-day activities in the schools – instructional materials and supplies, programs and services, salaries, transportation and technology. Funding, referred to as revenue, originates from the county, state, and federal governments, and other local sources.

### **FY 2013 Budget at a Glance**

Frederick County Public School system maintains the highest standards of education and educational support despite the uneven local and national economic recovery. The school system's operating budget was increased by more than \$6.3 million for FY 2013.

The operating budget includes the local contribution at the minimum Maintenance of Effort amount. The state legislature passed legislation strengthening the MOE requirement during the 2012 session. The FY 2013

budget includes the initial phase-in of pension sharing costs for members of the state retirement system. The complete phase in will occur in FY 2017.

The FCPS FY 2013 operating budget reflects the re-organization of the central office. This re-organization will support schools and principals with a focused on rigor and academic challenge for all students and eliminating gaps in achievement. The central office structure includes a deputy superintendent, chief of staff and chief operating officer.

The school system made cuts which, in addition to the revenue increases, enabled the system to fund the base budget increase, fund an additional charter school, provide for the final phase-in of a new high school and provide funds for technology upgrades. The approved budget includes funding for a step increment for all eligible employees. Depending on the bargaining unit the effective date is either October 1 or December 1.

The operating budget, which includes restricted grants, totals \$523.1 million. The unrestricted portion of the budget decreased slightly as a result in the decline in the fund balance. The restricted funds increased by \$7.1 million largely attributable to the Frederick County funding the pension cost sharing.

## **OPERATING BUDGET**

	<b>FY 2012</b>	<b>FY 2013</b>	<b>Change</b>	<b>Percent</b>
<b>Administration</b>	8,975,577	9,476,122	500,545	5.6%
<b>Mid-level Management</b>	30,076,940	29,704,514	(372,426)	-1.2%
<b>Instructional Salaries and Wages</b>	191,516,296	191,321,874	(194,422)	-0.1%
<b>Instructional Textbooks and Supplies</b>	10,289,630	8,338,835	(1,950,795)	-19.0%
<b>Other Instructional Costs</b>	2,401,048	2,081,006	(320,042)	-13.3%
<b>Special Education</b>	49,354,859	52,796,238	3,441,379	7.0%
<b>Student Personnel Services</b>	2,650,481	2,708,197	57,716	2.2%
<b>Student Health Services</b>	5,494,186	6,377,941	883,755	16.1%
<b>Student Transportation</b>	20,021,259	21,173,172	1,151,913	5.8%
<b>Operations of Plant</b>	36,879,533	36,194,799	(702,734)	-1.9%
<b>Maintenance of Plant</b>	10,687,294	10,884,362	197,065	1.8%
<b>Fixed Charges</b>	145,152,318	148,811,216	3,658,898	2.5%
<b>Community Services</b>	864,000	1,416,044	552,044	63.9%
<b>Capital Outlay</b>	2,388,107	1,803,320	(584,787)	-24.5%
<b>Total</b>	<b>516,751,528</b>	<b>523,087,640</b>	<b>6,318,109</b>	<b>1.2%</b>
<b>Unrestricted</b>	450,887,167	450,149,183	(737,984)	-0.2%
<b>Restricted</b>	65,864,361	72,938,457	7,074,096	10.7%
<b>Total</b>	<b>516,751,528</b>	<b>523,087,640</b>	<b>6,336,112</b>	<b>1.2%</b>

# Operating Budget

## SUMMARY OF REVENUES

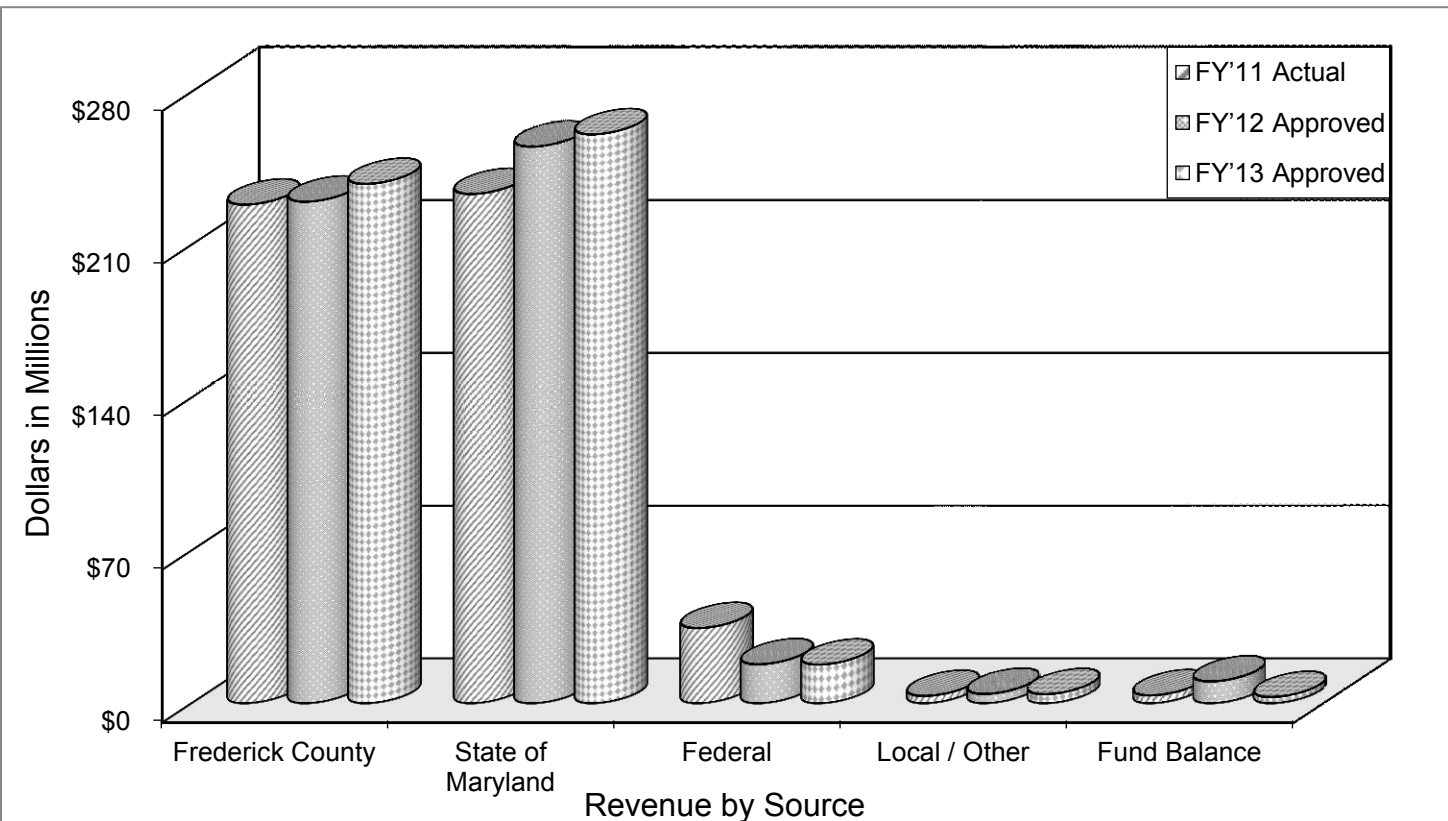
The FY 2013 adopted operating budget for FCPS totals \$523.1 million, supported by revenues from the county, state, and federal governments, and other local sources. FCPS and the BOE have no authority to levy taxes or issue bonded debt. Accordingly, FCPS' financial condition is directly related to the financial condition of its major funding authorities, e.g., the state and county.

## SOURCES OF REVENUE

The school system apportions budgeted operating revenue into two funds; restricted and unrestricted. The unrestricted fund contains most state, county, and local revenues. These funds are received with minimal direction on their use permitting the school system to exercise broad authority to budget expenditures based on need. The restricted fund represents about 13.9% of the operating budget. These funds are designated, by the funding source, to a specific program and area of the budget. About 72.5% of restricted funds are allocated for nonrecurring purposes or in-kind services provided in support of FCPS by the State and County.

### Revenue Summary by Source Restricted and Unrestricted Operating Funds

	Frederick County	State of Maryland	Federal	Local Sources	Other Receipts	Fund Balance	Total Revenue
<b>FY'11 Actual</b>	\$228,365,434	\$233,228,260	\$34,422,986	\$2,612,249	\$754,620	\$3,635,932	\$503,019,481
<b>FY'12 Approved</b>	\$229,718,794	\$254,888,988	\$17,851,611	\$3,179,115	\$1,108,675	\$10,004,345	\$516,751,528
<b>FY'13 Approved</b>	\$237,841,221	\$260,534,656	\$17,692,273	\$3,311,265	\$840,000	\$2,868,225	\$523,087,640



# Operating Budget

**STATE** Maryland's FY 2013 budgeted revenue appropriation to FCPS is \$260.5 million, about 49.8% of the school systems operating budget. This amount includes the \$36.7 million contribution for employees' pension costs.

In its 2002 session, the Maryland State Legislature made significant changes to the funding formula for education by passing the *Bridge to Excellence in Public Schools Act*. The act changed the calculation for basic state aid, now termed the Foundation Program

Under the act, additional unrestricted funding is provided by formula for Compensatory Education, Limited English Proficiency, Special Education, and student transportation. Compensatory Education funding is based on the number of students enrolled in the Free and Reduced-Price Meals program. Limited English Proficiency and Special Education funding is based on the number of students requiring those services.

MSDE also provides a portion of the cost of placing some students in specialized educational facilities; Nonpublic Placement. The FY 2013 funding represents about 35% of the school systems estimated cost for these placements.

**COUNTY** Frederick County's FY 2013 revenue allocation for the FCPS operating budget is \$237.8 million, about 45.5% of the school system's operating budget. In order to be eligible for its share of state aid, the local government must provide a minimum funding level known as Maintenance of Effort (MOE). State law requires each county to appropriate at least as much

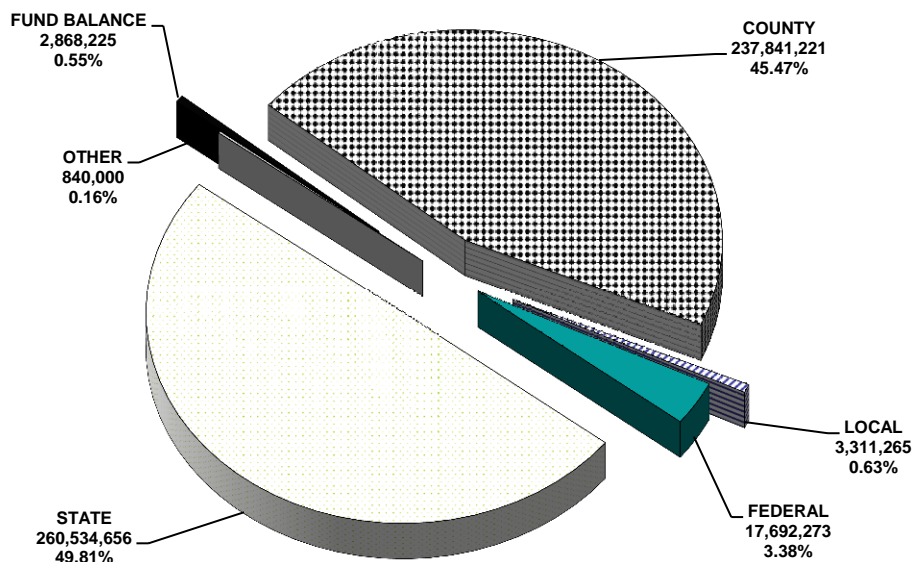
funding per pupil as it appropriated in the previous year to be eligible to receive an increase in their 'basic current expenses' (MSDE Foundation Program). If enrollment increases the BOCC must increase funding to maintain the per-pupil amount at the prior year's level. In addition, starting with FY 2013 Frederick County must appropriate \$5.9 million to meet the new pension obligation for FCPS employees who are members of the Maryland State Teachers' Retirement and Pension System.

MOE provides increases for basic enrollment growth, but the law does not address other enrollment growth costs, special education enrollment growth, required program improvements, or the effects of inflation on the cost of instructional materials, or employee salary and benefit expenses.

**FEDERAL, OTHER, AND LOCAL SOURCES** Revenue provided by the federal government and other sources for FY 2013 totals \$21.8 million and represents about 4.2 % of the Operating Budget. Included in this category of revenues are funds for federal grant programs, tuition and sports participation fees paid to FCPS, community contributions, rental of land and facilities, and interest earned on investments.

**FUND BALANCES** If FCPS has more revenues than expenses in a prior year, the excess revenue will accumulate in the fund balance. In subsequent years it will be available for re-appropriation. For FY 2013, \$2.9 million from the fund balance is included in the operating budget.

## FY 2013 Revenue Sources Restricted and Unrestricted





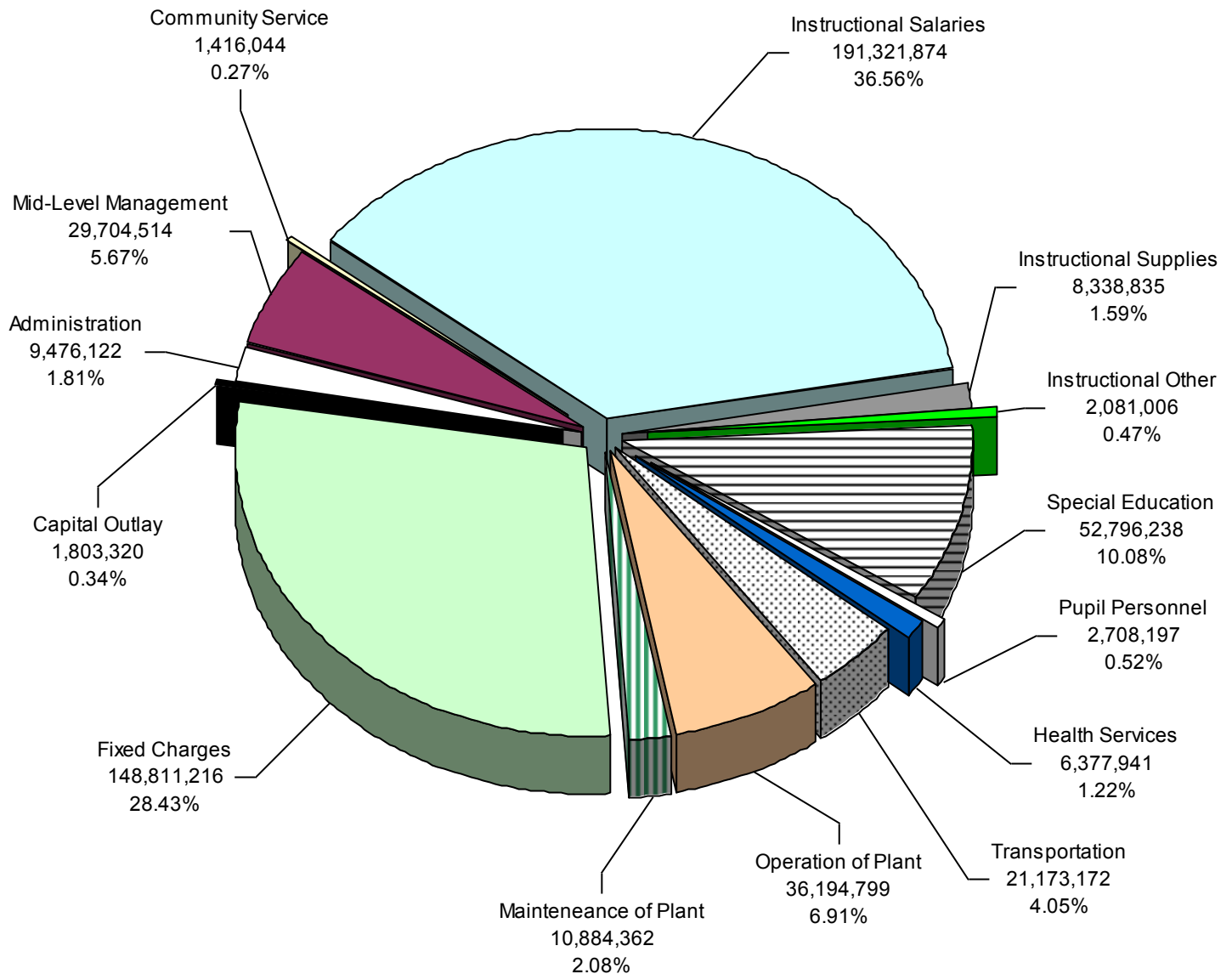
# Operating Budget

## SUMMARY OF EXPENDITURES

Expenditures represent the school system's intended use of budgeted funding. The school system budgets operating expenditures in two funds, restricted and unrestricted. The unrestricted fund represents 86% of the operating budget. The restricted fund, which consists of over 100 projects, represents the other 14% of the operating budget. Restricted fund projects are generally reviewed and approved by the funding source on a project basis.

MSDE requires that each Local Education Agency (LEA) organize its operating budget expenditures into 15 categories. These categories are defined by the State Legislature and are described here on the following pages:

### FY 2013 Expenditures by Category Restricted & Unrestricted



# Operating Budget

## 01 ADMINISTRATION

Administration includes activities associated with the general regulation, direction and control of the school system. Activities include establishing and administering school system operating policy, providing fiscal and internal services, supporting instructional and support service programs; and assisting the instructional staff with the content and process of providing learning experiences for students. Administrative divisions affect the school system as a whole and are not confined to a single school building. They include:

### **Board of Education**

Activities of the elected body that is created according to state law and vested with the responsibility of directing, planning, and making policy for the school system, including but not limited to directing and managing the general operation and attending school district meetings.

### **Office of the Superintendent**

Activities of this office are associated with the overall administration of the school system, including instructional programs, transportation, administrative and support functions, and facility operation and maintenance.

### **Communication Services**

Activities designed to provide clear, accurate and timely information to the community. Establishes and maintains beneficial relations with various public and community organizations and facilitates effective communication within FCPS.

Functions include:

- public and media relations
- television production and broadcasting
- media arts design and production
- printing services
- website management

### **Fiscal Services**

Activities associated with the fiscal operation of the school system, including directing, managing, and supervising:

- fiscal services
- budget and forecasts
- accounting
- payroll
- financial reporting
- property accounting
- other business support services

### **Procurement Services**

Activities concerned with bidding, contracting, and purchasing of supplies, furniture, equipment, materials, and services used in schools, offices, and school system operations.

### **Centralized Support Services**

Activities which, whether contracted out or performed within the system, support the other instructional and administrative programs.

### **Technology Development and Administration**

Activities concerned with directing, managing, and supervising centralized information technology (IT) services, such as systems analysis, programming, data entry, and information processing operations. Included are costs associated with the IT staff, equipment, and supplies as well as any IT processing services that are contracted out.

### **Human Resource Services**

Activities concerned with providing and supporting system employees such as recruitment, administering employee benefits programs, recording and summarizing staff-related information, and providing in-service training for non-instructional personnel

## 02 MID-LEVEL MANAGEMENT

Administration and supervision of district-wide and school-level instructional programs and activities. The following areas are included.

### **Office of the Principal** (School Administration)

Activities concerned with managing the operation of a particular school or schools, including duties performed by the principal, assistant principals, non-teaching school-based personnel assigned full-time to individual schools, school business managers and administrative support staff. Duties include the evaluation of the school staff, assignment of staff and volunteers, supervision and maintenance of school records, and coordination of school instructional activities.

### **Planning, Research, Development, and**

**Evaluation Services** Activities of a system-wide nature associated with selecting or identifying the overall long-range goals and priorities of the organization or a program; researching, developing, and improving education programs; and evaluating or appraising the success of a particular previously established goal or program.

# Operating Budget

## **School Improvement and Instructional Administration**

Activities which enhance instruction and assist instructional staff in planning, developing, and evaluating the process of providing learning experiences for students. Included are:

- curriculum development activities performed by central office personnel
- management and supervision of curriculum development
- supervision of school counseling and psychological services
- development of instructional techniques

## **Career & Technology Program**

Activities associated with directing, managing, supervising, and evaluating the career and technology instructional program. These activities include secondary school programs as well as programs at the FCPS Career & Technology Center.

## **Media Support Services**

Activities associated with directing, managing, and supervising educational media services. Services provided include professional libraries, the review and evaluation of instructional materials, and services for schools.

## **03 INSTRUCTIONAL SALARIES AND WAGES**

Instructional salaries include regular and supplemental pay for staff whose responsibilities include interaction with students in the delivery of instructional programs and related student instructional support services. Included are salaries for the following position types employed by FCPS, including those staff supported by federal funding if they are receiving wages and are considered as employees according to the Internal Revenue Service:

- Athletic Director
- Staff Development Specialist
- Teacher
- English Language Learner Teacher & Assistant
- Learning/Language Support Teacher
- Military Science or ROTC Teacher & Assistant
- Instructional Assistant
- Community Liaison
- Reading Specialist
- Media Specialists and Assistant
- Teaching school department chairpersons
- School Counselor
- Psychologist
- Technology User Support Specialist
- Substitute

Also included are wages paid for individuals and staff who are employed as coaches, student activity advisors, school leadership and improvement team members, work study students, interpreters, workshop attendees and presenters, etc.

## **04 INSTRUCTIONAL TEXTBOOKS/SUPPLIES**

All supplies and materials used in support of instruction reportable to various program areas. Included are:

- textbooks
- textbook replacement
- materials of instruction (includes in-service materials)
- library books and materials
- audio visual materials
- testing supplies
- in-house printed materials
- technology supplies
- classroom equipment costing less than \$1,000
- instructional software & licenses
- professional library materials

## **05 OTHER INSTRUCTIONAL COSTS**

All other expenditures for Instruction including:

- Officiating fees for athletic events
- Instructional consulting fees
- Professional subscriptions and dues
- Professional meetings and conferences
- Instructional equipment costing more than \$1,000

# Operating Budget

## 06 SPECIAL EDUCATION

Activities designed for students who, through appropriate assessment, have been determined to have temporary or long-term special education needs arising from cognitive, emotional, and/or physical factors, as defined in the State Board of Education's Special Education Bylaw. Only direct special education-related expenditures are charged to this category. Program expenditures include:

### **Public School Instruction Programs**

Instructional activities for students with disabilities in the public schools of Frederick County.

### **Nonpublic School Programs**

Special education day or residential programs provided to students placed in state-approved nonpublic schools.

### **Instructional Staff Development**

Activities that contribute to the professional or occupational growth and competence of members of school-based instructional staff (teachers, instructional aides, psychological personnel) during the time of their service to Frederick County schools.

### **Office of the Principal** (School Administration)

Activities concerned with managing the operation of the Rock Creek School, including duties performed by the principal, assistant principal, school administrative support staff, and others in the general supervision of the school's services. Evaluation of the school staff, assignment of duties, supervision and maintenance of school records, and coordination of school instructional activities are examples of school administration functions.

### **Instructional Administration and Supervision**

Activities associated with directing, managing, supervising, and evaluating instructional programs to improve instructional services:

- curriculum development activities performed by central office personnel, including management and supervision
- development of instructional techniques

## 07 STUDENT PERSONNEL SERVICES

Activities designed to improve student attendance at school and prevent or solve student problems in the home, school, and community. Salaries for pupil personnel workers, social workers, and others are included here. Pupil Personnel functions include:

- serving as the Superintendent's designee in investigating and resolving extended suspensions and expulsions
- directing, managing, and supervising attendance and social work services
- identifying non-attendance patterns, analyzing causes of non-attendance
- promoting improved attendance
- enforcing the compulsory attendance laws
- investigating and diagnosing student problems arising out of the home, school, or community
- coordinating efforts to provide appropriate programs for children with special education needs, including home and hospital teaching
- casework and group work services for the child, parent, or both
- interpreting the problems of students for other staff members
- promoting modification of the circumstances surrounding the individual student which are related to his or her problem
- acquiring and maintaining records of school attendance, home location, family characteristics, and census data
- preparing pertinent statistical reports

## 08 STUDENT HEALTH SERVICES

Activities associated with physical and mental health that are not instructional, providing students with appropriate medical, dental, and nursing services, coordinating school health services, and insuring that a community health nurse or school aide is available for emergencies, and to provide first aid. Included are:

- directing and managing health services
- health appraisal
- physical and mental health screening
- periodic health examinations
- emergency injury and illness care
- nursing services
- dental services
- school liaison with the Frederick County Health Department

# Operating Budget

## 09 STUDENT TRANSPORTATION SERVICES

Activities directed at providing transportation for students between home, school, and school activities. Included are route surveying and monitoring, driver certification, training, and supervision, vehicle maintenance and inspections, fuel and bus parts inventory and control, and pupil transportation services.

### **Regular Transportation Program**

Transportation for students who do not require special equipment or personnel to be transported and/or do not require transportation to special schools. Activities in this program include the transportation of students between established school bus stops and the schools which they attend and transportation of students to the closest LEA-owned, leased, or rented facility which provides necessary services.

### **Special Transportation Program**

Transportation services for public and nonpublic students who have physical, mental and/or emotional disabilities and are transported on a "handicap vehicle," regular vehicle on a handicap run, private car, or taxicab. A "handicap vehicle" is a contracted or publicly owned vehicle that exclusively transports students with disabilities. These vehicles require special equipment and/or bus aides.

### **School Activities Transportation**

Transportation of students for field trips, sport and interscholastic activities, cooperative education programs, Career and Technology purposes, other special programs, and to outdoor school day camps.

## 10 OPERATIONS OF PLANT

The Operations department functions 24 hours a day, every day of the year. The department is part of the Facilities Services Division and is responsible for keeping the physical plant open, comfortable, and safe for use by students, staff, and the community. Activities include:

### **Warehousing and Distribution Services**

Activities concerned with receiving, storing, and distributing supplies, furniture, equipment, materials, and mail.

### **Operating Services**

Activities concerned with keeping the physical plant clean and ready for daily use, including operating the heating, lighting, and ventilating systems (utility costs), communication systems,

and keeping the buildings, fields, and grounds clean. The cost of building rental and property insurance (asset coverage) are posted here. Operating services functions include:

### ***Supervision of Operation of Plant***

Directing, managing, and supervising the operation of plant facilities.

### ***Custodial/Technical***

Activities involved in the daily upkeep of all facilities and swimming pools to ensure a clean, healthy, and sanitary environment for both educational programs and community use. Included are:

- cleaning and general care of buildings and grounds
- extermination and pest control
- snow removal around schools
- recycling
- off hour building checks
- custodial equipment repair

### ***Care and Upkeep of Grounds***

Activities involved in maintaining the condition of the grounds to ensure a clean, healthy, and sanitary environment for both educational programs and community use. Included are:

- snow removal
- landscaping and fence maintenance
- field and playground maintenance
- pavement and parking lot care

### ***Voice and Data Communication***

Activities associated with providing continuous voice, video, and data communications throughout the system. Included are:

- installation, maintenance, and repair of telephones, computers, and servers
- voice, video, and data cabling in all schools and central office facilities
- voice and data equipment repair and inventory management
- administration of cellular communication contracts and equipment

### ***Energy Management***

Daily management and monitoring of utility contracts and energy usage including gas, oil, electricity, and water/sewer.

### ***Safety/Security Services***

Supervision and monitoring of safety programs throughout the school system, compliance with EPA, OSHA, MOSHA, and MSDE regulations,

# Operating Budget

and in-service programs as prescribed by regulatory agencies. Supervision of activities concerned with maintaining order and safety in school buildings, on the grounds, and in the vicinity of schools. Included are police activities in the vicinity of schools, building alarm systems, and hall monitoring systems.

## 11 MAINTENANCE OF PLANT

Activities concerned with keeping the grounds, buildings and fixed equipment in their original condition of completeness or efficiency through repair, scheduled and preventive maintenance, or replacement of property. Included are:

### Supervision of Maintenance of Plant

Directing, managing, and supervising the maintenance of plant service and automated management systems.

### Upkeep of Grounds, Buildings, and Fixed Equipment

Activities concerned with regularly scheduled preventive maintenance, repair and replacement of fixed equipment, and minor modernization and alteration to change the original condition or original function. Included are:

- Painting, plumbing, electrical and lighting systems, chillers and boilers, roof systems, floors and gymnasiums, pavement and sidewalks, septic and water treatment systems
- Costs associated with bringing a building into compliance with code requirements relating to accessibility, safety, health, pollution, and fire including:
  - asbestos removal,
  - water and air quality testing and modifications,
  - lead abatement

Vehicle Maintenance Services (other than Student Transportation Vehicles) Activities concerned with maintaining general-purpose vehicles such as trucks, tractors, graders, and other school system vehicles. Included are safety inspections, vehicle repair and maintenance, painting, and fueling.

## 12 FIXED CHARGES

Expenditures of a generally recurrent nature which are not readily allocable to other expenditure categories:

### Social Security (FICA or Payroll Tax)

The school system's share of the Federal Insurance Contributions Act (FICA) tax or Social Security and Medicare contribution calculated at 7.65% of total salaries paid.

### Workers' Compensation Insurance

Insurance coverage for injuries that may be suffered by employees during the course of employment. Beginning January 1, 1984, the BOE joined the Maryland Association of Boards of Education (MABE) Workers' Compensation Group Self-Insurance Fund.

### Retirement Expenses

The school system's share of retirement benefits for employees in non-instructional positions. The employer's share of retirement expense for instructional personnel is paid by the State of Maryland and is reflected in the Restricted Fund budget.

### Employee Benefits

Expenditures associated with group medical, dental, and life insurance provided to employees that are assigned to permanent or waived positions budgeted as 0.50 or greater.

### Other Types of Insurance

Cost of policies that cover losses from property damage, automobile liability, bus fleet accidents, and general liability.

### Personnel Tuition Reimbursements

The BOE provides this benefit to all staff as prescribed in the negotiated agreements with each of the bargaining units.

### Other Post Employment Benefits (OPEB) Trust

In 2007 the BOE established a plan to phase in the full funding of the Annual Required Contribution (ARC) over a five year period. Funding is dependent on the availability of fiscal resources and must be appropriated by the BOE each year.

### FCPS Central Office Building Lease Payment

In FY 2010 staff previously located in four separate facilities moved into the new central office facility in downtown Frederick. The sale of the vacated facilities and cost savings from economies of scale will offset lease payments in future years through 2033.

# Operating Budget

## **13 FOOD AND NUTRITION SERVICE**

The FCPS Food and Nutrition Service Department operates as a special revenue fund, and its operating budget is shown in a separate section of the budget book.

## **14 COMMUNITY SERVICES**

Activities provided by FCPS for the community or some segment of the community other than for public school activities and adult education programs, including all expenditures other than insurance and contributions to retirement funds for current expense items directly related to community services. The prorated portion of the normal salaries of regular employees and additional wages paid to regular employees for community services, and personnel employed specifically for some community service activity.

Activities include programs for community recreation civic organizations, public libraries, child care, and community welfare provided by FCPS for the community.

## **15 CAPITAL OUTLAY**

Activities concerned with the cost of directing and managing the acquisition, construction, and renovations of land, buildings, and fixed equipment. Included are:

- preparation of the Educational Facilities Master Plan
- preparation of enrollment projections
- expenditures for land, buildings, and improvement of grounds and buildings
- construction or remodeling of buildings and additions to existing buildings
- initial installation and extension of service systems and other built-in equipment
- site acquisition and improvement services
- architecture and engineering services
- educational specifications development

Only expenditures paid for out of current funds are recorded in the General Fund. All other capital outlay expenditures are recorded in the School Construction Fund.

## **Land and Land Improvements**

Expenditures for the purchase of land and improvements to new and existing sites and adjacent areas. Activities include grading; land-scaping; seeding and planting; construction of new sidewalks, roadways, retaining walls, sewers and storm drains; surfacing and treating of athletic fields and tennis courts; furnishing and installing for the first time fixed playground apparatus, flagpoles, gateways, fences and underground storage tanks that are not part of building service systems; and demolition work.

## **Buildings and Additions**

Construction costs for minor buildings and additions consisting of all expenditures for general construction; advertising for contracts; payments on contracts for construction; installation of plumbing, heating, lighting, ventilating, and electrical systems; built-in lockers, elevators, and other built-in equipment; architectural and engineering services; legal services; travel expenses incurred in connection with construction; paint and other interior and exterior decorating; and any other costs connected with planning and constructing buildings or building additions.

## **Remodeling**

Cost of minor permanent structural alterations including the initial or additional installation of heating and ventilating systems, electrical systems and other projects. Remodeling or improvement of buildings usually takes place within the existing structure.

# Operating Budget

## OBJECTS OF EXPENDITURES

Within the 15 State-mandated categories, the operating budget expenditures are further divided into six objects, which define the nature of the expense. The MSDE *Financial Reporting Manual for Maryland Schools* is used to assign expenditures the appropriate object code. The six objects used for the General Fund are:

### Salaries and Wages

Salaries and wages paid to staff in budgeted FCPS positions, and paid by time sheet to substitutes, assistants, work study students, and temporary staff, and for additional activities including workshops, school improvement teams, teacher leadership, coaching, and summer programs.

### Contracted Services

Services provided to FCPS such as renting land, buildings, equipment and vehicles, equipment and software maintenance, medical and fingerprinting services, legal and financial consulting, and various other technical and professional services.

### Supplies and Materials

Items that are consumable, are better to replace than repair, or have a per-unit cost of less than \$1,000, e.g. textbooks, instructional supplies, tools, office and technology equipment, and postage.

### Other Charges

Expenditures for employee benefits, travel, fuel, insurance, utilities, telecommunications, licenses, permits, dues, staff development and other costs not attributable to another object.

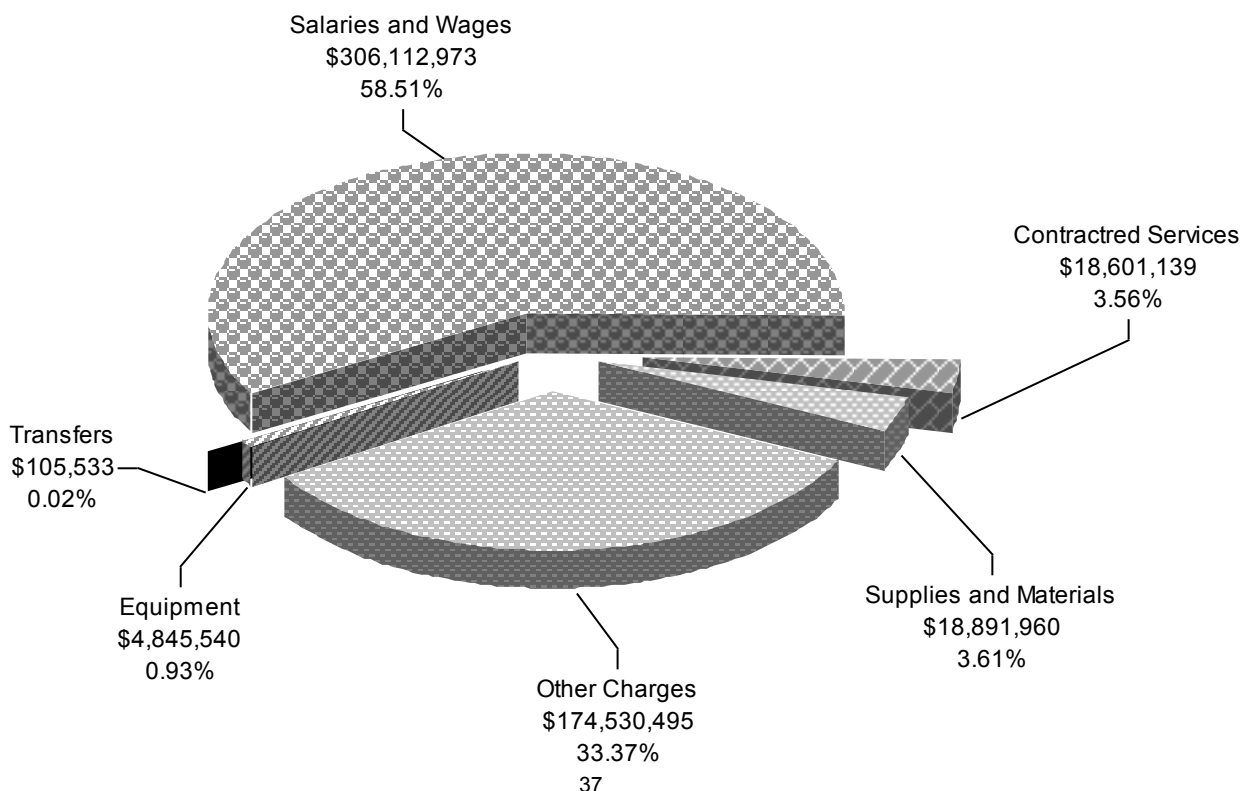
### Equipment

Fixed assets such as land, buildings, machinery, vehicles, and furniture and fixtures. Items considered equipment have a per-unit cost of \$1,000 or more, are depreciable, and are repaired rather than replaced.

### Transfers

Payments to other LEAs or transfers between major fund types within the LEA. Transfer accounts represent the release of funds from one account to another account where the expenditure will be reported.

## FY 2013 Budget by Object Categories Restricted and Unrestricted Funds \$523,087,640





# Operating Budget Revenue Summary

DESCRIPTION	ACTUAL FY 2010	ACTUAL FY 2011	APPROVED FY 2012	APPROVED FY 2013
<b>REVENUE FROM COUNTY SOURCES:</b>				
County Unrestricted Revenue:				
Current Expenses - Recurring	\$ 218,295,770	\$ 217,312,101	\$ 219,077,963	\$ 219,876,218
Capital Outlay	1,712,407	2,553,958	1,712,407	1,778,145
Sub-total County Unrestricted Revenue	\$ 220,008,177	\$ 219,866,059	\$ 220,790,370	\$ 221,654,363
County Restricted Revenue:				
County - Support for Pension Cost Sharing	\$ 0	\$ 0	\$ 0	\$ 5,893,461
County - In-kind - I.I.T. Computer Services	421,489	503,659	505,000	505,000
County - In-kind - School Health Program	4,985,777	4,691,449	5,232,197	6,155,539
County - In-kind - Frederick Co. Developmental Center	1,589,873	1,570,819	1,605,357	1,865,996
County - In-kind - School Resource Officers	1,198,824	1,229,618	1,297,490	1,469,017
County - In-kind - Insurance Appraisals	1,600	39,200	2,500	2,500
County - In-kind - Internal Audit Services	123,604	278,580	102,612	92,310
County - In-kind - Crossing Guards	230,365	186,050	183,268	203,035
Sub-total County Restricted Revenue	\$ 8,551,532	\$ 8,499,375	\$ 8,928,424	\$ 16,186,858
<b>TOTAL COUNTY FUNDS</b>	<b>\$ 228,559,709</b>	<b>\$ 228,365,434</b>	<b>\$ 229,718,794</b>	<b>\$ 237,841,221</b>
<b>REVENUE FROM STATE SOURCES:</b>				
State Unrestricted Funds:				
State Share of Current Expenses	\$ 165,818,190	\$ 163,076,107	\$ 178,708,029	\$ 183,607,054
Geographic Cost of Education Index	1,882,808	1,877,600	6,291,771	6,379,612
Transportation	9,660,345	9,633,467	10,668,310	10,816,865
Transportation - Special Education	884,000	872,000	903,000	869,000
Handicapped Children	11,426,951	11,390,508	11,837,903	11,654,466
Non-Public Placement	2,373,980	2,602,288	2,300,000	2,600,000
Limited English Proficiency	5,017,477	5,019,597	6,032,914	6,460,598
Other Miscellaneous State Revenues	11,977	11,167	0	0
Sub-total State Unrestricted Revenue	\$ 197,075,728	\$ 194,482,734	\$ 216,741,927	\$ 222,387,595
State Restricted Funds:				
State Retirement Contribution	\$ 33,017,195	\$ 37,199,847	\$ 36,705,953	\$ 36,705,953
Various State Restricted Projects	1,325,309	1,545,679	1,441,108	1,441,108
Sub-total State Restricted Revenue **	\$ 34,342,504	\$ 38,745,526	\$ 38,147,061	\$ 38,147,061
<b>TOTAL STATE FUNDS</b>	<b>\$ 231,418,232</b>	<b>\$ 233,228,260</b>	<b>\$ 254,888,988</b>	<b>\$ 260,534,656</b>
<b>REVENUE FROM FEDERAL SOURCES:</b>				
Title I-A - Local System Grants	\$ 3,398,736	\$ 3,117,466	\$ 3,347,476	\$ 3,680,130
Title II-A - Teacher Quality	1,086,036	794,924	908,918	737,162
Title II-D Education Technology	31,751	0	0	0
Title III-A - Language Acquisition	245,302	62,882	298,066	254,338
Title IV-A - Safe & Drug Free Schools	103,482	0	0	0
Title IV-B - 21st Century Learning Centers	329,608	263,253	350,000	401,228
Homeless Children and Youth	17,847	27,107	45,177	5,499
IDEA - Special Education	7,480,960	7,312,420	7,360,161	7,358,173
Perkins Career and Technology Education	265,186	268,631	263,082	0
Federal Stabilization Funds	5,306,676	6,946,123	0	0
Federal Stimulus - IDEA	3,616,779	4,577,592	0	0
Federal Stimulus - Title I	1,001,070	1,096,455	0	0
Federal Stimulus - Other Projects	325,204	160,819	0	0
Federal Stimulus - Carryover	0	0	1,150,000	287,854
Other (Restricted Grants)	2,191,911	9,610,712	3,978,731	4,792,889
Sub-total Federal Restricted Funds **	\$ 25,400,548	\$ 34,238,384	\$ 17,701,611	\$ 17,517,273
Unrestricted Federal Revenues	\$ 173,959	\$ 184,602	\$ 150,000	\$ 175,000
<b>TOTAL FEDERAL FUNDS</b>	<b>\$ 25,574,507</b>	<b>\$ 34,422,986</b>	<b>\$ 17,851,611</b>	<b>\$ 17,692,273</b>

## Operating Budget Revenue Summary (Continued)

DESCRIPTION	ACTUAL FY 2010	ACTUAL FY 2011	APPROVED FY 2012	APPROVED FY 2013
<b>REVENUE FROM LOCAL SOURCES:</b>				
Tuition from Patrons:				
Nonresident Pupils	\$ 97,726	\$ 102,960	\$ 115,000	\$ 115,000
Summer Programs	65,503	21,084	55,000	30,000
Training Tuition	26,741	24,817	16,000	16,000
Sub-total Tuition	<u>\$ 189,970</u>	<u>\$ 148,861</u>	<u>\$ 186,000</u>	<u>\$ 161,000</u>
Other Revenue:				
Sports Fees	\$ 640,900	\$ 663,000	\$ 605,850	\$ 663,000
Unanticipated Revenue	195,593	156,582	500,000	500,000
Community Services	788,157	782,408	800,000	900,000
Sub-total Other Revenue	<u>\$ 1,624,650</u>	<u>\$ 1,601,990</u>	<u>\$ 1,905,850</u>	<u>\$ 2,063,000</u>
Local Restricted Projects:**	<u>\$ 1,489,646</u>	<u>\$ 861,398</u>	<u>\$ 1,087,265</u>	<u>\$ 1,087,265</u>
<b>TOTAL LOCAL FUNDS</b>	<u><b>\$ 3,304,266</b></u>	<u><b>\$ 2,612,249</b></u>	<u><b>\$ 3,179,115</b></u>	<u><b>\$ 3,311,265</b></u>
<b>OTHER SOURCES:</b>				
Facility Rentals	\$ 459,432	\$ 495,454	\$ 517,000	\$ 500,000
Cell Tower Rentals	47,828	67,640	100,000	100,000
Pool Rentals	77,926	103,095	90,000	90,000
Sale of Automobiles	0	0	181,675	0
EnerNoc Energy Rebates	0	0	0	50,000
Earnings from Investment	92,889	88,431	220,000	100,000
<b>TOTAL OTHER FUNDS</b>	<u><b>\$ 678,075</b></u>	<u><b>\$ 754,620</b></u>	<u><b>\$ 1,108,675</b></u>	<u><b>\$ 840,000</b></u>
<b>PRIOR BALANCE AVAILABLE:</b>	<u><b>\$ 1,949,088</b></u>	<u><b>\$ 3,635,932</b></u>	<u><b>\$ 10,004,345</b></u>	<u><b>\$ 2,868,225</b></u>
<b>TOTAL</b>	<u><b>\$ 491,483,877</b></u>	<u><b>\$ 503,019,481</b></u>	<u><b>\$ 516,751,528</b></u>	<u><b>\$ 523,087,640</b></u>
 Non-Restricted Revenues	 \$ 421,699,647	 \$ 420,674,798	 \$ 450,887,167	 \$ 450,149,183
 ** Restricted Revenues	 \$ 69,784,230	 \$ 82,344,683	 \$ 65,864,361	 \$ 72,938,457
 TOTAL	 <u>\$ 491,483,877</u>	 <u>\$ 503,019,481</u>	 <u>\$ 516,751,528</u>	 <u>\$ 523,087,640</u>

# Operating Budget Expenditure Summary

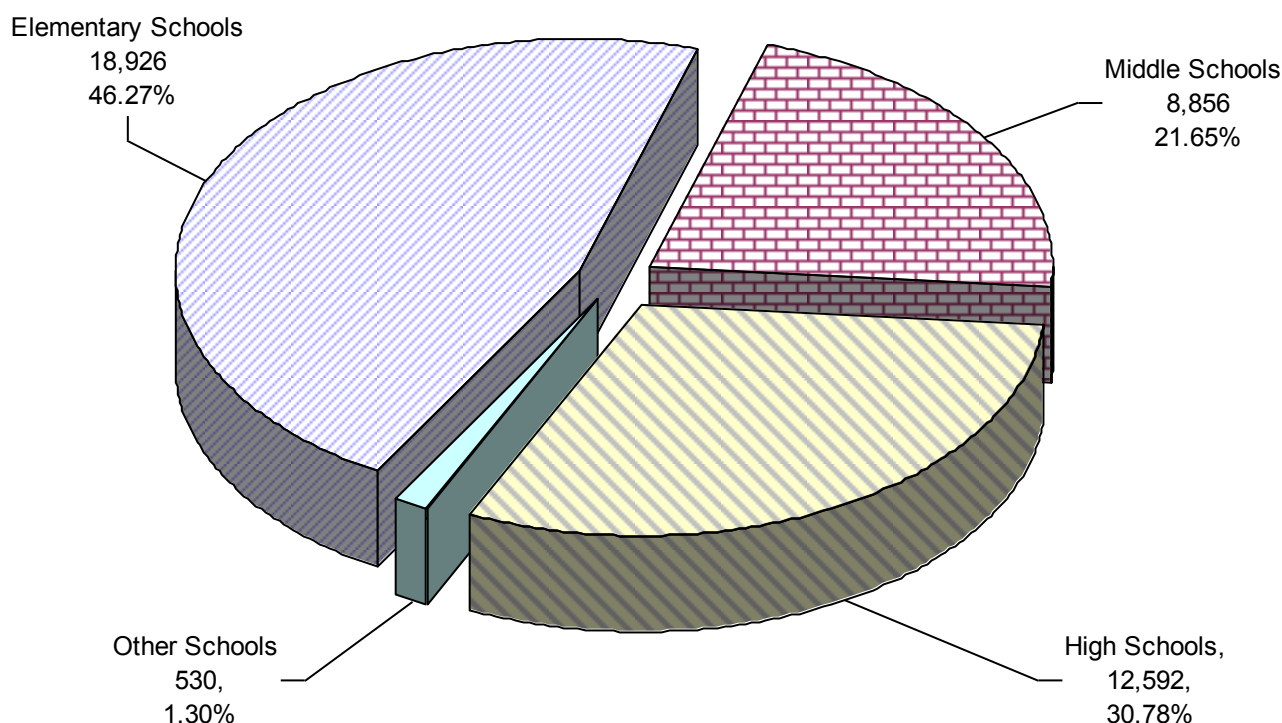
	FY 2010 Actual	FY 2011 Actual	FY 2012 Budget	FY 2013 Budget
<b>UNRESTRICTED FUNDS</b>				
<b>SUMMARY BY CATEGORY</b>				
Administration	\$ 8,494,130	\$ 8,508,151	\$ 7,983,447	\$ 8,519,294
Mid-Level Management	32,231,826	31,282,478	29,340,479	29,118,053
Instructional Salaries	180,883,932	179,525,200	187,315,058	187,606,636
Instructional Supplies	7,013,184	8,583,067	9,251,110	7,345,315
Instructional Other	1,330,279	1,673,678	1,608,206	1,226,164
Special Education	39,741,130	39,806,475	40,063,936	42,669,676
Pupil Personnel	2,956,526	2,519,813	2,542,233	2,599,949
Health Services	163,331	169,422	173,077	172,402
Transportation	18,214,604	14,214,881	19,106,297	20,238,443
Operations	33,285,139	34,465,636	35,504,453	34,648,192
Maintenance	11,243,355	11,062,084	10,627,294	10,824,362
Fixed Charges	80,293,163	75,898,066	104,158,145	102,271,920
Food & Nutrition Services	0	0	0	0
Community Service	797,632	829,531	850,500	1,130,632
Capital Outlay	1,997,715	2,644,962	2,362,932	1,778,145
Total Unrestricted Fund	<u>\$ 418,645,946</u>	<u>\$ 411,183,444</u>	<u>\$ 450,887,167</u>	<u>\$ 450,149,183</u>
<b>RESTRICTED FUNDS</b>				
<b>SUMMARY BY FUNDING SOURCE</b>				
Restricted Grants	\$ 28,215,503	\$ 36,645,461	\$ 20,229,984	\$ 20,045,646
County Non-recurring Appropriations	0	0	0	0
County In-Kind Services	8,551,532	8,499,375	8,928,424	10,293,397
MSDE Pension Contribution	33,017,195	37,199,847	36,705,953	42,599,414
Other Post Employment Benefits	0	0	0	0
Total Restricted Fund	<u>\$ 69,784,230</u>	<u>\$ 82,344,683</u>	<u>\$ 65,864,361</u>	<u>\$ 72,938,457</u>
<b>TOTAL OPERATING BUDGET</b>	<u><b>\$ 488,430,176</b></u>	<u><b>\$ 493,528,127</b></u>	<u><b>\$ 516,751,528</b></u>	<u><b>\$ 523,087,640</b></u>
<b>UNRESTRICTED FUNDS</b>				
<b>SUMMARY BY OBJECT</b>				
Salaries and Wages	\$ 287,344,897	\$ 279,151,654	\$ 289,639,122	\$ 292,813,934
Contracted Services	6,639,102	7,728,745	7,421,611	7,296,866
Supplies and Materials	16,062,858	18,734,914	19,081,770	17,312,722
Other Charges	101,745,270	98,608,627	125,439,103	125,250,850
Equipment	5,628,901	5,593,801	4,334,549	4,350,927
Transfer	1,224,918	1,365,703	4,971,012	3,123,884
	<u>\$ 418,645,946</u>	<u>\$ 411,183,444</u>	<u>\$ 450,887,167</u>	<u>\$ 450,149,183</u>
<b>RESTRICTED FUNDS</b>				
<b>SUMMARY BY OBJECT</b>				
Salaries and Wages	\$ 17,340,976	\$ 21,418,461	\$ 12,145,900	\$ 13,299,039
Contracted Services	10,124,644	10,326,482	10,095,734	11,304,273
Supplies and Materials	4,637,436	4,980,196	1,228,047	1,579,238
Other Charges	37,966,701	46,086,278	43,962,148	49,279,645
Equipment	822,413	623,986	154,113	494,613
Transfer	(1,107,940)	(1,090,720)	(1,721,581)	(3,018,351)
	<u>\$ 69,784,230</u>	<u>\$ 82,344,683</u>	<u>\$ 65,864,361</u>	<u>\$ 72,938,457</u>
<b>TOTAL OPERATING BUDGET</b>	<u><b>\$ 488,430,176</b></u>	<u><b>\$ 493,528,127</b></u>	<u><b>\$ 516,751,528</b></u>	<u><b>\$ 523,087,640</b></u>

# Enrollment Distribution

## Demographics of the School Population

Enrollment represents the number of students in grades Pre-kindergarten through 12, and includes special education students. In December an enrollment projection for the following school year is prepared for each school. This projection utilizes the latest information available on current enrollment. Enrollment projections are used to establish staffing levels and budget allocations for the following fiscal year.

### Student Distribution by Level Projected for September 30, 2012



### Student Enrollment Fiscal Year 2009 – Fiscal Year 2013

	<u>FY 2009</u>	<u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>Projected 9/30/2012 FY 2013</u>	<u>Enrollment Change</u>	<u>Percent Change</u>
<b>Elementary Schools</b>	17,868	17,988	18,316	18,542	18,926	384	2.07%
<b>Middle Schools</b>	9,040	8,930	8,788	8,851	8,856	5	0.06%
<b>High Schools</b>	12,712	12,761	12,592	12,572	12,592	20	1.59%
<b>Other Schools</b>	<u>535</u>	<u>531</u>	<u>540</u>	<u>522</u>	<u>530</u>	<u>8</u>	1.53%
<b>Total</b>	<b>40,155</b>	<b>40,210</b>	<b>40,236</b>	<b>40,487</b>	<b>40,904</b>	<b>417</b>	<b>1.03%</b>
<b>Change From Prior Year</b>		<b>55</b>	<b>26</b>	<b>251</b>	<b>417</b>		

Source: FCPS Facilities Services enrollment report at September 30 of each fiscal year.

# Enrollment by School

School		FY 2012 ACTUAL September 30, 2011		FY 2013 PROJECTED September 30, 2012		EQUATED
Number	ELEMENTARY SCHOOLS	<u>ENROLLED</u>	<u>EQUATED</u>	<u>ENROLLED</u>	<u>EQUATED</u>	<u>CHANGE</u>
1028	Ballenger Creek Elementary	639	621	655	635	16
1067	Brunswick Elementary	559	535	593	571	34
1070	Carroll Manor Elementary	572	554	576	556	4
1082	Centerville Elementary	991	991	899	899	(92)
1057	Deer Crossing Elementary	645	636	660	650	15
1040	Emmitsburg Elementary	296	276	294	274	(2)
1059	Glade Elementary	647	619	673	646	26
1063	Green Valley Elementary	421	421	399	399	(22)
1022	Hillcrest Elementary	796	722	805	755	9
1065	Kemptown Elementary	403	403	410	410	7
1048	Lewistown Elementary	217	217	217	217	-
1060	Liberty Elementary	291	291	279	279	(12)
1004	Lincoln Elementary	450	428	471	451	21
1030	Middletown Elementary (See Note 1)	478	478	488	488	10
1034	Middletown Primary (See Note 1)	492	475	492	477	-
1029	Monocacy Elementary	601	580	597	572	(4)
1047	Myersville Elementary	378	378	374	374	(4)
1061	New Market Elementary	747	738	776	766	29
1074	New Midway/Woodsboro Elementary	336	319	340	323	4
1010	North Frederick Elementary	646	627	662	642	16
1080	Oakdale Elementary	539	530	660	650	121
1018	Orchard Grove Elementary	628	614	649	634	21
1002	Parkway Elementary	229	228	231	231	2
1049	Sabillasville Elementary	131	131	133	133	2
1007	Spring Ridge Elementary	495	471	486	456	(9)
1042	Thurmont Elementary (See Note 1)	367	367	359	359	(8)
1039	Thurmont Primary (See Note 1)	394	359	401	366	7
1081	Tuscarora Elementary	733	733	789	789	56
1058	Twin Ridge Elementary	554	537	572	552	18
1071	Urbana Elementary	742	732	795	785	53
1068	Valley Elementary	434	425	419	409	(15)
1051	Walkersville Elementary	695	695	713	713	18
1023	Waverley Elementary	561	518	604	562	43
1021	Whittier Elementary	812	776	834	799	22
1041	Wolfsville Elementary	187	177	183	173	(4)
1020	Yellow Springs Elementary	436	436	438	438	2
<b>TOTAL ELEMENTARY</b>		<b>18,542</b>	<b>18,038</b>	<b>18,926</b>	<b>18,433</b>	<b>384</b>

**Note: Equated enrollments count Pre-K students as .5**

MIDDLE SCHOOLS						
2075	Ballenger Creek Middle	704	704	717	717	13
2069	Brunswick Middle	526	526	529	529	3
2104	Crestwood Middle	532	532	500	500	(32)
2027	Gov. Thomas Johnson Middle	516	516	560	560	44
2031	Middletown Middle	837	837	837	837	-
2016	Monocacy Middle	764	764	758	758	(6)
2064	New Market Middle	475	475	480	480	5
2078	Oakdale Middle	626	626	633	633	7
2044	Thurmont Middle	646	646	618	618	(28)
2084	Urbana Middle	682	682	733	733	51
2050	Walkersville Middle	793	793	784	784	(9)
2011	West Frederick Middle	802	802	838	838	36
2076	Windsor Knolls Middle	948	948	869	869	(79)
<b>TOTAL MIDDLE</b>		<b>8,851</b>	<b>8,851</b>	<b>8,856</b>	<b>8,856</b>	<b>5</b>

# Enrollment by School

		FY 2012 ACTUAL		FY 2013 PROJECTED		
		September 30, 2011		November of 2011		EQUATED
HIGH SCHOOLS		ENROLLED	EQUATED	ENROLLED	EQUATED	CHANGE
3066	Brunswick High	761	761	742	742	(19)
3043	Catoctin High	956	956	964	964	8
3009	Frederick High	1,401	1,401	1,357	1,357	(44)
3013	Gov Thomas Johnson High	1,537	1,537	1,492	1,492	(45)
3062	Linganore High	1,569	1,569	1,478	1,478	(91)
3033	Middletown High	1,221	1,221	1,197	1,197	(24)
3083	Oakdale High (See Note 2)	873	873	1,166	1,166	293
3077	Tuscarora High	1,485	1,485	1,502	1,502	17
3072	Urbana High	1,588	1,588	1,524	1,524	(64)
3054	Walkersville High	1,181	1,181	1,170	1,170	(11)
TOTAL HIGH		12,572	12,572	12,592	12,592	20
OTHER SCHOOLS						
4019	Monocacy Valley Montessori (See Note 3)	300	285	289	274	(11)
2008	Heather Ridge School	58	58	72	72	14
3052	Flexible Evening High (See Note 4)	71	71	74	74	3
8032	Rock Creek Special Education School	93	93	95	95	2
TOTAL OTHER		522	507	530	515	8
TOTAL ELEMENTARY		18,542	18,038	18,926	18,433	384
TOTAL MIDDLE		8,851	8,851	8,856	8,856	5
TOTAL HIGH		12,572	12,572	12,592	12,592	20
TOTAL OTHER		522	507	530	515	8
GRAND TOTAL		40,487	39,968	40,904	40,396	417

Note 1: Middletown ES and Thurmont ES area grades 3, 4 and 5 only.  
Middletown Primary and Thurmont Primary are Pre-K, K, 1 and 2 only.

Note 2: Oakdale HS will have a phased opening beginning in 2010 school year with only 9<sup>th</sup> and 10<sup>th</sup> grades.  
In the 2011 school year an 11<sup>th</sup> grade will be added followed by a 12<sup>th</sup> grade in the 2012 school year.

Note 3: The Monocacy Valley Montessori School is located on Dill Ave, in Frederick, in the former First Baptist church.  
Educational programs are offered for students in Pre-k through 8<sup>th</sup> Grade.

Note 4: The evening high students use various schools for testing and programs.

# Allocation Ratios – Elementary Schools

## Teacher Staffing Ratios

Frederick County Public Schools funding ratio for elementary teacher staffing for the 2012-13 school year is one teacher for 22 kindergarten students and one teacher for 23.8 students in grades 1- 5. The staffing allocation is system wide and is based upon projected enrollment numbers of the individual school. The allocation may vary slightly from school to school and from grade to grade. Elementary classroom and learning/language support teacher positions are budgeted by formula. In addition, art, music, and physical education teacher positions are allocated by a formula based on the number of classroom teacher positions budgeted. Special education teacher positions are budgeted by a formula of one teacher for every 200 elementary school students. Enrollment numbers are monitored to ensure the equitable distribution of staff across the system and actual class size may vary from the funding level.

Classroom Teacher	23.8 full-time equivalent students per teacher (plus art/music/phys ed below)
Kindergarten Teacher	22.0 full-time equivalent students per teacher
Art/Music/Phys Ed	3.0 specials teachers for every 15 classroom teachers in grades K through 5
Instrumental Music	For each school opening after FY 2004*, a 0.2 teacher position is added
Learning/Language Support Teacher	For each school opening after FY 2005*, a 0.5 teacher position is added
Special Education	1.0 Special Education Teacher for every 200 elementary school students
English Language Learner	1.0 English Language Learner Teacher for every 30 ELL students

## School Based Foundation

FCPS also provides School Based funding which is calculated by formula. This funding formula considers "Equity" factors such as student mobility, at risk student population, and age and condition of school buildings. Also included is a "Base Amount" and that funding is the same for all elementary schools. The "Per Student Allocation" is the factor that accounts for the varying student enrollments at each school.

Equity Total available for distribution	\$194,480.00
Base Amount for each school	\$6,200.00
School Counseling	\$291.00
Per Student Allocation	
Textbook/Materials	\$57.18
Library Books/Supplies	\$14.43
School Office	\$6.51
Medical Supplies	\$0.64

- \* All factors except the "Base Amount" are adjusted annually based on CPI for Education Books & Supplies annual percent change (June). However, for the FY 2011, FY 2012 and FY 2013 Operating Budgets no CPI inflationary changes to the rates were applied.

In FY 2013 the above rates were applied and the total allocation per school was reduced by 10%.

## Allocation Ratios – Elementary Schools

	Formula Allocation FY 2009	Formula Allocation FY 2010	Formula Allocation FY 2011	Formula Allocation FY 2012	Formula Allocation FY 2013
<b><u>Elementary Schools</u></b>					
Ballenger Creek	\$63,345	\$61,956	\$60,714	\$62,243	\$57,368
Brunswick	56,134	56,971	57,577	57,776	54,673
Carroll Manor	57,510	53,063	54,673	57,455	50,069
Centerville	77,236	75,218	79,096	86,435	71,264
Deer Crossing	70,568	71,661	62,750	61,726	54,324
Emmitsburg	36,735	36,828	36,885	38,893	32,911
Glade	66,953	66,458	57,215	59,246	59,210
Green Valley	52,060	48,982	50,520	46,665	38,088
Hillcrest	69,835	65,712	74,173	80,478	70,266
Kemptown	48,738	48,602	44,521	41,306	37,169
Lewistown	31,072	28,393	29,617	31,154	28,020
Liberty	40,428	37,070	37,166	36,625	31,845
Lincoln (South Frederick)	44,556	48,465	49,048	48,422	44,892
Middletown	44,508	43,777	46,582	47,018	43,830
Middletown Primary	44,634	44,120	46,648	46,446	43,549
Monocacy	68,409	69,966	63,934	65,808	54,955
Myersville	47,020	45,752	46,345	40,681	35,749
New Market	54,675	56,136	66,170	67,537	64,246
New Midway/Woodsboro	39,885	38,560	38,640	39,424	36,171
North Frederick	58,486	58,868	60,074	60,553	59,564
Oakdale	49,604	50,254	50,013	50,857	54,891
Orchard Grove	66,180	62,191	64,179	66,555	57,509
Parkway	31,064	30,527	33,048	30,796	26,747
Sabillasville	24,062	24,928	24,449	24,430	21,506
Spring Ridge	54,062	53,131	51,240	50,902	45,388
Thurmont	41,688	43,450	42,262	41,530	36,953
Thurmont Primary	45,375	46,770	44,670	43,852	38,833
Tuscarora	65,842	64,882	64,618	67,537	65,733
Twin Ridge	55,518	55,525	49,697	53,397	49,785
Urbana	66,243	62,987	66,643	66,239	66,159
Valley	49,478	48,260	47,584	45,031	40,639
Walkersville	56,818	55,494	64,001	66,418	62,612
Waverley	50,383	51,138	55,092	55,454	56,019
Whittier	70,346	70,148	71,426	74,883	70,056
Wolfsville	28,133	27,382	27,320	27,252	24,477
Yellow Springs	<u>45,084</u>	<u>44,547</u>	<u>45,650</u>	<u>47,081</u>	<u>41,418</u>
<b>TOTAL</b>	\$1,872,667	\$1,848,172	\$1,864,240	\$1,888,105	\$1,726,888



# Allocation Ratios – Middle Schools

## Teacher Staffing Ratios

Frederick County Public Schools funding ratio for middle school teacher staffing for the 2012-13 school year is equivalent to one teacher for 18.5 students. The staffing allocation is system wide and is based upon projected enrollment numbers of the individual school. The actual allocation may vary slightly from school to school and from class to class. Regular classroom and learning /language support teacher positions are allocated by formula. Middle schools also receive special education teacher positions based on a formula of one teacher for every 200 middle school students. Enrollment numbers are monitored to ensure the equitable distribution of staff across the system and actual class size may vary from the funding level.

Classroom Teacher	Calculation formula uses a value of 24.8 full-time equivalent students adjusted by a factor of 0.746 to allow for teacher planning time. This results in an overall student : teacher ratio of 18.5 full-time equivalent students per teacher.
Learning/Language Support Teacher	For each school opening after FY 2004*, a 0.5 teacher position is added
Special Education	1.0 Special Education Teacher for every 200 middle school students
English Language Learner	1.0 English Language Learner Teacher for every 30 ELL students

## School Based Foundation

FCPS also provides School Based funding which is calculated by formula. This funding formula considers “Equity” factors such as student mobility, at risk student population, and age and condition of school buildings. Also included is a “Base Amount” and that funding is the same for all middle schools. The “Per Student Allocation” is the factor that accounts for the varying student enrollments at each school.

Equity Total available for schools	\$90,939.00
Career and Technology available for schools	\$49,742.00
Base Line Amount	\$9,200.00
Per Student Allocation	
Textbook/Materials	\$58.78
School Counseling	\$1.63
Library Books/Supplies	\$14.91
School Office	\$7.57
Medical Supplies	\$0.64

\* All factors except "Base Amount" are adjusted annually based on CPI for Education Books & Supplies annual percentage change (June). However, for the FY 2011, FY 2012 and FY 2013 Operating Budgets no CPI inflationary changes to the rates were applied.

In FY 2013 the above rates were applied and the total allocation per school was reduced by 10%.

## Allocation Ratios – Middle Schools

	Formula Allocation FY 2009	Formula Allocation FY 2010	Formula Allocation FY 2011	Formula Allocation FY 2012	Formula Allocation FY 2013
<b><u>Middle Schools</u></b>					
Ballenger Creek	\$79,378	\$78,609	\$76,355	\$81,598	\$72,319
Brunswick	64,502	64,657	62,728	64,805	57,732
Crestwood	63,073	74,246	68,398	64,711	55,769
Gov. Thomas Johnson	66,924	67,058	67,209	65,118	63,495
Middletown	86,326	86,674	83,932	89,565	78,396
Monocacy	80,683	81,733	83,666	85,839	77,535
New Market	81,967	84,232	62,848	62,496	55,053
Oakdale	62,704	66,951	72,198	69,986	62,217
Thurmont	75,445	81,634	78,367	75,190	65,868
Urbana	71,809	72,465	71,362	75,090	70,480
Walkersville	89,468	87,070	87,989	89,566	78,437
West Frederick	92,187	90,192	87,474	84,956	81,959
Windsor Knolls	<u>65,636</u>	<u>65,506</u>	<u>91,902</u>	<u>94,685</u>	<u>80,748</u>
<b>TOTAL</b>	\$980,102	\$1,001,027	\$994,428	\$1,003,605	\$900,008

# Allocation Ratios – High Schools

## Teacher Staffing Ratios

Frederick County Public Schools funding ratio for high school teacher staffing for the 2012-13 school year is equivalent to one teacher for 20.25 students. The staffing allocation is system wide and is based upon projected enrollment numbers of the individual school. The actual allocation may vary slightly from school to school and from class to class. High schools also receive special education teacher positions based on a formula of one teacher for every 250 high school students. Enrollment numbers are monitored to ensure the equitable distribution of staff across the system and actual class size may vary from the funding level.

Classroom Teacher	Calculation formula uses a value of 22.51 full-time equivalent students adjusted by a factor of 0.90 to allow for teacher planning time. This results in an overall student : teacher ratio of 20.25 full-time equivalent students per teacher.
Special Education	1.0 Special Education Teacher for every 250 middle school students
English Language Learner	1.0 English Language Learner Teacher for every 30 ELL students

## School Based Foundation

FCPS also provides School Based funding which is calculated by formula. This funding formula considers “Equity” factors such as student mobility, at risk student population, and age and condition of school buildings. Also included is a “Base Amount” and that funding is the same for all high schools. The “Per Student Allocation” is the factor that accounts for the varying student enrollments at each school.

Equity Total available for schools	\$151,212.00
Career and Technology available for schools	\$260,074.00
Base Line Amount	\$18,800.00
Per Student Allocation	
Textbook/Materials	\$81.00
School Counseling	\$2.49
Library Books/Supplies	\$15.53
School Office	\$10.26
Medical Supplies	\$0.64

- \* All factors except "Base Amount" are adjusted annually based on CPI for Education Books & Supplies annual percent change (June). However, for the FY 2011, 2012 and FY 2013 Operating Budgets no CPI inflationary changes to the rates were applied.

In FY 2013 the above rates were applied and the total allocation per school was reduced by 15%.

## Allocation Ratios – High Schools

	Formula Allocation FY 2009	Formula Allocation FY 2010	Formula Allocation FY 2011	Formula Allocation FY 2012	Formula Allocation FY 2013
<b><u>High Schools</u></b>					
Brunswick	\$129,244	\$140,593	\$140,472	\$136,746	\$116,045
Catoctin	142,281	163,777	165,868	165,314	140,085
Frederick	200,199	218,061	221,285	231,028	187,043
Gov. Thomas Johnson	252,353	287,878	260,071	245,294	206,065
Linganore	223,341	261,060	239,808	236,669	191,776
Middletown	173,288	196,858	192,308	192,608	158,400
Oakdale	0	0	95,275	116,197	130,376
Tuscarora	191,353	235,929	242,851	228,122	199,012
Urbana	224,459	256,781	229,214	231,703	192,537
Walkersville	<u>170,741</u>	<u>198,154</u>	<u>192,933</u>	<u>183,973</u>	<u>157,515</u>
<b>TOTAL</b>	<b>\$1,707,259</b>	<b>\$1,959,091</b>	<b>\$1,980,085</b>	<b>\$1,967,654</b>	<b>\$1,678,854</b>

## PROFESSIONAL AND SUPPORT STAFFING MODEL ELEMENTARY SCHOOLS

Staffing is allocated based on school enrollment. A school's building configuration also impacts the model FCPS uses for staffing schools.

	Enrollment of Less Than 350 Students	Enrollment of 350-449 Students	Enrollment of 450-699 Students	Enrollment of 700 or More Students
<b>Professional Staff</b>				
Principal	1.0	1.0	1.0	1.0
Assistant Principal	*	*	1.0	1.0
<b>School Support**</b>				
School Counselor - 10 month	1.0	1.0	1.0	1.0
Media Specialist	1.0	1.0	1.0	1.0
Reading/Literacy Specialist	1.0	1.0	1.0	1.0
Enrichment Specialist	0.5	0.5	1.0	2.0
Learning/Language Support***	0.5	0.5	0.5	0.5
<b>School Support Sub-Total</b>	<b>4.0</b>	<b>6.5</b>	<b>6.5</b>	<b>7.5</b>
<b>Support Staff</b>				
Secretary - 12 month	1.0	1.0	1.0	1.0
Secretary - 10 month	0.0	1.0	1.0	1.0
Instructional Assistant	2.0	2.0	3.0	3.0
Media Assistant ****	****	****	****	****

\* 1.0 Assistant Principal for schools that operate out of two buildings.

\*\* These positions may vary from school to school.

\*\*\* The FY 2005 base allocation for elementary Learning/Language Support Program teachers was 26.7 positions; each school opening after FY 2005 is allocated a .5 position.

\*\*\*\*Funding for Media Assistant is eliminated in FY 2013 Approved Budget.

## PROFESSIONAL AND SUPPORT STAFFING MODEL MIDDLE SCHOOLS

All calculations are based on school enrollment for the budget year.

	Enrollment of 500 - 700 Students	Enrollment of 700 - 900 Students	Enrollment of 900 - 1200 Students	Enrollment of 1200 - 1500 Students
<b>Professional Staff</b>				
Principal	1.0	1.0	1.0	1.0
Assistant Principal	1.0	2.0	2.0	3.0
<b>School Support*</b>				
School Counselor - 11 month	1.0	1.0	1.0	1.0
School Counselor - 10 month	0.0	1.0	1.0	2.0
School Support	1.0	1.0	1.0	1.0
Media Specialist	1.0	1.0	1.0	1.0
Reading/Literacy Specialist	1.0	1.0	1.0	1.0
Enrichment Specialist	1.0	1.0	1.0	1.0
Learning/Language Support**	0.5	0.5	0.5	0.5
<b>School Support Sub-Total</b>	<b>5.5</b>	<b>6.5</b>	<b>6.5</b>	<b>7.5</b>
<b>Support Staff</b>				
Secretary - 12 month	1.0	1.0	1.0	1.0
Secretary - 10 month	0.0	0.0	1.0	2.0
Registrar - 10 month	1.0	1.0	1.0	1.0
Instructional Assistant	2.0	3.0	4.0	5.0
Media Assistant ***	***	***	***	***

\* These positions may vary from school to school.

\*\* The FY 2004 base allocation was 6.85 Learning/Language Support Program teacher positions; all schools opened after FY 2004 are allocated .5 teacher position.

\*\*\* Funding for Media Assistant is eliminated in FY 2013 Approved Budget.

## PROFESSIONAL AND SUPPORT STAFFING MODEL HIGH SCHOOLS

All calculations are based on school enrollment for the budget year.

	Enrollment of 900 - 1200 Students	Enrollment of 1200 - 1500 Students	Enrollment of 1500 - 1800 Students	Enrollment of 1800 - 2100 Students
<b>Professional Staff</b>				
Principal	1.0	1.0	1.0	1.0
Assistant Principal	2.0	3.0	4.0	5.0
<b>School Support*</b>				
School Counselor - 11 month	2.0	2.0	2.0	2.0
School Counselor - 10 month	0.0	1.0	2.0	3.0
School Support	1.0	1.0	1.0	1.0
Media Specialist	1.0	1.0	1.0	1.0
Reading/Literacy Specialist	1.0	1.0	1.0	1.0
HSA Teacher	1.0	1.0	1.0	1.0
<b>School Support Sub-Total</b>	<b>6.0</b>	<b>7.0</b>	<b>8.0</b>	<b>9.0</b>
<b>Support Staff</b>				
Secretary - 12 month	1.0	2.0	2.0	2.0
Secretary - 10 month	2.0	2.0	3.0	4.0
Registrar - 12 month	1.0	1.0	1.0	1.0
Instructional Assistant	6.0	7.0	9.0	10.0
Media Assistant **	**	**	**	**

\* These positions may vary from school to school.

\*\* Funding for Media Assistant is eliminated in FY 2013 Approved Budget.





# FY 2013 UNRESTRICTED FUND DIVISIONAL

	BOARD OF EDUCATION	OFFICE OF THE SUPERIN - TENDENT	CHIEF OF STAFF & LEGAL SERVICES	ADMINISTRATION, CURRICULUM, TECHNOLOGY &			
				Administration, Instructional Research & Accountability	Curriculum, Instruction, Assessment & Innovation	Special Education & Psychological Services	Technology Services
Superintendent		1.00					
Deputy / Chief			1.00	1.00			
Director / Exec Director				1.00	1.00	1.00	1.00
Officer							
Manager							4.00
Supervisor					17.00	3.00	
Asst Purchasing Officer							
Principal						1.50	
Telecom Support Spec							1.00
Community Liaison					1.00		
Assistant Manager							
Assistant Principal						1.50	
Athletic Director							
Pupil Personnel Worker							
Administrative Director	1.00	1.00					
Budget Analyst							
Accountant							
Buyer Specialist							
Software Applic Admin							9.00
CASS Worker							
Speech/Language						65.30	
Psychologist						20.50	
Coordinator				1.00	8.50	9.00	
Teacher					51.07	273.82	8.00
School Counselor							
Library Media							
Other Professional			1.00				
Instructional Assistant				2.60	1.00		
Building Inspector							
Bus Assistant							
Bus Driver							
Warehouse Specialist							
Grounds Specialist							
Energy Specialist							
Painter/Carpenter							
HVAC Technician							
Electrician							
Maint Mechanic (Cluster)							
Plumber							
Equip Repair Technician							
Custodian							
Other Technician							
Interpreter/Facilitator						16.81	
Secretary / Senior Clerk	1.00		1.00	5.00	17.50	12.80	2.00
Project Manager							
Tech Services Help Desk							3.00
Lead Maint Mechanic							
Tech Services Support					1.00		27.00
Web Master							1.00
Data Analyst/Researcher				1.00			
Special Ed Assistant						387.99	
Pool Operator							
Driver Trainer							
<b>TOTAL</b>	<b>2.00</b>	<b>2.00</b>	<b>3.00</b>	<b>11.60</b>	<b>98.07</b>	<b>793.22</b>	<b>56.00</b>

# FULL TIME EQUIVALENT POSITIONS

SCHOOL SUPPORT (ACTSS)			BUSINESS SERVICES GROUP (BSG)				
SCHOOL ADMINISTRATION & LEADERSHIP (SA&L)			Administration, Security, Human Resources, Communication	Facilities Svcs Planning, Operations, Maintenance, Construction	Fiscal Services Admin, Finance, Budget, Purchasing, Warehouse	Student Transportation Services	TOTAL
Administration, Extra-Curr Act/Athletics, Student Services	Elementary & Charter Schools	Secondary & Non-Traditional Schools					
							1.00
			1.00				3.00
2.00	2.00	2.00	2.00	3.00	1.00	1.00	17.00
			7.00		2.00		9.00
				1.00	3.00	1.00	9.00
2.00				6.00			28.00
					1.00		1.00
	38.00	25.50					65.00
							1.00
	8.51	8.70					18.21
				1.00		5.00	6.00
	27.00	51.50					80.00
		10.00					10.00
9.00							9.00
							2.00
					1.00		1.00
					6.65		6.65
					3.00		3.00
							9.00
5.00							5.00
							65.30
							20.50
2.00			1.00				21.50
20.00	1,176.00	1,267.89	7.00				2,803.78
	36.00	63.50					99.50
0.50	35.00	23.50					59.00
9.00		2.00					12.00
1.00	148.82	83.00					236.42
				1.00			1.00
						63.50	63.50
						272.07	272.07
					10.00	2.00	12.00
				10.00			10.00
				3.00			3.00
				13.00			13.00
				35.00			35.00
				16.00			16.00
				27.00			27.00
				16.00			16.00
			0.50	7.00		11.00	18.50
	1.00			353.69			354.69
			8.00			6.00	14.00
							16.81
6.50	71.00	113.91	22.40	10.00	26.00	7.00	296.11
				8.00			8.00
							3.00
				10.00			10.00
							28.00
			1.00				2.00
							1.00
							387.99
				2.00			2.00
						2.00	2.00
57.00	1,543.33	1,651.50	49.90	522.69	53.65	370.57	5,214.53

**Fiscal Year 2013 Position Changes  
Unrestricted Position Increase/(Decrease)**

<b><u>MAJOR CATEGORY &amp; POSITION</u></b>	<b><u>INCREASE / (DECREASE)</u></b>			<b><u>TOTAL</u></b>
	<b><u>POSITION</u></b>	<b><u>SALARY</u></b>	<b><u>FRINGES</u></b>	
ADMINISTRATION	6.40	\$ 335,859	N/A	\$ 335,859
MID-LEVEL MANAGEMENT	(1.00)	\$ (535,583)	\$ (66,845)	\$ (602,428)
INSTRUCTIONAL SALARIES	(21.23)	\$ 1,998	\$ (19,855)	\$ (17,857)
SPECIAL EDUCATION	1.81	\$ 85,794	\$ 15,385	\$ 101,179
PUPIL PERSONNEL	0.00	\$ 0	\$ 0	\$ 0
PUPIL HEALTH SERVICES	0.00	\$ 0	\$ 0	\$ 0
TRANSPORTATION	2.00	\$ 81,827	\$ 0	\$ 81,827
OPERATIONS	(0.90)	\$ (6,495)	\$ 52,600	\$ 46,105
MAINTENANCE	1.00	\$ 44,900	\$ 13,400	\$ 58,300
CAPITAL OUTLAY	0.00	\$ 0	\$ 0	\$ 0
<b>TOTAL OF ALL POSITIONS</b>	<b>(11.92)</b>	<b>\$ 8,300</b>	<b>\$ (5,315)</b>	<b>\$ 2,985</b>

## Fiscal Year 2013 Position Changes Unrestricted Position Increase/(Decrease)

<u>MAJOR CATEGORY &amp; POSITION</u>	<u>INCREASE / (DECREASE)</u>			<u>TOTAL</u>
	<u>POSITION</u>	<u>SALARY</u>	<u>FRINGES</u>	
<b><u>ADMINISTRATION</u></b>				
REORGANIZATION	3.40	\$ 211,858	N/A	\$ 211,858
OTHER				
Secretary - Purchasing	3.00	\$ 124,001	N/A	\$ 124,001
<b>ADMINISTRATION TOTAL</b>	<b>6.40</b>	<b>\$ 335,859</b>	<b>N/A</b>	<b>\$ 335,859</b>
<b><u>MID-LEVEL MANAGEMENT</u></b>				
CURRICULUM REORGANIZATION	3.00	\$ (211,858)	N/A	\$ (211,858)
FORMULA A&S POSITIONS				
Assistant Principal - 12 mth - Elem	(1.00)	\$ (85,200)	\$ (15,300)	\$ (100,500)
Assistant Principal - Middle Formula	1.00	\$ 88,100	\$ 16,500	\$ 104,600
Assistant Principal - High Formula	(2.00)	\$ (176,200)	\$ (31,800)	\$ (208,000)
10 month Secretary - Middle Formula	(1.00)	\$ (25,800)	\$ (7,700)	\$ (33,500)
10 month Secretary - High Formula	(1.00)	\$ (25,800)	\$ (7,700)	\$ (33,500)
12 month Secretary - High Formula	(1.00)	\$ (25,800)	\$ (7,700)	\$ (33,500)
NON-FORMULA POSITIONS				
Assistant Principal - 12 mth - Elem	(1.00)	\$ (73,025)	\$ (13,145)	\$ (86,170)
Principal - CCMPCS	1.00	N/A	N/A	N/A
Secretary - CCMPCS	1.00	N/A	N/A	N/A
<b>MID-LEVEL MANAGEMENT TOTAL</b>	<b>(1.00)</b>	<b>\$ (535,583)</b>	<b>\$ (66,845)</b>	<b>\$ (602,428)</b>
<b><u>INSTRUCTIONAL SALARIES</u></b>				
FORMULA TEACHER POSITIONS				
Teacher - Lang/Lrng Support - 10 mth	0.54	\$ 25,596	\$ 4,590	\$ 30,186
ELEMENTARY - Classroom Teacher	8.50	\$ 402,900	\$ 72,250	\$ 475,150
Art/Music/PE Teacher	3.60	\$ 170,640	\$ 30,600	\$ 201,240
Kindergarten Teacher	6.60	\$ 312,840	\$ 56,100	\$ 368,940
Targeted Teacher - 10 month	1.50	\$ 71,100	\$ 12,750	\$ 83,850
Instructional Asst - 10 month	(1.00)	\$ (20,400)	\$ (6,100)	\$ (26,500)
MIDDLE SCHOOL - Classroom Teacher	(2.33)	\$ (110,442)	\$ (19,805)	\$ (130,247)
School Counselor - 10 month	1.00	\$ 58,300	\$ 10,500	\$ 68,800
HIGH SCHOOL - Classroom Teacher	3.36	\$ 159,264	\$ 28,560	\$ 187,824
School Counselor - 10 month	(2.00)	\$ (116,600)	\$ (21,000)	\$ (137,600)
Instructional Asst - 10 month	(3.00)	\$ (61,200)	\$ (18,300)	\$ (79,500)
NON-FORMULA POSITIONS				
Library Assistants	(40.00)	\$ (890,000)	\$ (170,000)	\$ (1,060,000)
Teacher, Computer Science - Reclassed	(1.00)	N/A	N/A	N/A
REORGANIZATION	(7.00)	N/A	N/A	N/A
CARROLL CREEK MONTESSORI PCS				
Classroom Teacher - 10 month	5.00	PPA	PPA	PPA
Instructional Asst - 10 month	5.00	PPA	PPA	PPA
<b>INSTRUCTIONAL SALARIES TOTAL</b>	<b>(21.23)</b>	<b>\$ 1,998</b>	<b>\$ (19,855)</b>	<b>\$ (17,857)</b>

## Fiscal Year 2013 Position Changes Unrestricted Position Increase/(Decrease)

<b><u>MAJOR CATEGORY &amp; POSITION</u></b>	<b>INCREASE / (DECREASE)</b>			<b>TOTAL</b>
	<b><u>POSITION</u></b>	<b><u>SALARY</u></b>	<b><u>FRINGES</u></b>	
<b><u>SPECIAL EDUCATION</u></b>				
Teacher - Classroom - 10 month Formula	1.81	\$ 85,794	\$ 15,385	\$ 101,179
Coordinator - Special Education	1.00	N/A	N/A	N/A
Teacher - Special Education - 12 month	(1.00)	N/A	N/A	N/A
<b>SPECIAL EDUCATION TOTAL</b>	<b>1.81</b>	<b>\$ 85,794</b>	<b>\$ 15,385</b>	<b>\$ 101,179</b>
<b><u>TRANSPORTATION</u></b>				
Bus Operator				\$0
Bus Assistant	-	\$0	\$0	\$0
Warehouse Specialist - Reassigned	2.00	\$ 81,827	N/A	\$ 81,827
<b>TRANSPORTATION TOTAL</b>	<b>2.00</b>	<b>\$ 81,827</b>	<b>\$ 0</b>	<b>\$ 81,827</b>
<b><u>OPERATIONS</u></b>				
Energy Specialist	2.00	\$ 122,000	\$ 36,600	\$ 158,600
Custodian	2.00	\$ 53,600	\$ 16,000	\$ 69,600
Custodian - Carroll Creek Montessori PCS	0.50	PPA	PPA	PPA
Warehouse Specialist - Reassigned	(2.00)	\$ (81,827)	N/A	\$ (81,827)
Secretary - Purchasing - Correct Class	(3.00)	\$ (124,001)	N/A	\$ (124,001)
REORGANIZATION - Secretary - Security	(1.40)	N/A	N/A	N/A
Warehouse Specialist - Synergy	1.00	\$ 45,512	N/A	\$ 45,512
Pool Operators - Increase to 12 month	(1.00)	\$ (21,779)	N/A	\$ (21,779)
Technology Support Specialist - Reclass	1.00	N/A	N/A	N/A
<b>OPERATIONS TOTAL</b>	<b>(0.90)</b>	<b>\$ (6,495)</b>	<b>\$ 52,600</b>	<b>\$ 46,105</b>
<b><u>MAINTENANCE</u></b>				
Maintenance Technician	1.00	\$ 44,900	\$ 13,400	\$ 58,300
<b>MAINTENANCE TOTAL</b>	<b>1.00</b>	<b>\$ 44,900</b>	<b>\$ 13,400</b>	<b>\$ 58,300</b>
<b>TOTAL OF ALL POSITIONS</b>	<b>(11.92)</b>	<b>\$ 8,300</b>	<b>\$ (5,315)</b>	<b>\$ 2,985</b>

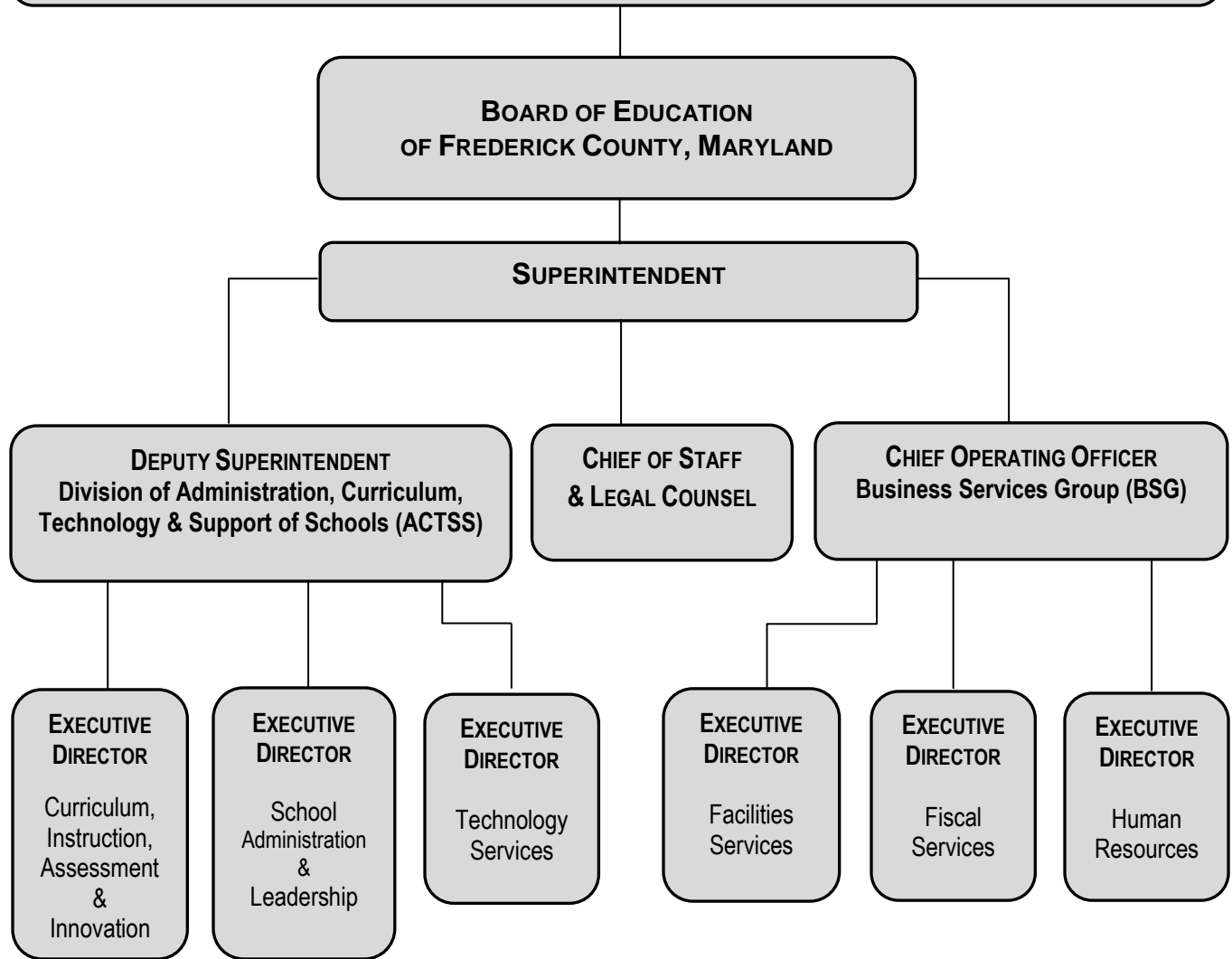
# Unrestricted Operating Budget

	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 BUDGET
<b><u>Board of Education</u></b>	\$ 225,091	\$ 186,061	\$ 186,061
<b><u>Superintendent</u></b>	\$ 25,246	\$ 31,918	\$ 31,918
<b><u>Chief of Staff &amp; Legal Counsel</u></b>	\$ 82,673	\$ 16,763	\$ 16,763
<b><u>Deputy Superintendent of ACTSS -</u></b>			
<b><u>Administration, Curriculum, Technology, and Support of Schools</u></b>			
<b><u>Office of the Deputy Superintendent</u></b>	\$ 0	\$ 0	\$ 20,650
<b><u>School Administration &amp; Leadership</u></b>			
Office of the Executive Director & Curriculum	\$ 234,043	\$ 1,434,514	\$ 1,211,274
Elementary Schools	3,748,795	1,904,222	2,206,766
Secondary Schools	5,803,924	4,314,910	4,056,263
Charter Schools	2,310,488	2,270,888	3,095,009
Other Schools & Programs	926,405	889,860	940,610
Student Services	956,820	838,366	819,408
Interscholastic Athletics & Extra-Curricular Activities	2,401,947	2,439,348	2,440,662
	<b>\$ 16,382,422</b>	<b>\$ 14,092,108</b>	<b>\$ 14,769,992</b>
<b><u>Curriculum, Instruction, Assessment and Innovation</u></b>			
Office of the Executive Director of CIAI	\$ 126,304	\$ 3,383,705	\$ 1,327,769
Curriculum Supervision	1,752,199	2,292,966	2,393,360
Assessment & Intervention	49,112	95,990	103,430
Professional Development	183,239	513,438	427,668
	<b>\$ 2,110,854</b>	<b>\$ 6,286,099</b>	<b>\$ 4,252,227</b>
<b><u>Special Education &amp; Psychological Services</u></b>	<b>\$ 10,355,040</b>	<b>\$ 9,655,546</b>	<b>\$ 10,111,733</b>
<b><u>Research, Development &amp; Accountability</u></b>	<b>\$ 125,858</b>	<b>\$ 149,926</b>	<b>\$ 149,926</b>
<b><u>Technology Services</u></b>	<b>\$ 6,057,465</b>	<b>\$ 3,715,679</b>	<b>\$ 4,215,679</b>
<b><u>Chief Operating Officer</u></b>			
<b><u>Office of the Chief Operating Officer</u></b>	\$ 0	\$ 0	\$ 11,950
<b><u>Facilities Services</u></b>			
Facilities Services & Planning	\$ 304,297	\$ 22,895	\$ 22,895
Custodial Services	1,590,331	1,641,596	1,811,596
Environmental Health & Safety	140,989	155,691	152,191
Maintenance	4,479,080	4,657,293	4,307,293
Energy and Utilities	14,995,009	16,615,930	15,187,410
Construction Management	1,670,186	768,245	768,245
	<b>\$ 23,179,892</b>	<b>\$ 23,861,650</b>	<b>\$ 22,249,630</b>

# Unrestricted Operating Budget

	<u>FY 2011 ACTUAL</u>	<u>FY 2012 BUDGET</u>	<u>FY 2013 BUDGET</u>
<b><u>Fiscal Services</u></b>			
Office of the Executive Director	\$ 43,350	\$ 22,910	\$ 22,910
Budget / Finance / Purchasing	27,948	206,805	180,505
Warehouse Services	260,032	100,156	(52,509)
	<b>\$ 331,330</b>	<b>\$ 329,871</b>	<b>\$ 150,906</b>
<b><u>Human Resources</u></b>			
Administration / Recruiting / Employee Services	\$ 224,948	\$ 304,133	\$ 209,133
Tuition Reimbursement	234,156	1,761,000	1,856,000
New Teacher Workshop/ Doctoral Stipend/ NB Cert	442,584	323,192	323,192
	<b>\$ 901,688</b>	<b>\$ 2,388,325</b>	<b>\$ 2,388,325</b>
<b><u>Communication Services</u></b>	<b>\$ 136,252</b>	<b>\$ 137,849</b>	<b>\$ 155,349</b>
<b><u>Transportation</u></b>	<b>\$ 7,349,964</b>	<b>\$ 7,470,742</b>	<b>\$ 8,396,744</b>
<b><u>School Security</u></b>	<b>\$ 110,275</b>	<b>\$ 116,399</b>	<b>\$ 298,629</b>
<b><u>Community Services</u></b>	<b>\$ 826,802</b>	<b>\$ 850,500</b>	<b>\$ 972,337</b>
<b><u>Regular Salaries - Fixed Charges - Other</u></b>			
Regular Salaries	\$ 265,596,880	\$ 275,013,152	\$ 277,381,705
Substitutes	518,061	2,575,699	2,575,699
Fixed Charges, Insurance & Other	75,446,814	99,037,868	98,689,076
General Fund Support to Other Funds	1,450,432	4,971,012	3,123,884
	<b>\$343,012,187</b>	<b>\$381,597,731</b>	<b>\$381,770,364</b>
<b>GRAND TOTAL</b>	<b>\$411,213,039</b>	<b>\$450,887,167</b>	<b>\$450,149,183</b>

# FCPS ORGANIZATION CHART





# Board of Education of Frederick County

## Description of the Office

The seven-member Board of Education serves as the governing body for Frederick County Public Schools and is responsible for setting policy not otherwise controlled by federal and state laws. It reviews and approves education budgets that are presented to the Board of County Commissioners for funding and oversees local education expenditures from county, state and federal sources.

The Board of Education also monitors implementation of the school system's master plan, reviews the work of the Superintendent of Schools, and gives final approval to curriculum matters, grant applications, staff additions and replacements, equipment purchases, land acquisitions, and school construction, repairs and alterations.

## Board of Education - Program 016

	FY11		FY12		FY13	
	Actual	FTE	Budget	FTE	Budget	FTE
<b>Positions:</b>						
Professional		1.00		1.00		1.00
Support Staff		<u>1.00</u>		<u>1.00</u>		<u>1.00</u>
<b>Total</b>		<b>2.00</b>		<b>2.00</b>		<b>2.00</b>

## Budget by Object Classes

Salaries & Wages	\$	71,480	\$	71,000	\$	71,000
Contracted Services		112,239		74,100		64,600
Supplies & Materials		7,041		5,768		5,768
Other Charges		50,731		35,193		44,693
Equipment		<u>(16,400)</u>		<u>0</u>		<u>0</u>
<b>Total</b>	<b>\$</b>	<b>225,091</b>	<b>\$</b>	<b>186,061</b>	<b>\$</b>	<b>186,061</b>

# Superintendent's Office

## Description of the Office

The Superintendent of Schools is the chief executive officer of the Frederick County Public Schools and serves as the secretary and treasurer of the Board of Education (BOE). In this capacity, the Superintendent provides leadership and direction for all aspects of the school system including implementation of the FCPS Master Plan and compliance with Maryland Public Laws relating to the schools, bylaws, and policies of the Maryland State Board of Education, and the rules, regulations, and policies of the Board of Education of Frederick County.

The Superintendent is responsible for the day-to-day operations and management of the public schools to ensure a quality educational program that results in continuous improvement in student achievement. The following executive positions report directly to the Superintendent:

- Deputy Superintendent of Administration, Curriculum, Technology & Support of Schools
- Chief Operating Officer
- Chief of Staff & Legal Counsel

In addition, the Superintendent serves as a liaison between the community and the school system and works actively and visibly to inform the public on school system operations and activities.

## Office of the Superintendent - Program 001

	FY11		FY12		FY13	
	Actual	FTE	Budget	FTE	Budget	FTE
<b>Positions:</b>						
Professional		1.00		1.00		1.00
Support Staff		<u>2.00</u>		<u>1.00</u>		<u>1.00</u>
<b>Total</b>		<b>3.00</b>		<b>2.00</b>		<b>2.00</b>

## Budget by Object Classes

Salaries & Wages	\$	4,500	\$	0	\$	0
Contracted Services		0		1,000		1,000
Supplies & Materials		6,147		10,750		5,050
Other Charges		14,551		14,781		20,481
Equipment		<u>48</u>		<u>5,387</u>		<u>5,387</u>
<b>Total</b>	<b>\$</b>	<b>25,246</b>	<b>\$</b>	<b>31,918</b>	<b>\$</b>	<b>31,918</b>

# Chief of Staff & Legal Counsel

## Description of the Division

The Chief of Staff & Legal Counsel Division provides legal advice and counsel to school system staff to ensure compliance with relevant Maryland and federal laws and oversight of contract negotiations and administration. The Chief of Staff & Legal Counsel is the school system's chief legal advisor, chief negotiator and liaison to outside attorneys, and also represents the Superintendent in legal proceedings before the Board of Education.

## Chief of Staff & Legal Counsel - Program 004

	FY11		FY12		FY13	
	Actual	FTE	Budget	FTE	Budget	FTE
<b>Positions:</b>						
Professional		1.00		1.00		1.00
Support Staff		<u>2.00</u>		<u>2.00</u>		<u>2.00</u>
<b>Total</b>		<b>3.00</b>		<b>3.00</b>		<b>3.00</b>

## Budget by Object Classes

Salaries & Wages	\$ 452	\$ 0	\$ 0
Contracted Services	69,237	7,700	4,700
Supplies & Materials	9,858	3,516	3,516
Other Charges	3,126	5,547	8,547
Equipment	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total</b>	<b>\$ 82,673</b>	<b>\$ 16,763</b>	<b>\$ 16,763</b>

**ADMINISTRATION, CURRICULUM, TECHNOLOGY  
& SUPPORT OF SCHOOLS (ACTSS)**

**EXECUTIVE DIRECTOR  
CURRICULUM, INSTRUCTION,  
ASSESSMENT & INNOVATION  
PRE K-12**

**EXECUTIVE DIRECTOR  
SCHOOL ADMINISTRATION  
& LEADERSHIP  
PRE K-12**

**EXECUTIVE DIRECTOR  
TECHNOLOGY**

**DIRECTOR  
RESEARCH & ACCOUNTABILITY**

**DIRECTOR  
SPECIAL EDUCATION**

# Office of the Deputy Superintendent

## Description of the Office

The Office of the Deputy Superintendent oversees the Divisions of School Administration & Leadership, Curriculum, Instruction, Assessment & Innovation and Technology as well as the Departments of Research & Accountability and Special Education. The Deputy Superintendent plans and oversees the administration and leadership of these divisions and departments and advises the Superintendent on all related matters.

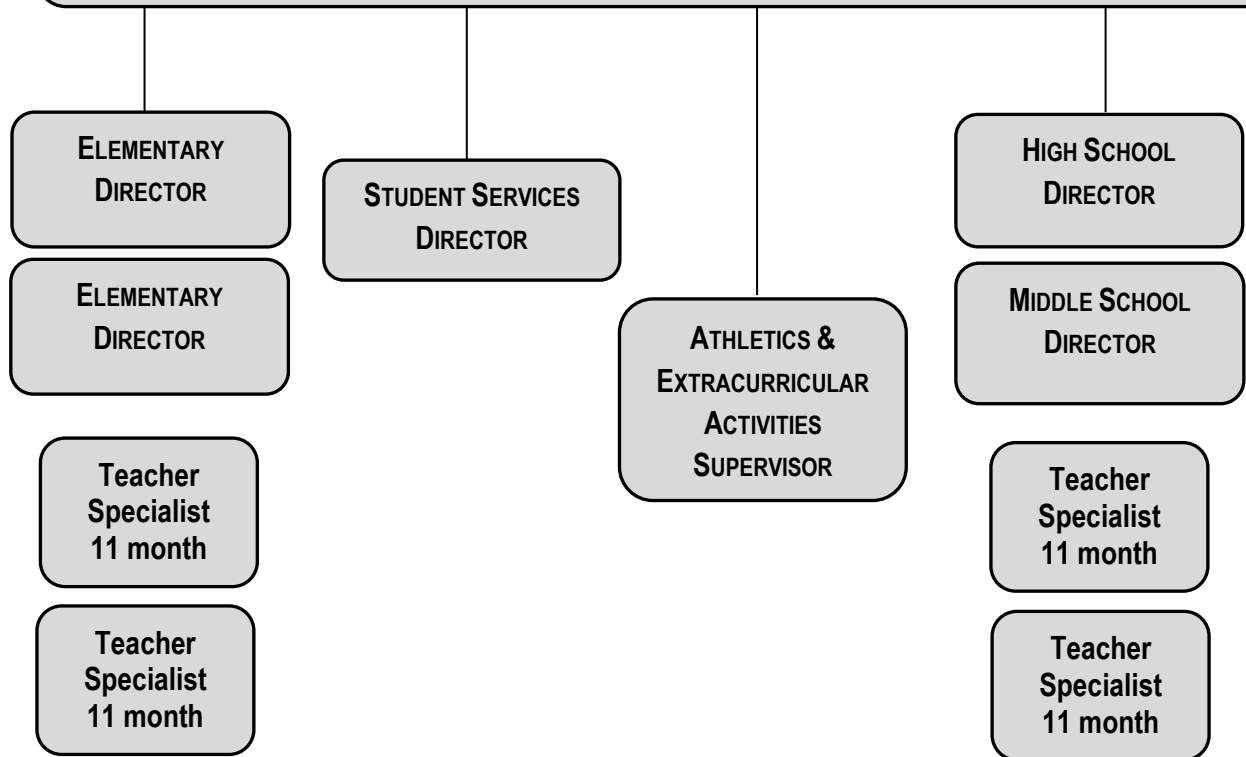
## Office of the Deputy Superintendent - Program 010

	FY11		FY12		FY13	
	Actual	FTE	Budget	FTE	Budget	FTE
<b>Positions:</b>						
Professional		0.00		0.00		1.00
Support Staff		<u>0.00</u>		<u>0.00</u>		<u>1.00</u>
<b>Total</b>		<b>0.00</b>		<b>0.00</b>		<b>2.00</b>

## Budget by Object Classes

Salaries & Wages	\$	0	\$	0	\$	0
Contracted Services		0		0		500
Supplies & Materials		0		0		12,550
Other Charges		0		0		7,600
Equipment		0		0		0
<b>Total</b>	<b>\$</b>	<b>0</b>	<b>\$</b>	<b>0</b>	<b>\$</b>	<b>20,650</b>

## **SCHOOL ADMINISTRATION & LEADERSHIP, PRE K-12 (SAL)**



# School Administration & Leadership Executive Director & Instructional Directors

## Description of the Department

This Division encompasses the operations of all schools administration, student services, athletics & extracurricular activities as well as the leadership development of the school system. The Executive Director plans and oversees the administration and leadership of each department and advises the Deputy Superintendent on all related matters.

## School Administration & Leadership - 145, 017, 117, 082 & 099

	FY11		FY12		FY13	
	Actual	FTE	Budget	FTE	Budget	FTE
<b>Positions:</b>						
Professional		0.00		0.00		23.50
Support Staff		<u>0.00</u>		<u>0.00</u>		<u>5.00</u>
<b>Total</b>		<b>0.00</b>		<b>0.00</b>		<b>28.50</b>

## Budget by Object Classes

Salaries & Wages	\$	83,850	\$	587,514	\$	642,785
Contracted Services		32,589		101,000		44,000
Supplies & Materials		77,334		508,951		418,961
Other Charges		37,748		126,673		71,528
Equipment		<u>2,522</u>		<u>110,376</u>		<u>34,000</u>
<b>Total</b>	<b>\$</b>	<b>234,043</b>	<b>\$</b>	<b>1,434,514</b>	<b>\$</b>	<b>1,211,274</b>

# Elementary Schools

## Description

These departments contain all of the staffing and expenditures related to the operations of the elementary schools within the system.

## Elementary Schools

	FY11		FY12		FY13	
	Actual	FTE	Budget	FTE	Budget	FTE
<b>Positions:</b>						
Professional		1231.43		1273.56		1274.60
Support Staff		<u>211.03</u>		<u>228.91</u>		<u>204.41</u>
<b>Total</b>		<b>1442.46</b>		<b>1502.47</b>		<b>1479.01</b>

## Budget by Object Classes

Salaries & Wages	\$ 1,160,242	\$ 85,184	\$ 561,438
Contracted Services	28,087	88,543	70,830
Supplies & Materials	2,466,282	1,694,154	1,536,007
Other Charges	46,244	19,045	19,284
Equipment	<u>47,940</u>	<u>17,296</u>	<u>19,207</u>
<b>Total</b>	<b>\$ 3,748,795</b>	<b>\$ 1,904,222</b>	<b>\$ 2,206,766</b>



# Secondary Schools

## Description

These departments contain all of the staffing and expenditures related to the operations of the middle and high schools within the system.

## Secondary Schools

	FY11		FY12		FY13	
	Actual	FTE	Budget	FTE	Budget	FTE
<b>Positions:</b>						
Professional		1343.31		1355.65		1376.46
Support Staff		<u>209.02</u>		<u>212.91</u>		<u>186.36</u>
<b>Total</b>		<b>1552.33</b>		<b>1568.56</b>		<b>1562.82</b>

## Budget by Object Classes

Salaries & Wages	\$ 1,915,917	\$ 1,094,472	\$ 1,400,645
Contracted Services	46,457	80,772	70,230
Supplies & Materials	3,449,606	3,039,324	2,566,239
Other Charges	122,062	40,082	6,587
Equipment	<u>269,882</u>	<u>60,260</u>	<u>12,562</u>
<b>Total</b>	<b>\$ 5,803,924</b>	<b>\$ 4,314,910</b>	<b>\$ 4,056,263</b>

# Charter Schools

## Description

FCPS has two charter schools -- Monocacy Valley Montessori Public Charter School (MVMPCS) and Carroll Creek Montessori Public Charter School (CCMPCS). CCMPCS began operations in fiscal year 2013. The Charter Schools are funded via a per pupil allocation calculated annually based on the approved operating budget. This allocation covers all expenditure classes noted below.

Although the charter schools function as semi-independent schools, with their own governance and instructional design, education achievement is measured against the same performance standards used by the local and state boards of education. Staff members are FCPS employees, and the school's management reports to the Superintendent.

## Carroll Creek Montessori Public Charter School - Dept 4129 - Opening FY 2013 Monocacy Valley Montessori Public Charter School - Dept 4119

	FY11		FY12		FY13	
	Actual	FTE	Budget	FTE	Budget	FTE
<b>Positions:</b>						
Professional		15.36		16.70		22.70
Support Staff		<u>13.97</u>		<u>15.42</u>		<u>21.42</u>
<b>Total</b>		<b>29.33</b>		<b>32.12</b>		<b>44.12</b>

## Budget by Object Classes

Salaries & Wages	\$ 1,407,762	\$ 1,443,325	\$ 1,443,325
Contracted Services	420,466	447,120	447,120
Supplies & Materials	50,810	43,012	43,012
Other Charges	425,172	337,431	1,161,552
Equipment	<u>6,278</u>	<u>0</u>	<u>0</u>
<b>Total</b>	<b>\$ 2,310,488</b>	<b>\$ 2,270,888</b>	<b>\$ 3,095,009</b>

# Other Schools & Programs

## Description

FCPS operates other schools and programs such as:

Heather Ridge - a transitional education setting for identified students in grades 6 - 12.

Career & Technology Center - a technical instructional setting for interested and qualified students in grades 10 - 12.

Flexible Evening High - an alternative educational option offered in a variety of settings, delivered in traditional and online modes, for students who generally range in age from 16 - 21.

**Heather Ridge School - Dept 2008**

**Career & Technology Center - Dept 3013**

**Flexible Evening High School - Dept 3052**

	FY11		FY12		FY13	
	Actual	FTE	Budget	FTE	Budget	FTE
<b>Positions:</b>						
Professional		52.80		52.80		51.80
Support Staff		<u>13.30</u>		<u>13.30</u>		<u>13.50</u>
<b>Total</b>		<b>66.10</b>		<b>66.10</b>		<b>65.30</b>

## Budget by Object Classes

Salaries & Wages	\$	678,103	\$	658,114	\$	630,734
Contracted Services		12,736		17,490		7,490
Supplies & Materials		208,507		208,626		297,002
Other Charges		16,303		5,630		5,384
Equipment		<u>10,756</u>		<u>0</u>		<u>0</u>
<b>Total</b>	<b>\$</b>	<b>926,405</b>	<b>\$</b>	<b>889,860</b>	<b>\$</b>	<b>940,610</b>

# Student Services

## Description of the Office

Student Services works collaboratively with school staffs, students, parents and community members to prevent, identify and address problems that adversely impact a student's educational success. Acting as an advocate for children, staff's goal is to ensure a successful school experience and productive future for all students.

Outreach and interventions are provided to students whose school life is negatively impacted by family or personal issues, such as illness, joblessness or divorce.

## Student Services & Pupil Personnel - Programs 063, 064, 066 & 069

	FY11		FY12		FY13	
	Actual	FTE	Budget	FTE	Budget	FTE
<b>Positions:</b>						
Professional		29.00		29.50		30.00
Support Staff		<u>4.50</u>		<u>4.50</u>		<u>5.00</u>
<b>Total</b>		<b>33.50</b>		<b>34.00</b>		<b>35.00</b>

## Budget by Object Classes

Salaries & Wages	\$	426,466	\$	497,911	\$	493,711
Contracted Services		3,392		12,347		13,872
Supplies & Materials		144,574		93,087		91,404
Other Charges		378,839		221,021		220,421
Equipment		<u>3,549</u>		<u>14,000</u>		<u>0</u>
<b>Total</b>	<b>\$</b>	<b>956,820</b>	<b>\$</b>	<b>838,366</b>	<b>\$</b>	<b>819,408</b>

# Athletics & Extracurricular Activities

## Description of the Office

Extracurricular activities are school-sponsored activities other than regular class activities in which the student represents the school (for example, athletic teams, student clubs or organizations, class or club officers).

## Athletics & Extracurricular Activities - Programs 023 & 092

	FY11		FY12		FY13	
	Actual	FTE	Budget	FTE	Budget	FTE
<b>Positions:</b>						
Professional		1.00		1.00		1.00
Support Staff		<u>0.50</u>		<u>0.50</u>		<u>1.00</u>
<b>Total</b>		<b>1.50</b>		<b>1.50</b>		<b>2.00</b>

## Budget by Object Classes

Salaries & Wages	\$ 1,777,163	\$ 2,036,593	\$ 2,037,393
Contracted Services	359,401	288,901	288,651
Supplies & Materials	142,851	101,854	102,618
Other Charges	112,410	2,000	2,000
Equipment	<u>10,122</u>	<u>10,000</u>	<u>10,000</u>
<b>Total</b>	<b>\$ 2,401,947</b>	<b>\$ 2,439,348</b>	<b>\$ 2,440,662</b>

# **CURRICULUM, INSTRUCTION, ASSESSMENT & INNOVATION, PREK-12 (CIAI)**

**ASSESSMENT &  
INTERVENTION**

**THE ARTS**

**ELEMENTARY &  
SECONDARY  
LANGUAGE ARTS**

**ADVANCED  
ACADEMICS**

**ELEMENTARY &  
SECONDARY MATH**

**PROFESSIONAL  
DEVELOPMENT**

**THE SCIENCES**

# Curriculum, Instruction, Assessment & Innovation Executive Director & Centralized Support

## Description of the Office

Curriculum, Instruction, Assessment and Innovation PreK-12 Division (CIAI) - is led by the Executive Director reporting directly to the Deputy Superintendent. The Executive Director evaluates and oversees coordinators and curriculum specialists for all content areas. As well as, oversees all aspects of curriculum, which includes development, enrichment, interventions and implementation. This division also encompasses many systemic functions such as: Assessment implementation, Professional Development, New hire induction, Educator Effectiveness Academy, Education that is Multicultural, English Language Learners, Early Childhood, Family Involvement, and Maryland State Department of Education course offerings. The division also oversees the Staff Development Center, the Judy Center and the Earth Space & Science Lab. This division collaborates with numerous other departments/divisions to ensure FCPS staff and students are successful.

## Office of the Executive Director - Program 002

	FY11		FY12		FY13	
	Actual	FTE	Budget	FTE	Budget	FTE
<b>Positions:</b>						
Professional		1.00		1.00		1.00
Support Staff		<u>1.00</u>		<u>1.00</u>		<u>1.00</u>
<b>Total</b>		<b>2.00</b>		<b>2.00</b>		<b>2.00</b>

## Budget by Object Classes

Salaries & Wages	\$ 6,426	\$ 405,600	\$ 133,000
Contracted Services	1,470	358,382	392,525
Supplies & Materials	114,171	2,552,723	743,244
Other Charges	319	67,000	59,000
Equipment	<u>3,918</u>	<u>0</u>	<u>0</u>
<b>Total</b>	<b>\$ 126,304</b>	<b>\$ 3,383,705</b>	<b>\$ 1,327,769</b>

# Curriculum Supervision

## Description

Curriculum Supervision encompasses the following: The Arts, Advanced Academics, Elementary & Secondary Math, and The Sciences.

## Curriculum Supervision

	FY11		FY12		FY13	
	Actual	FTE	Budget	FTE	Budget	FTE
<b>Positions:</b>						
Professional		0.00		0.00		89.40
Support Staff		<u>0.00</u>		<u>0.00</u>		<u>23.75</u>
<b>Total</b>		<b>0.00</b>		<b>0.00</b>		<b>113.15</b>

## Budget by Object Classes

Salaries & Wages	\$ 412,594	\$ 1,171,962	\$ 1,240,674
Contracted Services	244,485	254,343	274,714
Supplies & Materials	1,000,572	785,212	755,340
Other Charges	90,265	62,149	120,782
Equipment	<u>4,283</u>	<u>19,300</u>	<u>1,850</u>
<b>Total</b>	<b>\$ 1,752,199</b>	<b>\$ 2,292,966</b>	<b>\$ 2,393,360</b>



# Assessment & Intervention

## Description of the Office

Assessment & Intervention aims to provide a county-wide process that provides prevention, early intervention services and appropriate instructional programming to ensure academic progress and success for all students. The process will include continuous and varied assessments of student performance that will lead to data-based decision making and the use of multi-tiered, research-based intervention.

## Assessment & Intervention - Programs 035, 068 & 127

	FY11		FY12		FY13	
	Actual	FTE	Budget	FTE	Budget	FTE
<b>Positions:</b>						
Professional		0.00		0.00		3.00
Support Staff		<u>0.00</u>		<u>0.00</u>		<u>1.00</u>
<b>Total</b>		<b>0.00</b>		<b>0.00</b>		<b>4.00</b>

## Budget by Object Classes

Salaries & Wages	\$	45,564	\$	8,501	\$	7,920
Contracted Services		0		0		0
Supplies & Materials		0		86,489		94,510
Other Charges		3,548		1,000		1,000
Equipment		<u>0</u>		<u>0</u>		<u>0</u>
<b>Total</b>	<b>\$</b>	<b>49,112</b>	<b>\$</b>	<b>95,990</b>	<b>\$</b>	<b>103,430</b>

# Professional Development

## Description of the Office

Professional Development builds school-based leaders to promote student achievement, assists in the planning and implementation of curricular initiatives, and supports new teachers through a comprehensive induction program.

## Professional Development - Departments 065, 067, 081, 087 & 095

	FY11		FY12		FY13	
	Actual	FTE	Budget	FTE	Budget	FTE
<b>Positions:</b>						
Professional		39.50		39.50		15.00
Support Staff		<u>9.00</u>		<u>9.00</u>		<u>1.00</u>
<b>Total</b>		<b>48.50</b>		<b>48.50</b>		<b>16.00</b>

## Budget by Object Classes

Salaries & Wages	\$	101,885	\$	410,083	\$	406,668
Contracted Services		2,460		15,200		0
Supplies & Materials		68,839		86,155		21,000
Other Charges		8,702		0		0
Equipment		<u>1,353</u>		<u>2,000</u>		<u>0</u>
<b>Total</b>	<b>\$</b>	<b>183,239</b>	<b>\$</b>	<b>513,438</b>	<b>\$</b>	<b>427,668</b>

# Special Education

## Description of the Department

Special Education has primary responsibility for the implementation of the special education and psychological services programs according to state and federal regulations. Special Education serves as the contact between the State Department of Education and FCPS; manages federal, state and local budgets; oversees the dissemination of funds; and directs the provision of Section 504 services to students.

## Special Education - Programs 019, 090, 045, 051, 057 & 086

	FY11		FY12		FY13	
	Actual	FTE	Budget	FTE	Budget	FTE
<b>Positions:</b>						
Professional		383.45		381.02		375.62
Support Staff		<u>335.10</u>		<u>410.39</u>		<u>417.60</u>
<b>Total</b>		<b>718.55</b>		<b>791.41</b>		<b>793.22</b>
<b>Budget by Object Classes</b>						
Salaries and Wages	\$2,556,418		\$1,565,990		\$1,557,212	
Contracted Services	569,513		595,502		595,502	
Supplies and Materials	552,724		520,695		463,009	
Other Charges	6,676,385		6,948,662		7,471,313	
Equipment	<u>0</u>		<u>24,697</u>		<u>24,697</u>	
<b>Total</b>	<b>\$10,355,040</b>		<b>\$9,655,546</b>		<b>\$10,111,733</b>	

# Research & Accountability

## Description of the Department

The Research and Accountability Department provides schools, central office staff, elected officials, and community members with the information required to assess progress of students, schools, and programs. The office manages and coordinates the work of the specialists and coordinators for research, testing and accountability, and grants. The office also manages the development and yearly updating of the *Bridge to Excellence* Master Plan and provides direct support to the BOE's Curriculum and Instruction Committee. Major functions include program evaluations, curricula audits, testing and accountability for state assessments, data analysis and interpretation, survey development, and external grant activities.

## Research & Accountability - Programs 061 & 062

	FY11		FY12		FY13	
	Actual	FTE	Budget	FTE	Budget	FTE
<b>Positions:</b>						
Professional		4.50		4.50		5.00
Support Staff		<u>2.60</u>		<u>2.60</u>		<u>2.60</u>
<b>Total</b>		<b>7.10</b>		<b>7.10</b>		<b>7.60</b>
<b>Budget by Object Classes</b>						
Salaries and Wages	\$ 1,531		\$ 25,000		\$ 25,000	
Contracted Services	55,215		68,848		68,848	
Supplies and Materials	66,953		53,778		53,778	
Other Charges	2,159		2,300		2,300	
Equipment	0		0		0	
<b>Total</b>	<b>\$ 125,858</b>		<b>\$ 149,926</b>		<b>\$ 149,926</b>	

# Technology Services

## Description of the Department

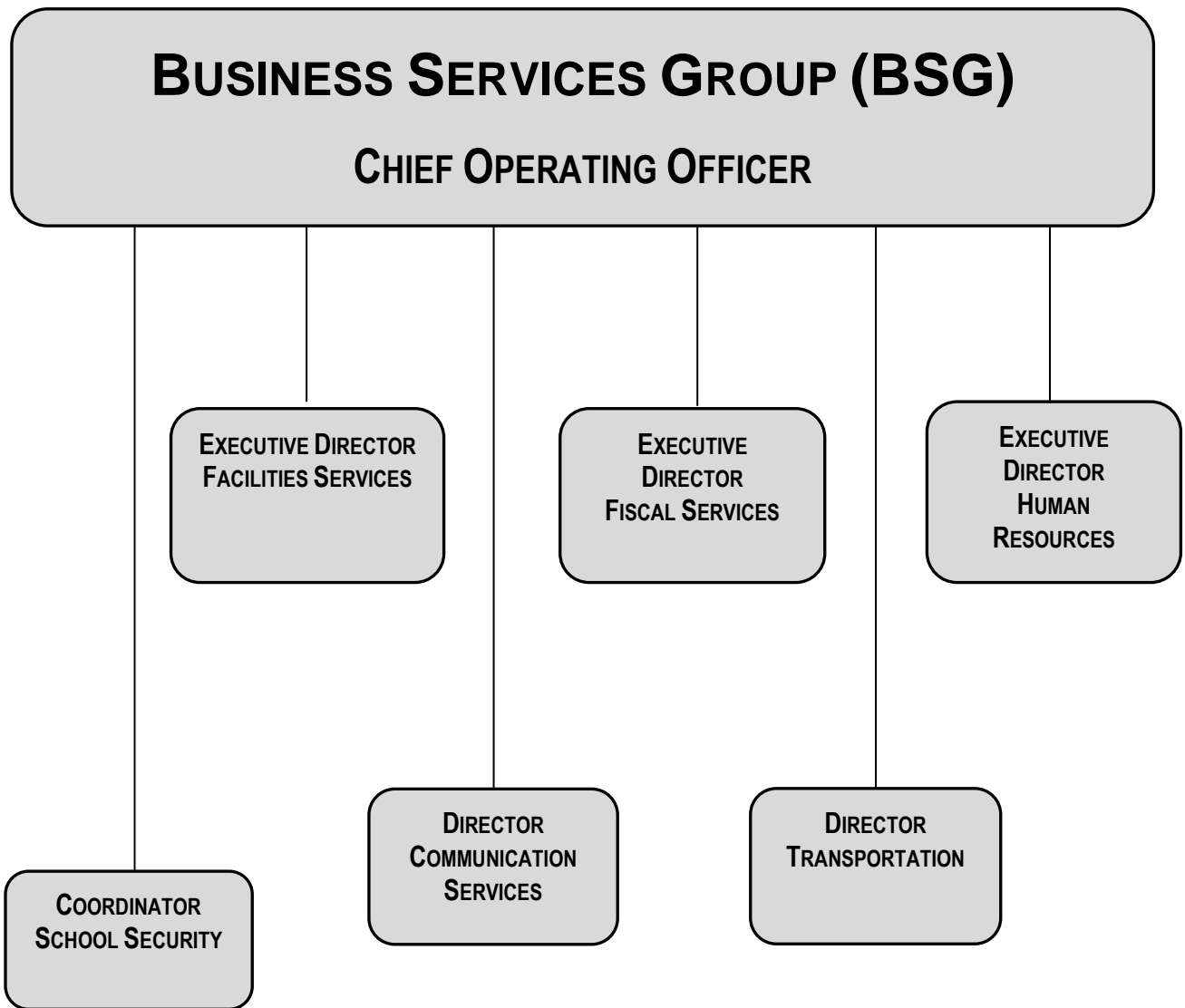
The department manages the student information system and the student grade reporting system that includes 24/7 access for students and parents (Pentamotion, Pinnacle, ReportNet); maintains the financial and human resources information system (PeopleSoft) and provides support to end users. The telecom helpdesk troubleshoots, supports and provides training for all telephones in the system. It manages work orders and maintains all telephone billing, phone budgets and E-Rate administration. The department provides support to teachers, principals and curriculum specialist and provides assistance, direction and training to support all FCPS technology users. The department helps train school-based staff in the effective use of technology. Additionally, the department installs, repairs and maintains all computers and related peripheral equipment and telecommunication in classrooms, computer labs, and offices (both school and administrative). It develops, maintains and continually improves the FCPS Wide Area Network.

## Technology Services - Programs 007, 037 & 101

	FY11		FY12		FY13	
	Actual	FTE	Budget	FTE	Budget	FTE
<b>Positions:</b>						
Professional		20.00		22.00		23.00
Support Staff		<u>36.00</u>		<u>35.00</u>		<u>33.00</u>
<b>Total</b>		<b>56.00</b>		<b>57.00</b>		<b>56.00</b>

## Budget by Object Classes

Salaries and Wages	\$ 128,125	\$ 81,714	\$ 81,714
Contracted Services	384,543	764,458	761,458
Supplies and Materials	2,816,637	862,670	1,362,670
Other Charges	1,575,354	1,625,360	1,635,360
Equipment	<u>1,152,806</u>	<u>381,477</u>	<u>374,477</u>
<b>Total</b>	<b>\$ 6,057,465</b>	<b>\$ 3,715,679</b>	<b>\$ 4,215,679</b>



# Office of the Chief Operating Officer

## Description of the Office

The office of the Chief Operating Officer, reporting directly to the superintendent, oversees divisions and departments encompassed within the Business Services Group (BSG) for Frederick County Public Schools. Specifically, these areas are communication services, facilities services, fiscal services, human resources, transportation, and school security. The Chief Operating Officer plans and oversees the leadership of each department; evaluates the protocols, resources, and operational efficiencies within the BSG; and advises the superintendent on service delivery models that support the organizational vision and FCPS schools. Additionally, the Chief Operating Officer bridges BSG leadership with the deputy superintendent and executive leaders in the Administration, Curriculum, Technology, and Support of Schools (ACTSS) division to ensure a collaborative work environment among all FCPS divisions.

## Office of the Chief Operating Officer - Program 012

	FY11		FY12		FY13	
	Actual	FTE	Budget	FTE	Budget	FTE
<b>Positions:</b>						
Professional		0.00		0.00		1.00
Support Staff		<u>0.00</u>		<u>0.00</u>		<u>1.00</u>
<b>Total</b>		<b>0.00</b>		<b>0.00</b>		<b>2.00</b>

## Budget by Object Classes

Salaries & Wages	\$	0	\$	0	\$	0
Contracted Services		0		0		200
Supplies & Materials		0		0		5,250
Other Charges		0		0		6,500
Equipment		<u>0</u>		<u>0</u>		<u>0</u>
<b>Total</b>	<b>\$</b>	<b>0</b>	<b>\$</b>	<b>0</b>	<b>\$</b>	<b>11,950</b>

# Facilities Services and Planning Office

## Description of the Office

The main Facilities Services office prepares long-range enrollment projections, annually updates the ten-year Educational Facilities Master Plan, coordinates preparation of the Capital Improvements Program, conducts school redistricting studies, coordinates land acquisition for future school sites, administers FCPS use of facilities regulations, coordinates the preparation of educational specifications, reviews residential development and comprehensive and regional plans, and administers APFO schools tests as required by county and municipal jurisdictions.

## Facilities Services & Planning - Program 005

	FY11		FY12		FY13	
	Actual	FTE	Budget	FTE	Budget	FTE
<b>Positions:</b>						
Professional		2.00		3.00		3.00
Support Staff		<u>2.00</u>		<u>2.00</u>		<u>2.00</u>
<b>Total</b>		<b>4.00</b>		<b>5.00</b>		<b>5.00</b>
<b>Budget by Object Classes</b>						
Salaries and Wages	\$ 21,066		\$ 538		\$ 538	
Contracted Services	261,035		11,219		8,719	
Supplies and Materials	15,021		2,918		2,918	
Other Charges	1,937		8,220		10,720	
Equipment	<u>5,238</u>		<u>0</u>		<u>0</u>	
<b>Total</b>	<b>\$ 304,297</b>		<b>\$ 22,895</b>		<b>\$ 22,895</b>	



# Custodial Services Department

## Description of the Department

The Custodial Services Department is responsible for the daily housekeeping of all facilities to provide a clean and healthy environment for both educational programs and community use, special cleaning and similar contracts, the procurement of cleaning supplies and equipment for schools, and training for custodial staff across the system.

## Custodial Services - Program 075

	FY11		FY12		FY13	
	Actual	FTE	Budget	FTE	Budget	FTE
<b>Positions:</b>						
Professional		3.00		3.00		3.00
Support Staff		<u>358.69</u>		<u>352.19</u>		<u>352.19</u>
<b>Total</b>		<b>361.69</b>		<b>355.19</b>		<b>355.19</b>
<b>Budget by Object Classes</b>						
Salaries and Wages	\$ 46,678		\$ 30,232		\$ 200,232	
Contracted Services	610,274		605,256		605,256	
Supplies and Materials	839,548		899,108		899,108	
Other Charges	6,767		7,000		7,000	
Equipment	<u>87,064</u>		<u>100,000</u>		<u>100,000</u>	
<b>Total</b>	<b>\$1,590,331</b>		<b>\$1,641,596</b>		<b>\$1,811,596</b>	

# Environmental Health & Safety

## Description of the Department

Environmental Health and Safety includes supervision of safety programs throughout the system to ensure compliance with EPA/OSHA/MSDE and other regulations. Coordination with local fire, environmental health, and allied safety agencies is a key task of this function. This section is also responsible for safety training, responding to and investigating asbestos, indoor air quality, pest control and other environmental complaints and managing contracts associated with these matters.

## Environmental Health and Safety - Program 074

	FY11		FY12		FY13	
	Actual	FTE	Budget	FTE	Budget	FTE
<b>Positions:</b>						
Professional		1.00		3.00		3.00
Support Staff		<u>4.00</u>		<u>2.00</u>		<u>2.00</u>
<b>Total</b>		<b>5.00</b>		<b>5.00</b>		<b>5.00</b>
<b>Budget by Object Classes</b>						
Salaries and Wages	\$ 13,130		\$ 12,507		\$ 12,507	
Contracted Services	83,188		89,009		89,009	
Supplies and Materials	33,166		29,420		29,420	
Other Charges	11,505		24,755		21,255	
Equipment	<u>0</u>		<u>0</u>		<u>0</u>	
<b>Total</b>	<b>\$ 140,989</b>		<b>\$ 155,691</b>		<b>\$ 152,191</b>	

# Maintenance

## Description of the Department

The Maintenance Department plans, schedules and performs repairs and minor building modifications, using both in-house and contracted services in order to provide safe and efficient environments conducive to instruction. Within available funding each year, projects are selected by combination of school administrators and maintenance staff. This department administers the State Aging School and State QZAB funding programs. Specialized trade shops in this section of the division include: grounds and athletic field maintenance, locksmith, carpentry, office machine repair, painting, plumbing, welding and electrical shops.

## Maintenance - Programs 031 & 131

	FY11		FY12		FY13	
	Actual	FTE	Budget	FTE	Budget	FTE
<b>Positions:</b>						
Professional		2.00		2.00		2.00
Support Staff		<u>143.00</u>		<u>141.00</u>		<u>141.00</u>
<b>Total</b>		<b>145.00</b>		<b>143.00</b>		<b>143.00</b>
<b>Budget by Object Classes</b>						
Salaries and Wages	\$ 28,453		\$ 128,150		\$ 128,150	
Contracted Services	1,619,504		1,183,738		1,283,738	
Supplies and Materials	2,523,008		2,394,855		2,443,855	
Other Charges	110,233		180,550		181,550	
Equipment	<u>197,882</u>		<u>770,000</u>		<u>270,000</u>	
<b>Total</b>	<b>\$4,479,080</b>		<b>\$4,657,293</b>		<b>\$4,307,293</b>	

# Energy & Solid Waste Management

## Description of the Department

The Facilities Services Division includes energy, re-cycling and solid waste management, including the management of electricity, fuel oil, natural gas, propane, water and sewer. This department plays a key role in tracking current energy use for each school, anticipating future energy needs, coordinating with State and local officials, assisting in energy procurement for FCPS, and re-cycling and solid waste management administration.

## Energy and Utilities - Program 076

	FY11		FY12		FY13	
	Actual	FTE	Budget	FTE	Budget	FTE
<b>Positions:</b>						
Professional		0.00		0.00		0.00
Support Staff		<u>1.00</u>		<u>1.00</u>		<u>1.00</u>
<b>Total</b>		<b>1.00</b>		<b>1.00</b>		<b>1.00</b>
<b>Budget by Object Classes</b>						
Salaries and Wages	\$ 3,260		\$ 11,000		\$ 11,000	
Contracted Services	643,482		894,211		793,011	
Supplies and Materials	1,765		600		600	
Other Charges	14,346,502		15,710,119		14,382,799	
Equipment	<u>0</u>		<u>0</u>		<u>0</u>	
<b>Total</b>	<b>\$ 14,995,009</b>		<b>\$ 16,615,930</b>		<b>\$ 15,187,410</b>	

# Construction Management Department

## Description of the Department

The Construction Management Department budget includes the capital construction program and projects currently included in the Capital Outlay portion of the operating budget. The department supervises design and construction consultants and coordinates county and state review/permitting authorities, manages architectural and engineering design, provides inspection services, coordinates preparation of building specifications, estimates costs and prioritizes major renovation needs, assures compliance with the Americans with Disabilities Act improvement program, coordinates special engineering projects as needed, and relocates portable classrooms.

## Construction Management - Program 096

	FY11		FY12		FY13	
	Actual	FTE	Budget	FTE	Budget	FTE
<b>Positions:</b>						
Professional		4.00		3.00		3.00
Support Staff		<u>5.00</u>		<u>6.00</u>		<u>6.00</u>
<b>Total</b>		<b>9.00</b>		<b>9.00</b>		<b>9.00</b>
<b>Budget by Object Classes</b>						
Salaries and Wages	\$ 77,793		\$ 2,153		\$ 2,153	
Contracted Services	100,298		176,875		176,875	
Supplies and Materials	5,253		6,591		6,591	
Other Charges	26,042		8,402		8,402	
Equipment	<u>1,460,800</u>		<u>574,224</u>		<u>574,224</u>	
<b>Total</b>	<b>\$ 1,670,186</b>		<b>\$ 768,245</b>		<b>\$ 768,245</b>	

# Office of the Executive Director

## Description of the Office

This office controls and manages the business of budget, finance, purchasing, and warehouse. In addition the office administers the FCPS property, vehicle and student insurance policies

## Fiscal Services - Program 006

	FY11		FY12		FY13	
	Actual	FTE	Budget	FTE	Budget	FTE
<b>Positions:</b>						
Professional		1.00		1.00		1.00
Support Staff		<u>1.00</u>		<u>1.00</u>		<u>1.00</u>
<b>Total</b>		<b>2.00</b>		<b>2.00</b>		<b>2.00</b>

## Budget by Object Classes

Salaries and Wages	\$ 216	\$ 0	\$ 0
Contracted Services	9,200	1,723	1,723
Supplies and Materials	21,092	10,411	10,411
Other Charges	4,586	8,176	8,176
Equipment	<u>8,256</u>	<u>2,600</u>	<u>2,600</u>
<b>Total</b>	<b>\$ 43,350</b>	<b>\$ 22,910</b>	<b>\$ 22,910</b>

# Budget, Finance & Purchasing

## Description of the Department

The Budget department provides comprehensive management of the current expense operating budget. The Finance Department is responsible for recording, classifying, and summarizing all financial transactions for all governmental and proprietary funds of FCPS. Staff is also responsible for preparing all required internal and external financial reports of such funds, preparing and issuing payroll checks to all employees, and paying vendors for services and goods provided by them. Department staff maintains centralized property records of FCPS capital assets. The Purchasing Department is procures all materials, supplies and equipment. It is also responsible for procuring services essential to the operations of the school system if the cost exceeds the established threshold of \$25,000.

## Budget, Finance & Purchasing - Programs 008, 011 & 013

	FY11		FY12		FY13	
	Actual	FTE	Budget	FTE	Budget	FTE
<b>Positions:</b>						
Professional		17.00		17.50		17.50
Support Staff		<u>20.00</u>		<u>23.00</u>		<u>22.00</u>
<b>Total</b>		<b>37.00</b>		<b>40.50</b>		<b>39.50</b>

## Budget by Object Classes

Salaries and Wages	\$ 37,704	\$ 62,818	\$ 43,518
Contracted Services	50,389	61,696	60,625
Supplies and Materials	55,438	69,160	63,591
Other Charges	11,340	6,631	11,271
Equipment	5,260	6,500	1,500
Transfer	<u>(132,183)</u>	<u>0</u>	<u>0</u>
<b>Total</b>	<b>\$ 27,948</b>	<b>\$ 206,805</b>	<b>\$ 180,505</b>

# Warehouse Department

## Description of the Department

The Warehouse Department provides daily distribution and courier service between offices and schools. This service routinely involves the handling of mail, parcel, packages, equipment, and live animal specimens. The Warehouse centrally receives, stores, maintains, and accounts for instructional materials, equipment, custodial supplies, food and food service items, and also stores bus repair and replacement parts. Staff handles equipment relocation/redistribution and disposal of surplus, obsolete or junk equipment for schools and departments. Beginning July 1, 2012 Frederick County Government consolidated its warehouse and courier activities with FCPS.

## Warehouse Department - Programs 077 & 078

	FY11		FY12		FY13	
	Actual	FTE	Budget	FTE	Budget	FTE
<b>Positions:</b>						
Professional		1.00		1.00		1.00
Support Staff		<u>13.10</u>		<u>12.00</u>		<u>12.00</u>
<b>Total</b>		<b>14.10</b>		<b>13.00</b>		<b>13.00</b>

## Budget by Object Classes

Salaries and Wages	\$ 153,736	\$ 74,416	\$ 24,416
Contracted Services	6,712	16,547	14,547
Supplies and Materials	46,384	6,006	10,348
Other Charges	32,538	3,187	6,187
Equipment	20,662	0	0
Transfer	<u>0</u>	<u>0</u>	<u>(108,007)</u>
<b>Total</b>	<b>\$ 260,032</b>	<b>\$ 100,156</b>	<b>\$ (52,509)</b>



# Human Resources Office

## Description of the Office

Activities and programs supported by this office include salaries, office administrative expenses, and fees for criminal background checks of new hires. Yearly fees for the substitute calling system, systemic printing and requirements, and general office equipment are charged to this fund. Dues for professional meetings/associations and mileage paid to human resources staff are also funded here.

## Human Resources - Programs 003, 033 & 069

	FY11		FY12		FY13	
	Actual	FTE	Budget	FTE	Budget	FTE
<b>Positions:</b>						
Professional		15.00		15.00		15.00
Support Staff		<u>16.00</u>		<u>16.00</u>		<u>16.00</u>
<b>Total</b>		<b>31.00</b>		<b>31.00</b>		<b>31.00</b>

## Budget by Object Classes

Salaries & Wages	\$	14,778	\$	20,450	\$	18,450
Contracted Services		96,801		203,335		103,835
Supplies & Materials		61,572		59,885		55,885
Other Charges		26,816		14,963		26,963
Equipment		<u>24,981</u>		<u>5,500</u>		<u>4,000</u>
<b>Total</b>	<b>\$</b>	<b>224,948</b>	<b>\$</b>	<b>304,133</b>	<b>\$</b>	<b>209,133</b>

# Tuition Reimbursement

## Description

These funds account for tuition reimbursement to certificated and support staff. All teachers and administrators are required to maintain a Maryland Teaching Certificate. A teacher new to the profession is required to earn the Advanced Professional Certificate. To meet this standard he/she must present a minimum of 36 post baccalaureate credits that include 21 graduate credits. Experienced teachers and administrators are required to earn 6 credits every 5 years. Educational support employees are also provided tuition reimbursement for college courses and trainings that enhance their professional development. Support employees are encouraged to take courses that lead toward teacher certification and advance technical training certificates. With the exception of extenuating circumstances, teachers who receive tuition reimbursement and leave employment within two (2) years of receiving reimbursement shall be required to repay the monies received. In FY 2011 grant funds received through the American Recovery and Re-investment Act (ARRA) of 2009 were used to reimburse employees for tuition expenses.

	FY11		FY12		FY13	
	Actual	FTE	Budget	FTE	Budget	FTE
<b>Positions:</b>						
Professional		0.00		0.00		0.00
Support Staff		<u>0.00</u>		<u>0.00</u>		<u>0.00</u>
<b>Total</b>		<b>0.00</b>		<b>0.00</b>		<b>0.00</b>

## Budget by Object Classes

Salaries & Wages	\$	0	\$	0	\$	0
Contracted Services		0		0		0
Supplies & Materials		0		0		0
Other Charges		234,156		1,761,000		1,856,000
Equipment		0		0		0
<b>Total</b>	<b>\$</b>	<b>234,156</b>	<b>\$</b>	<b>1,761,000</b>	<b>\$</b>	<b>1,856,000</b>

# New Teacher Workshop & Certifications

## Description

### Category 03 - Pre-Service Training

This account supports pre-service training for newly hired teachers contingent on funding. The per diem pay for this activity is a productive recruitment tool and more importantly provides targeted professional development for teachers new to FCPS. Current teachers invited to participate shall be compensated at workshop rate of pay.

## Instructional Salaries

	FY11		FY12		FY13	
	Actual	FTE	Budget	FTE	Budget	FTE
<b>Positions:</b>						
Professional		0.00		0.00		0.00
Support Staff		<u>0.00</u>		<u>0.00</u>		<u>0.00</u>
<b>Total</b>		<b>0.00</b>		<b>0.00</b>		<b>0.00</b>

## Budget by Object Classes

Salaries & Wages	\$ 442,584	\$ 323,192	\$ 323,192
Contracted Services	0	0	0
Supplies & Materials	0	0	0
Other Charges	0	0	0
Equipment	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total</b>	<b>\$ 442,584</b>	<b>\$ 323,192</b>	<b>\$ 323,192</b>

# Communication Services

## Description of the Office

The Communication Services Division provides clear, accurate, and timely information to FCPS families, students, staff, and the wider community. The Division manages a broad range of FCPS communication tools (including the FCPS Web site, FCPS TV, social media, print media, and FindOutFirst) to proactively share information. The Division also coordinates all FCPS community engagement activities and fosters regular, open, two-way communication and collaboration with the public. They oversee a broad range of additional communication services to FCPS schools and departments (including crisis communications, the employee newsletter, event management, employee recognition, and business partnerships). The Director is FCPS' public and media spokesperson and advises FCPS leaders on community engagement and public relations issues.

## Communication Office - Programs 014, 059, 060 & 050

	FY11		FY12		FY13	
	Actual	FTE	Budget	FTE	Budget	FTE
<b>Positions:</b>						
Professional		1.00		1.00		1.00
Support Staff		<u>12.00</u>		<u>12.00</u>		<u>13.40</u>
<b>Total</b>		<b>13.00</b>		<b>13.00</b>		<b>14.40</b>
<b>Budget by Object Classes</b>						
Salaries and Wages	\$ 62		\$ 2,480		\$ 2,480	
Contracted Services	35,049		44,850		61,850	
Supplies and Materials	81,365		45,127		45,127	
Other Charges	5,994		8,886		9,386	
Equipment	<u>13,782</u>		<u>36,506</u>		<u>36,506</u>	
<b>Total</b>	<b>\$ 136,252</b>		<b>\$ 137,849</b>		<b>\$ 155,349</b>	

# Transportation Department

## Description of the Department

The Transportation Department, which includes more than 500 drivers and bus assistants, provides bus service for approximately 30,000 students per year. In addition to bus service to and from school, for field trips, athletic events, and extracurricular activities, the department provides transportation for state-approved nonpublic schools and state institutions and schools. The department maintains and fuels a fleet of over 400 buses and also provides classroom and behind-the-wheel training for drivers.

## Transportation - Programs 073 & 091

	FY11		FY12		FY13	
	Actual	FTE	Budget	FTE	Budget	FTE
<b>Positions:</b>						
Professional		6.00		7.00		7.00
Support Staff		<u>356.96</u>		<u>361.57</u>		<u>363.57</u>
<b>Total</b>		<b>362.96</b>		<b>368.57</b>		<b>370.57</b>

## Budget by Object Classes

Salaries and Wages	\$ 970,446	\$ 1,017,772	\$ 1,009,248
Contracted Services	562,175	352,214	352,214
Supplies and Materials	3,467,142	4,162,675	4,162,675
Other Charges	25,672	37,441	37,441
Equipment	<u>2,324,529</u>	<u>1,900,640</u>	<u>2,835,166</u>
<b>Total</b>	<b>\$ 7,349,964</b>	<b>\$ 7,470,742</b>	<b>\$ 8,396,744</b>

# School Security

## Description of the Department

This department provides consultation and investigative support to FCPS in all matters related to school safety, including potential criminal acts of FCPS students or employees. The coordinator investigates criminal acts of FCPS students or employees, inspects security measures, and makes recommendations, evaluates facilities for safety and security, and coordinates internal and external communications regarding these matters.

## School Security - Program 071

	FY11		FY12		FY13	
	Actual	FTE	Budget	FTE	Budget	FTE
<b>Positions:</b>						
Professional		1.00		1.00		1.00
Support Staff		<u>2.91</u>		<u>1.50</u>		<u>1.50</u>
<b>Total</b>		<b>3.91</b>		<b>2.50</b>		<b>2.50</b>

## Budget by Object Classes

Salaries & Wages	\$	620	\$	6,630	\$	186,860
Contracted Services		41,466		77,859		32,493
Supplies & Materials		44,487		23,410		69,311
Other Charges		1,327		2,000		2,500
Equipment		<u>22,375</u>		<u>6,500</u>		<u>7,465</u>
<b>Total</b>	<b>\$</b>	<b>110,275</b>	<b>\$</b>	<b>116,399</b>	<b>\$</b>	<b>298,629</b>

# Community Services

## Description

The Community Services category includes services provided by the school district for the community, or a segment of the community, other than the public school and its programs. School facilities are made available to the community in an effort to maximize use of buildings and play areas in an economic and efficient manner.

These facilities are made available in the evenings and on weekends to various groups such as churches, colleges, civic groups and other organizations. The use-of-facility fees are charged to offset the costs for maintenance, utilities, and other allotted costs.

When buildings are used for purposes other than regular educational programs, custodians are paid for their services by the groups using the facilities. If equipment and supplies are purchased in this context by community groups, they become the property of the BOE and the purchases must be approved by the Board of Education staff.

## Community Services

	FY11		FY12		FY13	
	Actual	FTE	Budget	FTE	Budget	FTE
<b>Positions:</b>						
Professional		0.00		0.00		0.00
Support Staff		<u>0.00</u>		<u>0.00</u>		<u>0.00</u>
<b>Total</b>		<b>0.00</b>		<b>0.00</b>		<b>0.00</b>

## Budget by Object Classes

Salaries and Wages	\$ 276,128	\$ 150,000	\$ 150,000
Contracted Services	8,534	15,000	15,000
Supplies and Materials	434,739	427,000	527,000
Other Charges	11,981	8,500	30,337
Equipment	<u>95,420</u>	<u>250,000</u>	<u>250,000</u>
<b>Total</b>	<b>\$ 826,802</b>	<b>\$ 850,500</b>	<b>\$ 972,337</b>

# Regular Salaries

## Description

Salary and wages of itemized positions are not allocated, but they are centrally managed in the Fiscal Services Division. The positions, measured as full-time equivalency (FTE), are distributed and managed at the division level.

## Regular Salaries - Unallocated

	FY11		FY12		FY13	
	Actual	FTE	Budget	FTE	Budget	FTE

## Budget by Object Classes

Salaries and Wages	\$ 265,596,880		\$ 275,013,152		\$ 277,381,705	
<b>Total</b>	<b>\$ 265,596,880</b>		<b>\$ 275,013,152</b>		<b>\$ 277,381,705</b>	

## Budget by Category

<u>Administration</u>	\$ 6,675,169	\$ 6,493,893	\$ 6,871,350
<u>Mid-Level Management</u>	27,086,300	26,089,449	25,793,503
<u>Instructional Salaries</u>	171,826,338	178,972,411	178,824,567
<u>Turnover Expectancy</u>	0	(2,069,000)	(2,069,000)
<u>Special Education</u>	29,548,744	30,413,438	32,031,656
<u>Pupil Personnel</u>	2,199,400	2,182,005	2,258,636
<u>Health Services</u>	113,255	112,671	114,983
<u>Transportation Services</u>	6,013,348	10,857,160	11,077,160
<u>Operations</u>	14,168,445	14,020,503	14,575,947
<u>Maintenance</u>	7,040,922	6,868,830	6,915,898
<u>Capital Outlay</u>	924,959	1,071,792	987,005
<b>Total</b>	<b>\$ 265,596,880</b>	<b>\$ 275,013,152</b>	<b>\$ 277,381,705</b>



# Substitute Salaries

## Description

Funding for substitute teachers are not allocated, but they are centrally managed in the Fiscal Services Division. A significant portions of FY 2011 substitute costs were funded through the restricted grant, American Recovery and Re-investment Act (ARRA) of 2009. Those expenditures are reflected in the Restricted Fund section of this document.

## Substitute Salaries - Unallocated

	FY11		FY12		FY13	
	Actual	FTE	Budget	FTE	Budget	FTE

## Budget by Object Classes

Salaries and Wages	\$ 518,061		\$ 2,575,699		\$ 2,575,699	
<b>Total</b>	<b>\$ 518,061</b>		<b>\$ 2,575,699</b>		<b>\$ 2,575,699</b>	

## Budget by Category

<u>Administration</u>	\$ 0		\$ 0		\$ 0	
<u>Mid-Level Management</u>	0		0		0	
<u>Instructional Salaries</u>	247,083		2,575,699		2,575,699	
<u>Turnover Expectancy</u>	0		0		0	
<u>Special Education</u>	270,978		0		0	
<u>Pupil Personnel</u>	0		0		0	
<u>Health Services</u>	0		0		0	
<u>Transportation Services</u>	0		0		0	
<u>Operations</u>	0		0		0	
<u>Maintenance</u>	0		0		0	
<u>Capital Outlay</u>	0		0		0	
<b>Total</b>	<b>\$ 518,061</b>		<b>\$ 2,575,699</b>		<b>\$ 2,575,699</b>	

# Fixed Charges

## Description

This budget accounts for employer expenses for payroll taxes, workers' compensation, employer share of retirement and medical benefits. Also included are funds for other post-employment benefits and the leasing cost of the Central Office Building. Retirement costs on behalf payments as well as the new pension shift costs are reflected in the Restricted Fund section of this document.

	FY11		FY12		FY13	
	Actual	FTE	Budget	FTE	Budget	FTE
<b>Positions:</b>						
Professional		0.00		0.00		0.00
Support Staff		<u>0.00</u>		<u>0.00</u>		<u>0.00</u>
<b>Total</b>		<b>0.00</b>		<b>0.00</b>		<b>0.00</b>
<b>Budget by Object Classes</b>						
Contracted Services	\$ 1,229,511		\$ 253,075		\$ 253,075	
Other Charges	<u>74,217,303</u>		<u>97,963,134</u>		<u>97,636,745</u>	
<b>Total</b>	<b>\$ 75,446,814</b>		<b>\$ 98,216,209</b>		<b>\$ 97,889,820</b>	

## Other - Undistributed

		FY11		FY12		FY13	
		Actual	FTE	Budget	FTE	Budget	FTE
<b>Positions:</b>							
Professional			0.00		0.00		0.00
Support Staff			<u>0.00</u>		<u>0.00</u>		<u>0.00</u>
<b>Total</b>			<b>0.00</b>		<b>0.00</b>		<b>0.00</b>
<b>Budget by Object Classes</b>							
Salaries and Wages	\$	0		\$ 60,000		\$ 0	
Contracted Services		0		183,142		165,000	
Supplies and Materials		0		216,072		236,757	
Other Charges		0		325,159		362,499	
Equipment		<u>0</u>		<u>37,286</u>		<u>35,000</u>	
<b>Total</b>	<b>\$</b>	<b>0</b>		<b>\$ 821,659</b>		<b>\$ 799,256</b>	

# General Fund Support to Restricted

## Description

Funds allocated in the Unrestricted (Fund 10) General Operating Budget to supplement programs in the Restricted (Fund 20) Fund Operating Budget.

	FY11		FY12		FY13	
	Actual	FTE	Budget	FTE	Budget	FTE
<b>Positions:</b>						
Professional		0.00		0.00		0.00
Support Staff		<u>0.00</u>		<u>0.00</u>		<u>0.00</u>
<b>Total</b>		<b>0.00</b>		<b>0.00</b>		<b>0.00</b>
<b>Budget by Object Classes</b>						
General Fund Support to Restricted	\$ 1,450,432		\$ 4,971,012		\$ 3,123,884	
<b>Total</b>	<b>\$ 1,450,432</b>		<b>\$ 4,971,012</b>		<b>\$ 3,123,884</b>	
<b>Budget by Category</b>						
<u>Administration</u>	\$ 303,368		\$ 44,000		\$ 40,850	
<u>Mid-Level Management</u>	0		0		8,050	
<u>Instructional Salaries</u>	288,267		357,457		445,882	
<u>Special Education</u>	32,643		132,438		633,499	
<u>Pupil Personnel</u>	261,212		241,932		247,017	
<u>Health Services</u>	0		0		0	
<u>Transportation Services</u>	0		0		0	
<u>Operations</u>	0		0		0	
<u>Maintenance</u>	0		0		0	
<u>Fixed Charges</u>	564,942		4,195,185		1,748,586	
<u>Capital Outlay</u>	0		0		0	
<b>Total</b>	<b>\$ 1,450,432</b>		<b>\$ 4,971,012</b>		<b>\$ 3,123,884</b>	

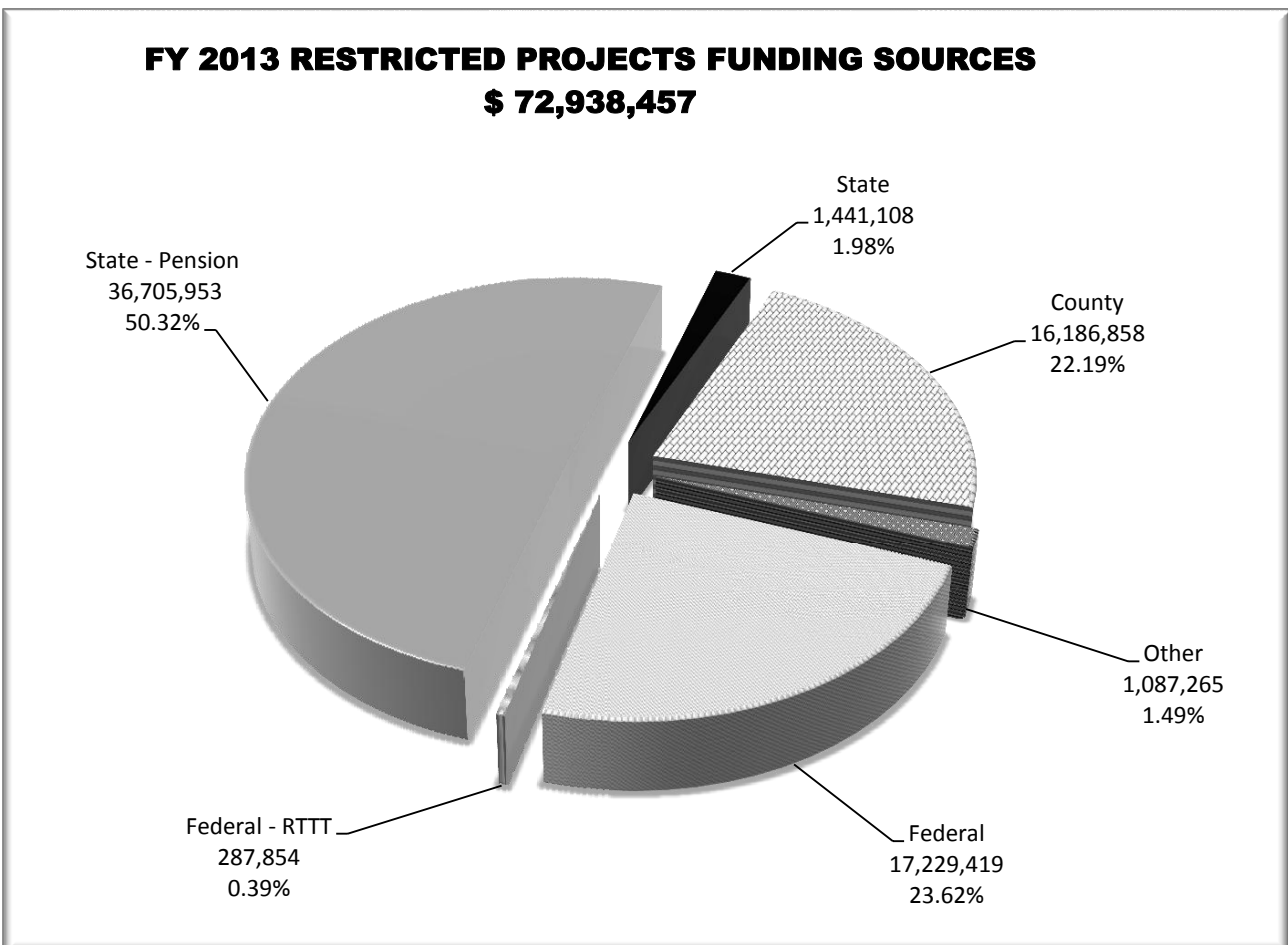
# Restricted Projects

## Federal, State, and Other Sources

The FCPS Restricted Fund accounts for the numerous instructional and systemic projects funded by Federal, State, and County government, and by local and national companies and organizations.

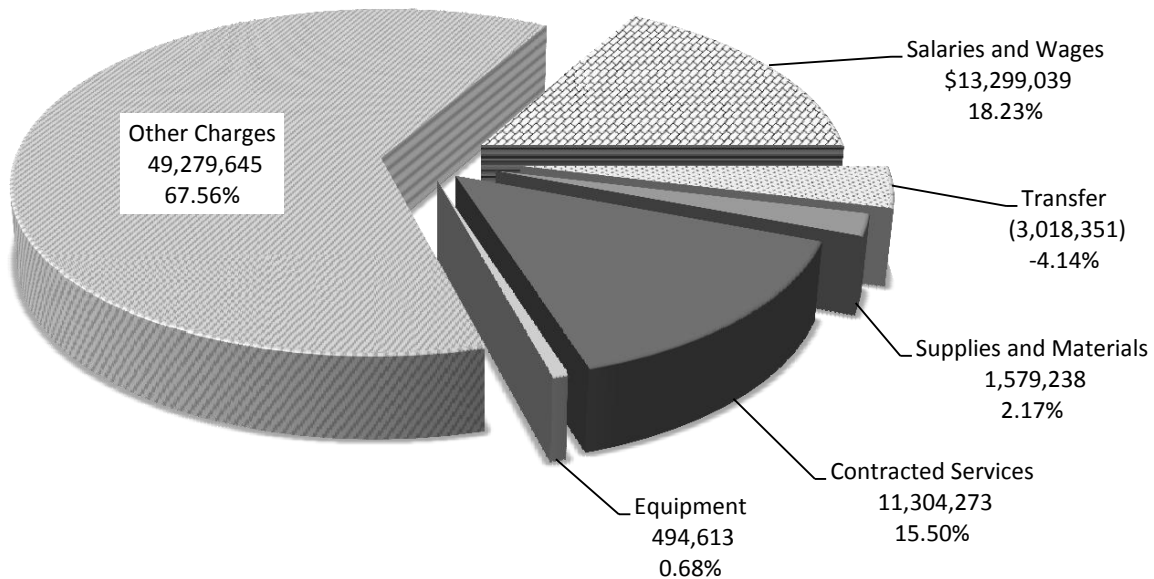
There are more than 20 federally fund instructional projects. In addition, there are state funded projects, along with about 20 other projects funded by the county and other sources. In most cases, these projects are designed to serve specific populations or educational initiatives. Instructional restricted projects are administered through project coordinators, often the curriculum supervisors who are responsible for the curricular area targeted by the grant or the person who submitted the proposal. The school system employs a grant coordinator to assist in the identification and development of grants, and all staff are encouraged to apply for grants on behalf of the students and the community.

Included in the FCPS Restricted Fund are projects designated as County in-kind services and State funded pension contributions. Included in the County in-kind services are the School Health, Crossing Guard and School Resource Officer programs. FCPS will receive a small share from the federal Race To The Top (RTTT) grant in FY 2013.

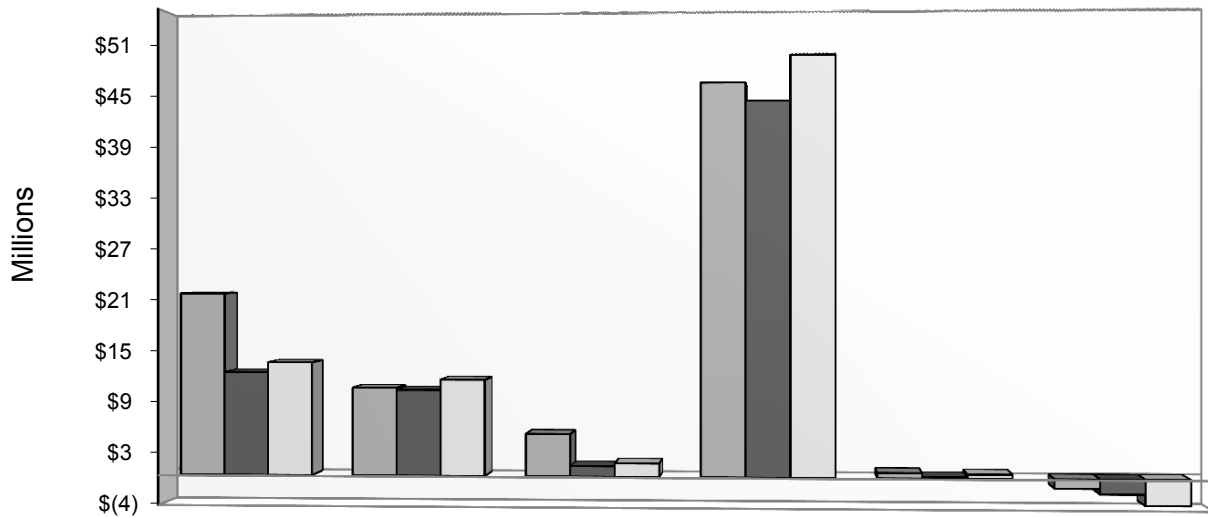


# Restricted Projects

## FY 2013 Budget by Object Categories \$72,938,457



## BUDGET HISTORY FY'11 to FY'13



	Salaries and Wages	Contracted Services	Supplies and Materials	Other Charges	Equipment	Transfer
FY'11 Act	\$21,418,461	10,326,482	4,980,196	46,086,278	623,986	(1,090,720)
FY'12 Bdgt	\$12,145,900	10,095,734	1,228,047	43,962,148	154,113	(1,721,581)
FY'13 Bdgt	\$13,299,039	11,304,273	1,579,238	49,279,645	494,613	(3,018,351)

# Restricted Projects

## OVERVIEW

	FY11		FY12		FY13	
	Actual	FTE	Budget	FTE	Budget	FTE
<b>Positions</b>						
Professional		103.70		101.38		86.38
Support Staff		<u>178.80</u>		<u>188.40</u>		<u>292.20</u>
<b>Total</b>		<b>282.50</b>		<b>289.78</b>		<b>378.58</b>
<b>Revenue by Source</b>						
Federal	\$ 34,238,384		\$ 17,701,611		\$ 17,517,273	
State	38,745,526		38,147,061		38,147,061	
Other	<u>9,360,773</u>		<u>10,015,689</u>		<u>17,274,123</u>	
<b>Total</b>	<b>\$ 82,344,683</b>		<b>\$ 65,864,361</b>		<b>\$ 72,938,457</b>	
<b>Expenditures</b>						
Salaries and Wages	\$ 21,418,461		\$ 12,145,900		\$ 13,299,039	
Contracted Services	10,326,482		10,095,734		11,304,273	
Supplies Materials	4,980,196		1,228,047		1,579,238	
Other Charges	46,086,278		43,962,148		49,279,645	
Equipment	623,986		154,113		494,613	
Transfer	<u>(1,090,720)</u>		<u>(1,721,581)</u>		<u>(3,018,351)</u>	
<b>Total</b>	<b>\$ 82,344,683</b>		<b>\$ 65,864,361</b>		<b>\$ 72,938,457</b>	

# Restricted Projects

## FEDERAL

Proj. No	Project Description	FY10 Actuals	FY11 Actuals	FY12 Budget	FY13 Budget
400	UNDESIGNATED FEDERAL PROJECTS	\$ (179,543)	\$ (2,071)	\$ 2,754,031	\$ 2,406,816
405	21ST CENTURY LEARNING CENTERS	329,608	366,940	350,000	350,000
406	TITLE III ENGLISH LANGUAGE ACQUISITION	245,302	234,258	298,066	290,329
407	ENGLISH LANGUAGE PROFICIENCY ASSESSMENT	15,285	0	0	0
408	TITLE III ESEA IMMIGRANT FUNDS	0	0	0	10,501
411	MARYLAND SCHOOL PERFORMANCE RECOGNITION PROGRAM	0	3,705	0	0
415	TITLE 1 - PART A	3,398,736	3,204,354	3,347,476	3,643,138
419	FEDERAL JOBS BILL GRANT (ARRA)	0	7,301,152	0	39,473
422	MCKINNEY-VENTO FAMILY ASSISTANCE GRANT	0	7,500	0	0
424	PARTNERS FOR SUCCESS	8,526	9,295	10,000	15,000
425	SPECIAL EDUCATION ADVISORY COMMITTEE	2,749	1,474	2,500	25,000
426	GOVERNOR'S TRANSITION	5,305	0	6,000	10,000
427	BUILDING BRIDGES GRANT	0	0	0	84,500
430	TITLE I, PART A SCHOOL IMPROVEMENT GRANT	0	0	0	24,927
438	ASSISTING HOMELESS CHILDREN	17,847	49,855	45,177	37,000
439	HOMELESS EDUCATION SUPPLEMENTS	0	16,629	0	0
444	PERSONNEL DEVELOPMENT PLAN	24,281	24,986	20,807	0
447	MEDICAL ASSISTANCE REIMBURSEMENT	515,640	426,202	806,000	1,033,081
452	MEDICAL ASSISTANCE - AUTISM	200,000	130,025	0	0
453	EDUCATION OF CHILDREN WITH DISABILITIES - ALT-MSA	26,188	30,541	26,000	4,635
455	SOCIAL SKILLS TRAINING FOR EMOTIONALLY DISTURBED STUDENTS	119,415	19,507	0	0
461	PIVOTAL RESPONSE TREATMENT FOR STUDENTS W/AUTISM	72,164	82,086	0	0
463	LOCAL PRIORITY FLEXIBILITY GRANT	0	0	0	137,573
466	PRESCHOOL PASS THROUGH EARLY INTERVENING SERVICES	20,919	43,252	0	62,429
467	TITLE 1V-B - EDUCATION OF THE HANDICAPPED	6,268,509	7,319,322	7,223,877	7,295,744
468	PART B EARLY INTERVENING SERVICES	1,113,186	0	0	0
469	PRESCHOOL PASS THROUGH	99,265	120,105	136,284	135,609
472	ADEQUATELY TEARLY PROGRESS/CHILD WITH DISABILITIES	106,034	56,673	0	0
476	DISPROPORTIONALITY, DIVERSITY & DISABILITIES	44,725	83,153	0	0
486	CHINESE CENTER	81,169	64,707	0	77,111
495	TITLE II IMPROVING TEACHER QUALITY	1,086,037	996,376	908,918	914,242
534	ADULT EDUCATION CONTRACTED TRAINING PROGRAM / FT DETRICK	36,156	6,471	0	0
537	ADULT EDUCATION CONTRACTED TRAINING PROGRAM / TANF	37,090	0	0	0
539	ENGLISH LITERACY AND CIVICS	45,762	2,954	0	0
541	ADULT ED CONTRACTED TRAINING HOUSING AUTHORITY	8,253	0	0	0
561	CATOCTIN TRAIL	2,746	1,862	0	0
648	TITLE II TECHNOLOGY GRANTS	31,751	2,217	0	0
664	MMSR STAFF DEVELOPMENT	6,496	19,209	0	0
703	MARYLAND INFANTS & TODDLERS PROGRAM	189,571	190,209	253,393	209,513
721	SAFE ROUTES TO SCHOOL	41,972	78,691	0	157,183
723	TITLE IV SAFE DRUG FREE SCHOOLS	103,482	0	0	0
728	SCHOOL YARD HABITAT PROJECT	97,196	101,059	100,000	0
761	ADULT SECONDARY EDUCATION	129,199	10,473	0	0
762	ADULT BASIC EDUCATION - INSTITUTIONALIZED	7,846	0	0	0
763	ADULT BASIC EDUCATION - NALS 1&2	179,596	89,094	0	0
780	ADULT EDUCATION EXTERNAL DIPLOMA PROGRAM	28,031	0	0	0
802	PROJECT LEAD WAY BIOMEDICAL SCIENCE	19,900	0	0	58
808	READINESS AND EMERGENCY MANAGEMENT	101,568	0	0	0
809	TECH PREP BASIC GRANT	26,005	29,946	0	0
831	PERKINS SUPPORT SERVICES TEAM	148,901	276,833	263,082	259,966
832	CHALLENGES IV: EXITING SCHOOL	71,420	7,522	0	0
854	EDUCATING STUDENTS IN LEAST RESTRICTIVE ENVIRONMENT	72,157	37,095	0	0
856	SEXUAL HARASSMENT / ASSAULT PREVENTION	14,359	13,737	0	0
867	MEASURING STUDENT TECHNOLOGY LITERACY	13,730	0	0	5,591
874	PERKINS STAFF DEVELOPMENT	116,285	0	0	0
	AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA)	10,249,729	12,780,989	1,150,000	287,854
	<b>Total Federal</b>	<b>\$ 25,400,548</b>	<b>\$ 34,238,384</b>	<b>\$ 17,701,611</b>	<b>\$ 17,517,273</b>



# Restricted Projects

## STATE

<u>Proj. No</u>	<u>Project Description</u>	<u>FY10 Actuals</u>	<u>FY11 Actuals</u>	<u>FY12 Budget</u>	<u>FY13 Budget</u>
400	UNDESIGNATED STATE PROJECTS	\$ (237,730)	\$ (86,395)	\$ 486,927	\$ 616,899
416	SCHOOL PERFORMANCE RECOGNITION PROGRAM	2,761	49	0	0
461	TREATMENTS FOR STUDENTS WITH AUTISM	25,739	0	0	0
514	ATHLETIC REIMBURSEMENT MPSSAA	24,810	60,234	45,000	45,000
601	SCHOOL BASED HEALTH CENTER-HES	37,470	30,909	0	0
603	QUALITY TEACHER INCENTIVE	34,000	33,000	34,000	34,000
604	CONFLICT RESOLUTION	10,452	13,011	0	0
608	SCIENCE, TECHNOLOGY, ENGINEERING, MATHEMATIC INITIATIVE	87,219	151,292	100,000	69,000
611	MSDE EDUCATOR ON LOAN WEST	196,401	152,866	156,535	0
612	STEM INITIATIVE	0	0	0	5,000
615	MD DISTINGUISHED PRINCIPAL FELLOW	145,213	160,795	161,709	160,442
616	MSDE EDUCATOR ON LOAN FITZGERALD	127,479	129,149	133,604	137,664
619	MSDE EDUCATOR ON LOAN LEWIS	(2,558)	0	0	0
631	FINE ARTS INITIATIVES	82,619	48,439	0	0
634	JUDY CENTER - WAVERLY ECE/DAYCARE	329,995	319,386	323,333	323,333
641	LITERACY WORKS	328,948	13,149	0	0
649	BLUE RIBBON SCHOOLS FOR EXCELLENCE	0	170	0	0
651	TOBACCO RESTITUTION GRANT	0	459	0	0
664	MMSR STAFF DEVELOPMENT	6,496	0	0	21,444
665	MD MODEL SCHOOL READINESS	14,501	19,836	0	28,326
674	MSDE SCHOOL IMPROVEMENT GRANT	19,144	0	0	0
678	ADULT GENERAL EDUCATION	23,877	0	0	0
679	WESTERN MARYLAND COUNSELORS CONFERENCE	3,000	0	0	0
680	ADULT EDUCATION EXTERNAL DIPLOMA PROGRAM	10,857	0	0	0
730	EMPOWER CLEAN ENERGY	34,616	0	0	0
731	SOLAR ENERGY PROGRAM	10,000	0	0	0
732	GEOTHERMAL HEAT PUMP	10,000	0	0	0
733	SUNBURST ENERGY GRANT	0	499,330	0	0
901	IN-KIND STATE RETIREMENT	33,017,195	37,199,847	36,705,953	36,705,953
<b>Total State</b>		<b>\$ 34,342,504</b>	<b>\$ 38,745,526</b>	<b>\$ 38,147,061</b>	<b>\$ 38,147,061</b>

# Restricted Projects

## OTHER SOURCES

<u>Proj. No</u>	<u>Project Description</u>	<u>FY10 Actuals</u>	<u>FY11 Actuals</u>	<u>FY12 Budget</u>	<u>FY13 Budget</u>
400	UNDESIGNATED OTHER PROJECTS	\$ 476,631	\$ 88,256	\$ 365,645	\$ 135,825
500	COMMUNITY AGENCY SCHOOL SERVICES (CASS)	40,918	30,282	14,860	14,860
502	E R FRYE BRUNSWICK CASS LEGACY	29,033	7,756	0	0
502	SPRING RIDGE BEQUEST	1,570	731	0	0
504	BRIDGE FOR SUCCESS - STUDENTS IN NEED	0	218	0	1,934
505	MARYLAND SOCIETY FOR EDUCATIONAL TECHNOLOGY	0	697	0	0
507	SOUTH FREDERICK ARBORETUM	(450)	0	0	0
508	CENTER FOR DISPUTE RESOLUTION UMD	0	0	0	775
510	ESSL SUMMER CAMP	0	0	0	15,602
512	FIELD TRIPS (REIMBURSABLE)	277,312	333,479	370,000	370,000
513	DIVING SWIMMING CONTRIBUTIONS	361	0	0	0
516	STUDENT GOVERNMENT DONATIONS	1,765	0	1,500	0
517	E-RATE	219,659	119,497	190,625	190,625
518	FINANCIAL SYSTEM IMPLEMENTATION (PEOPLE SOFT)	6,699	0	0	0
524	MIDDLETOWN MIDDLE TRACK REPAVING	0	0	0	50,345
538	ADULT ED CONTRACTED TRAINING PROGRAM / FAMILY PARTNER	86,020	0	0	0
541	INSTRUCTION RESIDENTS PUBLIC HOUSING	8,253	0	0	0
546	JUDY CENTER AT LINCOLN ELEMENTARY	686	0	0	0
547	AT RISK STUDENTS CASS	53	500	0	0
548	JHU ENGINEERING INNOVATION	23,438	17,550	0	30,000
549	ESSL PROGRAM	0	12,382	0	17,000
550	READING RECOVERY PROGRAM	3,997	3,276	6,000	0
552	JUDY CENTER DONATIONS	0	(1,215)	0	6,403
556	BECHTEL STEM PROGRAM	0	10,719	0	12,224
560	GIFTS FOR EDUCATION - UNRESTRICTED ENDOWMENT	7,262	7,659	7,000	8,322
563	WALTERS ART MUSEUM TRIPS	8,388	245	6,000	0
564	BNBI PLANNING GRANT	15,241	56,455	0	103,640
565	WALMART GIFT	4,000	0	0	0
566	TREE PLANTING AGREEMENT	30,489	(2,343)	0	0
568	EXTREME JOURNEY	0	12,328	0	0
570	HENKEL GET KIDS FIT	0	24,972	0	0
572	CURRENT INITIATIVES CAREER DEVELOPMENT	0	2,311	0	8,909
575	LEARNING FOR LIFE BUSINESS PLAN	0	3,538	0	0
581	FREDERICK COUNTY TEACHERS ASSOCIATION	121,544	119,945	118,578	120,801
583	CAREER CAMP - CAREER & TECHNOLOGY	(642)	0	0	0
589	GRANTS COORDINATOR	76,900	0	0	0
592	MUSIC PROGRAM SECONDARY	2,216	3,849	600	0
594	ACADEMIC TOURNAMENT	140	87	1,200	0
596	MUSIC PROGRAM ELEMENTARY	3,760	8,224	5,257	0
641	LITERACY WORKS ACCOUNTABILITY	44,222	0	0	0
708	SERVICE LEARNING ADVISORY BOARD	181	0	0	0
901	IN-KIND SERVICES - FREDERICK COUNTY	8,551,532	8,499,375	8,928,424	10,293,397
920	RETIREMENT LOCAL SHARE	0	0	0	5,893,461
	OTHER PROJECTS SUPPORTED WITH LOCAL FUNDS	0	0	0	0
<b>Total Other</b>		<b>\$ 10,041,178</b>	<b>\$ 9,360,773</b>	<b>\$ 10,015,689</b>	<b>\$ 17,274,123</b>

# Restricted Projects

## TITLE I - PART A, ACCEPT & CHALLENGE

Project Description: Title I provides funds to strengthen elementary programs for at risk students in poverty. Under the provisions of Title I, personnel, instructional materials, equipment and supplemental resources may be provided. Not all of the schools in Frederick County qualify for participation under the Act. The qualifying criteria established by the Federal government is related to the percentage of low income families residing in a particular school attendance area.

		FY11		FY12		FY13	
		Actual	FTE	Budget	FTE	Budget	FTE
<b>Positions:</b>							
Professional			36.90		36.90		41.14
Support Staff			<u>10.20</u>		<u>10.20</u>		<u>19.00</u>
<b>Total</b>			<b>47.10</b>		<b>47.10</b>		<b>60.14</b>
<b>Revenues:</b>							
Federal Revenue	\$	3,204,354		\$ 3,347,476		\$ 3,643,138	
Local Revenue		<u>0</u>		<u>0</u>		<u>0</u>	
<b>Total</b>	<b>\$</b>	<b>3,204,354</b>		<b>\$ 3,347,476</b>		<b>\$ 3,643,138</b>	
<b>Expenses:</b>							
Salaries & Wages	\$	1,975,378		\$ 2,284,246		\$ 2,607,238	
Contracted Services		2,994		142,166		2,875	
Supplies & Materials		374,640		156,835		175,204	
Other Charges		776,107		956,478		1,088,650	
Land, Building, & Equipment		75,064		65,782		51,791	
Transfer		<u>171</u>		<u>(258,031)</u>		<u>(282,620)</u>	
<b>Total</b>	<b>\$</b>	<b>3,204,354</b>		<b>\$ 3,347,476</b>		<b>\$ 3,643,138</b>	

# Restricted Projects

## PART B (IDEA PL 108-446) STATE GRANT PRESCHOOL PASSTHROUGH

Project Description: Title VI-B authorizes grants to states for the purposes of initiating, expanding, and improving programs and projects for the education of students with disabilities at the preschool , elementary & secondary levels. Grants are made for students with disabilities aged 3 to 5 years. These funds provide for a teacher.

		FY11		FY12		FY13	
		Actual	FTE	Budget	FTE	Budget	FTE
<b>Positions:</b>							
Professional			1.00		1.00		1.00
Support Staff			<u>1.00</u>		<u>0.00</u>		<u>0.00</u>
<b>Total</b>			<b>2.00</b>		<b>1.00</b>		<b>1.00</b>
<b>Revenues:</b>							
Federal Revenue		\$ 120,105		\$ 136,284		\$ 135,609	
<b>Total</b>		<b>\$ 120,105</b>		<b>\$ 136,284</b>		<b>\$ 135,609</b>	
<b>Expenses:</b>							
Salaries & Wages		\$ 102,883		\$ 108,195		\$ 108,340	
Contracted Services		0		0		0	
Supplies & Materials		0		0		0	
Other Charges		17,221		28,089		33,494	
Land, Building, & Equipment		0		0		0	
Transfer		<u>0</u>		<u>0</u>		<u>(6,225)</u>	
<b>Total</b>		<b>\$ 120,105</b>		<b>\$ 136,284</b>		<b>\$ 135,609</b>	

# Restricted Projects

## IDEA PART B - EDUCATION OF THE HANDICAPPED

Project Description: Title VI-B authorizes grants to states for the purposes of initiating, expanding, and improving programs and projects for the education of students with disabilities at the preschool, elementary & secondary levels. Grants are made to the states by a per student (ages 3-21) formula. These funds are used to provide inclusion opportunities for students with disabilities in the least restrictive environment.

		FY11		FY12		FY13	
		Actual	FTE	Budget	FTE	Budget	FTE
<b>Positions:</b>							
Professional			32.00		20.00		19.50
Support Staff			<u>157.30</u>		<u>163.30</u>		<u>242.30</u>
<b>Total</b>			<b>189.30</b>		<b>183.30</b>		<b>261.80</b>
<b>Revenues:</b>							
Federal Revenue	\$	7,319,322		\$	7,223,877	\$	7,295,744
Local Revenue		<u>0</u>		<u>0</u>		<u>0</u>	
<b>Total</b>	<b>\$</b>	<b>7,319,322</b>		<b>\$</b>	<b>7,223,877</b>	<b>\$</b>	<b>7,295,744</b>
<b>Expenses:</b>							
Salaries & Wages	\$	5,356,853		\$	5,510,909	\$	5,140,635
Contracted Services		1,000			1,000		1,000
Supplies & Materials		0			0		145,465
Other Charges		1,915,862			2,351,970		3,782,423
Land, Building, & Equipment		0			0		0
Transfer		<u>45,608</u>		<u>(640,002)</u>		<u>(1,773,779)</u>	
<b>Total</b>	<b>\$</b>	<b>7,319,322</b>		<b>\$</b>	<b>7,223,877</b>	<b>\$</b>	<b>7,295,744</b>

# Restricted Projects

## TITLE III LANGUAGE ACQUISITION

Project Description: The purpose of Title III is to ensure that limited English proficient (LEP) students develop English proficiency and meet the same academic content and achievement standards that other children are expected to meet. Schools use these funds to implement language instruction educational programs designed to help LEP students achieve these standards.

		FY11		FY12		FY13	
		Actual	FTE	Budget	FTE	Budget	FTE
<b>Positions:</b>							
Professional			1.00		1.00		1.00
Support Staff			<u>2.40</u>		<u>2.40</u>		<u>2.40</u>
<b>Total</b>			<b>3.40</b>		<b>3.40</b>		<b>3.40</b>
<b>Revenues:</b>							
Federal Revenue		\$ 234,258		\$ 298,066		\$ 290,329	
<b>Total</b>		<b>\$ 234,258</b>		<b>\$ 298,066</b>		<b>\$ 290,329</b>	
<b>Expenses:</b>							
Salaries & Wages		\$ 149,073		\$ 203,836		\$ 188,045	
Contracted Services		2,500		0		0	
Supplies & Materials		10,890		3,627		20,711	
Other Charges		67,202		84,757		75,880	
Land, Building, & Equipment		0		0		0	
Transfer		<u>4,593</u>		<u>5,846</u>		<u>5,693</u>	
<b>Total</b>		<b>\$ 234,258</b>		<b>\$ 298,066</b>		<b>\$ 290,329</b>	

# Restricted Projects

## CARL D. PERKINS CAREER AND TECHNOLOGY EDUCATION

Project Description: The Carl D. Perkins Vocational and Applied Technology Education Act provides funding for Maryland State Department of Education approved programs, services and projects. The Board of Education of Frederick County is required to maintain effort from nonrestricted funds for the amount of Federal funds made available. Carl D. Perkins Vocational and Applied Technology Education Act funds are used to expand and improve career and technology education programs, and services and activities to develop new programs.

		FY11		FY12		FY13	
		Actual	FTE	Budget	FTE	Budget	FTE
<b>Positions:</b>							
Professional			0.00		0.00		0.00
Support Staff			<u>3.00</u>		<u>1.00</u>		<u>0.00</u>
<b>Total</b>			<b>3.00</b>		<b>1.00</b>		<b>0.00</b>
<b>Revenues:</b>							
Federal Revenue		\$ 276,833		\$ 263,082		\$ 259,966	
<b>Total</b>		<b>\$ 276,833</b>		<b>\$ 263,082</b>		<b>\$ 259,966</b>	
<b>Expenses:</b>							
Salaries & Wages		\$ 81,025		\$ 40,414		\$ 0	
Contracted Services		3,600		3,800		3,800	
Supplies & Materials		39,873		160,522		147,589	
Other Charges		51,751		21,386		17,012	
Land, Building, & Equipment		<u>100,584</u>		<u>36,960</u>		<u>91,565</u>	
<b>Total</b>		<b>\$ 276,833</b>		<b>\$ 263,082</b>		<b>\$ 259,966</b>	

# Restricted Projects

## THE JUDITH P. HOYER EARLY CHILDCARE AND EDUCATION ENHANCEMENT PROGRAM

Project Description: The Judy Center meets the comprehensive needs of families in the Waverley Elementary School attendance area, as well as the needs of families in the attendance area of its satellite sites at Lincoln and Hillcrest Elementary Schools. The Judy Center accomplishes this by housing under one roof, the child care center and educational needs of children living in poverty; the training support needed by child care providers parents; the professional development needed by early childhood teachers; and multi-agency planning which brings together all partners who provide direct services to clients.

		FY11		FY12		FY13	
		Actual	FTE	Budget	FTE	Budget	FTE
<b>Positions:</b>							
Professional			1.40		1.40		1.40
Support Staff			<u>0.50</u>		<u>0.50</u>		<u>0.50</u>
<b>Total</b>			<b>1.90</b>		<b>1.90</b>		<b>1.90</b>
<b>Revenues:</b>							
State Revenue	\$	319,386		\$	323,333	\$	323,333
Local Revenue		<u>0</u>		<u>0</u>		<u>0</u>	
<b>Total</b>	<b>\$</b>	<b>319,386</b>		<b>\$</b>	<b>323,333</b>	<b>\$</b>	<b>323,333</b>
<b>Expenses:</b>							
Salaries & Wages	\$	173,991		\$	173,045	\$	173,045
Contracted Services		74,082			79,046		79,046
Supplies & Materials		8,812			5,850		5,850
Other Charges		62,501			65,392		65,392
Land, Building, & Equipment		0			0		0
Transfer		<u>0</u>		<u>0</u>		<u>0</u>	
<b>Total</b>	<b>\$</b>	<b>319,386</b>		<b>\$</b>	<b>323,333</b>	<b>\$</b>	<b>323,333</b>



# Restricted Projects

## TITLE II - PART A, IMPROVING TEACHER QUALITY

Project Description: Federal funds have been provided to FCPS for the purpose of improving teacher quality. These funds will be used for class size reduction, LEP teacher training, staff developers for non-tenured teachers, increased time for teacher specialists, and leadership for instructional improvement.

	FY11		FY12		FY13	
	Actual	FTE	Budget	FTE	Budget	FTE
<b>Positions:</b>						
Professional		11.72		11.72		12.00
Support Staff		<u>0.00</u>		<u>0.00</u>		<u>0.00</u>
<b>Total</b>		<b>11.72</b>		<b>11.72</b>		<b>12.00</b>
<b>Revenues:</b>						
Federal Revenue	\$ 996,376		\$ 908,918		\$ 914,242	
Local Revenue	<u>0</u>		<u>0</u>		<u>0</u>	
<b>Total</b>	<b>\$ 996,376</b>		<b>\$ 908,918</b>		<b>\$ 914,242</b>	
<b>Expenses:</b>						
Salaries & Wages	\$ 690,037		\$ 702,765		\$ 772,747	
Contracted Services	0		0		0	
Supplies & Materials	0		1,882		0	
Other Charges	270,088		273,807		237,715	
Land, Building, & Equipment	0		0		0	
Transfer	<u>36,251</u>		<u>(69,536)</u>		<u>(96,220)</u>	
<b>Total</b>	<b>\$ 996,376</b>		<b>\$ 908,918</b>		<b>\$ 914,242</b>	

# Restricted Projects

## 21ST CENTURY LEARNING CENTERS

Project Description: 21st Century Community Learning Centers create after school programs that provide students with academic enrichment opportunities as well as additional services designed to complement their regular academic program. The centers also offer family literacy and related educational programs, as well as access to quality child care.

	FY11		FY12		FY13	
	Actual	FTE	Budget	FTE	Budget	FTE
<b>Positions:</b>						
Professional		1.00		1.00		2.26
Support Staff		<u>0.00</u>		<u>0.00</u>		<u>0.00</u>
<b>Total</b>		<b>1.00</b>		<b>1.00</b>		<b>2.26</b>
<b>Revenues:</b>						
Federal Revenue	\$ 366,940		\$ 350,000		\$ 350,000	
<b>Total</b>	<b>\$ 366,940</b>		<b>\$ 350,000</b>		<b>\$ 350,000</b>	
<b>Expenses:</b>						
Salaries & Wages	\$ 207,658		\$ 172,108		\$ 177,525	
Contracted Services	92,100		112,332		108,454	
Supplies & Materials	7,947		5,154		9,506	
Other Charges	55,715		51,404		45,879	
Land, Building, & Equipment	0		0		0	
Transfer	<u>3,520</u>		<u>9,002</u>		<u>8,636</u>	
<b>Total</b>	<b>\$ 366,940</b>		<b>\$ 350,000</b>		<b>\$ 350,000</b>	

# Restricted Projects

## LOCAL SUPPORT

Project Description: The Frederick County Public Schools receives in-kind services from Frederick County Government for the following: computer services, school health, child developmental services, school resource officers, internal audit, building valuation, and school crossing guards. Actual funds are not appropriated to the school system for these services but are made available by Frederick County Government.

		FY11		FY12		FY13	
		Actual	FTE	Budget	FTE	Budget	FTE
<b>Positions:</b>							
Professional			0.00		0.00		0.00
Support Staff			<u>0.00</u>		<u>0.00</u>		<u>0.00</u>
<b>Total</b>			<b>0.00</b>		<b>0.00</b>		<b>0.00</b>
<b>Revenues:</b>							
Local Revenue		\$ 8,499,375		\$ 8,928,424		\$ 16,186,858	
<b>Total</b>		<b>\$ 8,499,375</b>		<b>\$ 8,928,424</b>		<b>\$ 16,186,858</b>	
<b>Expenses:</b>							
Salaries & Wages		\$ 0		\$ 0		\$ 0	
Contracted Services		8,499,375		8,928,424		10,293,397	
Supplies & Materials		0		0		0	
Other Charges		0		0		5,893,461	
Land, Building, & Equipment		<u>0</u>		<u>0</u>		<u>0</u>	
<b>Total</b>		<b>\$ 8,499,375</b>		<b>\$ 8,928,424</b>		<b>\$ 16,186,858</b>	

# Restricted Projects

## RETIREMENT & PENSION SYSTEM OF MARYLAND (on behalf contribution)

Project Description: The employees of FCPS are covered by the Teachers' Retirement System, the Teachers' Pension System, or the Employees' Retirement System of the State of Maryland. These systems are part of the Maryland State Retirement and Pension System and are cost-sharing multiple-employer public employee retirement systems.

		FY11		FY12		FY13	
		Actual	FTE	Budget	FTE	Budget	FTE
<b>Positions:</b>							
Professional			0.00		0.00		0.00
Support Staff			<u>0.00</u>		<u>0.00</u>		<u>0.00</u>
<b>Total</b>			<b>0.00</b>		<b>0.00</b>		<b>0.00</b>
<b>Revenues:</b>							
State Revenue		<u>\$37,199,847</u>		<u>\$ 36,705,953</u>		<u>\$ 36,705,953</u>	
<b>Total</b>		<b>\$37,199,847</b>		<b>\$ 36,705,953</b>		<b>\$ 36,705,953</b>	
<b>Expenses:</b>							
Salaries & Wages	\$	0		\$	0	\$	0
Contracted Services		0			0		0
Supplies & Materials		0			0		0
Other Charges		37,199,847		36,705,953		36,705,953	
Land, Building, & Equipment		<u>0</u>		<u>0</u>		<u>0</u>	
<b>Total</b>		<b>\$37,199,847</b>		<b>\$ 36,705,953</b>		<b>\$ 36,705,953</b>	

# Restricted Projects

## American Recovery and Re-investment Act of 2009 (ARRA)/Race to the Top (RTTT)

Project Description: Federal stimulus funding provided by the American Recovery and Reinvestment Act to support education spending as targeted by the State Bridge to Excellence Act. Frederick County was one of two districts in the state that did not sign unto Maryland's Race to the Top application. The FY13 amount reflects RTTT funds allotted to FCPS.

	FY11		FY12		FY13	
	Actual	FTE	Budget	FTE	Budget	FTE
<b>Positions:</b>						
Professional		9.50		6.00		0.00
Support Staff		<u>4.00</u>		<u>0.00</u>		<u>0.00</u>
<b>Total</b>		<b>13.50</b>		<b>6.00</b>		<b>0.00</b>
<b>Revenues:</b>						
Federal Revenue	<u>\$20,082,141</u>		<u>\$ 1,150,000</u>		<u>\$ 287,854</u>	
<b>Total</b>	<b>\$20,082,141</b>		<b>\$ 1,150,000</b>		<b>\$ 287,854</b>	
<b>Expenses:</b>						
Salaries & Wages	\$10,229,105		\$ 579,455		\$ 143,290	
Contracted Services	731,354		0		0	
Supplies & Materials	4,058,103		400,000		0	
Other Charges	4,655,462		170,545		144,515	
Land, Building, & Equipment	407,578		0		0	
Transfer	<u>539</u>		<u>0</u>		<u>49</u>	
<b>Total</b>	<b>\$20,082,141</b>		<b>\$ 1,150,000</b>		<b>\$ 287,854</b>	

# Restricted Projects

## OTHER GRANTS AND RESTRICTED FUNDS

Project Description: There are other projects that are deemed restricted but have not detailed in this document such as Maryland Infants & Toddlers Program, Medicaid Reimbursement, Educators on Loan, STEM, and other non-specified grants.

		FY11		FY12		FY13	
		Actual	FTE	Budget	FTE	Budget	FTE
<b>Positions:</b>							
Professional			5.18		19.89		9.08
Support Staff			<u>0.40</u>		<u>7.00</u>		<u>28.00</u>
<b>Total</b>			<b>5.58</b>		<b>26.89</b>		<b>37.08</b>
<b>Revenues:</b>							
Federal Revenue	\$	1,638,055		\$	4,023,908	\$	4,340,391
State Revenue		1,226,293			1,117,775		1,117,775
Other Revenue		<u>861,398</u>			<u>1,087,265</u>		<u>1,087,265</u>
<b>Total</b>	<b>\$</b>	<b>3,725,746</b>		<b>\$</b>	<b>6,228,948</b>	<b>\$</b>	<b>6,545,431</b>
<b>Expenses:</b>							
Salaries & Wages	\$	2,452,458		\$	2,370,927	\$	3,988,174
Contracted Services		919,477			828,966		815,701
Supplies & Materials		479,931			494,177		1,074,913
Other Charges		1,014,522			3,252,367		1,189,271
Land, Building, & Equipment		40,760			51,371		351,257
Transfer		<u>(1,181,402)</u>			<u>(768,860)</u>		<u>(873,885)</u>
<b>Total</b>	<b>\$</b>	<b>3,725,746</b>		<b>\$</b>	<b>6,228,948</b>	<b>\$</b>	<b>6,545,431</b>

# Capital Projects Fund

The Frederick County Public School's Capital Budget consists of several funding sources; State of Maryland, Frederick County Board of County Commissioners and developer funds.

## State of Maryland

Capital Improvement Program funding is provided by the General Assembly and administered by the Public School Construction Program (PSCP) on an annual basis. The largest capital funding program that the PSCP administers is the Capital Improvement Program. State funding will match up to 72% of eligible construction expenses for qualified school construction and systemic projects for Frederick County Public Schools. All 23 counties and Baltimore City compete annually for CIP funds. In FY 2013, Frederick County was awarded \$20,986,547 in capital improvement funds. Some of these funds are refunds due the county for prior year pre-funding.

## Frederick County Board of County Commissioners

Funding for school construction projects is provided on an annual basis by the Board of County Commissioners (BOCC). The net capital budget allocated for public school construction projects in the FY 2013 BOCC capital budget is (\$8,821,041).

## Developer Funds

To meet the requirements of Frederick County's Adequate Public Facilities Ordinance (APFO), a developer has the option to fund the necessary additional school capacity needed by a proposed development to meet the County's APFO standards or to pay a School Construction fee. While there have been developer funds in previous capital budgets, there are no developer funds or School Construction fees included in the FY13 Capital Budget.

## Highlights

The FY 2013 budget includes funding for the replacement of the North Frederick Elementary School and technology up-grades.

## Impact on Operating Budget

Frederick County Public Schools incorporates the following energy systems/materials in every construction project:

- Energy efficient windows/doors including e-glass
- Air to air heat exchangers for tempering ventilated air
- High efficiency boilers
- Hot water heaters and chillers
- Dual fuel capacity heating systems
- Energy efficient lighting/controls
- Optimum R rating for building envelopes.

In addition, FCPS considers multiple heating/ventilation systems with cost/benefit analysis of each, uses as many green design standards as possible and locates new schools in densely developed areas to reduce the number of bus trips. All of these efforts serve to reduce the impact on maintenance and operation costs as well as transportation costs.

**Frederick County  
Historical Funding Summary Table**

	<b>Frederick County</b>	<b>State of Maryland</b>
<b>FY 07 Adopted</b>	\$ 68,786,250	\$ 19,914,750
<b>FY 08 Adopted</b>	\$ (4,451,000)	\$ 18,400,000
<b>FY 09 Adopted</b>	\$100,407,310	\$ 15,091,130
<b>FY 10 Adopted</b>	\$ 20,507,788	\$ 15,814,834
<b>FY 11 Adopted</b>	\$ (8,218,000)	\$ 14,308,437
<b>FY 12 Adopted</b>	\$ 11,496,960	\$ 17,205,776
<b>FY 13 Adopted</b>	\$ (8,821,041)	\$ 20,986,547

# Capital Projects Fund - Frederick County Portion

## Frederick County Portion

SCHOOL/PROJECT TITLE	FY10 Budget	FY11 Budget	FY12 Budget	FY13 Budget
Oakdale High - new	\$ (4,800,224)			
Portables	250,000	\$ 220,000	\$ 350,000	
Carroll Manor Elementary - addition/renovation	8,576,000		(2,000,000)	\$ (2,515,936)
Frederick High			200,000	
LAN Upgrade	1,182,000	1,182,000		
Lincoln Elementary - addition/renovation	1,815,000	1,400,000	19,476,960	(2,813,605)
Lincoln Elementary - parks and recreation gym			387,000	
Linganore High - replacement				(6,003,000)
Linganore High - modernization	4,563,000	(5,950,482)	(13,000,000)	
North Frederick Elementary - addition/modernization			800,000	3,383,500
Oakdale Elementary - addition	416,000		5,079,000	(526,000)
Oakdale High - contingency	593,788			
Walkersville Elementary - addition/renovation	12,891,000			(4,505,000)
West Frederick Middle - addition/renovation	(7,461,776)	(6,531,518)		
Roof Replacements				
Brunswick Middle	475,000			
Governor Thomas Johnson High	900,000			
Middletown Middle				381,000
New Midway Elementary				142,000
Rock Creek School		220,000	202,000	
Sabillasville Elementary		378,000	(150,000)	
Walkersville Middle	140,000			
Mechanical				
Brunswick High - heating	100,000			
Brunswick High - chiller	313,000			
Brunswick High - heating pipe		327,000		
Brunswick Middle - RTU		323,000		
Frederick High - fire alarm replacement			152,000	
Heather Ridge - chiller		141,000		
Middletown Elem - boiler and cooling tower				241,000
Middletown High - boiler				300,000
Other				
Catoclin High - stadium lighting				300,000
Middletown Elementary - oil tank replacement	223,000			
Middletown Middle - oil tank replacement		73,000		
Thurmont Middle - oil tank replacement				170,000
Yellow Springs - parking/roadway (phase I)				450,000
Portable classrooms				615,000
Technology Improvements/upgrades				1,560,000
Energy Management and Conservation - multiple	332,000			
<b>Total</b>	<b>\$ 20,507,788</b>	<b>\$ (8,218,000)</b>	<b>\$ 11,496,960</b>	<b>\$ (8,821,041)</b>



## Capital Projects Fund - State of Maryland Portion

### State of Maryland Portion

SCHOOL/PROJECT TITLE	FY10 Budget	FY11 Budget	FY12 Budget	FY13 Budget
Oakdale High - new	\$ 4,800,224			
Aging School Program	182,622	\$ 151,437	\$ 257,358	\$ 930,006
Carroll Manor Elementary - addition/renovation			2,000,000	2,515,936
Lincoln Elementary - addition/renovation			620,000	4,643,605
Linganore High - replacement				6,003,000
Linganore High - modernization	937,000	5,950,482	13,000,000	
Oakdale Elementary - addition				526,000
Oakdale High - contingency	(593,788)			
Walkersville Elem - addition/renovation				4,505,000
West Frederick Middle - addition/renovation	10,101,776	6,531,518		
Qualified Zone Academy Bond (QZAB)		157,000	648,418	965,000
Roof Replacements				
New Midway Elementary				173,000
Rock Creek School		318,000	147,000	
Sabillasville Elementary		162,000	290,000	
Mechanical				
Brunswick High - chiller	387,000			
Brunswick High - heating pipe		679,000		
Frederick High - fire alarm replacement			243,000	
Heather Ridge - chiller		209,000		
Middletown Elem - boiler and cooling tower				323,000
Middletown Middle - oil tank replacement		150,000		
Middletown High - boiler				402,000
<b>Total</b>	<b>\$ 15,814,834</b>	<b>\$ 14,308,437</b>	<b>\$ 17,205,776</b>	<b>\$ 20,986,547</b>

# FREDERICK COUNTY

## FY 2013 - FY 2018 CAPITAL IMPROVEMENT PROGRAM

	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
<b>New Construction</b>						
Lincoln Elementary - Addition/Modernization	\$ 1,830,000					\$ 869,000
Kemptown Elementary - addition						200,000
Middletown Middle - renovation						2,187,000
North East Frederick City Area Elem - new						
North Frederick Elementary - replacement	3,383,500	\$ 23,399,161				
Oakdale Middle - Addition						593,000
Urbana Elementary - new			\$ 5,861,138		\$ 22,793,379	1,800,000
Waverly Elementary - Addition			1,059,000		9,868,395	
West Frederick City Elem - new					2,232,000	22,736,291
Frederick High - modernization		6,417,966	5,000,000	\$ 55,643,322	5,600,000	
Urbana Middle - addition				79,000	2,546,000	
Urbana Elementary - Addition/Modernization			200,000		3,540,000	
<b>Sub-Total</b>	<b>5,213,500</b>	<b>29,817,127</b>	<b>12,120,138</b>	<b>55,722,322</b>	<b>46,579,774</b>	<b>28,385,291</b>
<b>Additional Projects</b>						
Portable Classrooms	615,000	350,000	350,000	350,000	350,000	350,000
Roof Replacement/Renovations	696,000					
Mechanical Repairs/Replacements	1,266,000					
Systemics - Generic	2,480,000	1,500,000	5,000,000	5,000,000	5,000,000	5,000,000
Aging School Program	930,006					
Qualified Zone Academy Bond (QZAB)	965,000					
<b>Sub-Total</b>	<b>6,952,006</b>	<b>1,850,000</b>	<b>5,350,000</b>	<b>5,350,000</b>	<b>5,350,000</b>	<b>5,350,000</b>
<b>TOTAL</b>	<b>\$ 12,165,506</b>	<b>\$ 31,667,127</b>	<b>\$ 17,470,138</b>	<b>\$ 61,072,322</b>	<b>\$ 51,929,774</b>	<b>\$ 33,735,291</b>
<b>PROJECT WITH STATE FUNDS</b>	<b>\$ 20,986,547</b>	<b>\$ 13,000,000</b>	<b>\$ 10,000,000</b>	<b>\$ 10,000,000</b>	<b>\$ 10,000,000</b>	<b>\$ 10,000,000</b>
<b>TOTAL LOCAL FUNDS</b>	<b>\$ (8,821,041)</b>	<b>\$ 18,667,127</b>	<b>\$ 7,470,138</b>	<b>\$ 51,072,322</b>	<b>\$ 41,929,774</b>	<b>\$ 23,735,291</b>

# Food & Nutrition Service - Special Revenue Fund

- The FCPS Food & Nutrition Service Department serves over 3.4 million meals annually to approximately 40,000 students.
- All schools participate in the National School Lunch Program and the School Breakfast Program.
- The National School Lunch Program is a federally assisted meal program operating in public schools. The program was established under the National School Lunch Act signed by President Harry Truman in 1946.
- The Food and Nutrition Service administers the program at the federal level. At the state level, the National School Lunch Program is administered by the state education agency (i.e., Maryland State Department of Education).
- The School Breakfast Program is a federally assisted meal program operating in public schools. The program was established under the Child Nutrition Act of 1966 and made permanent in 1976. It was established to ensure that all children have access to a healthy breakfast at school to promote learning readiness and healthy eating behaviors.
- These school nutrition programs provide equal access to nutrition services to all students enrolled in school.

	Actual FY 2011	Approved FY 2012	Approved FY 2013
<b>Revenues</b>			
Federal	\$ 5,000,603	\$ 5,079,209	\$ 5,160,833
State	279,476	259,280	198,432
Local	0	0	0
Charges for Services	6,096,907	6,184,178	5,917,438
Other	179,988	160,012	80,338
Transfer from Other Funds	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total Revenues</b>	<b>\$ 11,556,974</b>	<b>\$ 11,682,679</b>	<b>\$ 11,357,041</b>
<b>Operating Expenses</b>			
<b>Salaries</b>			
Administrative	\$ 304,779	\$ 329,864	\$ 474,113
Schools	<u>3,426,334</u>	<u>3,552,715</u>	<u>3,372,279</u>
<b>Sub-total</b>	<b>\$ 3,731,113</b>	<b>\$ 3,882,579</b>	<b>\$ 3,846,392</b>
<b>Contracted Services</b>	<b>\$ 124,555</b>	<b>\$ 125,000</b>	<b>\$ 125,000</b>
<b>Supplies and Materials</b>			
Purchased Food	\$ 2,753,088	\$ 2,982,911	\$ 2,999,281
USDA Commodities	615,457	604,048	587,984
Other Supplies	<u>265,621</u>	<u>264,100</u>	<u>261,640</u>
<b>Sub-total</b>	<b>\$ 3,634,166</b>	<b>\$ 3,851,059</b>	<b>\$ 3,848,905</b>
<b>Other</b>			
Employee Insurance and Benefits	\$ 2,377,597	\$ 2,419,993	\$ 2,567,979
Other	<u>636,615</u>	<u>707,742</u>	<u>612,471</u>
<b>Sub-total</b>	<b>\$ 3,014,212</b>	<b>\$ 3,127,735</b>	<b>\$ 3,180,450</b>
<b>Equipment</b>	<b>\$ 43,884</b>	<b>\$ 253,333</b>	<b>\$ 250,000</b>
<b>Debt Service</b>	<b>87,193</b>	<b>0</b>	<b>0</b>
<b>Total Operating Expenses</b>	<b>\$ 10,635,123</b>	<b>\$ 11,239,706</b>	<b>\$ 11,250,747</b>
<b>Excess of Revenues over Expenditures</b>	<b>\$ 921,851</b>	<b>\$ 442,973</b>	<b>\$ 106,294</b>

# Self Insurance - Internal Service Fund

FCPS operates the Self Insurance Fund to provide health, dental, vision and pharmacy services for employees. Claims processing and some administrative services are administered by a third party administrator. The FCPS purchases Stop-loss coverage as a way to reduce risk of the very high insurance claims. A reserve fund is also maintained to offset periods when claims are higher than anticipated.

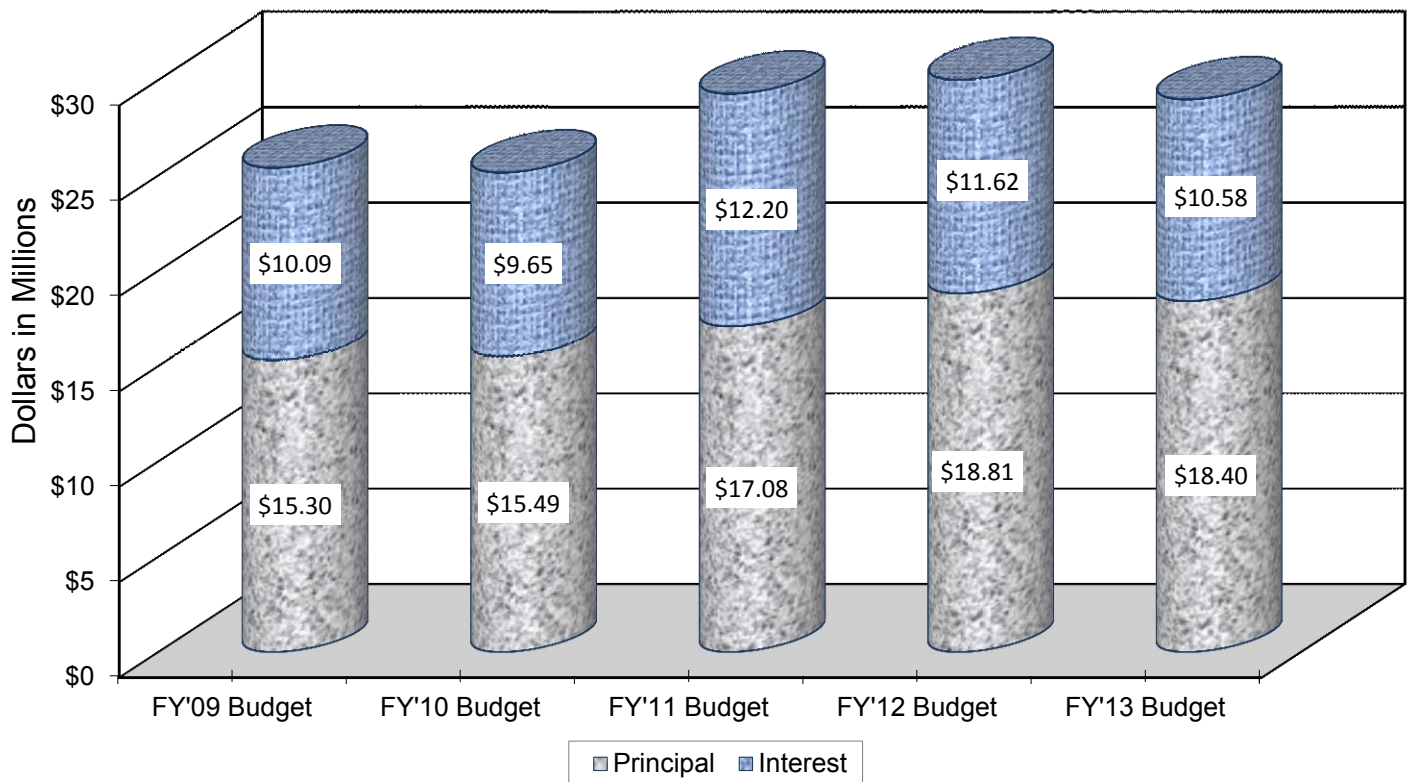
	Actual FY 2011	Approved FY 2012	Approved FY 2013
<b>Operating Revenue</b>			
General Fund Contribution	\$ 46,466,577	\$ 46,805,111	\$ 51,747,485
Other Funds Contribution	4,461,374	5,426,084	5,226,563
Contribution from Employees	9,087,950	9,166,313	10,244,194
Contribution from Retirees	3,766,082	4,281,173	4,613,689
Medicare Part D Subsidy	680,179	680,000	635,000
	<u>\$ 64,462,162</u>	<u>\$ 66,358,681</u>	<u>\$ 72,466,931</u>
<b>Nonoperating Revenue</b>			
Transfer from General Fund	\$ 0	\$ 3,100,000	\$ 0
Interest Income	25,933	27,000	16,500
Use of Fund Balance	<u>5,768,253</u>	<u>2,962,382</u>	<u>5,061,896</u>
<b>Total Revenues</b>	<b>\$ 70,256,348</b>	<b>\$ 72,448,063</b>	<b>\$ 77,545,327</b>
<b>Operating Expenses</b>			
<b>Salaries</b>			
Professional	\$ 138,020	\$ 138,020	\$ 141,056
Support	<u>131,594</u>	<u>127,224</u>	<u>130,023</u>
	<b>\$ 269,614</b>	<b>\$ 265,244</b>	<b>\$ 271,079</b>
<b>Other Expenditures</b>			
Medical Claims Paid	\$ 59,316,253	\$ 64,948,510	\$ 73,197,859
Administrative Contract	3,105,916	3,234,339	3,484,782
Stop Loss Insurance	522,411	603,750	513,384
Employee Insurance and Benefits	126,353	75,220	78,223
Other	<u>6,415,801</u>	<u>121,000</u>	<u>0</u>
	<b>\$ 69,486,734</b>	<b>\$ 68,982,819</b>	<b>\$ 77,274,248</b>
<b>Nonoperating Expenditure</b>			
Contribution to OPEB Trust Fund	\$ 0	\$ 0	\$ 0
Contribution to BOCC	0	100,000	0
Transfer to BOCC	<u>500,000</u>	<u>3,100,000</u>	<u>0</u>
<b>Total Expenditures</b>	<b>\$ 70,256,348</b>	<b>\$ 72,448,063</b>	<b>\$ 77,545,327</b>

# Debt Services

The Board of Education has no taxing authority and may not issue long-term debt instruments. Consequently, the BOE is fiscally dependent upon federal, state and county governments to finance the operations of the Frederick County Public Schools. The BOE has no contingent liability for the repayment of long-term debts incurred by the state and county to finance the construction of public schools in the county. Therefore, the BOE has no legal debt margin. The reporting of annual county debt services and related revenues pertaining to the BOE is required by state law.

Debt Services is required for state reporting purposes to account for the payment of interest and principal on long-term general obligation debt. Debt results from the sale of bonds used for construction and renovation through the Capital Budget. FCPS have long-term leases that have appropriation clauses.

## DEBT SERVICES HISTORY



	FY'09 Budget	FY'10 Budget	FY'11 Budget	FY'12 Budget	FY'13 Budget
<b>Revenue</b>					
Local Sources	\$25,391,940	\$25,141,428	\$29,280,336	\$30,429,970	\$28,981,4060
State Sources	0	0	0	0	0
<b>Total Revenue</b>	<b>\$22,694,585</b>	<b>\$23,772,135</b>	<b>\$25,391,940</b>	<b>\$25,141,428</b>	<b>\$28,981,406</b>
<b>Expenditures</b>					
<b>Debt Services - County</b>					
Principal	\$15,303,766	\$15,488,916	\$17,083,976	\$18,814,012	\$18,403,233
Interest	10,088,174	9,652,512	12,196,360	11,615,958	10,578,173
<b>Total Expenditures</b>	<b>\$23,772,135</b>	<b>\$25,391,940</b>	<b>\$25,141,428</b>	<b>\$29,280,336</b>	<b>\$28,981,406</b>

# General Fund Operating Budget History

	FY 2010 Actual	FY 2011 Actual	FY 2012 Budget	FY 2013 Budget
<b>ADMINISTRATION</b>				
Salaries and Wages	\$ 7,025,609	\$ 6,864,773	\$ 6,648,161	\$ 7,162,708
Contracted Services	634,547	652,042	899,581	895,710
Supplies and Materials	346,866	432,731	204,456	194,437
Other Charges	134,688	118,810	97,262	142,102
Equipment	330,263	183,181	89,987	83,487
Transfer	22,157	256,614	44,000	40,850
<b>Total Administration</b>	<b><u>\$ 8,494,130</u></b>	<b><u>\$ 8,508,151</u></b>	<b><u>\$ 7,983,447</u></b>	<b><u>\$ 8,519,294</u></b>
<b>MID-LEVEL MANAGEMENT</b>				
Salaries and Wages	\$ 28,454,966	\$ 27,841,728	\$ 26,516,435	\$ 26,337,638
Contracted Services	121,088	125,453	756,060	694,734
Supplies and Materials	1,217,342	1,401,289	739,820	720,628
Other Charges	1,272,967	1,303,275	1,259,682	1,311,647
Equipment	1,165,463	648,708	68,482	45,356
Transfer	0	(37,975)	0	8,050
<b>Total Mid-Level Management</b>	<b><u>\$ 32,231,826</u></b>	<b><u>\$ 31,282,478</u></b>	<b><u>\$ 29,340,479</u></b>	<b><u>\$ 29,118,053</u></b>
<b>INSTRUCTIONAL SALARIES</b>				
Salaries and Wages	\$ 180,589,092	\$ 179,236,933	\$ 186,957,601	\$ 187,160,754
Transfer	295,505	288,267	357,457	445,882
<b>Total Instructional Salaries</b>	<b><u>\$ 180,884,597</u></b>	<b><u>\$ 179,525,200</u></b>	<b><u>\$ 187,315,058</u></b>	<b><u>\$ 187,606,636</u></b>
<b>INSTRUCTIONAL SUPPLIES</b>				
Supplies and Materials	\$ 7,012,736	\$ 8,583,067	\$ 9,251,110	\$ 7,345,315
<b>Total Instructional Supplies</b>	<b><u>\$ 7,012,736</u></b>	<b><u>\$ 8,583,067</u></b>	<b><u>\$ 9,251,110</u></b>	<b><u>\$ 7,345,315</u></b>
<b>INSTRUCTIONAL OTHER</b>				
Contracted Services	\$ 582,735	\$ 614,176	\$ 716,659	\$ 669,722
Other Charges	533,563	555,254	406,751	440,133
Equipment	213,982	504,248	484,796	116,309
<b>Total Instructional Other</b>	<b><u>\$ 1,330,280</u></b>	<b><u>\$ 1,673,678</u></b>	<b><u>\$ 1,608,206</u></b>	<b><u>\$ 1,226,164</u></b>
<b>SPECIAL EDUCATION</b>				
Salaries and Wages	\$ 32,937,117	\$ 32,053,207	\$ 31,927,761	\$ 33,545,979
Contracted Services	257,438	511,872	550,640	550,640
Supplies and Materials	337,031	374,748	507,347	470,832
Other Charges	6,161,240	6,811,877	6,921,053	7,444,029
Equipment	15,661	22,128	24,697	24,697
Transfer	32,643	32,643	132,438	633,499
<b>Total Special Education</b>	<b><u>\$ 39,741,130</u></b>	<b><u>\$ 39,806,475</u></b>	<b><u>\$ 40,063,936</u></b>	<b><u>\$ 42,669,676</u></b>
<b>PUPIL PERSONNEL</b>				
Salaries and Wages	\$ 2,577,470	\$ 2,230,083	\$ 2,237,964	\$ 2,302,595
Contracted Services	0	979	5,385	5,385
Supplies and Materials	14,504	17,510	8,631	10,631
Other Charges	5,175	7,507	34,321	34,321
Equipment	98,165	2,522	14,000	0
Transfer	261,212	261,212	241,932	247,017
<b>Total Pupil Personnel</b>	<b><u>\$ 2,956,526</u></b>	<b><u>\$ 2,519,813</u></b>	<b><u>\$ 2,542,233</u></b>	<b><u>\$ 2,599,949</u></b>

# General Fund Operating Budget History

	FY 2010 Actual	FY 2011 Actual	FY 2012 Budget	FY 2013 Budget
<b>HEALTH SERVICES</b>				
Salaries and Wages	\$ 113,255	\$ 113,255	\$ 112,671	\$ 114,983
Contracted Services	0	0	1,262	1,830
Supplies and Materials	38,180	52,086	57,614	54,659
Other Charges	2,507	1,501	1,530	930
Equipment	9,390	2,580	0	0
<b>Total Health Services</b>	<b><u>\$ 163,332</u></b>	<b><u>\$ 169,422</u></b>	<b><u>\$ 173,077</u></b>	<b><u>\$ 172,402</u></b>
<b>PUPIL TRANSPORTATION</b>				
Salaries and Wages	\$ 12,090,004	\$ 7,597,311	\$ 12,537,212	\$ 12,737,126
Contracted Services	563,542	654,643	373,014	381,532
Supplies and Materials	2,883,143	3,613,519	4,257,990	4,247,178
Other Charges	20,209	24,879	37,441	37,441
Equipment	2,657,706	2,324,529	1,900,640	2,835,166
<b>Total Pupil Transportation</b>	<b><u>\$ 18,214,604</u></b>	<b><u>\$ 14,214,881</u></b>	<b><u>\$ 19,106,297</u></b>	<b><u>\$ 20,238,443</u></b>
<b>OPERATION OF PLANT &amp; EQUIPMENT</b>				
Salaries and Wages	\$ 15,076,984	\$ 14,819,055	\$ 14,529,354	\$ 15,105,778
Contracted Services	2,642,411	2,488,818	2,521,065	2,472,499
Supplies and Materials	1,545,645	1,388,375	1,399,005	1,449,248
Other Charges	13,893,727	15,595,116	16,867,306	15,438,979
Equipment	126,372	174,272	187,723	181,688
Transfer	0	0	0	0
<b>Total Operation of Plant &amp; Equipment</b>	<b><u>\$ 33,285,139</u></b>	<b><u>\$ 34,465,636</u></b>	<b><u>\$ 35,504,453</u></b>	<b><u>\$ 34,648,192</u></b>
<b>MAINTENANCE OF PLANT</b>				
Salaries and Wages	\$ 7,179,786	\$ 7,115,706	\$ 6,947,480	\$ 7,094,548
Contracted Services	1,567,417	1,254,906	1,046,776	1,046,776
Supplies and Materials	2,172,011	2,411,574	2,219,288	2,268,288
Other Charges	116,807	109,723	173,750	174,750
Equipment	207,334	170,175	240,000	240,000
<b>Total Maintenance of Plant</b>	<b><u>\$ 11,243,355</u></b>	<b><u>\$ 11,062,084</u></b>	<b><u>\$ 10,627,294</u></b>	<b><u>\$ 10,824,362</u></b>
<b>FIXED CHARGES</b>				
Contracted Services	\$ 98,883	\$ 1,292,398	\$ 348,075	\$ 348,075
Other Charges	79,580,661	74,040,726	99,614,885	100,175,259
Transfers	613,401	564,942	4,195,185	1,748,586
<b>Total Fixed Charges</b>	<b><u>\$ 80,292,945</u></b>	<b><u>\$ 75,898,066</u></b>	<b><u>\$ 104,158,145</u></b>	<b><u>\$ 102,271,920</u></b>
<b>FOOD &amp; NUTRITION SERVICES</b>				
Salaries and Wages	\$ 0	\$ 0	\$ 0	\$ 0
Supplies and Materials	0	0	0	0
Transfers	0	0	0	0
<b>Total Food &amp; Nutrition Services</b>	<b><u>\$ 0</u></b>	<b><u>\$ 0</u></b>	<b><u>\$ 0</u></b>	<b><u>\$ 0</u></b>

# General Fund Operating Budget History

	FY 2010 Actual	FY 2011 Actual	FY 2012 Budget	FY 2013 Budget
<b>COMMUNITY SERVICES</b>				
Salaries and Wages	\$ 235,607	\$ 276,128	\$ 150,000	\$ 262,129
Contracted Services	7,409	8,534	15,000	44,369
Supplies and Materials	473,707	437,468	427,000	541,997
Other Charges	7,895	11,981	8,500	32,137
Equipment	<u>73,014</u>	<u>95,420</u>	<u>250,000</u>	<u>250,000</u>
<b>Total Community Services</b>	<b><u>\$ 797,632</u></b>	<b><u>\$ 829,531</u></b>	<b><u>\$ 850,500</u></b>	<b><u>\$ 1,130,632</u></b>
<b>CAPITAL OUTLAY</b>				
Salaries and Wages	\$ 1,065,007	\$ 1,003,475	\$ 1,074,483	\$ 989,696
Contracted Services	163,632	124,924	188,094	185,594
Supplies and Materials	21,693	22,547	9,509	9,509
Other Charges	15,831	27,978	16,622	19,122
Equipment	<u>731,551</u>	<u>1,466,038</u>	<u>1,074,224</u>	<u>574,224</u>
<b>Total Capital Outlay</b>	<b><u>\$ 1,997,714</u></b>	<b><u>\$ 2,644,962</u></b>	<b><u>\$ 2,362,932</u></b>	<b><u>\$ 1,778,145</u></b>
<b>SUMMARY OF OBJECT CLASSES</b>				
Salaries and Wages	\$ 287,344,897	\$ 279,151,654	\$ 289,639,122	\$ 292,813,934
Contracted Services	6,639,102	7,728,745	7,421,611	7,296,866
Supplies and Materials	16,062,858	18,734,914	19,081,770	17,312,722
Other Charges	101,745,270	98,608,627	125,439,103	125,250,850
Equipment	5,628,901	5,593,801	4,334,549	4,350,927
Transfer	<u>1,224,918</u>	<u>1,365,703</u>	<u>4,971,012</u>	<u>3,123,884</u>
<b>TOTAL EXPENDITURES</b>	<b><u>\$ 418,645,946</u></b>	<b><u>\$ 411,183,444</u></b>	<b><u>\$ 450,887,167</u></b>	<b><u>\$ 450,149,183</u></b>



# General Fund Budget Summary by Class

	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 APPROVED BUDGET	FY 2013 APPROVED BUDGET
<b>01 ADMINISTRATION</b>				
<b>1 SALARIES</b>				
PROFESSIONAL	\$ 4,292,559	\$ 4,466,295	\$ 4,130,519	\$ 4,297,909
SUPPORT	2,574,301	2,206,735	2,363,374	2,489,062
PER DIEM	65,359	57,239	74,166	54,866
STIPEND/ANNUAL LEAVE PAYOUT	92,951	133,283	71,000	71,000
OVERTIME	439	1,221	9,102	7,102
INCREMENT/ADJUST	0	0	0	242,769
NEW/(REDUCED) POSITIONS	0	0	0	0
TOTAL SALARIES	\$ 7,025,609	\$ 6,864,773	\$ 6,648,161	\$ 7,162,708
<b>2 CONTRACTED SERVICES</b>				
01 AUDITING	\$ 38,141	\$ 68,733	\$ 30,000	\$ 47,500
02 LEGAL FEES	48,932	69,237	25,000	25,000
03 RENTAL OF EQUIPMENT	155	4	0	0
07 CONTRACTED PRINTING SERVICES	0	0	43,891	40,020
13 CONTRACTED PROF/TECH SERV	172,958	137,899	662,116	662,116
15 FINGERPRINT/BACKGRND CHECK	20,570	31,251	49,974	45,974
17 PHYSICAL EXAMS	0	2,767	0	3,000
19 CALENDAR HANDBOOK	21,637	21,746	25,000	25,000
24 COMPUTER TECHNOLOGY	325,578	310,770	34,600	24,600
90 MOVING EXPENSE	0	0	5,000	1,500
98 BANK SERVICE CHARGES	6,576	9,635	9,000	9,000
99 OTHER	0	0	15,000	12,000
TOTAL CONTRACTED	\$ 634,547	\$ 652,042	\$ 899,581	\$ 895,710
<b>3 SUPPLIES</b>				
01 OFFICE OPERATIONS	\$ 66,473	\$ 54,097	\$ 124,310	\$ 83,610
05 POSTAGE	47,604	40,648	32,700	46,950
07 MOI PRINT SERVICE	26,761	37,429	0	431
08 AUDIO VISUAL	3,529	4,404	0	0
12 MATERIAL/SUPPLIES IN-SERVICE	4,699	2,557	7,022	10,022
17 PROFESSIONAL LIBRARY	23	0	0	0
20 OFFICE/ CLASSROOM FURNISHING	11,091	12,514	582	3,582
24 TECHNOLOGY	185,699	277,810	29,842	37,842
26 MEDICAL SUPPLIES	515	2,084	10,000	10,000
27 ADA SUPPLIES FOR EMPLOYEES	0	0	0	2,000
99 OTHER	472	1,187	0	0
TOTAL SUPPLIES	\$ 346,866	\$ 432,731	\$ 204,456	\$ 194,437
<b>4 OTHER CHARGES</b>				
01 MILEAGE REIMBURSEMENT	\$ 14,722	\$ 15,877	\$ 37,452	\$ 40,452
02 SUBSCRIPTIONS & DUES	58,477	53,801	48,610	50,200
04 ADVERTISING & PROMOTION	13,649	4,369	5,700	6,700
12 IN-SERVICE TRAINING	0	2,000	5,000	2,000
16 MEETINGS & CONFERENCES	38,413	39,027	0	42,250
50 COMMUNICATIONS	3,613	2,486	0	0
99 OTHER	5,814	1,250	500	500
TOTAL OTHER CHARGES	\$ 134,688	\$ 118,810	\$ 97,262	\$ 142,102
<b>5 EQUIPMENT</b>				
20 EQUIPMENT	\$ 42,512	\$ 40,366	\$ 88,406	\$ 81,906
24 TECHNOLOGY EQUIPMENT	287,751	142,815	1,581	1,581
TOTAL EQUIPMENT	\$ 330,263	\$ 183,181	\$ 89,987	\$ 83,487
<b>7 TRANSFER</b>				
20 GF TRANSFER TO RF	\$ 22,157	\$ 43,378	\$ 44,000	\$ 40,850
40 GF OPER TRANSFER PRINT FUND	0	260,340	0	0
89 INDIRECT COST RECOVERY	0	(47,104)	0	0
TOTAL ADMINISTRATION	\$ 8,494,130	\$ 8,508,151	\$ 7,983,447	\$ 8,519,294

# General Fund Budget Summary by Class

	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 APPROVED BUDGET	FY 2013 APPROVED BUDGET
<b>02 MID-LEVEL MANAGEMENT</b>				
<b>1 SALARIES</b>				
PROFESSIONAL	\$ 20,465,393	\$ 19,341,038	\$ 18,456,795	\$ 18,103,807
SUPPORT	7,505,188	7,910,961	7,893,149	7,502,096
PER DIEM	164,222	286,167	156,491	179,691
OVERTIME	149	153	0	0
ACTIVITY PAY/ANNUAL LEAVE PAYOUT	320,014	303,409	10,000	5,000
INCREMENT/ADJUST	0	0	0	547,044
NEW/(REDUCED) POSITIONS	0	0	0	0
<b>TOTAL SALARIES</b>	<b>\$ 28,454,966</b>	<b>\$ 27,841,728</b>	<b>\$ 26,516,435</b>	<b>\$ 26,337,638</b>
<b>2 CONTRACTED SERVICES</b>				
03 RENTAL OF EQUIPMENT	\$ 8,753	\$ 10,665	\$ 100	\$ 600
05 FACILITIES RENT	0	17,073	1,700	0
07 CONTRACTED PRINTING SERVICES	0	0	317,204	320,794
13 CONTRACTED PROF/TECH SERV	29,296	0	90,927	42,313
24 COMPUTER TECHNOLOGY	89,268	104,948	162,987	166,027
75 OTHER - BUDGET	0	0	183,142	165,000
99 OTHER	1,276	352	0	0
124 TECH SVC TO CHARTER SCHOOL	(7,505)	(7,585)	0	0
<b>TOTAL CONTRACTED</b>	<b>\$ 121,088</b>	<b>\$ 125,453</b>	<b>\$ 756,060</b>	<b>\$ 694,734</b>
<b>3 SUPPLIES</b>				
01 OFFICE OPERATIONS	\$ 92,448	\$ 76,158	\$ 99,975	\$ 112,044
05 POSTAGE	114,975	99,310	106,452	113,585
07 MOI PRINT SERVICE	435,828	528,204	0	0
08 AUDIO VISUAL SUPPLIES	37,875	57,610	31,460	31,460
09 SCHOOL OFFICE	277,066	309,391	319,156	283,202
12 MATERIAL/SUPPLIES IN-SERVICE	5,423	3,263	300	300
13 COMMENCEMENT	50,922	49,317	59,600	64,000
17 PROFESSIONAL LIBRARY	12,033	12,521	9,911	9,800
20 OFFICE/CLASSROOM FURNISHING	22,759	31,160	3,700	5,800
24 TECHNOLOGY	168,013	234,355	70,304	56,750
98 SCHOOL DISCRETIONARY	0	0	38,962	43,687
99 OTHER	0	0	0	0
<b>TOTAL SUPPLIES</b>	<b>\$ 1,217,342</b>	<b>\$ 1,401,289</b>	<b>\$ 739,820</b>	<b>\$ 720,628</b>
<b>4 OTHER CHARGES</b>				
01 MILEAGE REIMBURSEMENT	\$ 94,344	\$ 85,449	\$ 106,778	\$ 109,478
02 SUBSCRIPTIONS & DUES	18,557	19,460	11,650	9,915
04 ADVERTISING & PROMOTION	6,611	9,801	4,500	4,500
16 MEETINGS & CONFERENCES	25,314	36,898	0	51,000
50 COMMUNICATIONS	1,128,141	1,151,668	1,136,754	1,136,754
99 OTHER	0	0	0	0
<b>TOTAL OTHER CHARGES</b>	<b>\$ 1,272,967</b>	<b>\$ 1,303,275</b>	<b>\$ 1,259,682</b>	<b>\$ 1,311,647</b>
<b>5 EQUIPMENT</b>				
20 EQUIPMENT	\$ 53,590	\$ 34,534	\$ 66,574	\$ 42,248
24 TECHNOLOGY EQUIPMENT	1,111,873	614,174	1,908	3,108
<b>TOTAL EQUIPMENT</b>	<b>\$ 1,165,463</b>	<b>\$ 648,708</b>	<b>\$ 68,482</b>	<b>\$ 45,356</b>
<b>7 TRANSFER</b>				
20 GF TRANSFER TO RF	\$ 0	\$ (37,975)	\$ 0	\$ 8,050
<b>TOTAL MID-LEVEL MANAGEMENT</b>	<b>\$ 32,231,826</b>	<b>\$ 31,282,478</b>	<b>\$ 29,340,479</b>	<b>\$ 29,118,053</b>

# General Fund Budget Summary by Class

	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 APPROVED BUDGET	FY 2013 APPROVED BUDGET
<b>03 INSTRUCTIONAL SALARIES</b>				
1 SALARIES				
PROFESSIONAL	\$ 166,852,316	\$ 166,178,314	\$ 172,605,637	\$ 167,834,134
SUPPORT	6,933,548	6,824,122	7,070,076	6,104,004
ACTIVITY PAY	1,716,150	1,827,177	1,928,921	1,958,512
EFFECTIVE SCHOOLS	1,165,482	1,281,925	1,093,987	1,093,987
SUBSTITUTES	535,580	188,749	2,350,815	1,992,794
SUMMER PROGRAMS	1,132,599	381,596	401,665	409,726
IN - SERVICE & WORKSHOP	154,264	171,502	1,510,105	826,491
WORKSTUDY	86,662	66,741	70,000	70,000
MIDDLE SCHOOL TUTORIAL	11,995	12,806	15,188	15,188
SATURDAY SCHOOL	75,631	88,784	66,216	86,216
EVENING HIGH SCHOOL	456,462	459,660	574,557	545,857
HOME & HOSPITAL	161,827	172,254	198,194	198,194
TWILIGHT SCHOOL	100,340	123,780	80,258	80,258
TURNOVER	0	0	(2,069,000)	(2,069,000)
OTHER TEACHER PER DIEM	530,622	851,533	584,716	1,840,540
OTHER PER DIEM	294,984	240,929	156,377	113,985
OTHER SAL/ANNUAL LEAVE PAYOUT	72,488	79,555	55,614	0
OTHER TECHNOLOGY SERVICES	19,655	32,367	0	0
STIPEND - SUPPORT AS SUBSTITUTE	71,360	85,969	99,275	99,275
INCENTIVE/BONUS	217,127	169,170	165,000	165,000
INCREMENT/ADJUSTMENT	0	0	0	5,795,593
NEW/(REDUCED) POSITIONS	0	0	0	0
TOTAL SALARIES	\$ 180,589,092	\$ 179,236,933	\$ 186,957,601	\$ 187,160,754
7 TRANSFER				
20 GF TRANSFER TO RF	\$ 295,505	\$ 288,267	\$ 357,457	\$ 445,882
TOTAL INSTRUCTIONAL SALARIES	\$ 180,884,597	\$ 179,525,200	\$ 187,315,058	\$ 187,606,636
<b>04 INSTRUCTIONAL SUPPLIES</b>				
3 SUPPLIES				
03 TEXTBOOKS	\$ 1,579,370	\$ 1,457,273	\$ 794,145	\$ 580,488
503 TEXTBOOKS REPLACEMENT	450	(30,778)	1,900,000	0
04 LIBRARY BOOKS	903,891	899,964	955,574	962,120
05 POSTAGE	13,027	22,122	25,462	4,634
07 MOI PRINT SERVICE	0	1,789	0	37,200
08 AUDIO VISUAL SUPPLIES	204,806	98,601	73,186	45,777
10 MATERIALS OF INSTRUCTION	2,544,833	2,992,315	3,377,279	3,195,373
11 TESTING	88,347	79,265	58,646	56,521
12 MATERIAL/SUPPLIES IN-SERVICE	9,876	14,366	16,900	16,085
17 PROFESSIONAL LIBRARY	22,751	32,177	16,860	23,537
20 OFFICE/CLASSROOM FURNISHING	155,210	184,365	122,787	26,935
24 TECHNOLOGY	1,490,175	2,831,524	1,478,068	2,154,916
75 OTHER - BUDGET	0	0	40,000	40,000
98 SCHOOL DISCRETIONARY	0	85	392,203	201,729
99 OTHER	0	0	0	0
TOTAL INSTRUCTIONAL SUPPLIES	\$ 7,012,736	\$ 8,583,067	\$ 9,251,110	\$ 7,345,315

# General Fund Budget Summary by Class

	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 APPROVED BUDGET	FY 2013 APPROVED BUDGET
05 OTHER INSTRUCTIONAL				
1 SALARIES				
COMMUTING MILEAGE	\$ 0	\$ 0	\$ 0	\$ 0
2 CONTRACTED SERVICES				
03 RENTAL OF EQUIPMENT	\$ 11,933	\$ 11,465	\$ 2,700	\$ 0
05 FACILITIES RENT	2,730	2,542	4,270	3,410
10 OFFICIALS FEES	198,067	215,454	218,160	218,160
13 CONTRACTED PROF/TECH SERV	368,415	383,793	489,429	446,052
14 CONSULTANT REIMBURSEMENT FEE	1,423	561	2,100	2,100
24 COMPUTER TECHNOLOGY	167	360	0	0
99 OTHER	0	0	0	0
TOTAL CONTRACTED	<u>\$ 582,735</u>	<u>\$ 614,176</u>	<u>\$ 716,659</u>	<u>\$ 669,722</u>
4 OTHER CHARGES				
01 MILEAGE REIMBURSEMENT	\$ 208,948	\$ 181,329	\$ 192,658	\$ 188,448
02 SUBSCRIPTIONS & DUES	31,991	13,842	13,600	11,700
04 ADVERTISING & PROMOTION	37,739	36,651	40,433	48,890
12 IN-SERVICE	0	0	0	0
16 MEETINGS & CONFERENCES	61,775	40,336	0	61,095
18 PROF LICENSES - EMPLOYEES	5,128	2,040	0	0
71 UNIFORMS	28,379	143,433	30,060	0
80 TUITION - OTHER MD LEA	161,164	137,596	130,000	130,000
92 COMMUNITY OUTREACH/FAMILY	0	28	0	0
99 OTHER	(1,561)	0	0	0
TOTAL OTHER CHARGES	<u>\$ 533,563</u>	<u>\$ 555,254</u>	<u>\$ 406,751</u>	<u>\$ 440,133</u>
5 EQUIPMENT				
20 EQUIPMENT	\$ 94,537	\$ 173,439	\$ 429,000	\$ 68,959
24 TECHNOLOGY EQUIPMENT	119,445	330,809	20,796	12,350
75 OTHER - BUDGET	0	0	35,000	35,000
TOTAL EQUIPMENT	<u>\$ 213,982</u>	<u>\$ 504,248</u>	<u>\$ 484,796</u>	<u>\$ 116,309</u>
<b>TOTAL OTHER INSTRUCTIONAL</b>	<u><u>\$ 1,330,280</u></u>	<u><u>\$ 1,673,678</u></u>	<u><u>\$ 1,608,206</u></u>	<u><u>\$ 1,226,164</u></u>

# General Fund Budget Summary by Class

	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 APPROVED BUDGET	FY 2013 APPROVED BUDGET
<b>06 SPECIAL EDUCATION</b>				
1 SALARIES				
PROFESSIONAL	\$ 23,675,282	\$ 22,851,268	\$ 23,850,264	\$ 23,045,169
SUPPORT	6,740,525	6,694,333	6,563,174	6,994,384
SUBSTITUTES	259,487	216,471	134,016	134,016
SUMMER PROGRAMS	508,444	418,638	200,000	200,000
IN - SERVICE & WORKSHOP	129,691	87,846	35,530	35,530
HOME & HOSPITAL	74,344	57,484	70,224	70,224
INTERPRETERS & AIDES	201,787	1,373,401	797,394	797,394
OTHER/ANNUAL LEAVE PAYOUT	1,347,557	353,767	277,159	277,159
INCREMENT/ADJUST	0	0	0	1,992,103
TOTAL SALARIES	\$ 32,937,117	\$ 32,053,207	\$ 31,927,761	\$ 33,545,979
2 CONTRACTED SERVICES				
02 LEGAL FEES	\$ 54,828	\$ 249,024	\$ 100,000	\$ 100,000
03 RENTAL OF EQUIPMENT	47	13	0	0
05 FACILITIES RENT	166	171	0	0
07 CONTRACTED PRINTING SERVICES	0	0	35,000	35,000
13 CONTRACTED PROF/TECH SERV	201,902	240,093	415,640	401,390
24 COMPUTER TECHNOLOGY	495	0	0	0
99 OTHER (JOB TRAINING CTR)	0	22,571	0	14,250
TOTAL CONTRACTED	\$ 257,438	\$ 511,872	\$ 550,640	\$ 550,640
3 SUPPLIES				
01 OFFICE OPERATIONS	\$ 19,280	\$ 21,145	\$ 30,040	\$ 30,040
03 TEXTBOOKS	56,524	51,426	45,752	45,752
04 LIBRARY BOOKS	6,971	6,550	7,080	7,080
05 POSTAGE	5,413	6,693	0	0
07 MOI PRINT SERVICE	38,802	49,599	0	0
08 AUDIO VISUAL SUPPLIES	1,676	388	0	0
09 SCHOOL OFFICE	5,972	9,051	5,920	5,920
10 MATERIALS OF INSTRUCTION	146,297	142,964	359,681	323,166
11 TESTING	14,656	35,610	11,438	11,438
12 MATERIAL/SUPPLIES IN-SERVICE	0	0	0	0
13 COMMENCEMENT	489	460	500	500
17 PROFESSIONAL LIBRARY	35	0	0	0
20 OFFICE/CLASSROOM FURNISHING	14,220	7,710	17,835	17,835
24 TECHNOLOGY	26,696	43,151	27,000	27,000
99 OTHER	0	0	2,101	2,101
TOTAL SUPPLIES	\$ 337,031	\$ 374,748	\$ 507,347	\$ 470,832
4 OTHER CHARGES				
01 MILEAGE REIMBURSEMENT	\$ 101,763	\$ 91,151	\$ 56,061	\$ 70,061
02 SUBSCRIPTIONS & DUES	2,403	1,197	2,825	2,825
04 ADVERTISING & PROMOTION	1,005	167	1,500	1,500
16 MEETINGS & CONFERENCES	12,949	14,578	10,000	10,000
50 COMMUNICATIONS	0	30	300	300
80 TUITION OTHER LEA	115,380	166,877	5,000	5,000
90 TUITION OTHER SCHOOLS	5,927,740	6,537,829	6,845,367	7,354,343
99 OTHER	0	47	0	0
TOTAL OTHER CHARGES	\$ 6,161,240	\$ 6,811,877	\$ 6,921,053	\$ 7,444,029
5 EQUIPMENT				
20 EQUIPMENT	\$ 11,883	\$ 14,228	\$ 24,697	\$ 24,697
24 TECHNOLOGY EQUIPMENT	3,778	7,900	0	0
TOTAL EQUIPMENT	\$ 15,661	\$ 22,128	\$ 24,697	\$ 24,697
7 TRANSFER				
20 GF TRANSFER TO RF	\$ 32,643	\$ 32,643	\$ 132,438	\$ 633,499
<b>TOTAL SPECIAL EDUCATION</b>	<b>\$ 39,741,130</b>	<b>\$ 39,806,474</b>	<b>\$ 40,063,936</b>	<b>\$ 42,669,676</b>

# General Fund Budget Summary by Class

	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 APPROVED BUDGET	FY 2013 APPROVED BUDGET
07 PUPIL SERVICES				
1 SALARIES				
PROFESSIONAL	\$ 2,445,212	\$ 2,083,687	\$ 2,022,672	\$ 2,002,672
SUPPORT	115,713	115,713	159,333	159,333
PER DIEM/OVERTIME	6,826	22,622	53,959	43,959
STIPEND/ANNUAL LEAVE PAYOUT	9,719	8,061	2,000	0
INCREMENT/ADJUST	0	0	0	96,631
NEW/(REDUCED) POSITIONS	0	0	0	0
TOTAL SALARIES	\$ 2,577,470	\$ 2,230,083	\$ 2,237,964	\$ 2,302,595
2 CONTRACTED SERVICES				
07 CONTRACTED PRINTING SERVICES	\$ 0	\$ 0	\$ 5,385	\$ 4,585
13 CONTRACTED PROF/TECH SERV	0	0	0	800
24 COMPUTER TECHNOLOGY	0	979	0	0
TOTAL CONTRACTED	\$ 0	\$ 979	\$ 5,385	\$ 5,385
3 SUPPLIES				
01 OFFICE SUPPLIES	\$ 3,929	\$ 6,809	\$ 4,031	\$ 5,031
05 POSTAGE	2,534	1,965	2,500	3,500
07 MOI PRINT SERVICE	5,904	7,338	0	0
17 PROFESSIONAL LIBRARY	0	222	100	100
20 OFFICE/CLASSROOM FURNISHING	313	0	0	0
24 TECHNOLOGY	1,824	1,175	2,000	2,000
99 OTHER	0	0	0	0
TOTAL SUPPLIES	\$ 14,504	\$ 17,510	\$ 8,631	\$ 10,631
4 OTHER CHARGES				
01 MILEAGE REIMBURSEMENT	\$ 4,537	\$ 7,151	\$ 34,021	\$ 31,021
02 SUBSCRIPTIONS & DUES	380	273	300	300
16 MEETINGS & CONFERENCES	258	83	0	3,000
99 OTHER	0	0	0	0
TOTAL OTHER CHARGES	\$ 5,175	\$ 7,507	\$ 34,321	\$ 34,321
5 EQUIPMENT				
20 EQUIPMENT	\$ 96,825	\$ 0	\$ 14,000	\$ 0
24 TECHNOLOGY EQUIPMENT	1,340	2,522	0	0
TOTAL EQUIPMENT	\$ 98,165	\$ 2,522	\$ 14,000	\$ 0
7 TRANSFER				
20 GF TRANSFER to RF	\$ 261,212	\$ 261,212	\$ 241,932	\$ 247,017
TOTAL PUPIL SERVICES	\$ 2,956,526	\$ 2,519,813	\$ 2,542,233	\$ 2,599,949

# General Fund Budget Summary by Class

	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 APPROVED BUDGET	FY 2013 APPROVED BUDGET
<b>08 HEALTH SERVICES</b>				
1 SALARIES				
PROFESSIONAL	\$ 89,890	\$ 89,890	\$ 89,890	\$ 91,302
SUPPORT	23,365	23,365	22,781	23,681
INCREMENT/ADJUST	0	0	0	0
PER DIEM/OVERTIME	0	0	0	0
TOTAL SALARIES	\$ 113,255	\$ 113,255	\$ 112,671	\$ 114,983
2 CONTRACTED SERVICES				
03 RENTAL OF EQUIPMENT	\$ 0	\$ 0	\$ 0	\$ 0
07 CONTRACTED PRINTING SERVICES	0	0	1,262	1,830
17 PHYSICAL EXAMS	0	0	0	0
198 IN-KIND - SCHOOL HEALTH	0	0	0	0
TOTAL CONTRACTED	\$ 0	\$ 0	\$ 1,262	\$ 1,830
3 SUPPLIES				
01 OFFICE OPERATIONS	\$ 1,949	\$ 1,938	\$ 1,297	\$ 1,281
05 POSTAGE	8	20	0	0
07 MOI PRINT SERVICE	876	2,384	0	0
09 OFFICE SUPPLIES	0	47	0	0
12 MATERIAL/SUPPLIES IN-SERVICE	0	0	0	0
20 OFFICE/CLASSROOM FURNISHING	4,314	8,097	5,000	5,000
24 TECHNOLOGY	2,241	702	500	900
26 MEDICAL SUPPLIES	28,792	38,898	50,817	47,478
99 OTHER	0	0	0	0
TOTAL SUPPLIES	\$ 38,180	\$ 52,086	\$ 57,614	\$ 54,659
4 OTHER CHARGES				
01 MILEAGE REIMBURSEMENT	\$ 1,917	\$ 1,406	\$ 1,500	\$ 900
02 SUBSCRIPTIONS & DUES	70	38	30	30
16 MEETINGS & CONFERENCES	520	0	0	0
50 COMMUNICATIONS	0	57	0	0
99 OTHER	0	0	0	0
TOTAL OTHER CHARGES	\$ 2,507	\$ 1,501	\$ 1,530	\$ 930
5 EQUIPMENT				
20 EQUIPMENT	\$ 9,390	\$ 2,580	\$ 0	\$ 0
24 TECHNOLOGY EQUIPMENT	0	0	0	0
TOTAL EQUIPMENT	\$ 9,390	\$ 2,580	\$ 0	\$ 0
<b>TOTAL HEALTH SERVICES</b>	<b>\$ 163,332</b>	<b>\$ 169,422</b>	<b>\$ 173,077</b>	<b>\$ 172,402</b>

# General Fund Budget Summary by Class

	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 APPROVED BUDGET	FY 2013 APPROVED BUDGET
<b>09 PUPIL TRANSPORTATION</b>				
<b>1 SALARIES</b>				
PROFESSIONAL	\$ 598,718	\$ 598,718	\$ 598,717	\$ 598,717
SUPPORT	9,815,830	5,414,511	10,258,443	10,122,534
PER DIEM	975,141	615,323	944,093	656,872
ATHLETICS	180,424	291,149	417,990	415,990
FIELD TRIPS	243,800	67,702	17,627	17,627
SUMMER PROGRAMS	85,954	438,827	0	269,135
OVERTIME	46,562	34,461	162,805	162,805
STIPEND/ANNUAL LEAVE PAYOUT	143,575	136,621	137,537	137,537
INCREMENT/ADJUST	0	0	0	355,909
NEW/(REDUCED) POSITIONS	0	0	0	0
TOTAL SALARIES	\$ 12,090,004	\$ 7,597,311	\$ 12,537,212	\$ 12,737,126
<b>2 CONTRACTED SERVICES</b>				
03 RENTAL OF EQUIPMENT	\$ 24	\$ 177	\$ 0	\$ 0
07 CONTRACTED PRINTING SERVICES	0	0	8,214	8,214
13 CONTRACTED PROF/TECH SERV	16,854	153,312	29,200	29,200
15 FINGERPRINT/BACKGRD CHECK	0	0	0	0
17 PHYSICAL EXAMS	27,276	26,466	28,000	28,000
24 COMPUTER TECHNOLOGY	30,896	37,202	25,000	25,000
28 DRUG TESTING	15,669	14,397	15,000	15,000
29 NON-PUBLIC CONVEYANCE	19,172	13,614	17,000	17,000
30 CONTRACT BUS SERVICE	0	0	0	0
31 CHARTER BUS SERVICE	49,382	90,150	37,800	46,318
32 VEHICLE INSPECTION	1,400	0	0	0
34 BUS INSPECTION	0	0	3,000	3,000
70 BUS REPAIRS & MAINTENANCE	404,914	319,127	208,800	208,800
80 REPAIR NON INSTR EQUIPMENT	(2,045)	198	1,000	1,000
TOTAL CONTRACTED	\$ 563,542	\$ 654,643	\$ 373,014	\$ 381,532
<b>3 SUPPLIES</b>				
01 OFFICE OPERATIONS	\$ 16,781	\$ 14,794	\$ 18,950	\$ 18,950
02 VEHICLE FUEL & LUBE	2,106,602	2,845,564	3,492,323	3,481,511
05 POSTAGE	3,789	1,233	10,000	10,000
07 MOI PRINT SERVICE	11,360	27,700	0	0
12 REPAIR SHOP SUPPLIES	1,117	2,247	3,717	3,717
20 OFFICE/CLASSROOM FURNISHING	1,069	984	4,000	4,000
24 TECHNOLOGY	9,123	25,671	3,000	3,000
30 TOOLS (NON-CLASSROOM USE)	32,596	3,328	0	0
70 BUS PARTS	691,070	679,548	720,000	720,000
80 REPAIR NON INSTR EQUIPMENT	9,636	12,450	6,000	6,000
TOTAL SUPPLIES	\$ 2,883,143	\$ 3,613,519	\$ 4,257,990	\$ 4,247,178
<b>4 OTHER CHARGES</b>				
01 MILEAGE REIMBURSEMENT	\$ 2,871	\$ 322	\$ 10,266	\$ 4,766
02 SUBSCRIPTIONS & DUES	1,185	1,287	1,500	1,500
04 ADVERTISING & PROMOTION	1,370	3,211	3,500	3,500
12 IN-SERVICE & TRAINING	0	0	1,350	1,350
16 MEETINGS & CONFERENCES	3,288	4,311	0	5,500
18 PROF LICENSES - EMPLOYEE	495	585	225	225
34 PERMIT/GOVT REGISTRATION FEES	266	387	0	0
61 TRANSPORTATION	4,230	4,605	4,800	4,800
71 UNIFORMS	7,464	10,170	7,500	7,500
81 TRANS - OTHER SCHOOLS	0	0	8,000	8,000
95 INVENTORY ADJUSTMENT	(960)	0	300	0
99 OTHER	0	0	0	300
TOTAL OTHER CHARGES	\$ 20,209	\$ 24,879	\$ 37,441	\$ 37,441
<b>5 EQUIPMENT</b>				
20 EQUIPMENT	\$ 2,657,706	\$ 2,324,529	\$ 1,900,640	\$ 2,835,166
24 TECHNOLOGY EQUIPMENT	0	0	0	0
TOTAL EQUIPMENT	\$ 2,657,706	\$ 2,324,529	\$ 1,900,640	\$ 2,835,166
<b>TOTAL TRANSPORTATION</b>	<b>\$ 18,214,604</b>	<b>\$ 14,214,881</b>	<b>\$ 19,106,297</b>	<b>\$ 20,238,443</b>



# General Fund Budget Summary by Class

	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 APPROVED BUDGET	FY 2013 APPROVED BUDGET
<b>10 OPERATIONS</b>				
<b>1 SALARIES</b>				
PROFESSIONAL	\$ 396,412	\$ 413,892	\$ 413,892	\$ 413,892
SUPPORT	13,886,421	13,783,440	13,668,159	13,620,208
SUMMER /OTHER	263,178	341,726	150,770	100,770
OVERTIME	272,306	27,391	31,205	32,035
HS EVENT STAFF & SECURITY	258,667	252,605	265,328	265,478
INCREMENT/ADJUST	0	0	0	673,395
NEW/(REDUCED) POSITIONS	0	0	0	0
<b>TOTAL SALARIES</b>	<b>\$ 15,076,984</b>	<b>\$ 14,819,055</b>	<b>\$ 14,529,354</b>	<b>\$ 15,105,778</b>
<b>2 CONTRACTED SERVICES</b>				
03 RENTAL OF EQUIPMENT	\$ 7,794	\$ 6,371	\$ 12,402	\$ 12,402
05 FACILITIES RENT	297,582	510,470	612,776	612,776
07 CONTRACTED PRINTING SERVICES	0	0	159	159
13 CONTRACTED PROF/TECH SERV	200,279	140,462	195,577	146,011
16 SECURITY GUARDS	0	0	0	0
17 PHYSICAL EXAMS	6,826	9,162	11,400	11,400
24 COMPUTER TECHNOLOGY	17,416	22,422	0	0
28 DRUG TESTING	0	0	0	0
35 REFUSE REMOVAL	600,543	596,065	585,224	585,224
36 SEPTIC	0	24,800	40,000	40,000
37 SNOW REMOVAL	957,539	515,377	377,356	377,356
43 EXTERMINATING	12,000	15,909	20,000	20,000
45 UPKEEP OF GROUNDS	351,309	442,663	345,000	345,000
46 STORAGE	3,200	0	1,000	1,000
60 REPAIR INSTR EQUIPMENT	139,782	110,577	209,886	209,886
80 REPAIR NON INSTR EQUIPMENT	51,294	59,476	106,883	110,285
90 MOVING EXPENSE	0	0	3,402	1,000
99 OTHER	0	38,218	0	0
124 TECH SVC-CHARTER SCHOOL	(3,153)	(3,153)	0	0
146 WRHSE SVC-CHARTER SCHOOL	0	0	0	0
<b>TOTAL CONTRACTED</b>	<b>\$ 2,642,411</b>	<b>\$ 2,488,818</b>	<b>\$ 2,521,065</b>	<b>\$ 2,472,499</b>
<b>3 SUPPLIES</b>				
01 OFFICE OPERATIONS	\$ 13,413	\$ 11,503	\$ 6,180	\$ 7,640
02 FUEL (GROUNDS EQUIPMENT)	67,091	28,926	20,000	20,000
05 POSTAGE	320	158	600	600
07 MOI PRINT SERVICE	1,668	716	0	0
08 AUDIO VISUAL SUPPLIES	805	1,618	2,000	2,000
11 TESTING	12,419	16,121	19,520	19,520
12 MATERIAL/SUPPLIES IN-SERVICE	1,628	0	0	0
20 OFFICE/CLASSROOM FURNISHING	1,790	318	82	82
24 TECHNOLOGY	112,036	125,824	37,261	85,962
26 MEDICAL SUPPLIES	29	0	500	500
28 CUSTODIAL SUPPLIES	735,446	735,750	675,113	675,113
30 TOOLS	126,768	59,559	168,500	168,500
40 ELECTRICAL	16,911	4,990	5,000	5,000
45 GROUND SUPPLIES	109,894	111,069	150,000	150,000
46 WAREHOUSE	4,533	6,645	5,466	5,548
55 MAINTENANCE	0	458	2,000	2,000
66 PAPER	1,803	2,183	0	0
68 REPAIR INSTR EQUIPMENT	204,237	215,199	184,556	184,556
80 REPAIR NON INSTR EQUIPMENT	134,854	67,339	122,227	122,227
99 OTHER	0	0	0	0
<b>TOTAL SUPPLIES</b>	<b>\$ 1,545,645</b>	<b>\$ 1,388,375</b>	<b>\$ 1,399,005</b>	<b>\$ 1,449,248</b>

# General Fund Budget Summary by Class

	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 APPROVED BUDGET	FY 2013 APPROVED BUDGET
10 OPERATIONS (Continued)				
4 OTHER CHARGES				
01 MILEAGE REIMBURSEMENT	\$ 9,480	\$ 12,063	\$ 14,987	\$ 13,487
02 SUBSCRIPTIONS & DUES	982	1,649	1,500	1,500
12 IN-SERVICE & TRAINING	1,329	7,873	25,755	22,255
13 SAFETY MEETING	447	1,081	0	0
16 MEETINGS & CONFERENCES	0	5,102	0	10,200
18 PROF LICENSES - EMPLOYEE	100	330	500	500
31 INSURANCE - VEHICLES	66,962	62,588	58,375	58,375
32 PROPERTY INSURANCE	633,549	610,662	537,274	537,274
50 COMMUNICATIONS	450,892	400,453	469,796	469,796
51 HEAT (FUEL OIL)	1,063,698	1,563,110	2,379,212	2,205,000
52 WATER & SEWAGE	1,078,634	1,232,021	1,183,328	1,301,661
54 ELECTRICITY	8,441,771	9,353,928	9,324,459	8,381,818
55 NATURAL GAS	2,216,718	2,255,576	2,820,620	2,490,620
71 UNIFORMS	(60)	0	0	3,000
9X INSURANCE CLAIMS/RECOVERY	(19,612)	62,881	50,000	(58,007)
95 INVENTORY ADJUSTMENT	(51,163)	25,798	1,500	1,500
99 OTHER	0	0	0	0
TOTAL OTHER CHARGES	\$ 13,893,727	\$ 15,595,116	\$ 16,867,306	\$ 15,438,979
5 EQUIPMENT				
20 EQUIPMENT	\$ 100,535	\$ 8,119	\$ 187,723	\$ 181,688
24 TECHNOLOGY EQUIPMENT	25,837	166,153	0	0
TOTAL EQUIPMENT	\$ 126,372	\$ 174,272	\$ 187,723	\$ 181,688
7 TRANSFER				
20 GF TRANSFER TO RF	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL OPERATIONS	\$ 33,285,139	\$ 34,465,636	\$ 35,504,453	\$ 34,648,192

# General Fund Budget Summary by Class

	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 APPROVED BUDGET	FY 2013 APPROVED BUDGET
<b>11 MAINTENANCE</b>				
<b>1 SALARIES</b>				
PROFESSIONAL	\$ 187,857	\$ 187,857	\$ 187,858	\$ 187,858
SUPPORT	6,912,708	6,848,742	6,680,972	6,725,872
OVERTIME	38,944	27,899	53,450	53,450
OTHER/SUMMER	40,277	51,207	25,200	25,200
INCREMENT/ADJUST	0	0	0	102,168
NEW/(REDUCED) POSITIONS	0	0	0	0
TOTAL SALARIES	\$ 7,179,786	\$ 7,115,706	\$ 6,947,480	\$ 7,094,548
<b>2 CONTRACTED SERVICES</b>				
03 RENTAL OF EQUIPMENT	\$ 17,338	\$ 15,211	\$ 32,500	\$ 32,500
10 FEES - OFFICIALS	0	0	48,382	48,382
13 ARCHITECT & ENGINEERING	152,805	264,472	96,088	96,088
17 PHYSICAL EXAMS	1,882	123	24,000	24,000
36 SEPTIC SYSTEMS	14,573	15,597	16,000	16,000
45 UPKEEP OF GROUNDS	291,196	208,146	127,000	127,000
46 COMMODITY STORAGE	0	0	2,000	2,000
55 REPAIR OF BUILDINGS	1,049,945	726,680	603,650	603,650
80 REPAIR OF VEHICLES	39,678	24,677	97,156	97,156
99 OTHER	0	0	0	0
TOTAL CONTRACTED	\$ 1,567,417	\$ 1,254,906	\$ 1,046,776	\$ 1,046,776
<b>3 SUPPLIES</b>				
01 OFFICE OPERATIONS	\$ 27,153	\$ 19,795	\$ 28,500	\$ 28,500
02 VEHICLE FUEL & LUBE	222,008	282,703	493,764	493,764
05 POSTAGE	124	49	400	400
07 MOI PRINT SERVICE	185	83	0	0
08 AUDIO VISUAL SUPPLIES	1,178	450	1,200	1,200
12 MATERIAL/SUPPLIES IN-SERVICE	120	0	0	0
20 OFFICE/CLASSROOM FURNISHING	0	222	0	0
24 TECHNOLOGY	14,893	39,381	25,000	24,000
26 MEDICAL SUPPLIES	0	5,722	1,500	1,500
28 CUSTODIAL SANITARY	240	0	0	0
30 TOOLS (NON-CLASSROOM)	74,680	52,336	65,000	65,000
40 ELECTRICAL SUPPLIES	11,707	293	0	0
45 UPKEEP OF GROUNDS	8,427	(5,272)	5,000	5,000
55 MAINTENANCE SUPPLIES	1,732,802	1,931,065	1,432,186	1,482,186
68 REPAIR INSTR EQUIPMENT	9,554	13,264	25,000	25,000
80 REPAIR OF VEHICLES	68,940	71,482	141,738	141,738
99 OTHER - SMALL TOOLS	0	0	0	0
TOTAL SUPPLIES	\$ 2,172,011	\$ 2,411,574	\$ 2,219,288	\$ 2,268,288
<b>4 OTHER CHARGES</b>				
01 MILEAGE REIMBURSEMENT	\$ 57	\$ 1,127	\$ 2,500	\$ 2,500
02 SUBSCRIPTIONS & DUES	55	120	0	0
04 ADVERTISING & PROMOTION	228	1,048	1,000	1,000
12 IN-SERVICE & TRAINING	31,456	0	54,500	54,500
16 MEETINGS & CONFERENCES	0	537	0	1,000
18 PROF LICENSES - EMPLOYEE	168	0	250	250
34 PERMIT/GOVT REGISTRATION FEES	5,369	10,471	12,000	12,000
50 COMMUNICATIONS	41,331	40,200	40,500	40,500
71 UNIFORMS	38,143	56,219	63,000	63,000
99 OTHER	0	0	0	0
TOTAL OTHER CHARGES	\$ 116,807	\$ 109,723	\$ 173,750	\$ 174,750
<b>5 EQUIPMENT</b>				
20 EQUIPMENT	\$ 206,171	\$ 158,901	\$ 160,000	\$ 160,000
24 TECHNOLOGY EQUIPMENT	1,163	11,274	80,000	80,000
TOTAL EQUIPMENT	\$ 207,334	\$ 170,175	\$ 240,000	\$ 240,000
<b>TOTAL MAINTENANCE</b>	<b>\$ 11,243,355</b>	<b>\$ 11,062,084</b>	<b>\$ 10,627,294</b>	<b>\$ 10,824,362</b>

# General Fund Budget Summary by Class

	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 APPROVED BUDGET	FY 2013 APPROVED BUDGET
<b>12 FIXED CHARGES</b>				
2 CONTRACTED SERVICES				
05 FACILITIES RENTAL	\$ 0	\$ 1,178,478	\$ 203,075	\$ 203,075
13 CONTRACTED PROF/TECH SERV	53,324	51,063	50,000	50,000
18 FEES - MEDICAL ADMINISTRATION	45,559	62,857	95,000	95,000
TOTAL CONTRACTED	\$ 98,883	\$ 1,292,398	\$ 348,075	\$ 348,075
4 OTHER CHARGES				
15 TUITION REIMBURSEMENT	\$ 1,543,694	\$ 238,903	\$ 1,761,000	\$ 1,761,000
33 INSURANCE - LIABILITY	345,255	334,328	331,565	331,565
35 WORKERS' COMPENSATION	1,364,736	1,099,263	1,370,796	1,457,059
36 LIFE INSURANCE	1,073,064	1,050,045	1,099,090	1,099,090
37 SICK OR ACCIDENT	43,754,895	40,119,667	47,403,664	48,749,678
38 PENSION/RETIREMENT	2,930,958	43,682	18,000	18,000
40 FICA - SOCIAL SECURITY	21,406,506	20,842,917	23,669,425	22,428,551
41 TEACHERS RETIREMENT	0	(615,946)	0	0
42 UNEMPLOYMENT COMP	52,205	3,652	79,136	79,136
43 DENTAL INSURANCE	1,683,506	1,619,606	2,433,995	2,476,106
57 SICK LEAVE INCENTIVE	8,500	0	0	0
58 ANNUAL LEAVE BUYBACK	0	0	0	0
59 TERMINAL LEAVE PAY	1,771,735	2,541,451	1,250,000	1,250,000
75 OTHER - BUDGET	0	0	200,000	200,000
99 OTHER	0	2,700,000	462,590	1,882,450
140 PAYMENTS TO GOV. AGENCIES	0	147,000	147,000	147,000
102 OPEB CONTRIBUTION	3,645,607	0	14,335,848	14,335,848
138 EMPL RETIRE INVOICED EXP	0	3,916,159	4,321,390	3,228,390
139 STATE RETIREMENT ADMIN FEES	0	0	731,386	731,386
TOTAL OTHER CHARGES	\$ 79,580,661	\$ 74,040,726	\$ 99,614,885	\$ 100,175,259
7 TRANSFER				
20 GF TRANSFER TO OTHER FUNDS	\$ 613,401	\$ 564,942	\$ 4,195,185	\$ 1,748,586
TOTAL FIXED CHARGES	\$ 80,292,945	\$ 75,898,066	\$ 104,158,145	\$ 102,271,920
<b>13 FOOD &amp; NUTRITION SERVICES</b>				
1 SALARIES	\$ 0	\$ 0	\$ 0	\$ 0
2 CONTRACTED SERVICES	0	0	0	0
3 SUPPLIES	0	0	0	0
4 OTHER CHARGES	0	0	0	0
5 EQUIPMENT	0	0	0	0
7 TRANSFER	0	0	0	0
TOTAL FOOD & NUTRITION SERVICES	\$ 0	\$ 0	\$ 0	\$ 0

# General Fund Budget Summary by Class

	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 APPROVED BUDGET	FY 2013 APPROVED BUDGET
<b>14 COMMUNITY SERVICES</b>				
1 SALARIES				
PER DIEM	\$ 40,360	\$ 51,197	\$ 15,000	\$ 127,129
ACTIVITY	840	0	0	0
OVERTIME	194,407	224,931	135,000	135,000
TOTAL SALARIES	\$ 235,607	\$ 276,128	\$ 150,000	\$ 262,129
2 CONTRACTED SERVICES				
03 RENTAL OF EQUIPMENT	\$ 975	\$ 96	\$ 0	\$ 0
05 FACILITIES RENT	0	0	0	0
10 FEES - OFFICIALS	0	0	1,000	1,000
13 CONTRACTED PROF/TECH SERV	1,634	2,453	500	29,869
24 COMPUTER TECHNOLOGY	4,800	5,985	0	0
99 OTHER	0	0	13,500	13,500
TOTAL CONTRACTED	\$ 7,409	\$ 8,534	\$ 15,000	\$ 44,369
3 SUPPLIES				
01 OFFICE OPERATIONS	\$ 0	\$ 0	\$ 0	\$ 0
03 TEXTBOOKS	107,744	106,242	125,000	125,000
04 LIBRARY BOOKS	21,338	19,666	40,000	40,000
05 POSTAGE	4,884	3,485	0	0
07 MOI PRINT SERVICE	0	37	0	0
08 AUDIO VISUAL SUPPLIES	27,058	9,694	0	0
09 SCHOOL OFFICE	9,937	19,178	20,000	20,000
10 MATERIALS OF INSTRUCTION	209,577	203,393	242,000	356,547
12 MATERIAL/SUPPLIES IN-SERVICE	1,878	1,598	0	0
13 COMMENCEMENT	0	1,795	0	0
17 PROFESSIONAL LIBRARY	0	92	0	0
20 OFFICE/CLASSROOM FURNISHING	24,346	21,693	0	0
24 TECHNOLOGY	66,945	50,526	0	450
26 MEDICAL SUPPLIES	0	68	0	0
99 OTHER	0	0	0	0
TOTAL SUPPLIES	\$ 473,707	\$ 437,468	\$ 427,000	\$ 541,997
4 OTHER CHARGES				
01 MILEAGE REIMBURSEMENT	\$ 0	\$ 0	\$ 0	\$ 1,500
02 DUES & SUBSCRIPTIONS	60	30	3,000	3,000
04 ADVERTISING & PROMOTION	5,107	9,328	0	300
16 MEETINGS & CONFERENCES	400	1,500	0	0
71 UNIFORMS	889	1,123	0	0
99 OTHER	1,439	0	5,500	27,337
TOTAL OTHER CHARGES	\$ 7,895	\$ 11,981	\$ 8,500	\$ 32,137
5 EQUIPMENT				
20 EQUIPMENT	\$ 38,755	\$ 88,381	\$ 250,000	\$ 250,000
24 TECHNOLOGY EQUIPMENT	34,259	7,039	0	0
TOTAL EQUIPMENT	\$ 73,014	\$ 95,420	\$ 250,000	\$ 250,000
<b>TOTAL COMMUNITY SERVICES</b>	<b>\$ 797,632</b>	<b>\$ 829,530</b>	<b>\$ 850,500</b>	<b>\$ 1,130,632</b>

# General Fund Budget Summary by Class

	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 APPROVED BUDGET	FY 2013 APPROVED BUDGET
<b>15 CAPITAL OUTLAY</b>				
<b>1 SALARIES</b>				
PROFESSIONAL	\$ 663,462	\$ 616,785	\$ 666,770	\$ 666,770
SUPPORT	343,123	293,030	405,022	303,322
PER DIEM	54,975	71,034	538	538
OVERTIME	0	7,481	2,153	2,153
STIPEND/ANNUAL LEAVE PAYOUT	3,447	15,144	0	0
INCREMENT/ADJUST	0	0	0	16,913
TOTAL SALARIES	\$ 1,065,007	\$ 1,003,475	\$ 1,074,483	\$ 989,696
<b>2 CONTRACTED SERVICES</b>				
03 RENTAL OF EQUIPMENT	\$ 161,632	\$ 0	\$ 0	\$ 0
07 CONTRACTED PRINTING SERVICES	0	0	0	0
13 ARCHITECT & ENGINEERING	0	124,924	188,094	185,594
99 OTHER	2,000	0	0	0
TOTAL CONTRACTED	\$ 163,632	\$ 124,924	\$ 188,094	\$ 185,594
<b>3 SUPPLIES</b>				
01 OFFICE OPERATIONS	\$ 10,025	\$ 11,640	\$ 9,509	\$ 9,509
05 POSTAGE	838	884	0	0
07 MOI PRINT SERVICE	4,854	4,960	0	0
12 MATERIAL/SUPPLIES IN-SERVICE	(60)	(80)	0	0
20 OFFICE/CLASSROOM FURNISHING	5,202	0	0	0
24 TECHNOLOGY	834	5,143	0	0
TOTAL SUPPLIES	\$ 21,693	\$ 22,547	\$ 9,509	\$ 9,509
<b>4 OTHER CHARGES</b>				
01 MILEAGE REIMBURSEMENT	\$ 5,587	\$ 5,754	\$ 8,212	\$ 8,212
02 SUBSCRIPTIONS & DUES	3,182	3,352	2,410	2,410
04 ADVERTISING & PROMOTION	0	0	0	0
16 MEETINGS & CONFERENCES	1,420	1,718	0	2,500
34 PERMIT/GOVT REGISTRATION FEES	20	11,340	0	0
50 COMMUNICATIONS	5,622	5,814	6,000	6,000
99 OTHER	0	0	0	0
TOTAL OTHER CHARGES	\$ 15,831	\$ 27,978	\$ 16,622	\$ 19,122
<b>5 LAND, BUILD &amp; EQUIPMENT</b>				
03 SITE IMPROVEMENT	\$ 946	\$ 372,964	\$ 109,938	\$ 109,938
20 EQUIPMENT	7,120	0	2,000	2,000
24 TECHNOLOGY EQUIPMENT	0	0	0	0
90 REPLACE - OTHER	723,485	1,093,075	962,286	462,286
TOTAL EQUIPMENT	\$ 731,551	\$ 1,466,038	\$ 1,074,224	\$ 574,224
TOTAL CAPITAL OUTLAY	\$ 1,997,714	\$ 2,644,962	\$ 2,362,932	\$ 1,778,145
GRAND TOTALS	\$ 418,645,946	\$ 411,183,444	\$ 450,887,167	\$ 450,149,183





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