

Students please read this carefully:

- This program is intended for students who may want to remain in the Frederick area to continue working within the industry after high school graduation. In some areas, students could potentially work and attend a local college.
- The apprenticeship program requires the student to complete a minimum of 450 hours in the workplace that coincides with the school semester and/ possibly summer.
- Students typically enter into the program during one of three time frames; Fall semester, Spring semester or summer.
- Students must have time in their schedule to participate. Many students complete their apprenticeship during the last two blocks of the day. Others may work from 1 -5 p.m. It depends on the needs of the employer. Be sure to check the total number of work hours required on the job description.
- If you have questions regarding position hours or responsibilities, contact the person listed for that position.

Once you are ready to apply, complete the student application form and submit it to your Transition Education Coordinator. They will submit it to the FCPS CTE office who will send it directly to the employer.

If the employer is interested in bringing you in for an interview, you will hear from them directly.

Company Name: Frederick Regional Health System

Position: Respiratory Equipment Technician

Location: 400 W. 7th St., Frederick, MD

Job Description: The equipment technician cleans, disinfects, assembles, and maintains life support and other respiratory care equipment. Ensure that the patient care environment and supply and equipment rooms are adequately stocked with unit specific supplies and equipment. Coordinates equipment maintenance and supply with BMET technician assigned Respiratory Care.

Hours: M-F Day Shift; Hours are flexible for the student

Total weekly hours: 15-25

Rate of Pay: \$9.00

Contact Information: Flo Watford

fwatford@fmh.org, 240-566-4523

Company Name: Frederick Regional Health System

Position: Front Desk Receptionist

Location: 850 Oak St., Frederick, MD (Urgent Care)

Job Description: We are looking for someone with exceptional customer service experience. Will be responsible for greeting patients, registering patients and answering telephones at our busy urgent care practice. Customer Service and Data Entry experience a must!

Hours: M-F Day Shift; Hours are flexible for the student

Total weekly hours: 15-25

Rate of Pay: \$9.00

Contact Information: Flo Watford

fwatford@fmh.org, 240-566-4523

Company Name: Frederick Regional Health System

Position: Facilities Assistant (2 positions available)

Location: 400 W. 7th St., Frederick, MD

Job Description: Our Facilities Dept. is looking for students with experience in painting & light carpentry. Students will also be responsible for repairing small fixtures.

Hours: M-F; Day Shift
Total weekly hours: 15-25
Rate of Pay: \$9.00
Contact Information: Flo Watford
fwatford@fmh.org, 240-566-4523

Company Name: Frederick Regional Health System
Position: **Catering Associate**
Location: 400 W. 7th St., Frederick, MD
Job Description: The Catering Associate provides personalized meal service to hospitalized patients of all ages (including patients who are NPO or on tube feedings). Meal Service includes personalized/direct patient contact, assisting patients with meal selections and special requests and needs. Duties also include serving meals to patients, monitoring intakes, tray assembly, delivery and pick up, cleaning and clearing patient dishware.
Hours: M-F; Day Shift
Total weekly hours: 15-25
Rate of Pay: \$9.00
Contact Information: Flo Watford
fwatford@fmh.org, 240-566-4523

Company Name: Holly Hills Country Club
Position: **Hospitality Assistant**
Location: Holly Hills Country Club 5502 Mussetter Road, Ijamsville MD
Job Description: Youth apprentice will be working within a Food and Beverage department at a country club setting, learning how to setup and run events, including but not limited to weddings, gala events, parties, and brunches. Youth apprentice will work directly under Food and Beverage Director and Banquet Manager, and will have consistent management in regards to best setup and service methods.
Hours: Hours to be early afternoon to evening, up to 6 hours per day, up to 5 days per week.
Total weekly hours: 20- 30
Rate of Pay: \$9.00
Contact Information: Kris Anderson,
krisanderson@hollyhillsgolf.com 301-694-8832