



## **Distant Learning Grading Guidelines**

### **Information for Carlton Middle & High School Students, Parents & Guardians**

#### **4th Quarter 2019-20**

May 2020

#### **Why:**

- Students are not on a 'level playing field' when we have homes with no/poor/inconsistent internet and other stressors at home.
- We understand that many students are much more successful in a 'live' classroom setting with face to face interaction with teachers and classmates.
- Many nationwide colleges and universities, along with the NCAA, are recognizing the very unique circumstances of this quarter and will not penalize students (seniors, juniors, sophomores, freshmen) for a P (Pass) on their transcript.
- The MN Department of Education is directing school districts to provide students an option to traditional letter grades with an extended grading window.
- The opportunity to Opt-IN on Grades (A-F), rather than Pass/Incomplete, still gives individuals the choice to make classes count towards their GPA, from 9th -12th grade.

#### **Goals for Quarter 4 2019-2020**

1. All students are provided relevant and essential academic instruction. We understand that some students will not be able to complete a full 4th quarter regiment of work that would have been assigned under normal instructional circumstances.
2. Carlton teachers, staff and administration will work as much as necessary individually with students to plan a path for success in every course.
3. We will work together with parents/guardians to support students' success.

#### **Statement will be put on transcripts for students who select Pass/Incomplete grading:**

*Grades that are documented during the time period of March 16 through June 30 of 2020 reflect the distance learning period resulting from the COVID-19 pandemic. Future use of these grades for academic placement, admission, acceleration, or remediation is discouraged and should only be used with caution after balancing the information against student performance in other grading periods.*

#### **4th Quarter Grading Plan**

1. Teachers will provide students criteria for letter grades and Pass/Incomplete for each course. Teachers may individualize based on technology availability, student's strengths and interests and other factors.
2. Grading for all students in all courses will default to a Pass/Incomplete *unless* they Opt-in for a letter grade by May 15th. Parents/guardians and students are strongly encouraged to make this decision together. Students may receive letter grades for some courses and P/I in



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other classes. Parents or students need to email Ms. Radtke and the teacher to inform them you are 'opting in' for a Letter Grade (and for which course(s)).

- Email Ms. Radtke: [aradtke@carlton.k12.mn.us](mailto:aradtke@carlton.k12.mn.us)

### **Things to Consider When Choosing Grading System:**

- Letter grades are required for Valedictorian/Salutatorian consideration (9th grade starts the GPA computation.).
- Honors and High Honors at graduation will not be negatively affected by selecting P/I for this quarter.
- Area universities are currently indicating they will not 'penalize' scholarship applicants for having earned a P/I this quarter. However, we cannot guarantee this for the long term.

### **College In The Schools (CITS) Students**

Students taking CITS courses **must take that course for a Letter Grade** (not P/I) to receive credit for these classes.

### **4th Quarter Deadlines for Assignment Submissions to Teachers**

- **Seniors:** May 20th (for students who plan to graduate May 22, 2020)
- **Grades 6-11:** June 3rd (*Chromebook check in/locker clean out will happen on a scheduled basis on June 1st and June 2nd. A schedule will be sent out later. Students who need to keep their Chromebook until June 3rd may request to return their Chromebook on June 3rd. All Chromebooks and Hot Spots must be returned by June 3rd.*)

**Students Who Receive An "Incomplete" at the End of the Quarter** Students will be strongly encouraged to earn a "Pass" no later than September 15th. Students need to avoid having 1st Quarter 2020-2021 classes while still working on 4th quarter 2019-2020 classes.

**Summer Credit Recovery** Students who need to recover credits from prior quarters, are strongly encouraged to take Edgenuity courses in June. More details on this will be available by May 26th.

**Questions?** Contact teachers directly, or Principal Warren Peterson

**Email:** [wpeterson@carlton.k12.mn.us](mailto:wpeterson@carlton.k12.mn.us) or call **218-384-4225 ext 112**