



District Leadership Team
Minutes

Date: April 12, 2018

Time: 3:30 pm

Location: Board Room, Administration Center

District Strategic Priorities:

- Highest levels of student achievement
- Buildings, infrastructure, and technology to support our mission
- Quality staff for quality learning
- High level of engagement with our broader community
- Proactive communication within the District and with our stakeholders
- Long-term financial stability

Members present:

Kim Myers, Sue Ickes, Rosalva Portillo, Carrie Pilichowski, Chris Mueller, Jim Franks, Farah Anderson, Brandi Floming, Emilee Heald, Elia Nunez-Raya, Kristin Humphries, Jeff Fairweather, Kristin Taylor, Sheri Coder, and Casey Kyser

Not present: Jen King, Rena Wils, and Tracy Greer

Co-chair: Jen King

Co-chair: Kristin Humphries

Note taker: Sheri Coder

Timekeeper: Kristin Taylor

Norms (tentative)

We will have a growth mindset

We will respect all voices at the table and honor those that are not present

We will come prepared to do important work and respect the time we have

We will keep all students, staff and the community at the heart of our conversations and decisions

We will support the decisions made by the entire group

We will speak with one voice

Concerns/Scuttlebutt/Celebrations

Jen King started the conversation asking for any concerns, scuttlebutt or celebrations anyone would like to bring up. It was brought up that Glenview was planning for the April 20th National School Safety walkout that was being put on by student groups from across the county. There was also discussion about the work our students did in 8th grade science with Living Lands and Waters. They wrapped trees to be used for their important work for the environment. Jim Franks discussed the issue with a water line being

replaced down 7th Street in front of Glenview for the remainder of this school year. This will affect traffic flow and walkers so regular updates will be needed.

Reports from Sub-committees

District Student Achievement Committee

The SAC has a preliminary goal set for MAP Math and Reading. They meet again on May 8th to finalize the goals and prepare a presentation for the DLTs May 10 meeting. The committee is focusing on gaps in PARCC and looking at root causes to create action plans at all levels.

District Finance Committee

The Finance Committee has been educating the committee members on Illinois school finance and what the different funds are used for. They are waiting on recommendations on purchases from the other standing committees and to have a better idea of where school funding will be for next year. Dr. Humphries also asked the committee to start preparing financial information for the state of the district newsletter that will go out in late May.

Climate and Culture

The committee shared the minutes from last meeting and they were added to the DLT binders and will be added to the website for view by stakeholders. The committee has also created a SharePoint and have project managers to head up committees on the different things they are working on. They are also reviewing the EMSD website to ensure we have current, relevant information.

21st Century Learning Environment

The committee reported that they had a school furniture vendor present information on what is available to schools. The presentation centered on school furniture that helps promote student achievement. The committee is also looking at different paint colors for some of our classrooms. The colors they are researching have shown to have a positive effect on students regarding achievement. The committee has also been visiting Glenview to review all current classroom furniture. They will go to all schools and review the furniture and begin to put together a list of priorities for the district.

Discussion of New Special in Elementary

The DLT had a lengthy discussion on how to proceed with adding a special in elementary. A discussion was had about surveying students and staff to see what choices they would like to have as a special for next year. It was brought up by someone that we need to teach more SEL curriculum in our schools. Currently, this is done by the classroom teacher and it was brought up that maybe a special could be SEL to take this off the classroom teacher and to bring a more robust curriculum forward. Most agreed that we need more SEL and that this needed more discussion. It was agreed that we want more student voice, more teacher voice, but it might be best for the DLT representatives to coalesce around a special to bring forward to the Board of Education. It was agreed that an ongoing conversation will take place on the Team Site with DLT members to further discuss how to best move forward.

1:1 Committee Update

Dr. Humphries shared that the 1:1 committee is meeting on Thursday, April 26 at 3:30 pm. Mike Asplund is the point person on this work and Dr. Humphries will update the DLT at the May 10 meeting.

District Committee Flowchart

Dr. Humphries presented the DLT with a draft flowchart to show the district committees and how they will work together. Further discussion will take place once all have had time to review.

BLT Guidance Document

Dr. Humphries discussed the vision of how we connect the BLTs to the DLT. In the future, we would like to have BLTs present to the DLT. They would present their goals, data collected, resources utilized, and what they were going to work on for the following year. The goal would be to have our very first data fair in May of 2019. Dr. Humphries said he would create a thread on the Team Site to discuss this guidance document and he asked for feedback. The document was also uploaded to the Team Site and the DLT agreed to discuss the document at the next DLT meeting on May 10.

Update on School Funding

Dr. Humphries let the DLT know that an additional \$222,000 in General State Aid was deposited today. We are due 5 more payments and it is our hope to receive all those payments by the end of the fiscal year. The Board had to borrow 1.5 million from working cash to keep several funds afloat for this school year. The new money will go a long way toward paying that money back. Our cash flow bottoms out in February and the hope is that if the state continues to fund the model, that we will be able to dig out of the underfunding in the next 3-4 years.

The meeting was ended at 4:30 pm.