



District Leadership Team
Minutes

Date: September 11, 2018

Time: 3:30 pm

Location: Board Room, Administration Center

District Strategic Priorities:

- Highest levels of student achievement
- Buildings, infrastructure, and technology to support our mission
- Quality staff for quality learning
- High level of engagement with our broader community
- Proactive communication within the District and with our stakeholders
- Long-term financial stability

Members present:

Jen King, Rena Wils, Tracy Greer Kim Myers, Rosalva Portillo, Carrie Pilichowski, , Jim Franks, Farah Anderson, , Emilee Heald, Elia Nunez-Raya, Kristin Humphries, Jeff Fairweather, Kristin Taylor, Sheri Coder, and Casey Kyser

Not present: Sue Ickes, Chris Mueller, and Brandi Floming

Co-chair: Jen King

Co-chair: Kristin Humphries

Note taker: Sheri Coder

Timekeeper: Tracy Greer

The meeting started at 3:30 p.m.

1. SHARE OUT OF CELEBRATIONS
 - a. Great behavior trends at GV
 - b. Personal celebrations of committee members
2. SCHEDULE FOR THE YEAR
 - a. November meeting MAY be rescheduled
 - b. We will talk about BLT and SAC may need to be there
3. Reports from Sub-committees
 - a. 21ST Century:
 - i. 4 rooms painted at RW-teachers and kids love the accent wall in each room
 - ii. Fall break: there might be more painting-principals can come over to RW to see the colors (King, Ryan, Lack, and Stone)
 - iii. Chairs were found for the band and BHC donated desks for GV
 - iv. Want to create a long-term plan on furniture

- v. Budget will be a part of the discussion from this committee
 - b. Finance:
 - i. Haven't met yet this school year
 - ii. Lost a few members
 - iii. Alex M. (BB administrative intern) can still serve on the committee
 - iv. Kristin H. will put out a call for more members in his Sunday evening email to staff
 - v. Kristin H.: asked this committee to do a presentation at the October DLT meeting on sales tax so that we are all educated – not how much is in there but just how sales tax monies work
 - vi. KH shared that there was a promise to the community that we would take care of life safety bonds
 - vii. The district still has bonds out for lights, windows, and air conditioning (sales tax money will have to cover this)
 - viii. Enrollment determines the amount of sales tax we receive
 - ix. Emilie H.: Asked what is the best practice to determine budgets for committees? Casey said that giving each group a budget may be the route the district will take.
 - c. Culture and Climate:
 - i. Haven't met this year, but did meet a couple of times over the summer to plan the first day inservice.
 - ii. There were representatives/sub-committees that got together to have participation in the E.M. Fourth of July parade.
 - iii. This committee did create a list of things to work on and they will look at prioritizing these at their first meeting.
 - iv. Reminded that Tyson donated the t-shirts for our EMSD staff and it's a positive, collaborative relationship with local businesses
 - v. EM Fiesta parade this Sunday and the parade starts at 12:00 and the students that are selling the paletas (Sergio and Jesus) will be the grand marshals.
 - vi. Farah asked that Kristin put out the call for more members for the Culture and Climate committee
 - vii. Kristin H. reminded everyone to update members (send to him).
 - d. District Student Achievement
 - i. Shared the tentative PARCC and MAP district achievement goals (handout)
 - ii. Set both growth and proficiency targets for MAP
 - iii. District Achievement Committee members are working on a ppt to present to staff so that everyone is aware of district goals.
 - iv. Celebrations: PARCC really moved in the area of ELA. Big thanks to everyone who have worked hard to implement new ELA curriculum with fidelity.
 - v. The PARCC goals are only tentative since the state has not released final scores.
- 4. BLT (Building Leadership Team) – see handout on BLT
 - a. Asked what DLT members served on BLTs
 - b. Our district calendar is getting full and we don't want to get to where we are NOT focused on the important things
 - c. Very important for BLTs to drive improvement in schools
 - d. Vision: BLTs self-determine how to increase student achievement and not wait to be TOLD what to focus on.
 - e. Important things for BLTs to focus on: Do the building goals align with the district student achievement academic goals?
 - f. Kristin asked if we want BLTs to come to the DLT to present what they spent money on, how they moved student achievement, and what the goals were for the year.

- g. Also, asked Elia if she was on the BLT? Best practices state that secretaries should be on BLTs.
- h. BLTs and DLTs should be a flow of communication back and forth
- i. Rena: It would be nice to know what is going on at other buildings.
- j. Kim: Communication has to be two ways.
- k. Farah: Communication has to flow from the BLT to the staff at a building. How does this get reported out to the staff?
- l. We need to try to eliminate LOTS of emails: KH and SC are trying not to send emails at same time.
- m. There was consensus that the structure of the BLT presenting to the DLT
- n. KH: Buildings present for 10-12 mins.
- o. KH: Asked all committee members to brainstorm what information we would need for buildings to present?
- p. Emilie: Can we communicate these building reports on a ½ day? We should have the same message to the whole district so they hear the same thing at the same time.
- q. KH: We do need to start giving the inservice days over to buildings/principals.
- r. Farah: Should it be a more holistic and not just data?
- s. Rena: If it's early enough (October), buildings could tweak their own plans if they hear other good ideas.
- t. DLT can imagine this however we want.
- u. JF: We want to be careful on how we present this. Do we present the plan to share? Or do we want the DLT give suggestions? There has to be a clear understanding what the purpose is.
- v. We need to build the celebrations in to increase a positive learning environment.
- w. Jen King: Do we want to do this in October? Or do we want to still do this in May?
- x. Mike H.: October inservices are pretty valuable, would it be worth it to lose this day when buildings need to do important work to start off the school year?
- y. KH: May presentations and then BLTs present in October?
- z. Emilie: Can we present from Skype?
- aa. Rosalva: Could it be at the first day celebration?
- bb. Jeff: We can do some summer work and there would be a cost.
- cc. CONVERSATION TO BE CONTINUED

5. 1:1 COMMITTEE UPDATE

- a. Would like to update the district as a whole after next 1:1 committee meeting next week.
- b. Google classrooms was chosen as the platform for the district
- c. Committee decided to start with two grade levels and there will be a decision at next 1:1 committee
- d. PD committee is setting up ideas for trainings for teachers
- e. Mike A. will be bringing some devices to the 1:1 committee meeting
- f. We will hold a town hall meeting for the community later this fall. We will also be sending out a survey.

Meeting adjourned at 5:00