

***Torrance Unified School District  
Minutes of the 7-11 Advisory Committee***

October 10, 2017

**CALL TO ORDER** Dr. Tim Stowe called the meeting to order at 5:32 pm at Hamilton Adult School, Room 7 and led the group in the Pledge of Allegiance.

**PRESENT** 7-11 Advisory Committee:

Donna Duperron  
Jay Estabrook  
Marianne Hamada 5:53 p.m.  
Ernest Lee  
Brandon Matson  
Jess Negrete  
Nanette Nolan  
Chris Sheck

Torrance Unified School District Personnel:

Dr. Tim Stowe – Deputy Superintendent, Administrative Services  
Sandy Terrano – Sr. Administrative Assistant, Administrative Services

Atkinson, Andelson, Loya, Rudd & Romo:

Andreas Chialtas - Attorney

**ABSENT** None

**PLACE AND DATE OF MEETING** Hamilton Adult School, Room 7 – October 10, 2017

**INTRODUCTIONS** Introductions were made.

**SELECTION OF CHAIR AND CO-CHAIR** Dr. Stowe asked the committee to nominate a Chair and Co-Chair. Ms. Duperron nominated Mr. Matson and Mr. Sheck seconded the motion to nominate Mr. Matson for Chair. Mr. Matson respectfully declined as he may not be able to make every meeting. Mr. Sheck nominated Ms. Nolan and Ms. Duperron seconded the motion to nominate Ms. Nanette Nolan for Chair. Ms. Nolan nominated Mr. Matson and Mr. Lee seconded the motion to nominate Mr. Matson as Co-Chair.

Yes:	No:	Abstain:	Absent:
Donna Duperron	None		Marianne Hamada
Jay Estabrook			
Ernest Lee			
Brandon Matson			
Jess Negrete			
Nanette Nolan			
Chris Sheck			

Motion Approved

**COMMENTS FROM THE FLOOR** Ms. Sara Duenas, Torrance resident on behalf of North Torrance Little League, stressed the importance of the fields at Hamilton for the children. The North Torrance Little League has worked really hard on maintaining the fields. Ms. Duenas inquired about becoming a member of the committee. Dr. Stowe clarified

her inquiry stating that this Committee was appointed by the School Board per Education Code [§17388 - §17389] back in July of this year and said she is welcome to provide input at each 7-11 Committee meeting.

Mr. Alan Glasband, Torrance resident and North Torrance Little League board member mentioned that North Torrance Little League and North Torrance Girls Softball League have been maintaining the fields for over 40 years. The memories and efforts put into the fields by the community cannot be replaced. It's not just North Torrance that will be affected, all of Torrance and its surrounding communities will be affected because of the importance of having an Adult School in the community.

Mr. Esau Berumen, Torrance resident on behalf of North Torrance Little League and North Torrance Girls Softball League had comments on the Valuation Report and the "ifs" the report provided mainly about rezoning and estimated value based on rezoning. Mr. Berumen also commented on how difficult it was for him to locate the surplus property/7-11 Advisory Committee information on the District's website and recommends more transparency.

**OVERVIEW OF  
SURPLUS  
PROPERTY  
COMMITTEE  
PURPOSE AND  
DUTIES**

Mr. Andreas Chialtas provided the overview of the surplus property and the purpose and duties of the committee. Mr. Chialtas reviewed with the committee surplus property procedures, open public meeting requirements under the Brown Act and California Education Code, conflict of interest law, surplus property advisory committee duties, and Form 700 Statement of Economic Interests.

Mr. Glasband, North Torrance Little League board member, asked for clarification regarding the categories in which the members were chosen and why North Torrance Little League and North Torrance Girls Softball League not represented on the Committee. Ms. Nolan called for a motion to answer questions from the public. Mr. Sheck made the motion and Ms. Duperron seconded the motion to answer questions from the Committee

Yes:	No:	Abstain:	Absent:
Donna Duperron	None		
Jay Estabrook			
Marianne Hamada			
Ernest Lee			
Brandon Matson			
Jess Negrete			
Nanette Nolan			
Chris Sheck			

Motion Approved

The committee individually stated which category they are representing and Dr. Stowe stated that the committee was appointed by the Board.

Mr. Berumen asked about the Naylor Act and about waiver of the surplus property procedure statutes. Mr. Chialtas spoke to both issues and the materials provided relating to the surplus property process and options, as well as the property valuation issues from prior comments from the public

**OVERVIEW OF  
PROPERTY**

Dr. Stowe reviewed the Hamilton property and reference documents which included the site map, maintenance log from July 1, 2016 through October 4, 2017, current classes and existing programs at Hamilton, Valuation Report, Title Report, and current and past enrollment for all adult school sites in Torrance.

No action taken

**REVIEW  
ENROLLMENT  
PROJECTIONS**

Dr. Stowe reviewed District K-12 enrollment from 2013 through 2026 and noted that Torrance Unified School District is steadily declining and; therefore, is considered a declining enrollment district.

No action taken

**DISCUSSION OF  
PROPOSED NEXT  
COMMITTEE  
MEETING AND  
TIMELINE/ACTION**

The Advisory Committee members discussed topics and information it wished to address at the next scheduled meeting. These topics include:

- Possible relocation of Hamilton Adult Education students.
- Review of Hamilton Adult Education classes and understanding who is attending such classes (district students vs. other district students).
- Review of adult education operational expenses.
- Possible alternatives for the field use.
- Possible other District uses for Hamilton site.
- Possibility of splitting the site for development.

Mr. Lee called for a motion and Ms. Hamada seconded the motion to schedule the meeting of the 7-11 Advisory Committee is scheduled for Monday, November 13, 2017 at 5:30 p.m. at Hamilton Adult School, Room 7.

Yes:	No:	Abstain:	Absent:
Donna Duperron	None		
Jay Estabrook			
Marianne Hamada			
Ernest Lee			
Brandon Matson			
Jess Negrete			
Nanette Nolan			
Chris Sheck			

Motion Approved

**COMMENTS FROM  
COMMITTEE  
MEMBERS**

No additional comments from Committee members.

**ADJOURNMENT**

Ms. Nolan adjourned the meeting at 7:15 p.m.

No action taken