# OPEN ENROLLMENT APPLICATION – TUSD RESIDENTS
## 2018-19 School Year

## APPLICATION TIMELINE
**JANUARY 8, 2018 – FEBRUARY 28, 2018 (4:00pm)** – NO LATE APPLICATIONS WILL BE ACCEPTED

## IMPORTANT INFORMATION ABOUT OPEN ENROLLMENT
- Submitting the application **DOES NOT GUARANTEE** approval at the requested school.
- Submitting the Open Enrollment Application **DOES NOT** mean your student is enrolled in TUSD.
- All applications are considered equally – **IT IS NOT FIRST COME FIRST SERVED.**
- Siblings **WILL NOT** automatically follow an older sibling already on Open Enrollment, you must apply for each student separately.
- Transportation to the school of choice **WILL NOT** be provided.
- **IMPORTANT** – Open Enrollment **PERMANENTLY** changes your current school as well as the feeder middle and high school.

## APPLICATION PROCESS
- **ALL** applications must be completed by the parent/guardian and be submitted **IN PERSON** to the correct office.
- You may only submit **ONE** application per student.
- Where to submit your application:
  - Applying for grades TK – 8: Family Welcome Enrollment Center (address above)
  - Applying for grades 9 – 12: Submit your application directly to the High School of choice

## LOTTERY
- A computer generated lottery is held to assign a random unbiased order in which students are placed on the Open Enrollment list.

## NOTIFICATION
- Parent/Guardian will receive a letter indicating approval or waitlist status via U.S. mail by the end of the 2017-18 school year.
- If your student was placed on a waitlist the letter will indicated their number on the waitlist.
- If your student was placed on a waitlist, you will be notified via U.S. mail **IF SPACE BECOME AVAILABLE.**

## CONFIRMATION
- If Open Enrollment is approved, parent/guardian must complete and return the confirmation letter **BY THE SPECIFIED DATE** to the appropriate office **IN PERSON.**
  - Confirmation for grades TK -8: Family Welcome Enrollment Center
  - Confirmation for grades 9 – 12: Submit to the High School of acceptance

**PLEASE BE ADVISED:** If your student is not currently enrolled in TUSD you **MUST** enroll them at the time you submit your confirmation letter.
2018 / 2019 OPEN ENROLLMENT APPLICATION
Due By February 28, 2018 4:00pm

All information is complete and ACCURATE.
This form will be used to process your request.

TUSD is NOT responsible for any illegible, false, inaccurate or incomplete information.
Falsification of information is grounds for denial of request.

By signing this form, you verify that you have read and understand all the information on the front page.

PARENT / GUARDIAN SIGNATURE: ___________________________ DATE

TWIN

Student's Legal LAST NAME: ___________________________ MIDDLE NAME: ___________________________

Date of BIRTH: ___________________________ ( MM / DD / YYYY )

CURRENT GRADE: N/A TK K 1 2 3 4 5 6 7 8 9 10 11 12

GRADE IN 2018-19 SCHOOL YEAR: TK K 1 2 3 4 5 6 7 8 9 10 11 12

STUDENT ID#: ___________________________

Does student have an IEP? YES NO

School of RESIDENCE: ___________________________

School CURRENTLY ATTENDING: ___________________________

School REQUESTED: ___________________________

(To become permanent Home School)

Parent / Guardian LAST NAME: ___________________________ FIRST NAME: ___________________________

ADDRESS: ___________________________ Apt / Unit#: ___________________________

CITY: ___________________________ ZIP CODE: ___________________________

EMAIL ADDRESS: ___________________________

Best phone numbers to contact parents:

PHONE#1: ___________________________ EXT: ___________________________

PHONE#2: ___________________________ EXT: ___________________________

PHONE#3: ___________________________ EXT: ___________________________

Does the student have a sibling already attending the requested school on Open Enrollment during the 2018-19 school year? YES NO

If YES, give sibling(s) NAME and GRADE in Sept 2018:

NAME: ___________________________ GRADE 2018: ___________________________

NAME: ___________________________ GRADE 2018: ___________________________

NAME: ___________________________ GRADE 2018: ___________________________

Please keep a copy of both sides of this application for your records.