IDENTIFICATION CARDS
Students are issued identification/library cards at the Activities Office. Students are required to carry the current identification card with them on campus and at school activities. Students must present ID when requested by any adult authority on campus or at any school event. Failure to carry an ID card on campus or at a school-sponsored event may result in one hour detention. Cards may not be loaned. Lost cards must be reported at the Activities Office; replacement is $10. Should the card be damaged, take it to the Activities Office for repair. DO NOT ATTEMPT to repair it yourself. Identification cards must be turned in when student withdraws from school.

LIBRARY
The regular library hours are 7:30am to 4pm Monday-Thursday, and from 7:30am to 3pm Friday and are subject to change for alternative school schedules. Students are welcome to use the library at any time, but must have a signed pink pass from a teacher to come to the library during class time. Library books may be checked out for a three-week period and may be renewed for an additional three weeks. The student's I.D. card is required for checking out books. Books not returned on time will be subject to a fine of $25 cents per day that the book is late. Students have access to EBooks and valuable databases 24/7 through their ETO Library Resources Course.

LOST AND FOUND
A lost and found station is maintained in the Attendance Office.

OUTSIDE CREDIT
A student may apply for credit for instructional programs outside the school day. The application may be picked up in the Counseling Office. The application must be submitted and approved prior to beginning the course of study.

PARKING
Parking facilities are provided for students in the parking lot on Victor Street and Del Amo Boulevard. Students who wish to school and required to register their cars at the Business Office. Disciplinary consequences may result:
1. Loitering in cars, on or near campus.
2. Excessive speed or other violation of traffic regulations.
3. Operating a vehicle in an unsafe manner.

PASSES
Off-campus Passes
Once a student arrives on campus, the student must remain on campus until his/her classes for the day are completed.

Students are not to leave the campus without an off-campus pass from the Attendance Office. A note signed by a parent or guardian must be brought to the Attendance Office before 9:00 a.m. when a student is to leave campus. Notes for off-campus passes will be verified by the Attendance Office. Parents must leave a phone number where Attendance Office can contact them. Students who become ill during the school day should report to the Health Office. They will be released to go home after their parents are contacted by an authorized employee, the parent approves such release and an off-campus pass is issued. Students leaving without an off-campus pass will receive a truant and a Saturday School. Students who leave campus without permission at lunch or during school hours are subject to disciplinary action which will include receiving truants for all classes missed and may be subject to a citation by TPD.

Activity Passes and Participation in Activities
Such requests must be issued by teachers or staff twenty-four hours in advance of the activity. Teachers of whom requests are made have the option to refuse the request (too frequent absences, lack of achievement, and/or poor citizenship.) Teachers refusing to honor requests are expected to notify the requesting teacher or staff member in sufficient time. Students released for an activity will receive a period in sufficient time. Students released for an activity will receive a period of the activity. Students released for an activity will receive a period of the activity.

PHYSICAL EDUCATION REQUIREMENTS
Physical Education offers from other classes on campus in (1) granting credit each quarter, and (2) basing the grade earned on skills and the number of days a student is properly dressed and participates in the class. All students enrolled in a physical education class (9-12) are required to wear a West High PE Uniform or its equivalent (please inquire with your PE teacher for details) and have a West High PE combination lock for their locker. The uniform and lock can be purchased through the Student Activities office during registration for $25. Make-up opportunities are provided for students who are absent or unable to participate for a short period of time. Students will take the Physical Fitness Exam in class. If a student does not pass, they will be required to take PE beyond their 10th grade year until they pass the exam or graduate from high school.

TEXTBOOKS
West High School provides the necessary textbooks for use in the classroom free-of-charge to its students; however, students are accountable for all textbooks checked out to them. Any previous damage to textbooks must be reported within 24 hours of checkout, or the student will be held responsible for all damages. The student must pay for the lost or damaged book. Textbooks must be covered with book covers. The textbook window is open from 9:30am to 1:30pm Monday through Thursday. The student’s I.D. card is required for checking out textbooks. All textbooks are due by 3pm on the last day of school or they are subject to a $5 fine per book not returned.

TICKETS
West High students may purchase tickets for dances, athletic events, plays, concerts, etc., at the Student Activities Office before school, at lunch and after school on designated days. Tickets are also available for most events online at GoFan.co.

TUTORING
Tutoring is offered at lunch Mon-Fri in the Library Media Center. Students do not need to sign up ahead of time & can drop in as needed & bring their lunches. Tutoring is also offered in the main Library after school Mon-Thurs until 4pm. Tutors are approved by their teachers. For a list of scheduled tutors & their respective subjects go the Tutorial Club.

TRANSPORTATION CONTRIBUTION
TUSD has established a contribution schedule to offset the cost of transportation for high school activities. The following donation amounts have been approved for drill teams, cheer, marching bands, and interscholastic athletics:
1. An annual donation of $130 per activity; not to exceed $200 for the year for student engaged in multiple activities.
2. Families with multiple children participating shall not exceed $300 for the year.

YEARBOOK
If a student does not purchase an ASB Warrior Package, a yearbook may be purchased individually at a later date.

WEST HIGH WARRIOR WAYS
ALMA MATER
Salty breezes sweeping o’er us. Ches of gulls and terns on high. Purple cast of distant mountains, On the far horizon lie. Hearts united in one purpose, Hands clasped strongly in one tie, We salute our Alma Mater, Staunch defenders of West High. Ken Myers – ’63

WARRIOR WAYS
2018-19
ADMINISTRATION
Principal ................................................................. Mrs. Kara Heinrich
Assistant Principal .................................................. Mr. Eric Spotts
Assistant Principal .................................................. Mr. Jim Evans
Assistant Principal .................................................. Ms. Scheerle
Student Activities Advisor ................................. Ms. Sue Eriksen
Athletics Director .................................................. Mr. Bill Atkinson
Site Supervisor ..................................................... Mr. Kevin Knapp
Tardiness
Promptness in reporting to school and to the classroom is vital to the efficient operation of the school and the individual class. Any student who is not in his/her class when the bell rings, is tardy. Forty tardies will result in an unsatisfactory citizenship grade for the class at the quarter. Repeated tardiness will result in Detention, Saturday School and/or referral to the SARB (School Attendance Review Board).

Unverified Absences
Any absence that has not been verified by parent/guardian upon 48 hours of a student’s return to school will be considered unverified. Students with unverified absences will be assigned Saturday School, to include single period unverified absences.

Off-Campus Pass
Students needing to leave campus during regular school hours must obtain an off-campus pass from the Attendance Office. Parent/Guardian requests for off-campus passes should be made by 8:30am by sending an email or note to the Attendance Office. Off-campus passes will only be issued after the Attendance Office verifies the parent request by contacting them on the telephone number on file in PowerSchool.

California High School Proficiency Examinations
A proficiency examination is given to any student who are at least 16 years of age or who will complete grade 12 during the semester they take the test. A Certificate of Proficiency is issued if the examination is passed and students must pass school with written parent approval on file.

Cell Phone
Use of cellphones and electronic devices are a privilege at school and must be used in keeping with the Acceptable Use Agreement and school and classroom rules. Devices may only be used during class time with teacher permission and for educational purposes. Violation of use will result in confiscation of device. First-time returned at the end of the day. Second time-parent/guardian must pick up. Third time-Saturday School and/ or parent/guardian must pick up, loss of device privilege for the year.

Dances
Taking or dancing more than the number of times granted is a violation of the Acceptable Use Agreement. Any student who is expelled for violation of this rule will be barred from attending the dates.

Dress Code Policies and Procedures
Inappropriate attire for any reason that are of a basic classroom nature, such as tardiness, non-participation, and excessive or intimidating clothing, or if the principal, director, or assistant principal considers the dress to be disorderly, disruptive, or inappropriate, may result in the student being sent to the principal or assistant principal for disciplinary action. Continuing or serious unsatisfactory conduct may result in one or more of the following: 1) Restoration of credit missed; 2) In-school suspension; 3) Additional parent conferences; 4) Assignment of Detention and/or Saturday School; 5) Personal Character Conference; 6) Probation status; 7) Refusal to police, or 9) Expulsion. The T.U.S.D. Discipline Manual contains complete information on the school discipline process.

Tardiness
Promptness in reporting to school and to the classroom is vital to the efficient operation of the school and the individual class. Any student who is not in his/her class when the bell rings, is tardy. Forty tardies will result in an unsatisfactory citizenship grade for the class at the quarter. Repeated tardiness will result in Detention, Saturday School and/or referral to the SARB (School Attendance Review Board).

Unverified Absences
Any absence that has not been verified by parent/guardian upon 48 hours of a student’s return to school will be considered unverified. Students with unverified absences will be assigned Saturday School, to include single period unverified absences.

Off-Campus Pass
Students needing to leave campus during regular school hours must obtain an off-campus pass from the Attendance Office. Parent/Guardian requests for off-campus passes should be made by 8:30am by sending an email or note to the Attendance Office. Off-campus passes will only be issued after the Attendance Office verifies the parent request by contacting them on the telephone number on file in PowerSchool.

California High School Proficiency Examinations
A proficiency examination is given to any student who are at least 16 years of age or who will complete grade 12 during the semester they take the test. A Certificate of Proficiency is issued if the examination is passed and students must pass school with written parent approval on file.

Cell Phone
Use of cellphones and electronic devices are a privilege at school and must be used in keeping with the Acceptable Use Agreement and school and classroom rules. Devices may only be used during class time with teacher permission and for educational purposes. Violation of use will result in confiscation of device. First-time returned at the end of the day. Second time-parent/guardian must pick up. Third time-Saturday School and/ or parent/guardian must pick up, loss of device privilege for the year.

Dances
Taking or dancing more than the number of times granted is a violation of the Acceptable Use Agreement. Any student who is expelled for violation of this rule will be barred from attending the dates.

Dress Code Policies and Procedures
Inappropriate attire for any reason that are of a basic classroom nature, such as tardiness, non-participation, and excessive or intimidating clothing, or if the principal, director, or assistant principal considers the dress to be disorderly, disruptive, or inappropriate, may result in the student being sent to the principal or assistant principal for disciplinary action. Continuing or serious unsatisfactory conduct may result in one or more of the following: 1) Restoration of credit missed; 2) In-school suspension; 3) Additional parent conferences; 4) Assignment of Detention and/or Saturday School; 5) Personal Character Conference; 6) Probation status; 7) Refusal to police, or 9) Expulsion. The T.U.S.D. Discipline Manual contains complete information on the school discipline process.

Tardiness
Promptness in reporting to school and to the classroom is vital to the efficient operation of the school and the individual class. Any student who is not in his/her class when the bell rings, is tardy. Forty tardies will result in an unsatisfactory citizenship grade for the class at the quarter. Repeated tardiness will result in Detention, Saturday School and/or referral to the SARB (School Attendance Review Board).

Unverified Absences
Any absence that has not been verified by parent/guardian upon 48 hours of a student’s return to school will be considered unverified. Students with unverified absences will be assigned Saturday School, to include single period unverified absences.

Off-Campus Pass
Students needing to leave campus during regular school hours must obtain an off-campus pass from the Attendance Office. Parent/Guardian requests for off-campus passes should be made by 8:30am by sending an email or note to the Attendance Office. Off-campus passes will only be issued after the Attendance Office verifies the parent request by contacting them on the telephone number on file in PowerSchool.

California High School Proficiency Examinations
A proficiency examination is given to any student who are at least 16 years of age or who will complete grade 12 during the semester they take the test. A Certificate of Proficiency is issued if the examination is passed and students must pass school with written parent approval on file.

Cell Phone
Use of cellphones and electronic devices are a privilege at school and must be used in keeping with the Acceptable Use Agreement and school and classroom rules. Devices may only be used during class time with teacher permission and for educational purposes. Violation of use will result in confiscation of device. First-time returned at the end of the day. Second time-parent/guardian must pick up. Third time-Saturday School and/ or parent/guardian must pick up, loss of device privilege for the year.

Dances
Taking or dancing more than the number of times granted is a violation of the Acceptable Use Agreement. Any student who is expelled for violation of this rule will be barred from attending the dates.

Dress Code Policies and Procedures
Inappropriate attire for any reason that are of a basic classroom nature, such as tardiness, non-participation, and excessive or intimidating clothing, or if the principal, director, or assistant principal considers the dress to be disorderly, disruptive, or inappropriate, may result in the student being sent to the principal or assistant principal for disciplinary action. Continuing or serious unsatisfactory conduct may result in one or more of the following: 1) Restoration of credit missed; 2) In-school suspension; 3) Additional parent conferences; 4) Assignment of Detention and/or Saturday School; 5) Personal Character Conference; 6) Probation status; 7) Refusal to police, or 9) Expulsion. The T.U.S.D. Discipline Manual contains complete information on the school discipline process.