



Torrance Unified School District
Family Welcome Enrollment Center (FWEC)
2336 PLAZA DEL AMO * Torrance, CA 90509 * (310) 972-6280

DISTRICT RESIDENTS - Open Enrollment 2018-19 School Year

JANUARY 8, 2018 - FEBRUARY 28, 2018 (4:00pm): Application DEADLINE - before 4:00pm on February 28, 2018

ELEMENTARY & MIDDLE SCHOOLS: return this application to the Family Welcome Enrollment Center - IN PERSON.

HIGH SCHOOLS: return this application to the office of the High School requested.

- Applications will **ONLY** be accepted ***IN PERSON***.
- Parent/Guardian must complete this application. TYPE or PRINT CLEARLY.
- Complete ONE application for each student applying - ONLY ONE per student.
- Siblings - DO NOT AUTOMATICALLY FOLLOW AN OLDER SIBLING ON OPEN ENROLLMENT.
- ~ ~ ~ ~ Applications **WILL NOT** be accepted **before January 8, 2018** or **after 4:00pm on February 28, 2018.** ~ ~ ~ ~

Important Information about Open Enrollment:

- Submitting this application DOES NOT GUARANTEE that you will be approved for the requested school.
- Applications are considered equally, if received within the stated time period. IT IS NOT FIRST-COME, FIRST-SERVED.
- Students with siblings already attending the school requested on Open Enrollment will be given priority.
- Transportation to the school of choice is NOT provided.
- **IMPORTANT:** The Open Enrollment school is your permanent Home School until High School graduation unless:
 - you move out of Torrance Unified School District boundaries
 - you re-apply AND are accepted into another site for Open Enrollment during a later school year.

Computer Generated Lottery:

- A computer generated lottery is held to determine the order in which students are placed on the Open Enrollment list.
- Parent/Guardian will receive a letter stating the application for Open Enrollment has been accepted **OR** if you are not accepted at this time, you will receive a letter with your Wait List number.
- If you receive a Wait List number, you will be notified by letter IF SPACE BECOMES AVAILABLE.

If approved for Open Enrollment:

- Student **CURRENTLY ATTENDING** TUSD:
 - If accepted, Parent/Guardian **MUST COMPLETE** and RETURN the Confirmation Letter.
 - Contact the school of Open Enrollment after May 1, 2018.
- Student **NOT CURRENTLY ATTENDING** TUSD:
 - If accepted, Parent/Guardian **MUST ENROLL THE STUDENT when the Confirmation Letter is returned.**
 - **The Confirmation Letter will not be accepted if you are not prepared to enroll.**
- Your Open Enrollment space **MAY BE FORFEIT** if the Confirmation Letter is not returned by the date on the letter.
 - **NO FAX - NO EMAIL - NO MAIL ~ Letter must be returned IN PERSON.**
- For an Enrollment Packet and instructions / requirements on what is needed to enroll, go to:
 - www.tusd.org - select Parents - select Enrollment Services - scroll to Quick Links - select 2018-19 Enrollment Forms
 - The Family Welcome Enrollment Center - Enrollment Hours are Monday - Friday 8:00am to 3:00pm
- **ELEMENTARY & MIDDLE SCHOOLS:** return the signed Confirmation Letter to the Family Welcome Enrollment Center - IN PERSON.
- **HIGH SCHOOLS:** return the signed Confirmation Letter to the office of the High School requested.
- Once enrolled, the school of choice remains the student's home school through High School graduation - even if you move to another address within Torrance Unified School District boundaries.

Keep a copy of the signed Confirmation Letter for your records.

2018 / 2019

All information is complete and ACCURATE.

This form will be used to process your request.

TUSD is NOT responsible for any illegible, false, inaccurate or incomplete information.

Falsification of information is grounds for denial of request.

OFFICE USE:

By signing this form, you verify that you have read and understand all the information on the front page.

PARENT / GUARDIAN SIGNATURE: _____

DATE _____

FWEC _____

OPEN ENROLLMENT APPLICATION - DUE by February 28, 2018 - 4:00 PM

Student's Legal LAST NAME: _____ TWIN

Student's Legal FIRST NAME: _____ MIDDLE NAME: _____

Date of BIRTH: _____ (MM / DD / YYYY)

CURRENT GRADE: N/A TK K 1 2 3 4 5 6 7 8 9 10 11 12

GRADE IN 2018-19 SCHOOL YEAR: TK K 1 2 3 4 5 6 7 8 9 10 11 12

STUDENT ID#: _____

Does student have an IEP? YES NO

School of RESIDENCE: _____

School CURRENTLY ATTENDING: _____

School REQUESTED: _____
(To become permanent Home School)

Parent / Guardian LAST NAME: _____ FIRST NAME: _____

ADDRESS: _____ Apt / Unit#: _____

CITY: _____ ZIP CODE: _____

EMAIL ADDRESS: _____

Best phone numbers to contact parents:

PHONE#1: _____ EXT: _____

PHONE#2: _____ EXT: _____

PHONE#3: _____ EXT: _____

Does the student have a sibling already attending the requested school on Open Enrollment: YES NO

If YES, give sibling(s) NAME and GRADE in Sept 2018:

NAME: _____ GRADE 2018: _____

NAME: _____ GRADE 2018: _____

NAME: _____ GRADE 2018: _____