



TORRANCE UNIFIED SCHOOL DISTRICT  
TOWERS ELEMENTARY SCHOOL  
*A California Distinguished School*  
5600 TOWERS STREET • TORRANCE, CA 90503 • (310) 533-4535 • FAX: (310) 972-6456



*Mrs. Sandy Skora, Principal*

October 15, 2018

Dear Towers Families:

Our staff continuously reviews, modifies and updates our safety plan to make sure that we are as prepared as possible in an emergency situation. During the year, the students participate in fire drills, earthquake drills and lockdown drills. Over the next few months, we will be working with our students to understand what to do if we ever have to lockdown or evacuate campus due to a dangerous threat. Teachers will be discussing these different types of drills in an age appropriate way.

We participate in a District Wide Earthquake Drill during California Shake Out. We evaluate and discuss our drill. This feedback is used to improve our emergency protocol. In addition to district drills, we also have school wide drills on a regular basis.

What can you do to help us prepare our students for these emergency situations?

- Prepare your children at home by teaching them to remain calm and follow the directions of their teacher or other adult in charge.
- Ensure your child's emergency contact information is up-to-date in PowerSchool.
- Sign in and out when you are on campus (no matter how long you plan on being here) and be sure that your visitor's badge is visible at all times.

What should you do if we have a Fire, an Earthquake, a Lockdown or Campus Evacuation?

- If you are working at school, do not send texts to other families. Leave the communication to the District and school. Follow the teacher directions.
- Check the district website for updates regarding the situation – the staff at school will not be able to communicate with you because they will all be busy keeping the students safe.
- Families will receive email notifications from the District or school as soon as possible.
- Do not come to school until you receive notification that it is safe to do so.
- For safety reasons, students will only be released to an adult who has been properly designated as an emergency contact and who has proper identification.

In addition to practicing for emergency situations, please remember to follow drop-off and pick-up procedures. Students should not be on the playground before 8:30 am. Please remember to slow down and drive safely, both on campus and in the neighborhood since we have so many students and parents who are walking to their cars. There is nothing more important than keeping our students safe.

If you are interested in hearing about the Towers' School Safety Plan, please join us for the Principal's coffee on **Friday, November 2nd, at 9:15 a.m. in the cafeteria.**

Warmly,

Mrs. Sandy Skora  
Principal