



Effective Monday, May 13, 2019, Towers Elementary School will transition to a closed campus. Student safety is a priority for the Towers community and we have decided to take proactive measures to further enhance the security of our campus. After a reevaluation of our safety and security measures and discussions with the PTA Executive Board, School Site Council, and Towers admin and staff, we have made a joint decision to implement this change.

NEW Drop-off Procedures:

At 8:30 am, the front gate* (left to the main buzzer gate*) and the gate* in front of the cafeteria, will be open for **student entry ONLY**. Any parent wanting to stay with their child until the start of school (at 8:45 am), will need to do so outside the main gate.

The back Z gate* will also be open from 8:30-8:45 am for **student entry ONLY**. If you choose to drop off your child at the back Z gate, please be sure they get inside the gate before you drive off. **The back Z gate will be locked at 8:45 a.m. - sharp!**

Parents and volunteers may enter the campus at 9:00 am after being buzzed in for **school business ONLY**. They will sign-in and receive their visitor's badge.

Also, students **CANNOT be dropped off at the back parking lot* by the YMCA**. That is not an entry point for students. The gate* for this parking lot will remain locked from 8:20 am until 3:30 pm and will not reopen until after-school at 3:30 pm.

Please remember, supervision starts at 8:30 am. Students should not be dropped off before 8:30 am.

The YMCA drop off and pick up will remain the same.

Pick-Up Procedures:

Students will be dismissed from the front gate and back Z gate.

TK-K dismissal/release procedures will remain the same.

1st-3rd grade teachers will walk their students to the front gate where they will exit using the gate left of the main buzzer gate. Those exiting at the back Z gate will wait for a teacher supervisor to open the gate.

4th-5th grade students will be released via the front gate or back Z gate. Adults will not be allowed onto campus until after 3:15 pm.

Anyone needing to enter prior to 3:15 will need to follow visitor procedures and be buzzed in from the front gate and receive a visitor's badge.

*A map of the school showing all gate entries can be found on our website at towers.tusd.org.

Working together we can ensure the safety of our students, staff, and entire Towers community. Thank you for your understanding as we implement these changes.

