



Off-Campus-Pass-Requests must be delivered to the Attendance Office by 7:50 a.m. in order to be processed properly. Please fill out the following form in ink signed by a parent/legal guardian, and hand it to a staff member in the THS Attendance Office. You may come back at snack, lunch, or in between classes to pick up your Off-Campus-Pass.

STUDENT FULL NAME (PLEASE PRINT): _____

STUDENT ID NUMBER: _____ GRADE LEVEL (PLEASE CIRCLE): 8 9 10 11 12

DATE: _____ TIME OF DISMISSAL: _____

REASON STUDENT IS TO LEAVE CAMPUS: _____

HOW WILL THE STUDENT BE LEAVING CAMPUS (PLEASE CIRCLE OR FILL-IN):

PARENT TO PICK-UP STUDENT DRIVING SELF STUDENT WALKING OTHER: _____

WILL THE STUDENT BE RETURNING (PLEASE CIRCLE): YES NO

PARENT/LEGAL GUARDIAN NAME (PLEASE PRINT): _____

PARENT/LEGAL GUARDIAN SIGNATURE: _____

PARENT/LEGAL GUARDIAN PHONE NUMBER: _____

Please note that there will be NO OFF-CAMPUS-PASSES ISSUED DURING FINAL EXAMS



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