

Calle Mayor Middle School

Student Absence Policy

Under **California Education Code 48200**, each person between the ages of 6 and 18 years of age is subject to a compulsory full-time education. If your child is going to be absent from school, you need to notify the Calle Mayor School office as early as possible and report the absence. Our **Attendance Hotline** number is **310-972-OUTT(6888)**, and can be called at any time, day or night. ***Any unreported absences will be recorded as trancies, and grades may be negatively impacted.**

Excused Absences:

Excused absences are enumerated under **California Education Code 48205**, and include the following reasons:

- Due to his or her illness
- Due to quarantine under the direction of a county or city health officer
- For the purpose of having medical, dental, optometric, or chiropractic services rendered.
- For the purpose of attending the funeral services of a member of his or her immediate family, so long as the absence is not more than one day if the service is conducted in California and not more than three days if the service is conducted outside California.
- For justifiable personal reasons, including, but not limited to, an appearance in court, attendance at a funeral service, observance of a holiday or ceremony of his or her religion, attendance at religious retreats, or attendance at an employment conference, when the pupil's absence has been requested in writing by the parent or guardian and approved by the principal or a designated representative pursuant to uniform standards established by the governing board.

***An excess of six absences (a combination of Excused Absences and Trancies) will result in a SARB letter.**

Unexcused Absences:

- Family vacations/reunions
- Theme Park excursions
- Non-school-related sports events/competitions
- Cruises, fishing trips, trips to the river, beach trips, etc.
- Acting, movie, or commercial shoots
- Theme camps (i.e. cheer camp, dance camp, baseball camp, etc.)
- Other activities not enumerated under **California Education Code 48205** that are deemed unexcused by the principal or a designated representative pursuant to uniform standards established by the governing board.

***A truancy will be applied to all unexcused absences after 3 days.**

Unexcused Absence Policy

All students who are absent inexcusably as defined by the California Education Code will be subject to the Calle Mayor Middle School Unexcused Absence Policy. Each unexcused absence will be identified as either a **regular unexcused absence** or a **sanctioned activity**. A sanctioned activity is one that meets the criteria stated below:

A sanction is a certificate issued by an organization (e.g. Pop Warner) through a local association (e.g. Florida), which approves and licenses the holding of athletic competitions. A sanction is only issued to events that meet certain criteria (which may vary depending on the organization); the criteria may include but are not limited to:

- The organization provides opportunities for student athletes to complete homework and facilities to meet those needs.
- Event has comprehensive liability insurance for the event.
- The organization agrees to serve as the arbitrator if an individual feels the rules were violated or conduct was unbecoming.
- The organization provides a standard list of rules and requirements for participation.
- The organization takes necessary precautions to provide safety and medical needs for all participants.
- The organization indicates that it is a sanctioned event on the entry form.
- A post-event summary is included.

Students attending a sanctioned activity would be required to turn in all assignments for each class electronically from their location. No penalty would be assessed for assignments turned in on the due date and late assignments would be subject to the regular classroom policy. Students may make up all tests and quizzes upon return without penalty within the same number of days that the student was absent.

Students who have a regular unexcused absence may turn in assignments, if approved by the teacher.

Independent Study Written Agreement:

A pupil absent from school for 5 days or more, in pursuant to California Educational Code 48915 and 48917 can be placed upon a Voluntary Independent Study Written Agreement. This written agreement shall be submitted to the Office a minimum of 5 days prior to the absence. Failure to do so will result in truancy, per California Education Code 48205, for any absence that is in excess of 3 days or more.

Homework Requests:

If your child is absent from school, parents are to email their child's teacher and request any missed assignments or schoolwork. Teachers will be given 24-48 hour window of opportunity to provide homework for excused absence requests.

***Students who are absent 20 or more consecutive days will be dropped from our enrollment.**