



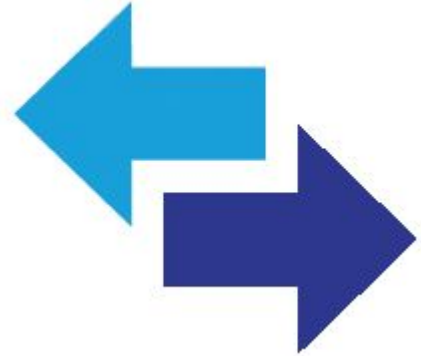
Permits Workshop

Nancy Gutierrez, Coordinator Parent/Community Engagement



Permit Types

- Incoming -FROM another school district
- Outgoing- TO another school district

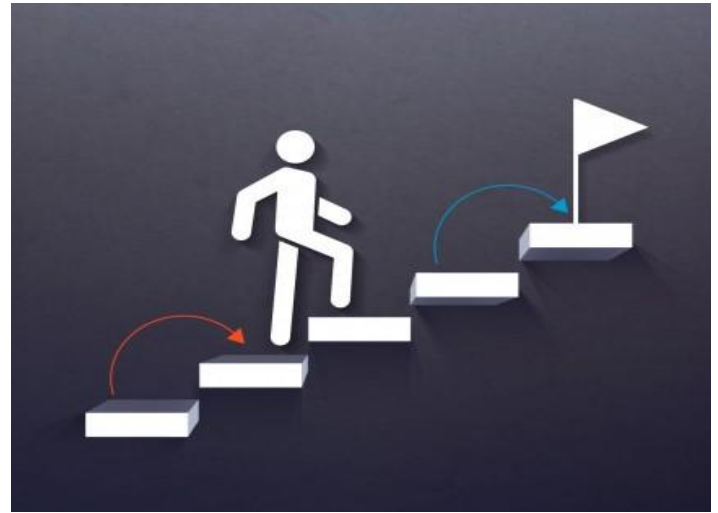


Incoming Permits to TUSD

- Interdistrict permits allow students from districts outside of Torrance to apply to attend Torrance schools.
- Receipt of an approved "Release Permit" from your resident school district does not guarantee acceptance by the Torrance Unified School District
- You must KEEP YOUR STUDENT ENROLLED AT HIS/HER CURRENT OR HOME SCHOOL until accepted in another school district.

Permits Process

1. Release from school district of residence
2. Apply to district of choice
3. Enroll if accepted
4. Sign permit contract



1. Release from School District of Residence

- Apply with the School District that you reside in.
- Some districts have an online process & have different deadlines.
- If your outgoing release application is denied you can appeal the decision to the LACOE (usually you will have 30 days to appeal from the denial date)
- We cannot accept a permit application without a release from the home school district

Release from School District of Residence

- LAUSD February 1st - April 30th Annually, Online Only **studentpermits.lausd.net**
- Lawndale Opens April 1st @District Student Support Services
- *Lennox-no info on website*
- *Hawthorne -no info on website*
- Redondo March 1-May 31st to district office
- *Palos Verdes-no info on website*
- Manhattan Jan 22-June 30th @Dist. Office
- Centinela Valley Union HS @District Student Services 14901 Inglewood Avenue Lawndale, California 90260

2. Apply to District of Choice: TUSD Incoming Permits Timeline

- Applications accepted beginning on March 2, 2020
- Earlier it's turned in the better
- Priority applications taken until July
- Incomplete/Illegible applications will not be processed



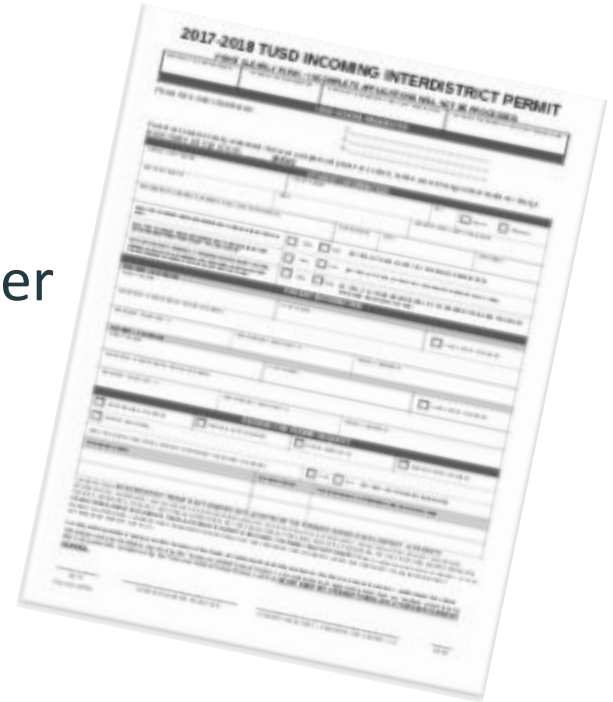
2. Documentation Needed

- Most recent report card
- Final Report Card
- Release from Home School District



2. Apply to District of Choice: TUSD Permits Application

- Grades TK-8th applications are turned into Family Welcome Enrollment Center
- High School Permits are turned in directly to High School requested
- HANDOUT: Application

A photograph of a "2017-2018 TUSD Incoming Interdistrict Permit" application form. The form is tilted and contains various sections for student information, including name, address, and contact details. It also includes checkboxes for "I am currently enrolled in another district" and "I am currently enrolled in a private school". The form is titled "2017-2018 TUSD INCOMING INTERDISTRICT PERMIT" and "PLEASE PRINT CLEARLY AND COMPLETELY. ALL INFORMATION WILL NOT BE RECORDED".

Special Circumstances

- TK
- Special Education
- 504 plans
- Siblings
- High School Permits



Please note:



- For High School Permits, site administrator may contact parent/guardian to arrange for an interview.
- Grades K-12: You will be notified by email of decision.
- If permit is granted, you will need to enroll your student at Family Welcome Enrollment Center.
- Siblings are not automatically accepted into the district, you must apply for each child separately.

TUSD Schools that CURRENTLY OFFER Transitional Kindergarten(TK):

Adams

Fern

Wood

Arlington

Edison

Yukon

Seaside

Walteria

Anza

Towers

**Please note that the schools offering TK are subject to change each school year.*

Permit Guidelines

- Approved on a case-by-case basis & are subject to availability & approval by school requested.
- Once permits are granted, are valid through high school graduation.
- However, permits are subject to annual review & approval by school principal, & are not guaranteed for future renewal.
- The Torrance Unified School District's decision to accept your student's permit will be based on space available at the Torrance school requested. Students must have and maintain: satisfactory attendance, effort, academic achievement and behavior.

3. Enroll if accepted

- To accept permit, full enrollment must be completed within the time requested in acceptance letter.
- Enrollment must be completed at the Family Welcome Enrollment Center which includes full immunizations, previous school records, birth certificate or passport and residential verification
- Enrollment must be completed PRIOR to attending school

4. Sign Permit contract

- Your permit is not valid unless you sign this contract
- When you accept a permit you are agreeing to abide by permit guidelines in the areas of:
 - Academics
 - Attendance
 - Behavior



Questions



enrollment@tusd.org

LAUSD Release Process

Online application: studentpermits.lausd.net

