



OFFICIAL SUPERINTENDENT SEARCH TIMELINE

Torrance Unified School District Superintendent Search 2019-20

Note: *Blue italicized text* indicates Board Participation

JAN 2020	January 7	District / Board Designee receives proposals
	January 15	<i>Board reviews proposals</i>
	Mid / Late January	<i>Proposal Presentations / Board Selects Firm</i>
FEB-MAR 2020 Phases 1-4	February 11	<i>Board meets with consultants and determines characteristics, skills & qualities desired in a new superintendent; Board publicly announces timeline and procedures for superintendent selection</i>
	Between February 20-March 6 (check website for updates)	Consultants meet with staff and community designated by the Board to receive input; Online survey is posted to district website Feb 20-Mar 6
	February/March	Consultants identify potential candidates; Development and posting of recruitment materials and Position Description
	February 24 and March 2	Advertising and active recruitment; Ad appears in <u>EdCa!</u> , (Two consecutive publications)
MAR-APR 2020 Phase 5	March 20, 5:00 PM	Deadline for applications
	March	Consultants complete comprehensive reference and background checks on applicants
	April 11	<i>Board meets with consultants, reviews all applications and selects finalists to be interviewed</i>
APR-MAY 2020 Phases 6-8	April 24-25	<i>Board interviews finalists</i>
	Late April / Early May	<i>Board completes validation visit of leading candidate's community and makes final determination on selected candidate.</i>
	May 18	<i>Board approves superintendent contract at a regularly scheduled board meeting</i>
JULY 2020 Phase 9	July 1 (or as mutually agreed)	New superintendent begins