

CMS Checkout Procedure 2020

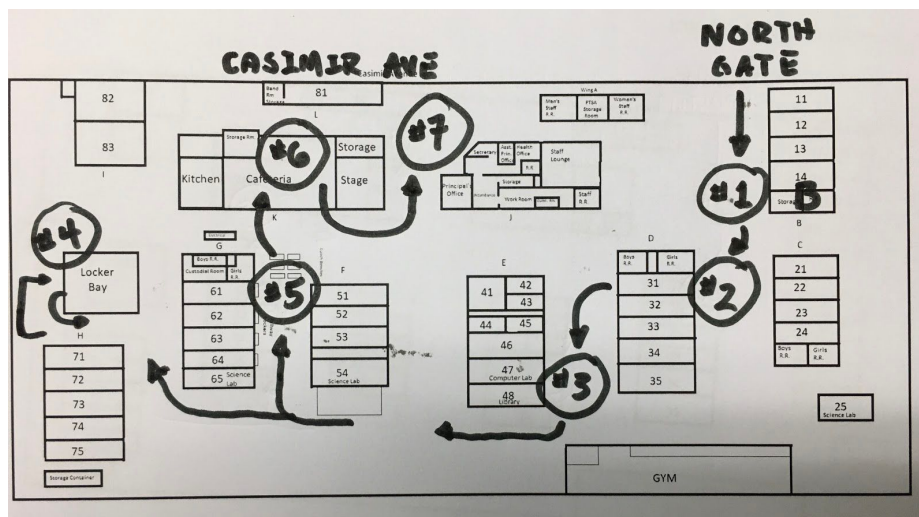
What to do before: Gather all of your Casimir textbooks, library books, instruments, any teacher or school borrowed items, and your chromebook *and charger* if you checked it out. Use the CMS Checkout Schedule (below) to find your return time by referencing the student's grade and where the student's last name falls in the alphabetical list. Siblings may checkout together. If you need another time please email sweet.john@tusd.org with your request.

What to do when you arrive: Wear a mask and maintain social distancing. Bring as few people as possible. Make your way to the north (left) gate of the school by the 6th grade wing. Due to construction and safety concerns the parking lots are closed.

Check out procedure: Starting in the B wing you will be directed to a series of stations around campus. Please go to each station in order. If you do not need a station proceed past and to the next one.

1. North Entrance (B wing): Check in.
2. Room 31(Rice): Chromebook and Instrument return
3. Media Center (library): Book return (all Casimir books)
4. Locker bay: Clean out your locker. All trash must be removed. (all textbooks have been removed)
5. Room 62 (Lee): Yearbook and Awards
6. Cafeteria: PTA Certificates, Congratulations
7. Exit out front entrance. Please do not gather.

Notice: The south end of the campus is undergoing construction. Please avoid all fenced off areas and be cautious.



Schedule

Please find your return time by locating the student's grade and where the student's last name falls in the alphabetical list. Enter through the North gate (left) in the front of the school. Please wear a mask and maintain social distance. Siblings may checkout together. If you need another time please email sweet.john@tUSD.org with your request.

Time Slot	8th Grade Only	8th Grade Only	8th Grade Only		Time Slot	7th Grade Only	7th Grade Only	6th Grade Only	6th Grade Only
Day	Wednesday 6/3	Thursday 6/4	Friday 6/5		DAY	Monday 6/8	Tuesday 6/9	Wednesday 6/10	Thursday 6/11
8:00 - 8:30	Aguilst - Anderson	Harris - Ine	Saiki - Sisson		8:00 - 8:30	Adams - Avitia	Moala - Nguyen	Aceves - Barreto	Nakanishi - Ofili
8:30 - 9:00	Araque - Booth	Javinto - Kaler	Smith - Thomas		8:30 - 9:00	Balcaceres - Bruggman	Nishihira - Plazo	Begonia - Chaput	Okamoto - Ramirez
9:00 - 9:30	Brammer - Chang	Kavianian - Louie	Thornton - Tsukiyama		9:00 - 9:30	Calizar - Curd	Potter - Santiago	Chavarri - Dufek	Recinos - Santiago
9:30 - 10:00	Changthong - Cooper	Low - Megaw	Tsuzumi - Velardez		9:30 - 10:00	Cuthbert - Franco	Santos - Soto	Durrani - Giandalia	Santos - Soriano
10:00 - 10:30	Corrales - Do	Mendoza - Morita	Vernon - Wilkes		10:00 - 10:30	Frerichs - Her	Souza - Tesfalem	Gomez - Howe	Soto - Vasquez
10:30 - 11:00	Doresy - Fujita	Moriya - Nguyen	Williams - Zhang		10:30 - 11:00	Hernandez - Kee	Tornez - Wheeler	Huynh - Le	Vizcarra - Zhang
11:00 - 11:30	Galarza - Gong	Noa - Petty			11:00 - 11:30	Kim - Malig	Wines - Yoshida	Leaupepe - McCauley	
11:30 - 12:00	Gonzalez - Guzman	Posada - Ryu			11:30 - 12:00	Mansour - Miyamoto		McCormack - Nakamura	