

Madrona Middle School



...STEAM & Service

This Handbook contains very basic information and subject to change,
at any time, per State, County, and CDC Health Guideline

Madrona Middle School Handbook & Parent Teacher Student Association



Safety - TUSD will follow County/State covid protocols.
Masks - Be prepared for all students and adults to wear masks.
According to CDC Guidelines: No one shall enter if he/she currently has a fever
of 100.4 degrees or greater, or has had a fever in the last 24 hours.

www.tusd.org/schools/madrona

This directory has been compiled for the sole use and convenience of Madrona Middle School and parents. All names, addresses, and phone numbers are for PTSA use only.

PLEASE GUARD CAREFULLY AGAINST ITS UNAUTHORIZED USE BY OTHERS.

Executive Board 2021-2022

President	Judy Briggs madronaptsapres@gmail.com
1st VP/Fundraising	Traci Dominguez
2nd VP/Membership	Monica Sandoval
Recording Secretary	Nicole Garcia
Treasurer	Kristine Ho
Financial Secretary	TBA
Historian	Maribeth Schultz
Auditor	Beth Guerra
Parliamentarian	Adrienne Temblador
Advisor	Jeffrey Nielsen
Co-Advisor	Sorah Han
Teacher Representative	Michele Bloomfield

Torrance Council	torranceptas@gmail.com	torranceptas@gmail.com
33rd District PTA	www.33rdpta.org	pta33rdpresident@gmail.com
California State PTA	www.capta.org	president@capta.org
National PTA	www.pta.org	info@pta.org

The Mission of the California State PTA is to positively impact the lives of all children and families. It's purposes are:

- To promote the welfare of children and youth in home, school, community and place of worship, and throughout the community;
- To raise the standards of home life;
- To advocate for laws that further the education, physical and mental health, welfare, and safety of children and youth;
- To promote the collaboration and engagement of families and educators in the education of children and youth;
- To engage the public in united efforts to secure the physical, mental, emotional, spiritual, and social well-being of all children and youth; and
- To advocate for fiscal responsibility regarding public tax dollars in public education funding.

National PTA Mission: "To make every child's potential a reality by engaging and empowering families and communities to advocate for all children." National PTA founded in 1897. Madrona PTSA was founded on July 16, 1952.

ASSOCIATION MEETINGS (Dates Subject to Change)

September 14, December 7, February 22, April 26

Madrona PTA Membership is \$8 per year. To join, apply online at <https://jointotem.com/ca/torrance/madrona-middle-school-ptsa>

BOARD MEETINGS generally held on the second Tuesday of each month, time to be agreed upon at the start of the school year.

PTSA SPONSORED PROGRAMS

Direct Donation & Membership Parents, students, relatives, and staff are encouraged to join PTSA and support school programs. Portions of dues are sent to each level of PTA: Torrance Council of PTAs, 33rd District PTA, California State PTA, and National PTA.

Honorary Service Awards recognize those who volunteer time and service to children, school, and community.

National PTSA Reflections arts recognition and achievement program for students. Theme for 2021-22: "I Will Change the World By:" Categories include Visual Arts, Photography, Musical Composition, Literature, Dance Choreography, Film/Video Production.

8th Grade Promotion Activities are funded by PTSA so that there is no direct cost to students. Traditionally the PTSA plans the Promotion Dance and 8th Grade Picnic.

Madrona Spirit Wear . 6th grade RED, 7th grade YELLOW, 8th grade BLUE.

Staff Appreciation celebrates the efforts of the faculty in the first week of May.

Student Scholarships for High School Seniors who attended Madrona will be given the opportunity to apply for Scholarship Funding in the spring.

Madrona Middle School Administration

Jeffrey Nielsen, Principal

Nielsen.Jeffrey@tUSD.org

310-533-4562

Ext 8780

Sorah Han, Assistant Principal

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Ext 8790

Carina Adra

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Ext 8736

Candice Davis, Office Manager

Davis.Candice@tUSD.org

Ext 8781

Jacqueline Phipps, Attendance

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Ext 8791

Cynthia Osejo, Librarian

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Ext 8774

Health Assistant, Daphne Ying

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Ext 8783

Health Assistant, Nicola Rivas

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Ext 8783

Gloria Gibson, Psychologist

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Ext 8787

Elena Brown, Speech Therapist

Brown.Elena@tUSD.org

Ext 8735

History: Madrona Elementary opened in February 1957 and became Madrona Middle School in 1984 originally as the home of The Matadors.

Mission Statement: Madrona Middle School is dedicated to achieving success for all students by encouraging citizenship and civic virtue through diverse and challenging academic curriculum and enrichment.

ALL VISITORS are required by TUSD, to present ID to the Security Raptor system for a badge to be on campus.

SECURITY GATE: Press the button and step back so we may identify you on the cameras, then WAIT for the second high pitched tone to open the unlocked gate.

Volunteers on campus must have a TB TEST – updated every four years as well as a YEARLY SIGNED VOLUNTEER APPLICATION by SEPTEMBER 30th, EACH YEAR. For application click:

Faculty

Emily Aceves	Aceves.Emily@tUSD.org	8715	15
Dave Albright	Albright.Dave@tUSD.org	8719	19
Jesse Alvarez	Alvarezfrayre.Jessie@tUSD.org	8721	21
Jason Amadio	Amadio.Jason@tUSD.org	8731	PE1
Ashley Beukema	Beukema.Ashley@tUSD.org	8711	11
Kimberly Bevington	Bevington.Kimberly@tUSD.org	8720	20
Taylor Bledsoe	Bledsoe.Taylor@tUSD.org	8718	18
Michele Bloomfield	Bloomfield.Michele@tUSD.org	8714	14
Clarke, Catherine	Clarke.Catherine@tUSD.org	8717	17
Larson Estefan	Estefan.Larson@tUSD.org	8722	22
Robert Freitas	Freitas.Robert@tUSD.org	8771	SC1
Kathy Fu	Fu.Kathy@tUSD.org	8709	9
Liam Gachuz	Gachuz.Liam@tUSD.org	8728	28
Sky Heussenstamm	Heussenstamm.Sky@tUSD.org	8726	26
Carolyn Keeney	Keeney.Carolyn@tUSD.org	8732	PE2
Stephanie McGurk	McGurk.Stephanie@tUSD.org	8723	23
Sajjad Khan	Khan.Sajjad@tUSD.org	8724	24
Brigit Miskimen	Miskimen.Brigit@tUSD.org	8707	7
Christopher Phillips	Phillips.Christopher@tUSD.org	8713	13
Heather Hallsted	Hallsted.Heather@tUSD.org	8772	SC2
Laurie Rokugawa	Rokugawa.Laurie@tUSD.org	8727	27
Allison Snider	Snider.Allison@tUSD.org	8701	Music
Evan Snow	Snow.Evan@tUSD.org	8725	25
Laurie Spotts	Spotts.Laurie@tUSD.org	8704	4
TBA		8708	8
Nancy Ton	Ton.Nancy@tUSD.org	8773	SC3
Dr. Mary Ann Torres	Torres.MaryAnn@tUSD.org	8705	5
Andrew Waldschmidt	Waldschmidt.Andrew@tUSD.org	8712	12
Lindsey Wooldridge	Wooldridge.Lindsey@tUSD.org	8716	16
Mary Beth Wulpern	Wulpern.MaryBeth@tUSD.org	8706	6
Leslie Young	Young.Leslie@tUSD.org	8703	3

BELL SCHEDULES TENTATIVE

All times Subject to Change
Late Start Day of the Week TBA

Regular Day: 4 days per week

Students on Campus	7 : 45	
First Bell	8 : 05	
Tardy Bell	8 : 10 - 8 : 11	1 min
Per 1	8 : 11 - 9 : 01	50 min
Per 2	9 : 04 - 9 : 54	50 min
<i>SNACK</i>	9 : 54 - 10 : 09	15 min
Per 3	10 : 12 - 11 : 02	50 min
Per 4	11 : 05 - 11 : 55	50 min
Tutorial & Bulletin	11 : 58 - 12 : 28	30 min
<i>LUNCH</i>	12 : 28 - 1 : 11	43 min
Per 5	1 : 14 - 2 : 04	50 min
Per 6	2 : 07 - 2 : 57	50 min
Students off Campus	3 : 15	

Late Start Day: 1 day per week

First Bell	9:20	
Tardy Bell	9:25	
Pledge	9:25 - 9:26	1 min
Per 1	9:26 - 10:09	43 min
Per 2	10:12 - 10:55	43 min
<i>SNACK</i>	10:55 - 11:10	15 min
Per 3	11:13 - 11:56	43 min
Per 4	11:59 - 12:42	43 min
<i>LUNCH</i>	12:42 - 1:25	43 min
Per 5	1:28 - 2:11	43 min
Per 6	2:14 - 2:57	43 min
Students off Campus	3:15	

Nutrition Services: Lunches/Meals Info - click link below:

<https://www.tusd.org/nutrition-services%c2%a0>

ATTENDANCE Policies: Regular attendance is critically important for student achievement. Parents/guardians of children aged 6-18 are obligated to send their children to school unless otherwise provided by law. (Education Code 48200).

Absence and Tardy: Students are expected to be present in their virtual classroom lessons on time. Teachers will be taking attendance on PowerSchool for all virtual lesson time and the administration will be monitoring participation.

Excused Absences include ONLY illness, medical/dental appointments, court appearance, funeral, observance of religious holiday, or quarantine by health authorities. (Education Code 48205) Personal/family trips are unexcused.

Parent Note required for each daily absence and every first period Tardy to School: Parents and Guardians only are to mail madronaattend@tusd.org following or in advance of any absence. Students absent for more than three (3) days must provide a doctor's note. Notes shall have student's full name, Grade, Date(s) of Absence(s), valid reason, parent/guardian name and phone #.

Extended Travel. If Students are away for 5 days or more from school for travel/family circumstances, the Parent/Guardian must submit a letter, 10 days prior. **Students must submit completed work upon their return.**

Madrona will take the steps outlined below.

Absences from school/virtual lessons accumulate for the entire year:

- @ 3 unexcused absences, attendance letter one is sent home
- @ 5 unexcused absences, attendance letter two is sent home
- @ 7 unexcused absences, a Pre-SARB meeting is held
- @ 10 unexcused absences, student is recommended for a SARB hearing

Tardy to School in the morning (process restarts at each new quarter)

- @ 3 = parent notification (by teacher or on progress/report card)
- @ 5 = Attendance letter one is sent home
- @ 6+ tardies = lunch detention, parent contact
- @ 10 tardies = attendance letter two is sent home, after school detention

Tardy to Class (process restarts at each new quarter)

- @ 2 = automatic S in Citizenship for that class
- @ 3 = automatic N in Citizenship for that class, and parent contact
- @ 4 or more = automatic U in Citizenship.
- @ 10 = office referral, parent contact, lunch detention assigned

COMMUNICATION, HOMEWORK, GRADING POLICY

Communications are handled via email - All parents are responsible for making sure to have a valid email address in PowerSchool and to read all communications sent from school and district.

Visit www.tusd.org/schools/madrona for the DAILY CALENDAR. Parent bulletin will be sent to the parent email address submitted with the Parent PowerSchool contact information. Notify madronawebsite@tusd.org with any changes.

PowerSchool <https://ps.tusd.org/public/> is the place for Parents and Students to stay informed about student progress, attendance, grades AND maintain contact/emergency information. Instructions for creating PowerSchool accounts can be found linked to our Madrona Website. **Parents MUST have up to date accounts.** Contact madronawebsite@tusd.org if you need help.

Grades, Progress Reports and Report Cards: Grades can be monitored on PowerSchool at <https://ps.tusd.org/public/>. Parent-teacher conferences may be scheduled on an as-needed basis with individual teachers. Please email your student's teachers with any questions. Progress grades and report cards are to be viewed on PowerSchool.

"NG" (no grade) may be given for medical reasons or students new to Madrona. Letter grades "A", "B", "C", "D", and "F" are used on Report Cards to indicate achievement and the numbers 1-5 are used to indicate effort (5 being the highest level of effort, 1 being the lowest). **Any concerns regarding grades are to be addressed with the teacher via email.**

Honor Roll Standards: The following criteria must be met in order to be on the Honor Roll at the end of Q1, Q2, Q3.

- Only classes taken at Madrona are used for the Honor Roll.
- A minimum 3.50 grade point average, with all citizenship marks S or E.
- Physical Education grade is included.

Program for Student Accountability (PSA): Students are placed on PSA if grade point average (GPA) is below a 2.0 ("C" average) and/or if they have 2 or more "Us" in citizenship. PSA students will not be able to participate in school extracurricular activities.

Wildcat Behavioral Expectations Matrix

School Mottos:	<p style="text-align: center;">Be Here</p> Physically: Be at school and in class Mentally: Pay attention, ask questions, learn Emotionally: Care about yourself, your school, property and others	<p style="text-align: center;">Be an Example!</p> Physically: Dress accordingly - Madrona Handbook Mental: Be ready to learn
In Class	<ul style="list-style-type: none"> ● Be in your seat and quiet when the bell rings. ● Have all necessary supplies with you: books, pencils, pens, etc. ● Write down the agenda/homework 	<ul style="list-style-type: none"> ▣ Participate ▣ Stay on task ▣ Raise your hand ▣ Follow directions
In Hallways	<ul style="list-style-type: none"> ● Be purposeful ● Be aware of the time during passing periods 	<ul style="list-style-type: none"> ▣ Walk ▣ Hands to yourself ▣ Be responsible with belongings ▣ Use appropriate language ▣ Use appropriate voice
In the Cafeteria	<ul style="list-style-type: none"> ● Be respectful of others in line ● Be ready to select and pay for your meal ● Have your meal in a mindful manner ● Be seated 	<ul style="list-style-type: none"> ▣ Clean up after yourself ▣ Pick up trash even if it isn't yours. ▣ Mind your manners ▣ Stay in line and obey staff ▣ Eat in designated areas
In the Office	<ul style="list-style-type: none"> ● Have a purpose ● Be respectful 	<ul style="list-style-type: none"> ▣ Return to class promptly
In the Library	<ul style="list-style-type: none"> ● Be respectful of resources ● Seek out resources 	<ul style="list-style-type: none"> ▣ Help others who need assistance
Using Technology	<ul style="list-style-type: none"> ● Be respectful of chromebook ● Ask for assistance when needed 	<ul style="list-style-type: none"> ▣ Report any issues to staff ▣ Be helpful and obey rules
At the Lockers	<ul style="list-style-type: none"> ● Be purposeful ● Hang out in more appropriate areas of campus ● Alert an adult if you can't open your locker 	<ul style="list-style-type: none"> ▣ Keep the area clean ▣ Help one another ▣ Be patient and obey staff ▣ Enter and Exit on appropriate sides
In the Restrooms	<ul style="list-style-type: none"> ● Be there with a purpose Hang out in appropriate areas of campus ● Exit promptly 	<ul style="list-style-type: none"> ▣ Clean up after yourself ▣ Report any issues to staff
Front/Back of School: Before and after School	<ul style="list-style-type: none"> ● Be ready to leave your ride ● Be aware of others and be safe ● Look out for one another ● Wear helmet with all wheeled devices ● Leave campus on time 	<ul style="list-style-type: none"> ▣ Be helpful and be patient. ▣ Inform your ride of proper procedures for dropping you off ▣ Use crosswalks
Snack And Recess	<ul style="list-style-type: none"> ● Be aware of others ● Be safe and respectful 	<ul style="list-style-type: none"> ▣ Be responsible with personal belongings ▣ Clean up after yourself ▣ Eat in designated areas

TUSD Learning & Acceptable Use Policy (subject to change)

For Parents/Guardians:

- It is the responsibility of parents/guardians to supervise their child(ren) while they are working online and to ensure all content submitted to their teachers is appropriate.
- Distance Learning virtual sessions are designed for students. To prevent disruptions to the learning environment, parents/guardians should not actively participate in Distance Learning virtual sessions, although parents/guardians may assist their child with technology and/or remain nearby.
- Any confidential or personally identifiable information related to students participating during a virtual session should not be collected, discussed or shared.
- Under no circumstances should pictures or recordings be taken of audio/video web conferencing sessions without the permission of the teacher.
- Content shared to students is for the sole purpose of instruction and not to be distributed via social media platforms or any other means.

For Students:

- Always be respectful and courteous to other students and teachers during virtual check-in sessions. Inappropriate, offensive or threatening comments; misrepresentation of identity, and/or disruptive behavior by any participants during virtual check-in sessions will not be tolerated.
- For the safety and security of all participants, students must clearly identify themselves when entering a web conference by enabling their video camera and displaying their name.
- Students shall not take screenshots, pictures or recordings of their video conferencing sessions.
- Login credentials and web conferencing links must not be shared. Sharing of login information and links violates other students' and teachers' rights to confidentiality, and could allow class participation by unauthorized persons and/or lead to disruptive behaviors that detract from a productive and positive learning environment.
- Students who are disruptive and/or "trespass" Distance Learning virtual sessions, will receive appropriate consequences per the TUSD Discipline Matrix. Consequences may result in temporary or permanent loss of technology access, which would prevent the student from participating in Distance Learning virtual sessions. Students receiving this consequence would have assignments provided to the student's parent/guardian.
- Students should adhere to the provisions identified in the Board of Education Policy 5131 - Conduct. Other applicable policies include (and can be found): Board Policy: 5137 - Positive School Climate; 5145.3(a) Non-Discrimination. Harassment; 5132.2 (a) - Bullying, Cyberbullying, Harassment, or Intimidation

SCHOOL EXPECTATIONS: General Rules: California Education Code’s Title 5, Section 4622 requires pupils to conform to school regulations; be diligent in study and respectful to teachers and others in authority; and refrain from the use of profane and vulgar language. **Students will treat all persons, teachers, students, property with respect including, but not limited to, the following:**

- Students will attend class, be on time and be prepared to work, even virtual.
- Students will use appropriate language and be dressed appropriately.
- Students will use technology and the internet appropriately.
- Students will demonstrate good citizenship and conduct. at all times.
- Fighting/threatening others will not be permitted at anytime before, during nor after school.

Possible Consequences include:

- Warning
- Detention
- Parent contact
- Class Suspension
- Parent visitation to school
- Suspension from school
- Adjustment transfer to another school
- Expulsion from TUSD

Academic Honesty is the expectation that all students do their own work. Cheating, plagiarism, using information or ideas of others as yours will not be tolerated. Cheating or plagiarism affect the academic grades and may result in an automatic “U” in the class.

- Plagiarism is copying or paraphrasing, in whole or in part, published works or ideas without giving proper credit. For more information on how to avoid plagiarism visit www.lib.usm.edu/legacy/plag
- Claiming credit for work that is not your own including work done by parents, siblings or other students or allowing others to take credit.
- Cheating on tests, looking at someone else’s answers, using notes when not allowed, taking a copy of the test/quiz, allowing someone else to see your answers.
- Submitting a paper, or portion, as your own taken from the internet.
- Copying or sharing homework.
 - 1st offense: Parent contact, zero on assignment/test, logged referral
 - 2nd offense: Parent contact, office referral, automatic U
 - 3rd offense: Parent contact, Suspension

Appropriate School Attire:

If students are dressed inappropriately, parents will be contacted.

- Closed toed shoes (no sandals)
- No baggy pants, no bra straps showing, no midriiffs, no short shorts.
- Clothing, jewelry, personal items (backpacks/bags, water bottles, etc.) shall be free from writing, pictures or any other insignia which are vulgar, profane, or which advocate racial, ethnic, sexual orientation, or religious prejudice.
- Administration/staff may establish reasonable dress and grooming regulations for times when students are engaged in extracurricular or other special school activities.
- District prohibits gang-related apparel. If a student exhibits signs of gang affiliation, staff shall inform the parent/guardian. “Gang” is defined as any ongoing organization, association or group of three or more persons, formal or informal, having a common name or common identifying sign or symbol, having as one of its primary activities the commission of criminal acts. (Penal Code Section 186.22)

CHROMEBOOKS, TEXTBOOKS, SCHOOL MATERIALS

1. Textbooks, Library Books, Chromebooks District/School Materials Per California Ed Code, Section 48904 & 48904.3 states the parent/guardian of a pupil shall be held liable for school district property.
2. Madrona Staff/Teachers are NOT responsible for misplaced belongings.
3. Materials are not to be left unattended at any time.
4. Students are to report any damages to our librarian/media technician, Osejo.Cynthia@tUSD.org within 24 hours of checkout or will be charged for the damages when the item is returned. Damaged conditions include water damage, torn pages, mold, broken spines, detached covers, broken chromebook screens or buttons.
5. The "Cost of School Item" assessment will be charged if the textbook, library book or chromebook must be taken out of circulation due to its damaged condition. This can include, but is not limited to: missing chromebook keys, scratches or damaged screens, book moldiness (no matter how small), damages to materials of any kind.
6. All borrowed and checked out school materials are due back by the last day of school. Items returned after this date will be assessed a fee. Debts must be cleared before receiving materials the following year.
7. A note about textbooks: Cover all textbooks. Brown bags work well. DO NOT tape covers directly to the books. Do NOT bend any book past a 180 degree angle, there is danger of spine damage and students will be charged the full replacement cost.

ELECTRONIC DEVICES

Personal Cell Phone/Tablet Policy:

- **Maintaining the integrity of the learning environment is a top priority.**
- Cells Phones/Tablets must be turned OFF and put away in backpacks during school instructional time.
- Students may use their phones at snack or lunch time only.
- Parents are not to text or call students during instructional time but may contact their students during snack or lunch time only.
- Any teacher or staff member may confiscate the device for the day, if it is on in the classroom and/or disruptive to learning. The student may retrieve the phone from the teacher/staff member at the end of the day.
- Unless otherwise allowed by the teacher during lessons, students MUST refrain from having their cell phones ringing during the school day so as not to cause any distraction or disruption to the lessons.

- No photo/video anywhere/anytime during the school day without explicit permission from a teacher.
- Only exception to the above policies: cell phones and tablets, used for instructional purposes will be permitted, with teachers' explicit permission and supervision.

1:1 Chromebook At-Home Responsible Use Agreement

Madrona Middle School issues students a one-to-one (1:1) chromebook as a means to promote student achievement and provide equitable access to learning technology. By equipping all students with a chromebook, it provides an amazing opportunity for students to engage with learning in a meaningful, modern context that helps them prepare for life beyond K-12 education. This agreement outlines Madrona's expectations for students and families issued a 1:1 device. In addition to this agreement, the use of school-provided technology requires students to abide by TUSD's Acceptable Use Policy.

Madrona expects students to use school-issued equipment responsibly. Madrona also expects students to keep their 1:1 devices safe, secure, and in good working order. This agreement includes the following specific responsibilities and restrictions.

Student Expectations:

- **Bring the 1:1 device to school every day:** If a device is left at home, a loaner MAY be available. If not, students will be expected to complete their coursework by hand.
- **Charge the device at home every night. Bring it to school each day with a full charge.**
- **Communicate Responsibly!** All electronic communication must be conducted in a respectful and academic manner, using appropriate language, and avoiding profanity and offensive or inflammatory speech. All student emails sent and received over District systems are archived and retained per CA state public record laws.
- **Use technology for school-related purposes only.** This device was given to the students for learning and school use.
- **Follow copyright laws and fair use guidelines.** Only download/save music, videos, or other content related to specific assignments. Do not use your device to store personal content.
- **Make the device available for inspection by any administrator/teacher upon request.**

Chromebook/Device Expectations:

- Do not mark or deface any Madrona Chromebook.
- Do not loan the device, charger, or other accessories to anyone; do not leave the device unattended.
- Do not eat or drink while using the device.
- Do not attempt to change or bypass the internet filtering, security, network wifi settings, or any other device settings, including the installation of games or other unauthorized software.
- Do not attempt to access systems beyond your authorized access. This includes sharing your account password for any system with others, or using another person's account and/or password.
- Do not attempt to locate, view, share, or store materials that are unacceptable in an academic setting. This includes, but is not limited to, pornographic, obscene, graphically violent, or vulgar images, sounds, music, language, video, or other materials.

Parental/Guardian Monitoring Responsibility:

Parents/guardians assume all responsibility for monitoring their student's activity on District-issued devices and accounts during non-school hours and on all non-student attendance days. Users are responsible for the appropriate use of the device and all accounts, applications, and services. **Parents/guardians will be responsible for the following associated cost for damage, loss or theft.**

* Chargers \$25

* Screen Replacement \$90

* Lost Device @ Replacement cost

* Camera repair \$80

* Key replacement \$10/ea

* Theft (with police report) No Charge

If the lost/stolen device is later recovered in working condition, the fee will be refunded. If student leaves TUSD, but does not return the device, they are responsible for the full replacement cost, and standard rules for the restriction of records and transcripts would apply. Law enforcement may be involved for the purposes of recovering District property.

Parents/Guardians will receive a Signature Form for the 1:1 at home Responsible Use Agreement when the devices are checked out indicating the families agree to abide by the conditions listed and assume responsibility for the appropriate and safe use and care of TUSD District-issued technology.

Failure to comply with the terms of this agreement, access to 1:1 technology, the internet, and other digital content or services may be limited or removed. Students may also be subject to disciplinary action as outlined in this handbook.

Traffic Safety-PARENTS must be accountable for the safety of all students.

DO NOT BLOCK TRAFFIC, DO NOT DOUBLE PARK, DO NOT PARK IN LOADING ZONES/HANDICAP or STAFF PARKING SPACES. Cars are to drop off/pick up students at the El Dorado Street Traffic Zone or Opal Street.

Skateboards, Bikes/Scooters: Students may ride bikes, skateboards, and scooters **as long as helmets are worn** in compliance with California DMV Vehicle Code 21212(a). Bikes, skateboards/scooters must be walked on campus. Students without helmets will have their bike, skateboard, or scooter confiscated until a helmet is brought to school. Repeat offenders may have this privilege taken away.

DISASTER PREPAREDNESS- Update your Emergency Contacts.

Should an emergency or disaster occur in our area while school is in session, know that school and district plans are in place and preparations have been made to handle the situation. Your cooperation is necessary in any emergency:

- **DO NOT telephone the school.** We may not be able to answer phones
- **DO NOT drive to school.** Walk to school if you wish to pick up your student. Streets must be kept open for emergency vehicles.
- **Student pick up gate = El Dorado Gate (front of school)** unless otherwise instructed by Law Enforcement to use the Opal Street Gate.
- **Bring photo ID.** Gates are locked . Students will be checked out slowly
- Tune your radio to KFI 640 AM, KNX 1070 AM, or KFOX 93.5 FM;
- **Students will not be released, under any circumstances, if the emergency release contact(s) are not listed in PowerSchool.**

Support for Madrona -

1. **PTSA Direct Donation Program** requests a \$40 donation per student to help PTA sponsor school programs including Technology in classrooms; Earthquake supplies; Scholarships; Character building activities, Incentive Programs; 8th Grade activities; Adventures in Art, etc.
2. **PTSA MEMBERSHIP just \$8.** Show your support for your child and the school Membership does not require you to volunteer or in any way ,but shows support for PTSA and gives you a voice to vote at association meetings.
3. **Ralphs/Kroger Community Rewards.** With just 100 families participating we can earn \$700 per quarter. **Families must re-register in SEPTEMBER.** Use Madrona ID UF902 at <https://www.ralphs.com/account/communityrewards>

EIGHTH GRADE PARTICIPATION IN PROMOTION ACTIVITIES

Madrona reserves the right to restrict student participation in any, and all, extra and co-curricular activities for any and all behavioral issues as permitted by TUSD Board Policy.

Activities include:

- 8th grade picnic & dance at the end of the year. Dance/Picnic are funded by the PTSA.
- 8th grade promotion ceremony on the last day of school.

Promotion Activities Point System. All students begin with 100 points.

- 80-100 points earn participation in all activities.
- 70-79 points eliminate participation in the picnic.
- 60-59 points eliminate participation in the picnic and dance.
- Below 59 points eliminate the picnic, dance, and promotion.

Students will lose points throughout the year as follows:

- Suspensions (including in-house) earn deduction of -5 points per day.
- Truancy earn deduction of -5 points per day.
- U marks earn deduction of -5 points.
- N marks earn deduction of -3 points.
- After School detention earns deduction of -2 points.
- Lunch detention earns deduction of -1 point per day.
- Any logged referral (without consequence) earns deduction of -1 point.
- Administration will deduct further points as situations arise.
- Students may be able to work after school detention to earn points back in quarter 4 at the rate of 1 point per hour up to a maximum of 10 hours.

2020-2021 Calendar - School Begins Thurs Sept 26

Please refer to our WEBSITE calendar [HERE](#)

ALL SCHEDULED DATES are subject to change.

Times and details will be in the Weekly emailed Newsletter

September

Mon 6 NO SCHOOL - Labor Day
Tues 7 PTSA Board Mtg
Mon 13 School Picture Day
Tues 14 ELMAC, PTSA Assoc, and Back to School Night
Thur 16 No School
Fri 17 No School

October

Tues 5 School Site Council Mtg #1
Tues 12 PTSA Board Meeting
Mon 25 Makeup Picture Day

November

- Tue 2 School Site Council Mtg #2, 3:10pm
- Fri 5 End Q1
- Tue 9 PTSA Board Meeting
- Thur 11 Veteran's Day – NO SCHOOL
- Fri 12 No School - Staff Development Day
- 22-26 Week of Thanksgiving Holidays – NO SCHOOL

December

- Tues 7 5:30 ELMAC, PTSA Association, Parent Education Night
- Tues 14 PTSA Board Mtg
- Mon 20 Begin Winter Holidays through Jan 3

January (School Resumes January 3)

- Tues 11 PTSA Board Meeting
- Mon 17 Martin Luther King Jr. Holiday – NO SCHOOL
- Fri 28 End Q2/Semester 1 – All Assignments Due

February

- Tues 1 School Site Council Meeting #3
- Tues 8 PTSA Board Meeting
- Fri 11 Lincoln's Day – NO SCHOOL
- Mon 21 President's Day – NO SCHOOL
- Tues 22 ELMAC, PTSA Ass, Elections, Honorary Service, 8th grade meeting

March

- Tues 1 School Site Council Meeting #4
- Tues 8 PTSA Board Meeting
- Thurs 17 No School - Staff Development
- Fri 18 No School - Student Free Day
- Mon 21 8th grade promo pics/panoramic

April

- Fri 1 End of Quarter 3
- 4-8 Spring Break NO SCHOOL
- Tues 12 PTSA Board Mtg
- Tue 26 ELMAC, PTSA Association, Possible Family Academic Night

May (First week of May = Staff Appreciation Week)

- Tue 3 School Site Council Mtg #5
- Tues 10 PTSA Board Meeting
- 3-20 Testing Schedule will be determined at a later time**
- Mon 30 Memorial Day – NO SCHOOL

June (8th Grade Activities TBA regarding picnic/dance/promo)

- Wed 1 5th Grade visit, details TBA
- Tues 7 PTSA Board Meeting
- Thur 16 Last Day of School – early (Noon) dismissal
- Thur 16 Promotion 6pm & End Q4 – Report Cards are MAILED home after July 4.



School District Administration & Board of Education

Meets: 1st & 3rd Mon., 7:00 P.M., 2336 Plaza Del Amo

Dr. George Mannon	Superintendent
Dr. Tim Stowe	Deputy Superintendent
Dr. Katie Krumpe	Chief Academic Officer
Mr. Ben Egan	Senior Director of Secondary Schools
Dr. E Don Kim	Senior Director of Elementary Schools

Board Members: Betty Lieu, James Han, Jeremy Gerson, Anil Muhammed, Jasmine Park

Elected Officials

Governor of California
 US Congresswoman
 US Senators
 LA County Board of Supervisors
 State Congressman
 State Assemblyman
 State Superintendent of Ed.
 Mayor of Torrance
 City Council

Gavin Newsom
 Maxine Waters, 43rd District
 Alex Padilla, Dianne Feinstein
 Janice Hahn, 4th District
 Ted Lieu, 33rd Congressional District
 Al Muratsuchi, 66th District
 Tony Thurmond
 Pat Furey
 Heidi Ashcraft, George Chen, Mike Griffiths,
 Sharon Kalani, Aurelio Mattucc, 1 vacancy



Torrance City Hall	310-618-3850	www.torranceca.gov
Torrance Cultural Arts Center	310-781-7150	
Torrance Recreation Services	310-618-2930	
Torrance Graffiti Removal Hotline	310-781-7149	
Animal Control	310-618-3850	
Torrance Police Non-Emergency #	310-328-3456	
Torrance Fire Non-Emergency #	310-781-7042	
Katy Geissert Civic Center	310-618-5959	3301 Torrance Blvd.
El Retiro Branch Library	310-375-0922	126 Vista Del Parque
Henderson Branch Library	310-371-2075	4805 Emerald Avenue
North Torrance Branch Library	310-323-7200	3604 W. Artesia Blvd.
Southeast Branch Library	310-530-5074	23115 S. Arlington
Walteria Branch Library	310-375-8418	3815 W. 242 nd Street
Child Abuse Hotline	800-540-4000	
Community Helpline	877-541-2525	
Little Company of Mary Hospital	310-540-7676	
Torrance Memorial Hospital	310-325-9110	
Poison Control Center	800-777-6476	
South Bay Family Health Care	310-802-5177	
South Bay Rape Crisis Ctr	310-545-2111	
Torrance Juvenile Diversion	310-618-5555	
1756 Family Crisis Center	310-543-9900	
ALA-NON and ALA-TEEN	218-387-3158	
National Suicide Prevention Lifeline	800-273-8255	