



Agreement for Use of Student iPads

While the vast majority of our students take exceptional care of their district-issued devices, this document is necessary to reinforce the MSD of Decatur Township expectations with the iPad program. Avoiding violations of the acceptable use agreement is essential if the iPad program is to be financially sustainable and educationally successful. We are confident that this is an attainable goal.

- The Apple iPad that you will be issued is the property of MSD of Decatur Township, and is made available to you as a tool for learning.
- MSD of Decatur Township has established Apple iPad usage standards, which cover procedures and requirements for using the device.
- Like textbooks and other school property, an Apple iPad is assigned to the student and **MUST** be returned to the District at the end of the school year or upon withdrawal or transfer.
- The use of an iPad is a privilege that can be revoked. Inappropriate use or neglect of an iPad can result in limits to or loss of use of the iPad.
- It is the expectation that students will bring the iPad to school each day unless instructed otherwise.
- Students are not permitted to sync the iPad with a personal computer or “jailbreak” the device to alter the configuration or functionality that has been established by the district.
- Students must not leave the iPad unattended at any time while at school or must follow all school procedures for securing unattended iPads when necessary (athletic activities, etc.). Loss/theft of an iPad due to neglect is not a valid insurance claim and full replacement cost will be charged to the student.
- The student is responsible for bringing the iPad to school with a full battery charge each day.
- The iPad comes pre-loaded with the all software you will need for your classes. Students are not allowed to uninstall or modify any application or the operating system in anyway. Installation of apps by students is permitted, but with the expectation that these are primarily for educational purposes rather than entertainment and/or amusement. The district reserves the right to remove or disable any student-installed apps if they are judged to be inappropriate or interfere with the learning process.
- File-sharing, including downloading music, or any other activity that violates copyright laws is not permitted. Any music or other commercial files installed on the iPad must be legally owned by the student user.

General Handling and Required Care of the iPad

- Student and Parent/Guardian will be charged for any damage resulting from abuse or mishandling, or loss of an Apple iPad due to neglect (the required insurance coverage limits liability to \$49 deductible (maximum two incidence, third will result in cost of iPad \$600) in the case of theft or accidental damage). A police report is required for any stolen iPad.
- Do not mark the Apple iPad in any way with markers, stickers, etc. Each Apple iPad is labeled with a district identification barcode. Do not remove or damage this sticker.
- The iPad must remain in the district-provided case at all times. Any damage resulting from failure to use the required case will result in fees being assessed for the full cost of repairs.
- Do not insert foreign objects (paperclips, pens, etc.) into the ports (openings) of the Apple iPad.
- Do not eat or drink near the Apple iPad. There should never be any food or drink around the iPad. Damage due to spilled substances will not be covered by insurance and student will be responsible for full repair cost.
- Store your Apple iPad in an appropriate protective sleeve when not in use. Excessive scratches and scuffs to the iPad exterior can result in repair fees assessed to the student.
- Make sure hands are clean before using the iPad – the glass screen should be regularly wiped clean with a dry clean soft cloth – microfiber cloth is recommended but any soft cotton fabric will work. Please do NOT use commercial liquid or spray cleaners on the iPad screen.
- When charging cable needs to be connected, be sure to line it up correctly when inserting and removing. Students are responsible for damage to the charger port or connector pin resulting from mishandling.
- If you have problems with your iPad, stop using the device and ask your Computer Technician or a teacher for help.

Internet Rules and Expectations

- MSD of Decatur Township's Acceptable Internet Use Agreement must be followed at all times.
- Any inappropriate web or email activity can result in loss of the iPad privilege. The use of proxy servers is strictly forbidden and is a violation of the district's network policy.
- If you unintentionally link to an inappropriate web site, report it to your teacher immediately so that district officials can remove access to the site.
- All activity conducted on the MSD of Decatur Township Internet/Network is monitored and can be tracked/traced. All use of the Internet/Network should be to further the student's education and enrich the student's educational resources.

Parent Information

- The iPad is meant for student use only. It is not meant to be a family computer or to be used by siblings in any way that would compromise access by the student.
- Parents are responsible for supervising student Internet use while at home; the filtering services we implement on the district network do not transfer to home use. Parental control software can be installed upon parent request to limit access to the Internet – schools will be providing specific information on how to request this service.
- Parents should monitor the use of the iPad at home to ensure that its primary function is academic and that students are completing assigned school work rather than excessive gaming, chatting, etc.
- Use of Internet resources – including online curriculum content purchased by the district – will be an integral part of the learning activities in your child’s classes. If you have reservations or objections about your child having access to the Internet while at school, please contact your school administration to discuss the matter.

Burglary/Robbery/Theft

Leaving the iPad unattended, failing to secure it per school recommendations, leaving it in an unlocked car, leaving it on the bus, etc. do NOT qualify as a legitimate claim for theft. These and similar situations are classified as loss through negligence and would result in the replacement cost (approx. \$600) being assessed to the student.

Accidental Damage

The following are not considered to be accidental damage and will result in the replacement cost (approx. \$600) being assessed to the student.

- Damage caused by liquid/beverage spills (liquids near iPads are explicitly prohibited per iPad Agreement)
- Excessive scratches/wear to iPad exterior caused by failure to regularly use a protective case (use of case is required per the iPad Agreement)
- Intentionally marking, defacing, and/or abusing the iPad (amusement, anger, frustration, etc.)
- Damage caused by tampering with hardware components or operating system (i.e. jailbreaking) to alter district configurations.

Consequences of iPad Misuse

- School discipline code for minor infractions
- Loss of privileges or increased daytime controls
- Loss of iPad for period of time
- Suspension/expulsion – serious or repeated offense



iPad Release Form

Please check off to confirm that you received the following on _____ (date of distribution):

_____ 1 iPad Serial/Barcode #: _____

_____ 1 AC Power Adapter

_____ 1 Case

Student Agreement

All items must be returned by your senior exit date. I understand that I will be charged for any missing equipment or cables.

- I have read the MSD of Decatur Township iPad Usage agreement.
- I agree to comply with the MSD of Decatur Township Acceptable Use Policy.
- I understand that I may lose my iPad privileges as a result of my inappropriate behavior, and may be financially responsible for intentional damage or avoidable loss of any District Apple iPad.

Student Printed Name

Student Signature

Date

Parent Agreement

- I have read the MSD of Decatur Township iPad Acceptable Use Policy for Internet/Network Services.
- I understand the procedures and requirements to which my student must comply, including the MSD of Decatur Township Acceptable Use Policy.
- I accept responsibility for any damage or neglect that may result from my student using the Apple iPad, which may result in monetary charges.
- I understand that my student may lose his/her iPad privileges and/or incur financial fees as a result of inappropriate behavior, damage, neglect, or loss to any District iPad.

Parent/Guardian Printed Name

Parent/Guardian Signature

Date

Current Address: _____ City/State/Zip: _____

Email Address: _____ Phone: _____