

OFFICIAL MINUTES OF THE BOARD OF EDUCATION  
SCHOOL DISTRICT 68, COOK COUNTY, ILLINOIS

Regular Board of Education Meeting held on December 20, 2018

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The Board of Education of School District 68, Cook County, Illinois, met on the 20<sup>th</sup> day of December 2018, in regular session at the Educational Service Center, 9440 Kenton Avenue, Skokie, Illinois, according to the rules of the Board.

The meeting was called to order at 7:02 p.m. by the President of the Board, Una McGeough, who presided. Members of the Board were present as follows:

Present: Amy Anson  
Frank Alkyer  
Katrina Bell-Jordan  
Richard Berk  
Meghan Espinoza  
Una McGeough  
Joseph Ruffner

Absent: None

Also present were: James Garwood, Ed.D., superintendent of schools; Christie Samojedny, Ed.D., assistant superintendent for curriculum and instruction; Ryan Berry, assistant superintendent of business and chief school business official; Peg Lasiewicki, Ed.D., executive director of special services; Barbara Marler, Ed.D., director of EL services; Nancy Battaglia, director of technology; Karen Bradley, Ed.D., principal; Robyn Huemmer, Ed.D., principal; Susan O'Neil, principal; Hal Schmeisser, principal; Phyllis Carlstrom, recording secretary, Stephanie Etten of Eder, Casella and Co., and members of the staff.

#### PUBLIC COMMENT

There were no requests to address the Board of Education.

#### SUPERINTENDENT'S REPORTS

##### Annual Audit

Stephanie Etten, a representative from the auditing firm Eder, Casella, and Co., reviewed major points from the District's annual audit. Ms. Etten reported that the audit firm was issuing an unmodified opinion, which means the financial statements presented give a true and fair view, and that the district has acted in accordance with all requirements.

##### Superintendent's Report

Dr. Garwood, reported on the following:

- Dr. Garwood, superintendent of schools, stated that the recent Board of Education self-evaluation was a meaningful experience for members and they were delighted to receive high praise from the IASB representative that led the session.
- 2019-2020 Administration Considerations – Dr. Garwood made the Board aware that he is considering restructuring the administrative team at Old Orchard Junior High by eliminating the Dean position and adding a second Assistant Principal position. The benefits to this change were noted. Additionally, Dr. Garwood would like to add a Coordinator position under the Department of Instruction in order to assist with the data analysis that the district has committed to in order to better determine specific areas of student need. Board members stated that they would be interested in seeing the job descriptions for these positions, and also asked for a 3-5 year cost analysis so that they could have a better idea of what these positions would cost the district long-term.

## READING AND ACCEPTANCE OF MINUTES

Mr. Ruffner made a motion, seconded by Mr. Alkyer, that the minutes from the following meeting of the Board of Education be approved and placed on file:

- November 15, 2018, Board of Education Regular Meeting
- November 15, 2018, Board of Education Closed Session

A roll call was held with the following results:

AYE: Alkyer, Anson, Bell-Jordan, Berk, Espinoza, McGeough, Ruffner

NAY: None

ABSTAIN: None

The motion carried.

## CONSENT AGENDA

Dr. Anson made a motion, seconded by Mrs. Espinoza, that the items on the Consent Agenda be approved, as presented, which included the items below:

- A. Personnel Report
- B. Financial Reports
- C. Approval of Pay Orders and Expenditures
- D. Board of Education Policy – Second Reading
  - a. 2:120 Board Member Development
  - b. 2:260 Uniform Grievance Procedure
  - c. 4:80 Accounting and Audits
  - d. 5:10 Equal Employment Opportunity and Minority Recruitment
  - e. 5:20 Workplace Harassment Prohibited
  - f. 5:220 Terms and Conditions of Employment and Dismissal
- E. Destruction of Audio Recordings from Board of Education Closed Sessions: 5/18/17 and 6/15/17

A roll call was held with the following results:

AYE: Alkyer, Anson, Bell-Jordan, Berk, Espinoza, McGeough, Ruffner

NAY: None

ABSTAIN: None

The motion carried.

## REPORTS AND DISCUSSION ITEMS

### NTDSE #807 Report

Dr. Berk, District 68 representative, attended the December NTDSE board meeting and noted the following: there will be no meeting in January 2019; the governing board was able to visit the students' skill lab where students learn daily living skills; there is a long-term plan in place to renovate the Malloy facility; Mike Flood, District 68 social worker, was awarded the 'Friend of NTDSE' recognition for his work with students.

### Illinois Association of School Board Delegate Assembly Report

Mr. Alkyer, District 68 board representative, attended the Delegate Assembly, and reported that a proposed resolution calling for the Illinois Association of School Boards to support legislation that would provide local school boards the option to decide if they will allow for properly trained staff to be armed in school buildings as part of the district's overall student safety and protection plans was not adopted by the IASB Delegate Assembly on a vote of 179 in favor and 203 against.

In its other resolutions action, the Delegate Assembly approved a resolution that would allow school districts to approve funds, without going to referendum, for the purchase and installation of energy-saving equipment relating to utility usage.

In addition to setting legislative priorities, IASB delegates re-elected the Association's president and vice president.

Board of Education Policy – First Reading

Policy 2:80 Board Member Oath and Conduct

*Additional text to the oath per 105 ILCS 5/10-16.5, amended by P.A. 100-1055, eff. 1-1-19.*

Policy 4:15 Identity Protection

*Clarifying language proposed regarding social security numbers and a security breach as required by 815 ILCS 530/10.*

Policy 4:170 Safety

*Per 105 ILCS 128/20(c), amended by P.A. 100-996, eff. 1-1-19 schools will hold the already required law enforcement drill to address a school shooting incident within the first 90 days of school.*

Policy 5:30 Hiring Process and Criteria

*Additional language regarding the Board's responsibility as it relates to the Superintendent's job description that aligns with IASB's Foundational Principles of Effective Governance, and required background check upon hire as required by 105 ILCS 5/10-21.9(b) and 105 ILCS 5/21B-10.*

Policy 5:220 Substitute Teachers

*Additional language regarding the hiring of short-term substitute teachers which can be found in 105 ILCS 5/21B-20(4), added by P.A. 100-596; 40 ILCS 5/16-118, amended by P.A. 100-596, 105 ILCS 5/21B-20(4), added by P.A. 100-596.*

Policy 6:50 School Wellness

*Per 105 ILCS 5/2-3.63 the curriculum will be consistent with and incorporate relevant Illinois Learning Standards in Physical Education.*

6:60 Curriculum Content

*Per 105 ILCS 5/27-23.11, added by P.A. 100-1056, in kindergarten through grade 8, education must be available to students concerning effective methods of preventing and avoiding traffic injuries related to walking and bicycling.*

**ACTION ITEMS**

Authorization of Certificate of Tax Levy

Mr. Ruffner made a motion, seconded by Dr. Anson, to approve the Certificate of Tax Levy for 2018 as presented, and to include the following:

- The Resolution Authorizing Final Tax Levy for the Year 2018;

BE IT RESOLVED by the Board of Education of School District Number 68, Cook County, Illinois, adopt a tax levy resolution as follows:

the sum of	\$20,250,000	for educational purposes, and
the sum of	\$3,000,000	for operations and maintenance purposes, and
the sum of	\$800,000	for transportation purposes, and
the sum of	\$90,000	for working cash purposes, and
the sum of	\$525,000	for Illinois Municipal Retirement purposes, and
the sum of	\$525,000	for social security and Medicare purposes, and
the sum of	0	for fire prevention and life safety, and
the sum of	\$250,000	for tort immunity purposes, and
the sum of	\$1,250,000	for special education purposes

On the equalized assessed valuation of all the taxable property in School District 68, Cook County, Illinois, for the year 2018;

- The Resolution Authorizing Reduction of Certain Fund Levies for the 2018 Levy Year; and
- The Truth in Taxation Certificate of Compliance.

A roll call was held with the following results:

AYE: Alkyer, Anson, Bell-Jordan, Berk, Espinoza, McGeough, Ruffner

NAY: None

ABSTAIN: None

The motion carried.

School Improvement Work Plan for Old Orchard Junior High

Dr. Anson made a motion, seconded by Mr. Ruffner, to approve the School Improvement Work Plan for Old Orchard Junior High, as presented. It was explained by Dr. Garwood, that while Old Orchard Junior High School received a summative designation of Commendable on the school report card, the pre-designation had identified Old Orchard Junior High as Underperforming thereby making the school eligible to receive federal funds. Submission of the work plan allows the district to access those funds even though the designation was changed.

A roll call was held with the following results:

AYE: Alkyer, Anson, Bell-Jordan, Berk, Espinoza, McGeough, Ruffner

NAY: None

ABSTAIN: None

The motion carried.

ADJOURNMENT

There being no further business to come before the Board, Mr. Ruffner made a motion, seconded by Dr. Berk, to adjourn the meeting.

A roll call was held with the following results:

AYE: Alkyer, Anson, Bell-Jordan, Berk, Espinoza, McGeough, Ruffner

NAY: None

ABSTAIN: None

The motion carried.

The meeting was adjourned at 8:16 p.m.

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Richard Berk, Secretary  
Board of Education

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Una McGeough, President  
Board of Education