

OFFICIAL MINUTES OF THE BOARD OF EDUCATION
SCHOOL DISTRICT 68, COOK COUNTY, ILLINOIS

Regular Board of Education Meeting –July 17, 2012

The Board of Education of School District 68, Cook County, Illinois, met on the 17th day of July, 2012, in regular session at the Educational Service Center, according to the rules of the Board.

The meeting was called to order at 7:32 p.m. by the president of the Board, David Beller, who presided. Members of the Board were present as follows:

Present: Amy Anson
Katrina Bell-Jordan
David Beller
Richard Berk
Una McGeough
Hank Schneider
Darius Zakeri

Absent: None

Administrative staff members were present as follows:

Frances McTague, Superintendent
Andy Carpenter, Old Orchard Junior High School Assistant Principal
Robyn Hawley, Old Orchard Junior High School Principal
Laurie Heinz, Assistant Superintendent for Curriculum
Jac McBride, Director of Special Services
Beth Millard, Assistant Superintendent for Business

Absent: Leslie Gordon, Highland School Principal
Randy Needlman, Devonshire School Principal
Susan O’Neil, Jane Stenson School Principal
Irina Ziemann, Director of Technology

Visitors: Merilee Aguirre Andrea Ghetzler
Ryan Berry Mark Ribbens
Natalie Dandino

1. INTRODUCTION OF BOARD MEMBERS AND VISITORS AND PUBLIC COMMENT

President Beller asked Board members and administrators at the head table to introduce themselves. He asked for comments from the audience regarding items not on the agenda. There were no comments.

2. CONSENT AGENDA

It was moved by Member Zakeri, seconded by Member Berk, that the Board of Education approve the items on the Consent Agenda, which contained the following:

- a. Minutes
Board of Education Meeting – June 19, 2012
Closed Board of Education Meeting – June 19, 2012
- b. Personnel: Certified Resignation: D. Schmidt; Certified Appointment: J. Kim, J. Lathrop, B. Morrow, L. Murphy, B. Nelson, R. Reid, D. Schmidt; Dean of Students Appointment: M. Ribbens; Instructional Technology Manager Resignation: J. Anderson; Classified Resignation: H. Mithani, M. Niimi, S. Paweleck, W. Sindorf; Classified Appointment: A. Chen, C. Dazzo
- c. Financial Reports
- d. Bill Summary
- e. Authorization of expenses for board members attending the NSBA Conference to be held in San Diego, CA, April 13-15, 2013 and IASB Conference in Chicago November 16-18, 2012, and; and authorization for board delegate to vote on resolutions that come before the IASB Delegate Assembly at the IASB's Fall Conference

Upon roll call, the members voted as follows:

AYE: Anson, Bell-Jordan, Beller, Berk, McGeough, Schneider, Zakeri

NAY: None.

Motion carried.

3. ELL/BILINGUAL PROGRAM IMPLEMENTATION UPDATE

Assistant Superintendent Heinz and ELL Coordinator Andrea Ghetzler presented an overview of the district ELL program, including a report on the changes implemented during the past year. They described the process for identification and placement of incoming ELL students, as well as the instructional program. They also outlined plans for 2012-13 to refine the curriculum. President Beller thanked Dr. Heinz and Ms. Ghetzler for their report.

4. NEW TEACHER AND PRINCIPAL EVALUATION PROTOCOLS

Superintendent McTague presented an overview of the new teacher evaluation model, known as PERA. She also described the principal evaluation model. There was extended discussion about the implementation of the plan.

5. BOARD GOVERNANCE REPORT

There was discussion about holding a Board governance retreat in preparation for the strategic planning cycle scheduled to begin next year. There was support to move forward so Dr. McTague will work with IASB to schedule a retreat.

6. NILES TOWNSHIP DISTRICT FOR SPECIAL EDUCATION #807

Member Berk reported on the June 28, 2012, meeting of the Niles Township District for Special Education #807. He noted that a new bus company has been selected and the tentative budget was presented. President Beller thanked Member Berk for his report.

7. SCHEDULE OF REPORTS

Superintendent McTague reviewed the schedule of Board reports for 2012-13. An update report on implementation of the gifted program and the new teacher and principal evaluation model will be added to the spring schedule.

8. 2012-2013 TENTATIVE BUDGET

Assistant Superintendent Millard presented the 2012-13 Tentative Budget. She noted that a budget deficit is projected, with operating expenditures exceeding revenues by approximately \$2.7 million. Revenues are projected to increase 2.2% from year's budget. Tax revenue, which provides the majority of our funding is limited by the tax cap which is 1.5% for taxes to be received this fall. Overall expenditures are anticipated to increase 3.5%, with projected cost increases for staffing, salary and capital projects partially offset by turnover, classified staff reductions and cost containment measures. President Beller thanked Ms. Millard for her report.

It was moved by Member Schneider, seconded by Member Berk, that the Board of Education adopt the 2012-13 Tentative Budget, as prepared by the Superintendent and submitted at this meeting, and that a copy be made available for public inspection for a period of not less than thirty (30) days expiring on or before September 11, 2012, and that a public hearing on the said Tentative Budget be held September 11, 2012, at 7:30 o'clock p.m., and further that the Secretary be directed to have inserted in the issue of local newspaper, the Pioneer Press Newspaper, on July 26, 2012 the following notice of said availability for inspection and public hearing.

NOTICE OF PUBLIC HEARING
ON TENTATIVE SCHOOL BUDGET

NOTICE IS HEREBY GIVEN by the Board of Education of School District Number 68 in the County of Cook, State of Illinois, that a tentative budget for said School District for the fiscal year beginning July 1, 2012, will be on file and conveniently available to public inspection in the Educational Service Center at 9440 North Kenton Avenue, Skokie, Illinois, in this School District from and after 8:00 a.m. on the 1st day of August, 2012.

NOTICE IS FURTHER HEREBY GIVEN that a public hearing on said budget will be held at 7:30 o'clock p.m. on the 11th day of September, 2012, in the Educational Service Center at 9440 North Kenton Avenue, Skokie, Illinois, in this School District Number 68.

Dated this 17th day of July, 2012.

Board of Education of School District Number 68
in the County of Cook of the State of Illinois

/s/ Beth L. Millard
Secretary

Upon roll call, the members voted as follows:

AYE: Anson, Bell-Jordan, Beller, Berk, McGeough, Schneider, Zakeri

NAY: None.

Motion carried.

9. REVISION OF POLICIES

It was moved by Member McGeough, seconded by Member Anson, to revise policies 6170 – Special Education Services; 6170.1 - Behavioral Interventions For Students With Disabilities; 6170.2 - Psychotropic or Psychostimulant Medication and Discipline; 6170.3 - Student Social and Emotional Development; 6171.2 - Non-Enrolled Student's Eligibility for Special Education Services as follows:

Special Education Services

6170

~~District 68 recognizes its obligation to assist each child to learn to the child's full potential.~~

The District shall provide a free appropriate public education in the least restrictive environment and necessary related services to all children with disabilities enrolled in the District, as required by the *Individuals with Disabilities Education Act (IDEA)* and implementing provisions of the *School Code, Section 504 of the Rehabilitation Act of 1973*, and the *Americans with Disabilities Act*. ~~The term "children with disabilities" for purposes of this policy means children between the ages of 3 and 21 for whom it is determined, through State Board Regulations Governing the Organization and Administration of Special Education, that special education services are needed.~~

The District shall develop and implement procedures to identify, evaluate and provide services to children who are disabled within the meaning of Section 504 of the Rehabilitation Act of 1973. Students may be disabled within the meaning of Section 504 even though they do not require **special education** services pursuant to **the** IDEA.

~~For students eligible for services under IDEA, the~~ **The** District, with the assistance of the Niles Township District for Special Education, shall develop **and implement** procedures for **the** identification, evaluation, placement and delivery of services to children with disabilities **eligible for special education under the IDEA**, as provided in the Illinois State Board of Education's ~~Rules and Regulations to Govern the Administration of special education~~ **Special Education Rules**. Such procedures shall be filed with the Illinois State Board of Education as required by law.

Legal References: Americans with Disabilities Act, 42 U.S.C. §12101 et seq.
Individuals with Disabilities Education Improvement Act, 20 U.S.C. §1400 et seq.
105 ILCS 5/14
23 Ill. Admin. Code §226

Policy adopted by the Board of Education on 6/16/70
Revised ~~6/15/04~~ 7/17/12

Behavioral Interventions for Students ~~With~~ with Disabilities

6170.1

Purpose

~~It is the purpose of this policy to establish the process for School District 68 to comply with Section 14-8.05 of the Illinois School Code, which sets forth provisions~~ This policy establishes guidelines for the District procedures regarding the use of behavioral interventions for students with disabilities in compliance with Section 14-8.05 of the Illinois School Code.

Behavioral interventions should be used by teachers and administrators to promote and reinforce strengthen desirable adaptive student behaviors and reduce identified inappropriate behaviors. A fundamental principle is that Positive, nonaversive interventions designed to develop and strengthen desirable student behaviors should be used whenever reasonably possible.

While positive approaches alone will not always succeed in managing extremely inappropriate behavior, the use of more restrictive behavior interventions should be considered to be temporary and approached with utmost caution conform to this policy and its related procedures.

Development of Procedures

~~The Superintendent or designee is authorized~~ Board of Education will establish and maintain a committee to develop procedures that conform to the specifications of the Illinois State Board of Education guidelines on use of behavioral interventions for students with disabilities receiving special education and related services.

The procedures will be developed with the advice of parents of students with disabilities, other parents, teachers, administrators, advocates, and individuals with knowledge or expertise about behavior interventions for students with disabilities.

The procedures will promote the use of positive behavioral interventions and include, but not be limited to, the following components:

1. Identification of the student population for which procedures are applicable.
2. Identification of a process to review the procedures and identification of with input from a behavioral intervention consultant.
3. Designation of behavioral interventions by level of restrictiveness.

4. Procedures for the development of behavioral ~~management~~ **intervention** plans for students with disabilities having significant behavioral and/or emotional needs and ~~for such~~ students requiring restrictive interventions.
5. Procedures for the documentation of emergency use of restrictive interventions.
6. Provisions for ~~parent~~ **parental** involvement.
7. Provisions for staff training and professional development.

Parent Notification

1. A copy of the policy and procedures ~~should~~ **will** be given to the parents of students with disabilities within 15 days after the policies or procedures ~~have been~~ **are** adopted **or amended** by the Board, ~~or within 15 days after the policies or procedures have been amended,~~ or when an Individualized Educational Program (IEP) is first implemented; and
2. At annual IEP meetings, the District ~~should~~ **will** explain ~~local~~ **the** policies and procedures, provide parents with a copy of the policy, and make the procedures available upon request.

Legal Reference: 105 ILCS 5/14-8.05

Policy adopted by the Board of Education on 12/19/95

Revised ~~6/15/04~~ **7/17/12**

Psychotropic or Psychostimulant Medication and Discipline

6170.2

No student may be disciplined because of the refusal of his/her parent(s) ~~or~~ guardian(s) to administer or consent to the administration of psychotropic or psychostimulant medication to the student.

At least once every two years, certified school personnel and administrators will receive in-service training on the current best practices regarding the identification and treatment of attention deficit disorder and attention deficit hyperactivity disorder, the application of non-aversive behavioral interventions in the school environment, and the use of psychotropic or psychostimulant medication for school-age children.

This policy does not prohibit school medical staff, an individualized educational program team, or a ~~professional~~ **qualified** worker (as defined by Section 5/14-1.10 of the School Code), ~~105 ILCS 5/14.10,~~ from recommending that a student be evaluated by an appropriate medical practitioner or prohibit school personnel from consulting with the practitioner with the consent of the student's parent(s) ~~or~~ guardian(s).

Legal Reference: 105 ILCS 10-20.35

Policy adopted by the Board of Education on 6/15/04

Revised 7/17/12

Teaching and Assessing Social and Emotional Skills

Student social and emotional development shall be incorporated in the District’s educational program. Social and shall be emotional skills will be taught and assessed consistent with state standards for social and emotional development. The objectives for addressing the needs of students for social and emotional development through the educational programs are to:

1. Enhance students’ school readiness, academic success, and use of good citizenship skills;
2. Foster a safe, supportive learning environment where students feel respected and valued;
3. ~~Teach social and emotional skills to all students;~~ 4. Partner with families and the community to promote students’ social and emotional development; ~~and~~
- 5 4. Prevent or minimize mental health problems in students.
5. Develop self-awareness and self-management skills to achieve school and life success;
6. Use social-awareness and interpersonal skills to establish and maintain positive relationships; and
7. Demonstrate decision-making skills and responsible behaviors in personal, school, and community contexts.

Protocols for responding to Children with Social, Emotional, or Mental Health Problems

Each Building Principal shall annually appoint a building-level Student Support Committee. Committee members must be school staff members who are qualified by professional licensing or experience to address issues concerning students who may have social, emotional, or mental health problems that impact learning ability. On an as-needed basis, the Committee may request the involvement of the Building Principal, relevant teachers and, parents/guardians.

Staff members should refer a student suspected of having social, emotional, or mental health problems to the Committee. The Committee will review information about a referred student, including prior interventions, and suggest appropriate next steps. The Committee may offer strategies to a referred student’s classroom teachers and parents/guardians about ways they can manage, address, and/or enhance the student’s social and emotional development and mental health. The Committee may recommend coordinated educational, social work, school counseling, and/or student assistance services within the school as well as referrals to outside agencies.

Referrals under this procedure are unrelated to the special education evaluation process and do not trigger the timeline for evaluations. However, use of these procedures shall not prevent or delay the special education process.

The Committee may request school counselors, social workers, psychologists, and school nurses to provide support and consultation to teachers and school staff about strategies to promote the social and emotional development and mental health of all students, as well as to provide screening and early detection approaches to identify students with social, emotional, and mental health problems. Written permission from the parent/guardian is required for any on-going social work and psychological services (more than 5 contacts).

The Committee may recommend that a student participate in a variety of psych-educational groups typically led by school counselors, social workers, or psychologists. These groups are designed to help students better understand and develop strategies to manage issues of concern to them that may, if not addressed, interfere with the students' educational progress or school adjustment. These groups have a written curriculum that guides discussion over a set period of time, usually 5 weeks. A student may participate in a group without parent/guardian permission for one time period, subsequent enrollment requires parent/guardian permission.

The Committee will seek to establish links and partnerships with diverse community organizations with the goal of providing students a coordinated, collaborative early intervention and support system for social and emotional development and mental health.

Legal Ref.: Children's Mental Health Act of 2003, 405 ILCS 49/1 *et seq.*

Policy adopted by the Board of Education on 8/24/04

Revised 7/17/12

Non-Enrolled Student's Eligibility for Special Education Services

6171.2

Children between the ages of 3 and 15 who are residents in School of the District 68, who are not enrolled in public school, may be referred for consideration of for special education services. Such services referrals shall be processed in public school facilities under the same conditions and requirements as are applicable to pupils enrolled in public schools.

~~A public school enrollment shall be required for the child to obtain continuing services of special educational personnel.~~

~~Necessary pupil transportation arrangements for referral services shall be the responsibility of the parents of any pupil so involved. Transportation for subsequent required service shall be the responsibility of District 68.~~

Legal Reference: 105 ILCS 5/14-6.01
Individuals with Disabilities Education Improvement Act, 42 U.S.C.
§ 1400 *et sea.*

Policy adopted by the Board of Education on 8/22/72

Readopted 6/15/04 7/17/12

Upon roll call, the members voted as follows:
AYE: Anson, Bell-Jordan, Beller, Berk, Schneider, Zakeri
NAY: None.
Motion carried.

10. MOVE TO CLOSED SESSION

It was moved by Member McGeough, seconded by Member Anson, to move the meeting to closed session at 9:50 p.m. to discuss matters pertaining to the lease of school property, as per 5ILCS 120/2(c)(6).

Upon roll call, the members voted as follows:
AYE: Anson, Bell-Jordan, Beller, Berk, McGeough, Schneider, Zakeri
NAY: None.
Motion carried.

11. RECONVENE TO OPEN SESSION

The meeting reconvened at 10:29 p.m.

12. EARLY TERMINATION OF LEASE AGREEMENT WITH SOLOMON SCHECHTER SCHOOL

It was moved by Member Anson, seconded by Member Schneider, that the Board of Education approve the agreement with Solomon Schechter Day Schools for early termination of their lease of Sharp Corner School effective July 31, 2012.

Upon roll call, the members voted as follows:
AYE: Anson, Bell-Jordan, Beller, Berk, Schneider, Zakeri
NAY: None.
Motion carried.

13. ADJOURNMENT

It was moved by Member Bell-Jordan, seconded by Member Berk, and unanimously approved, to adjourn the meeting at 10:25 p.m.

Beth Millard, Board Secretary

David Beller, President