

OFFICIAL MINUTES OF THE BOARD OF EDUCATION
SCHOOL DISTRICT 68, COOK COUNTY, ILLINOIS

Regular Board of Education Meeting – November 20, 2012

The Board of Education of School District 68, Cook County, Illinois, met on the 20th day of November, 2012, in regular session at the Educational Service Center, according to the rules of the Board.

The meeting was called to order at 7:35 p.m. by the president of the Board, David Beller, who presided. Members of the Board were present as follows:

Present: Amy Anson (arrived at 7:45 p.m.)
Katrina Bell-Jordan
David Beller
Richard Berk
Una McGeough (arrived at 7:50 p.m.)
Hank Schneider
Darius Zakeri

Absent: None

Administrative staff members were present as follows:

Frances McTague, Superintendent
Andy Carpenter, Old Orchard Junior High School Assistant Principal
Leslie Gordon, Highland School Principal
Robyn Hawley, Old Orchard Junior High School Principal
Laurie Heinz, Assistant Superintendent for Instruction
Jac McBride, Director of Special Services
Beth Millard, Assistant Superintendent for Business
Randy Needlman, Devonshire School Principal
Susan O'Neil, Jane Stenson School Principal
Irina Ziemann, Director of Information Technology

Absent: None

Visitors: Mary Hinsey
Cheryden Jurgensen
Lisa Omori
Anne Rutherford
Marilyn Soglin

1. INTRODUCTION OF BOARD MEMBERS AND VISITORS AND PUBLIC COMMENT

President Beller asked Board members and administrators at the head table to introduce themselves. There were no comments.

2. CONSENT AGENDA

It was moved by Member Schneider, seconded by Member Bell-Jordan, that the Board of Education approve the items on the Consent Agenda, which contained the following:

- a. Minutes
Regular Board of Education Meeting – October 16, 2012
Closed Board of Education Meeting – October 16, 2012
- b. Personnel: Family Medical Leave: S. Laniewski; Classified Resignation: M. Bryan
- c. Financial Reports
- d. Bill Summary
- e. Appointment of the Assistant Superintendent for Business as the Authorized IMRF Agent
- f. Review of Closed Meeting Minutes:
Transfer to Open Meeting Minutes: 10/19/10, 5/17/11, 6/19/12, 7/17/12, 8/14/12, and 9/8/12; Retain as Closed Meeting Minutes: 20/20/07, 7/21/09, 11/17/09, 2/16/10 and 9/21/10; Destruction of Verbatim Record of Closed Meeting Minutes: 8/17/10, 9/21/10

Upon roll call, the members voted as follows:

AYE: Bell-Jordan, Beller, Berk, Schneider, Zakeri

NAY: None.

Motion carried.

Motion carried.

3. 2011-12 AUDIT REPORT

Cheryden Jurgensen, with the District's independent audit firm Eder, Casella & Co., presented the annual audit report and management letter to the Board. She indicated that the audit did not identify any material weakness, only minor account classification adjustments related to fixed assets and conversion from cash basis to accrual reporting. She highlighted key schedules and noted that a Single Audit was required because the district expended over \$500,000 in federal monies, resulting in additional testing of internal procedures. She commended the District for its prudent management in building solid reserves, especially in light of the uncertainty of state funding. President Beller thanked Ms. Jurgensen for her report.

4. FALL MAP AND AIMSweb REPORT

Assistant Superintendent Heinz presented a summary of the results of the fall administration of the AIMSweb Universal Screening Assessment and the MAP test. She explained how the data is used at the building, grade, and classroom levels. She also showed the breakdown of scores by various subgroups. Dr. Heinz noted that both of these instruments are formative rather than summative and are used by teachers to make decisions regarding instruction and to monitor progress. She discussed the upcoming conversion to new MAP norms which are more rigorous than the current norms and noted that Common Core Standards will play an increasingly important role in focusing student instruction. President Beller thanked Dr. Heinz for her report.

5. PERFORMANCE SCORECARD UPDATE

Superintendent McTague provided a mid-year update to the performance scorecard. She explained the rationale behind the targets, some of which are below AYP, but still represent a stretch based on past performance of each cohort. She noted that principals and teachers are working on increasing the number of students who meet their MAP individual growth targets. There was discussion about a number of areas in the performance scorecard where the district did not meet targets.

6. NILES TOWNSHIP DISTRICT FOR SPECIAL EDUCATION #807

Member Berk reported on the October 25, 2012, meeting of the Niles Township District for Special Education #807. President Beller thanked Member Berk for his report.

7. JANE STENSON CHILLER REPLACEMENT/REPAIR

Assistant Superintendent Millard explained that the Jane Stenson air conditioning unit, which is scheduled for replacement next summer, has an air leak and is no longer functional. Based on the projected cost of diagnosis and the uncertainty of repair, it was agreed not to repair the unit for the last weeks of school in May and June. We will investigate options to minimize discomfort if we get extremely warm days at the close of the school year.

8. LONG RANGE FINANCIAL PROJECTIONS

Assistant Superintendent Millard presented the five-year financial projections. Ms. Millard explained that the district's financial health continues to be impacted by the economy, uncertainty of state funding, the tax cap, business property tax appeals, and escalating costs. As a result of the disparity between relatively flat revenue increases and increasing costs, the operating deficit is projected to grow significantly over the next five years. She noted that minor changes can have a major impact over a number of years and that there are a number of unknown factors that could significantly impact the long range projections, making prudent planning to preserve financial stability for future students a high priority for the district. President Beller thanked Ms. Millard for her report.

9. PROPERTY TAX INFORMATION

Assistant Superintendent Millard presented information on property tax assessments in the district. She noted that the balance between residential and commercial property has changed significantly over the past ten years with homeowners picking up a greater portion of the tax bill as a result of commercial property tax reductions and changes in the assessment process. She also reviewed EAV and tax rate comparisons for township districts. President Beller thanked Ms. Millard for her report.

10. 2012 ESTIMATED TAX LEVY

It was moved by Member McGeough, seconded by Member Zakeri, to adopt an estimated tax levy for the tax year 2012 in the amounts as follows:

the sum of	\$18,110,000	for educational purposes, and
the sum of	2,570,000	for operations and maintenance purposes, and
the sum of	840,000	for transportation purposes, and
the sum of	100,000	for working cash purposes, and
the sum of	510,000	for Illinois Municipal Retirement purposes, and
the sum of	620,000	for social security and Medicare purposes, and
the sum of	0	for fire prevention, safety, environmental, and energy conservation purposes, and
the sum of	340,000	for tort immunity purposes, and
the sum of	910,000	for special education purposes

on the equalized assessed valuation of all the taxable property in School District 68, Cook County, Illinois, for the year 2012.

Upon roll call, the members voted as follows:

AYE: Anson, Bell-Jordan, Beller, Berk, McGeough, Schneider, Zakeri

NAY: None.

Motion carried.

11. 2013 SUMMER SCHOOL FEES

It was moved by Member Anson, seconded by Member Schneider, to

- a. Eliminate the tuition for Summer School
- b. Increase the registration fee from \$15 to \$30 per student
- c. Provide a \$30 gift card to all students who successfully complete the program
- d. Reduce the Summer School bus fee from \$95 to \$30 per student

Upon roll call, the members voted as follows:

AYE: Anson, Bell-Jordan, Beller, Berk, McGeough, Schneider, Zakeri

NAY: None.

Motion carried.

12. Policy 4141 SUMMER SCHOOL TEACHERS' SALARIES

It was moved by Member Anson, seconded by Member Schneider to revise Policy 4141 Summer School Teacher Salaries as follows:

Summer School Teachers' Salaries **4141**

Summer school personnel teaching in the District 68 summer school shall be paid at the rate of ~~\$900~~ \$820 per course hour.

Upon roll call, the members voted as follows:

AYE: Anson, Bell-Jordan, Beller, Berk, McGeough, Schneider, Zakeri

NAY: None.

Motion carried.

13. APPOINTMENT OF LOCAL ELECTION OFFICIALS

It was moved by Member Zakeri, seconded by Member McGeough to appoint Farah Ahmad, Susan Neyrinck, and Barbara Oshita as the Board secretary's designees, to receive Board candidate nomination papers for the April, 2013 election.

Upon roll call, the members voted as follows:

AYE: Anson, Bell-Jordan, Beller, Berk, McGeough, Schneider, Zakeri

NAY: None.

Motion carried.

14. COMMUNICATIONS AND INFORMATION

The Board reviewed several Communication items.

15. ADJOURN TO CLOSED SESSION

It was moved by Member Schneider, seconded by Member Berk, to adjourn the meeting to closed session at 9:55 p.m., to discuss the lease of school property, as per 5 ILCS 120/2(c)(6) and matters of personnel, as per 5 ILCS 120/2(c)(1), as amended by P.A. 93-0057

Upon roll call, the members voted as follows:

AYE: Anson, Bell-Jordan, Beller, Berk, McGeough, Schneider, Zakeri

NAY: None.

Motion carried.

Beth Millard, Board Secretary

David Beller, President