

OFFICIAL MINUTES OF THE BOARD OF EDUCATION
SCHOOL DISTRICT 68, COOK COUNTY, ILLINOIS

Regular Board of Education Meeting –November 16, 2010

The Board of Education of School District 68, Cook County, Illinois, met on the 16th day of November, in regular session at the Educational Service Center, according to the rules of the Board.

The meeting was called to order at 7:30 P.M. by the president of the Board, Hank Schneider, who presided. Members of the Board were present as follows:

Present: Amy Anson
David Beller
David Ehrlich
Paul Livieri
Una McGeough
Hank Schneider
Tanja Tuck

Absent: None

Administrative staff members were present as follows:

Frances McTague, Superintendent
Leslie Gordon, Highland School Principal
Robyn Hawley, Old Orchard Junior High School Principal
Jac McBride, Director of Special Services
Rob McElligott, Old Orchard Junior High School Assistant Principal
Beth Millard, Assistant Superintendent for Business
Randy Needlman, Devonshire School Principal
Susan O'Neil, Jane Stenson School Principal
Barbara Phillips, Assistant Superintendent for Instruction

Absent: None

Visitors: Amy Bailey Karen Lavengood
Andy Carpenter Heather Peterson
Joan Gerage Carol Robb
Nikki Guerrero Matt Tomenillie
Colette Halverson

1. INTRODUCTION OF BOARD MEMBERS AND VISITORS AND PUBLIC COMMENT

President Schneider asked Board members and administrators at the head table to introduce themselves. He asked for comments from the audience regarding items not on the agenda. There were no comments.

2. CONSENT AGENDA

It was moved by Member Beller, seconded by Member McGeough, that the Board of Education approve the items on the Consent Agenda, which contained the following:

- a. Minutes
 - Regular Board of Education Meeting – October 19, 2010
 - Closed Board of Education Meeting – October 19, 2010
- b. Personnel: Certificated Appointment: M. Bohlin; Family Medical Leave: K. Frampton, K. Gassensmith; Family Medical Leave/Extended Personal Absence Leave: S. McKinney
- c. Financial Reports
- d. October expenditures as follows: (a) accounts payable checks dated 10/31/10 in the amount of \$425,934.82; (b) handwritten checks in the amount of \$7,664.12; (c) payroll checks in the amount of \$2,216,100.71; for a total of \$2,649,699.65 checks issued for October.
- e. Review of Closed Meeting Minutes:

Transfer to Open	Retain As Closed	Destruction of Verbatim
1/19/10	7/21/09	12/16/08
4/20/10	11/17/09	2/17/09
5/18/10	2/16/10	3/17/09
	3/16/10	5/19/09
		6/16/09
		7/21/09
- f. Appointment of Local Election Official Designees: Appoint Susan Neyrinck and Barbara Oshita as the Board secretary's designees to receive Board candidate nomination papers for the April, 2011 election.
- g. Interfund Transfer: Direct the Township School Treasurer to permanently transfer \$1,000,000 from the Operations and Maintenance Fund to the Capital Improvements Fund, and to transfer \$63,000 from the Education Fund to the Debt Service Fund.

Upon roll call, the members voted as follows:

AYE: Anson, Beller, Ehrlich, Livieri, McGeough, Schneider, Tuck

NAY: None.

Motion carried.

3. DISTRICT 68 ANGEL FUNDS

Staff member Joan Gerage and the elementary school principals presented a report on the positive impact that the Angel Fund program has had on district students. President Schneider thanked Mrs. Gerage and Principals Needlman, Gordon and O'Neil for their report.

4. 2010 FALL MAP AND AIMSWEB REPORT

Assistant Superintendent for Instruction Phillips reported on the results of the fall administration of the MAP test. She gave an overview of district demographics. Dr. Phillips also shared the results of the September administration of the AIMSweb screening assessment. She identified performance variations by ethnicity, ELL, IEP, and Free/Reduced statistics and described how this data is used to set individual performance goals and inform instruction. There was discussion

about the structure and process for intervention. President Schneider thanked Dr. Phillips for her report.

5. 2009-10 AUDIT REPORT

Andrew Mace, a partner with the District's independent audit firm Miller, Cooper & Co., Ltd., presented the annual audit report and management letter to the Board. He highlighted key schedules and noted that a Single Audit was required this year because the district expended over \$500,000 in federal monies, resulting in additional testing of internal procedures. He commended the District for its prudent management and he noted that continued caution in spending is prudent, especially in light of the current economic uncertainty. President Schneider thanked Mr. Mace for his report.

6. PROPOSED NEW BOARD POLICY 5139: MANAGEMENT OF LIFE-THREATENING FOOD ALLERGIES

Superintendent McTague explained the background for the new policy and discussed the related procedures being developed. President Schneider thanked Dr. McTague for her report.

7. PROPOSED REVISION OF POLICY 5140: SELF-ADMINISTRATION OF MEDICATION

Superintendent McTague highlighted the proposed changes in the policy based on recent legislation. President Schneider thanked Dr. McTague for her report.

8. POWER OUTAGE UPDATE

Superintendent McTague reviewed the events surrounding the recent power outages at Highland and Jane Stenson and the procedures that were implemented to manage the situation. President Schneider commented that this was a great example of the how well the district responds to difficult situations and complimented all the staff members who worked together to maintain a safe and productive environment for our students.

9. NILES TOWNSHIP DISTRICT FOR SPECIAL EDUCATION #807

Member McGeough reported on the October 26, 2010 meeting of the Niles Township District for Special Education #807. President Schneider thanked Member McGeough for her report.

10. 2010 TENTATIVE TAX LEVY

Assistant Superintendent Beth Millard reviewed the tentative 2010 tax levy.

It was moved by Member Beller, seconded by Member Ehrlich, to adopt an estimated tax levy for the tax year 2010 in the amounts as follows:

the sum of	\$17,200,000	for educational purposes, and
the sum of	3,500,000	for operations and maintenance purposes, and
the sum of	700,000	for transportation purposes, and
the sum of	100,000	for working cash purposes, and
the sum of	450,000	for Illinois Municipal Retirement purposes, and
the sum of	550,000	for social security and Medicare purposes, and
the sum of	0	for fire prevention, safety, environmental, and energy conservation purposes, and
the sum of	200,000	for tort immunity purposes, and
the sum of	200,000	for special education purposes

on the equalized assessed valuation of all the taxable property in School District 68, Cook County, Illinois, for the year 2010.

Upon roll call, the members voted as follows:

AYE: Anson, Beller, Ehrlich, Livieri, McGeough, Schneider, Tuck

NAY: None.

Motion carried.

11. RESOLUTION TO WITHDRAW FROM THE PROPERTY CASUALTY INSURANCE POOL

It was moved by Member Anson, seconded by Member McGeough, that the Board of Education approve a resolution to withdraw from the Suburban Schools Cooperative Insurance Pool as follows:

RESOLUTION OF SCHOOL BOARD GIVING NOTICE OF WITHDRAWAL FROM THE SSCIP POOL

WHEREAS, this School District has been a Member of the Suburban Schools Cooperative Insurance Pool (“SSCIP”) for at least the period of time specified in Article III of the Contract and By-Laws of the Pool, which would allow the School District to choose to give a Notice of Withdrawal; and

WHEREAS, this School District wishes to exercise its right to provide the Notice of Withdrawal from the SSCIP Pool as is permitted under Article III of the Contract and By-Laws document; and

WHEREAS, the School Board is aware that by submitting this Resolution to the Chairman of the SSCIP Pool, it has, with one exception, withdrawn from the SSCIP Pool, effective at the end of the next fiscal year; and

WHEREAS, the School Board recognizes that it has the right, during the period from January 1st to June 30th of the terminal year of membership, to provide to the Chairman of the Pool a new resolution of the School Board electing to continue its membership. If it notifies the Chairman of the Pool within that time frame, the previously-submitted withdrawal shall be cancelled and be of no effect;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF SCHOOL DISTRICT NUMBER 68, COOK COUNTY, ILLINOIS, as follows:

SECTION 1: By the passage of this Resolution, the School Board exercises its right, under Article III of the Contract and By-Laws of the Suburban Schools Cooperative Insurance Pool to withdraw from that Pool effective at the end of the (2011) fiscal year. The School Board recognizes that but for the one opportunity to cancel this withdrawal, in accordance with the Contract and By-Laws document of the Pool, the passage of this Resolution and its transmission shall constitute the sole act required to withdraw from the Pool, and it recognizes the effects of withdrawal as set forth in the Contract and By-Laws document.

SECTION 2: A copy of this Resolution shall be promptly transmitted to the Chairman of the SSCIP Pool prior to the termination of the current fiscal year.

SECTION 3: This Resolution shall be in full force and effect immediately upon its passage and approval.

APPROVED this 16th day of November, 2010

AYES: 7
NAYS: 0
ABSENT: 0

/s/ Hank Schneider
President, Board of Education
/s/ Beth Millard
Secretary, Board of Education

Upon roll call, the members voted as follows:

AYE: Anson, Beller, Ehrlich, Livieri, McGeough, Schneider, Tuck

NAY: None.

Motion carried.

12. INTERFUND LOAN RESOLUTION

It was moved by Member Beller, seconded by Member Ehrlich, that the Board of Education approve a resolution to loan \$500,000 from the Working Cash Fund to the Debt Service Fund as follows:

RESOLUTION FOR INTERFUND TRANSFER

WHEREAS, the Board of Education (the “Board”) of Skokie School District Number 68, Cook County, Illinois (the “District”), has heretofore created and established a working cash fund in and for the District for the purpose of enabling the District to have in its treasury at all time sufficient money to meet demands thereon for ordinary and necessary expenditures for corporate purposes (the “Working Cash Fund”); and

WHEREAS, there is presently to the credit of the Working Cash Fund (including interest earned from the investment thereof) the total sum of \$13,690,174 and

WHEREAS, in accordance with the provisions of Article 20 of the School Code of the State of Illinois, as amended, the Board is authorized from time to time to direct the School Treasurer of the District (the "*Treasurer*") to transfer funds which are to the credit of the Working Cash Fund to the Debt Service Fund of the District in anticipation of collection of taxes lawfully levied for any or all purposes; and

WHEREAS, it is necessary that additional moneys be made available to the Debt Service Fund of the District (the "*Debt Service Fund*") in order to meet expenses of the District payable from the Debt Service Fund and it is for the best interests of the District that moneys presently to the credit of the Working Cash Fund be transferred from the Working Cash Fund to the Debt Service Fund, such funds to be transferred in anticipation of the collection of taxes levied by the District for debt services purposes for the year 2009 and such moneys so transferred to be reimbursed from such debt services taxes so levied for the year 2009, upon their collection; and

WHEREAS, in order to comply with the applicable provisions of said Article 20, it is hereby found and determined as follows:

- A. That it is necessary that moneys to the credit of the Working Cash Fund be transferred to the Debt Service Fund in anticipation of taxes levied for Debt Service purposes, and from which said taxes, when collected, the Working Cash Fund is to be reimbursed;
- B. That is estimated that of the Debt Service Fund taxes levied by this District for the year 2009, therefore will be extended for collection the total amount of \$2,428,081;
- C. That the aggregate amount of warrants heretofore issued or to be issued in anticipation of the collection of the taxes levied for Debt Service purposes for the year 2009, together with the amount of interest accrued thereon and including the estimated amount of interest that will accrue thereon, is \$-0-;
- D. There has heretofore been transferred from the Working Cash Fund to the Debt Service Fund in anticipation of the collection of taxes levied for the tax year 2009 for Debt Service purposes the total sum of \$500,000.

NOW, THEREFORE, Be It and It Is Hereby Resolved by the Board of Education of Skokie School District Number 68, Cook County, Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that the recitals contained in the preambles to this resolution are true, correct, and complete and does incorporate them into this resolution by this reference.

Section 2. Transfer to Debt Service Fund. That the Treasurer is hereby directed to transfer from the Working Cash Fund the additional sum of \$500,000, which amount is to be placed to the credit of the Debt Service Fund and which is to be reimbursed to the Working Cash Fund from the taxes heretofore levied for education purposes for the year 2009, when such taxes shall have been received, subject to the prior payment both as to principal and interest of all tax anticipation warrants which may have heretofore been issued by the District

in anticipation of the collection of taxes levied for the year 2009 for debt service purposes. Treasurer must apply a sufficient amount from the extension levied for the Funds to repay the \$500,000 loan from the Working Cash Fund.

Section 3. Repealer; Effective Date. That all resolutions or parts thereof in conflict herewith be and the same are hereby repealed and that this resolution shall be in full force and effect forthwith upon its adoption.

Adopted this 16th Day of November, 2010.

/s/ Hank Schneider
President, Board of Education

/s/ Beth Millard
Secretary, Board of Education

Upon roll call, the members voted as follows:

AYE: Anson, Beller, Ehrlich, Livieri, McGeough, Schneider, Tuck

NAY: None.

Motion carried.

13. COMMUNICATIONS

The Board reviewed several Communication items.

14. ADJOURN THE MEETING

It was moved by Member Beller, seconded by Member McGeough, to adjourn the meeting at 9:05 P.M.

Upon roll call, the members voted as follows:

AYE: Anson, Beller, Ehrlich, Livieri, McGeough, Schneider, Tuck

NAY: None.

Motion carried.

Beth Millard, Secretary

Hank Schneider, President