

**Oak Park Elementary School District 97  
Oak Park, Illinois**

**Board of Education  
Recommended  
Budget**

**July 1, 2001 - June 30, 2002**

*MISSION STATEMENT*

*Our mission is to educate every child to be an academically successful student, a socially responsible citizen, and a lifelong learner... by teaching the necessary knowledge and skills, and the appreciation of cultural diversity, within schools that foster excellence, mutual respect, creativity, and the joy of learning with an effective, caring, innovative staff, in partnership with home and community.*

*...Adopted by the District 97 Board of Education, December 19, 1990*

# Oak Park Elementary School District 97 Fiscal 2001 – 2002 Recommended Budget

## *Board of Education*

Elizabeth Lippitt, President  
Ade Onayemi, Vice President  
Ann C. Courter  
Sharon Patchek-Layman  
Dorothy M. Reed  
Stephen Huth (retiring 6/01)  
Richard P. White (retiring 6/01)  
Carolyn Newberry Schwartz (7/01)  
Bob Walsh (7/01)

## *Administration*

Dr. John C. Fagan, Superintendent  
Stephen Chowanski, Director of Technology  
Thomas Hull, Director of Personnel  
Naomi Law, Director of Special Services  
Dr. Mary Schneider, Director of Curriculum/ Instruction/Assessment  
Bette Wilson, Director of Multicultural Education  
Peggy Wilson, Director of Business

## *Principals*

Susan Gibson, Beye Elementary School  
Sheila Carter, Hatch Elementary School  
Laurel Muhammad, Holmes Elementary School  
Felicia Starks, Irving Elementary School  
Carol Dudzik, Lincoln Elementary School  
Dr. Vincent McClean, Mann Elementary School  
Paula O'Malley, Whittier Elementary School  
  
Flora Green, Emerson Junior High School  
Dr. Victoria Sharts, Julian Junior High School

## *Forward*

This Budget Book presents District 97's recommended Fiscal 2002 expenditure budget and estimated revenues for the Board of Education and the Oak Park community. The state requires that Boards of Education adopt an annual budget before the end of the first quarter of each year. To fulfill this requirement, the following budget calendar will be followed:

<i>May 23, 2001</i>	<i>Approve resolution to place budget on display and for notification of Public Hearing</i>
<i>July 2 – August 15</i>	<i>Budget on display, Administration Building, 970 Madison</i>
<i>July 18</i>	<i>Public Hearing</i>
<i>August 15</i>	<i>Budget Adoption</i>

The state budget is reported by *Fund* (an independent accounting entity to which expenditures and revenues are assigned according to their specific purpose; as Educational, Bond and Interest, Transportation, etc.), and summarized by *Function* - describing the activity performed to accomplish an objective (as Instruction, Support Service, Community Service, etc.), and *Object* - the service or commodity obtained as a result of the expenditure (as salary, benefit, contracted services, supplies, and equipment). District 97's budget is organized by *Program*, which may cross functions (as General Instruction, Special Education, Lunch, etc.). To provide the reader a comprehensive summary of the Oak Park Elementary District 97 Fiscal 2002 budget, the material in this book is presented both in summary form and by Program. Each Program's revenues are identified as to source (local, state, or federal) and expenditures are summarized by object. Narrative summaries of the activities relating to these revenues and expenditures are also provided. Grant based programs are designated in *italics* in the Table of Contents. Some grants are fully funded and some require a local match. These sources are noted in the summaries.

The book is divided into following sections:

### *Section One: Budget Summary*

Summary of total expenditures and revenues and their effect on Fund Balances, in both narrative and statistical form.

### *Sections Two - Ten: Summaries by Fund*

Overview of revenues by source and expenditures by object for the Educational, Operations & Maintenance, Bond & Interest, Transportation, IMRF/Social Security, Working Cash, Fire Prevention and Safety, Site & Construction, and Employee Health Insurance Funds. Narrative detail is given by Fund and/or Program.

### *Section Eleven: Supplemental Material*

Five Year Projections, EAV and Tax Rate History, Enrollment, Glossary.

*Section One*

# Budget Summary

**OAK PARK ELEMENTARY SCHOOL DISTRICT 97**

*Statement of Fund Balances*

**Year Ending June 30, 2001**

	<b>Balance 7/1/2001</b>	<b>Projected FY02 Revenues</b>	<b>Recommended FY02 Expenditures</b>	<b>Other Sources (Uses)</b>	<b>Impact On Reserves</b>	<b>Projected Balance 6/30/2002</b>
<b>Educational</b>	28,662,401	36,912,333	41,805,242	497,450	(4,395,459)	24,266,942
<b>Operations &amp; Maintenance</b>	1,806,328	5,024,495	5,389,975	248,500	(116,980)	1,689,348
<b>Transportation</b>	1,178,231	1,813,907	1,803,157		10,750	1,188,981
<b>IMRF/Social Security</b>	1,432,115	1,195,984	1,142,000		53,984	1,486,099
<b>Working Cash</b>	6,091,275	585,417	- 0 -	(648,500)	(63,083)	6,028,192
<b>TOTALS - Operating</b>	<b>39,170,350</b>	<b>45,532,136</b>	<b>50,140,374</b>	<b>97,450</b>	<b>(4,510,788)</b>	<b>34,659,562</b>
<b>Life Safety</b>	40,974	1,500	65,000	25,000	(38,500)	2,474
<b>Site and Construction</b>	38,464,353	1,000,000	28,450,000	(348,000)	(27,798,000)	10,666,353
<b>Bond and Interest</b>	1,486,660	4,352,169	4,617,540	323,000	57,629	1,544,289
<b>Employee Health Insurance</b>	279,119	20,000	N/A		20,000	299,119
<b>TOTALS - All Funds</b>	<b>79,441,456</b>	<b>50,885,805</b>	<b>83,272,914</b>	<b>97,450</b>	<b>(32,289,659)</b>	<b>46,872,678</b>

**OAK PARK ELEMENTARY SCHOOL DISTRICT 97**

*Comparison of Expenditures*

**Actual and Budget**

**Fiscal Years 2001 and 2002**

	<b>Recommended FY02 Budget</b>	<b>FY 01 Budget</b>	<b>FY 01 Actual</b>	<b>Percent Change (Budget)</b>	<b>Percent Change From Actual</b>
<b>Educational</b>	41,805,242	39,956,701	37,887,197	4.63%	10.34%
<b>Operations &amp; Maintenance</b>	5,389,975	5,012,463	5,042,443	7.53%	6.89%
<b>Transportation</b>	1,803,157	1,700,801	1,496,104	6.02%	20.52%
<b>IMRF/Social Security</b>	1,142,000	1,125,000	1,046,902	1.51%	9.08%
<b>SUBTOTAL - Operating Funds</b>	<b>50,140,374</b>	<b>47,794,965</b>	<b>45,472,646</b>	<b>4.91%</b>	<b>10.26%</b>
<b>Life Safety</b>	65,000	25,000	38,446	160.00%	69.07%
<b>Site and Construction</b>	28,450,000	32,035,000	30,935,809	-11.19%	-8.04%
<b>Bond and Interest</b>	4,617,540	4,864,268	4,864,940	-5.07%	-5.09%
<b>TOTAL - All Funds</b>	<b>83,272,914</b>	<b>84,719,233</b>	<b>81,311,841</b>	<b>-1.71%</b>	<b>2.41%</b>

**OAK PARK ELEMENTARY SCHOOL DISTRICT 97**

*Comparison of Revenues*

**Actual and Budget**

**Fiscal Years 2001 and 2002**

	<b>Projected FY02 Revenues</b>	<b>FY 01 Revenues</b>	<b>Actual FY 01 Revenues</b>	<b>Percent Change (Budget)</b>	<b>Percent Change (From Actual)</b>
<b>Educational</b>	36,912,333	35,462,620	37,075,195	4.09%	-0.44%
<b>Operations &amp; Maintenance</b>	5,024,495	4,778,444	4,862,694	5.15%	3.33%
<b>Transportation</b>	1,813,907	1,702,652	1,812,848	6.53%	0.06%
<b>IMRF/Social Security</b>	1,195,984	1,062,696	1,140,554	12.54%	4.86%
<b>Working Cash</b>	585,417	744,711	606,497	-21.39%	-3.48%
<b>SUBTOTAL - Operating Funds</b>	<b>45,532,136</b>	<b>43,751,123</b>	<b>45,497,788</b>	<b>4.07%</b>	<b>0.08%</b>
<b>Life Safety</b>	1,500	15,000	3,337	-90.00%	-55.05%
<b>Site and Construction</b>	1,000,000	1,350,000	10,440,588	-25.93%	-90.42%
<b>Bond and Interest</b>	4,352,169	3,877,153	4,244,624	12.25%	2.53%
<b>Employee Health Insurance</b>	20,000	0	0	N/A	N/A
<b>TOTAL - All Funds</b>	<b>50,885,805</b>	<b>48,993,276</b>	<b>60,186,337</b>	<b>3.86%</b>	<b>-15.45%</b>



## **Narrative Summary of Fiscal 2002 Budget**

### **Expenditures**

*Decrease* in expenditure budget of \$1.4million (-1.7%) from Fiscal 2001 Budget (all funds) representing the facilities projects authorized in the April 1999 referendum.

*Increase* in expenditure budget of \$2.35 million (4.9%) from Fiscal 2001 in operating funds (Educational, Operations & Maintenance, Transportation, IMRF/Social Security, and Working Cash).

*Increase* average 6% for teachers' union contract salaries.

*Increase* of 6.5% for all salaries, including retirement incentives, partial payment of TRS (Teachers' Retirement System) contributions, and 14.1 new certified staff members (2.5 FTE curriculum leaders, 2 FTE School Development Planning (Irving), .5 FTE nurse, .5 FTE psychologist, 1 special education (Julian), 3.1 FTE elementary World Language, 4.5 FTE classroom).

*Continuation* program support for improved student achievement of \$300,000 (see *Budget Initiatives*).

*Increase* of technology budget to support installation of and classroom supplies for Waterford, implementation of Classworks at Lincoln, installation of District-wide wireless network, and support for SASI (student information system).

*Increase* of \$407,000 for health benefits based on estimated premium increases and changes in teacher coverage in OPTA contract. Premium increases based on medical inflation and District experience, neither of which were favorable this past year.

Additional impact of teacher contract negotiations with *increase* (new budgets) for dental coverage (\$136,000) and tuition reimbursement (\$100,000).

*Increase* in Operations \$ Maintenance reflects natural gas costs, District contribution towards sidewalk barrier at Ridgeland curve (Hatch), and a new budget for field maintenance. Natural gas costs have been controlled by signing a multi-year contract with supplier for 53.5¢ per therm.

*Decrease* in budget for facilities projects authorized by the April 1999 referendum. Site & Construction budget represents estimated cash flow for project timeline. Education Fund budget supports ADA projects with application of federal Medicaid dollars.

### **Revenues**

*Increase* of \$1.9 million in FY02 total revenues (3.86%).

*Increase* of tax levy to support FY02 expenditure budget of 2.7%. Actual revenues recorded during the year are dependent on the 2000 Levy received

during Fall 2001, and the anticipated 2001 Levy distribution to be received Spring 2002. Tax Cap determined increase for the 2001 Levy is 3.4%. Total tax revenue increase is \$1.3 million (5.35%).

*Increase* of \$427,450 for State Technology Loan to be applied to K – 4 grades. Loan interest is 2% with a three year repayment requirement.

*Continued* use of TIF settlement revenues: \$277,000 for interest payment on Alternate Revenue Bonds (B&I Fund), and \$140,000 in the Educational Fund for operational support.

*Increase* in General State Aid of \$525,000 resulting from anticipated increase in the Foundation Level of \$135 per student and addition poverty grant access for more districts.

*Decrease* of revenues budgeted for interest income, primarily in Site & Construction. Increases in operations funds balanced by designation of interest earned on facilities projects reserves in the Educational Fund for facilities projects. These dollars, however, are to be the last used and will remain in the Ed Fund until (and if) required.

### **Fund Balances**

*Decrease* of approximately \$32.3million resulting from \$300,000 commitment to school improvement from Educational Fund, facility projects (Educational and Site & Construction Funds), \$1.6 million carryover from unexpended FY01 projects (funded through FY01 revenues), and use of reserves for operations (\$2.2 million).

*Transfer* of \$400,000 from Working Cash to Ed Fund to supplement operating revenues.

*Transfer* of \$248,500 from Working Cash to Operations & Maintenance Fund for maintenance projects at the administration building.

*Transfer* of \$348,000 from Site & Construction to Bond & Interest to cover referendum bond abatement.

*Transfer* of \$25,000 from Bond & Interest to Life Safety to pay for amendment preparation for FY2003 projects.

*Payment* of L/S projects from designated abatement funds (\$387,000). This *accounting* entry saves interest and issuance costs for bonds that would have been sold to fund the projects.

*Projected* balance of \$46.9 million at June 30, 2002 (\$34.7 million Operating Funds).

### **Budget Initiatives**

*Facilities projects* budget supports middle level building replacements and

renovations at all eight elementary buildings.

**Middle Level Education** financial support through staff additions and allocations (1 additional FTE, continuation of teacher leadership with a full time released staff member, \$60,000 for implementation of strategies of “*Promises and Possibilities*”, funds for supervision and opportunities for after school activities supported by budget of \$125,500, and \$13,000 for implementation of “long hallways” strategies).

**Implementation of hot lunch program** at all elementary schools, supported by student payments, and federal and state subsidies. Board dollars supplement capital expenditures and free and reduced student lunch supervision. Additional budget for 5 **breakfast programs** at Irving, Longfellow, Hatch, Beye, and Holmes.

Ongoing **technology support** represented through a budget that includes \$228,800 for Waterford classroom materials for early (Pre-K – 2<sup>nd</sup> grades) reading and \$334,000 for hardware (funded through a new State Technology Loan). The FY02 budget also includes dollars for District technology leadership, equipment for a District wide wireless network, repairs and maintenance, Internet access, network and SASI software support. Staff support includes 2 FTE teachers to provide leadership for instructional applications (increase of 1 FTE), 2.67 technical staff members to manage LAN and WAN networks and train end users, and 10 Technology Specialists for direct school and central office support, and .5 FTE SASI support (new). Also included is \$330,000 for repayment of State Technology Loans. This budget support demonstrates that the **Total Cost of Ownership** of technology goes well beyond the purchase of equipment.

Additional **teaching staff** allotted to maintain maximum elementary class size at 25 students.

**Intervention programs** including Summer Math Academy, Early Start, Julian/Emerson Academy, and Winter Academy for students requiring additional help as identified through classroom performance and/or Stanford 9 test performance. These Programs are funded through the School Safety and Educational Improvement ADA Block Grant.

Expansion of **World Language** program to all elementary schools. Budget includes dollars for certified teachers for classroom Spanish instruction via the regular curriculum and a .5 FTE curriculum leader.

Continued focus on **School Improvement** through shared decision making with Title VI funds, Board of Education and Superintendent budgets, and \$300,000 designated from Educational Fund reserves for improved student achievement.

**Curriculum link with the Performing Arts** through district support of unrestricted budget, staff, and benefits for BRAVO! (Emerson) and CAST (Julian). Budget

support for each school is \$82,900.

*Curriculum implementation of **Open Court Reading** program in K – 3<sup>rd</sup> grades, and new **7/8 inquiry based science curriculum** includes budget for classroom materials and staff training.*

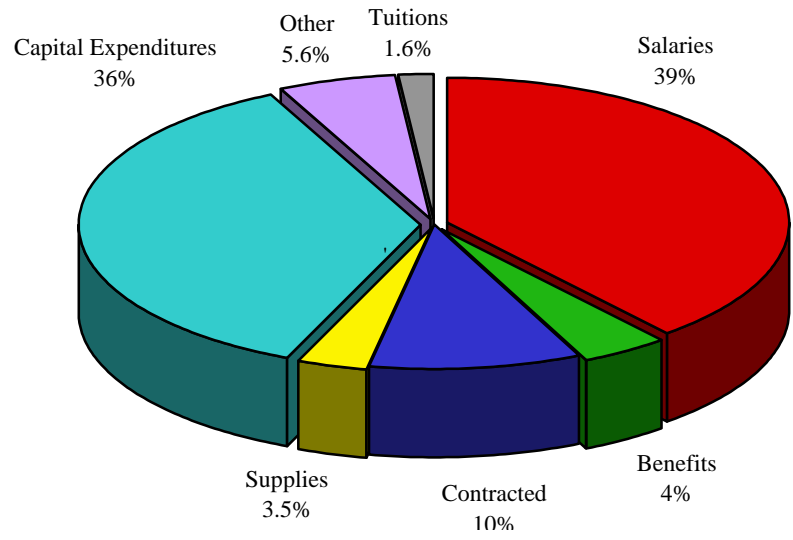
**OAK PARK ELEMENTARY SCHOOL DISTRICT 97**  
*Carryover from Fiscal 2001 Budget*

Program	FY01 Budget	Description
School Projects	149,483	Dollars budgeted for projects unexpended @ 6/30 Unexpended dollars rolled to FY02
Township	1,000	Grant Unexpended dollars rolled to FY02
Title I	36,126	Grant Unexpended dollars rolled to FY02
Title VI	15,799	Grant Unexpended dollars rolled to FY02
Title II - Math and Science VIOLENCE PREVENTION /	1,965	Grant Unexpended dollars rolled to FY02
Service Learning	36,792	Grant Unexpended dollars rolled to FY02
Neglected and Delinquent	4,561	Grant Dollars budgeted for project unexpended
Assessment and Standards	36,087	@ 6/30 Dollars budgeted for project unexpended
Technology - District Plan	137,194	@ 6/30
Technology Grant	31,272	Grant ends 8/31 Dollars budgeted for project unexpended
Middle Level	51,932	@ 6/30 Donated \$\$ for specific project
Multicultural Education	716	unexpended @ 6/30 Dollars budgeted for project unexpended
State Block ADA (Daniel's \$\$)	330,705	@ 6/30 Dollars budgeted for projects
School Improvement Grants	379,181	unexpended @ 6/30
Advocating the Arts	1,267	Grant ends 8/31
Gifted	152	Encumbered @ 6/30
IDEA Special Education	4,290	Grant ends 8/31
IDEA Pre-School	10,112	Grant ends 8/31
IDEA Academy	37,531	Grant ends 8/31 Dollars budgeted for project unexpended
State Reading	77,061	@ 6/30
Drug Free	16,230	Grant ends 8/31
Curriculum	78,509	Encumbered @ 6/30 Dollars budgeted for projects
District Summer Salaries	7,500	unexpended @ 6/31 Dollars budgeted for projects
Operations & Maintenance	135,072	unexpended @ 6/31
<b>TOTAL CARRYOVER</b>		
<b>BUDGET</b>	<b>FROM</b>	<b>1,580,537</b>

# Oak Park Elementary School District 97

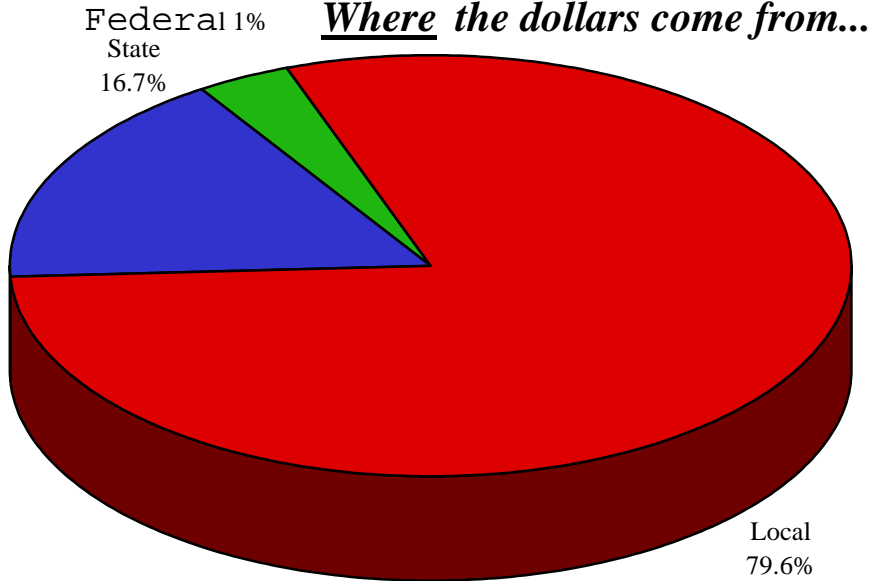
*What the dollars purchase...*

39%  
4%  
10%  
3%  
36%  
6%  
2%  
100%



o H I

**Oak Park Elementary School District 97**



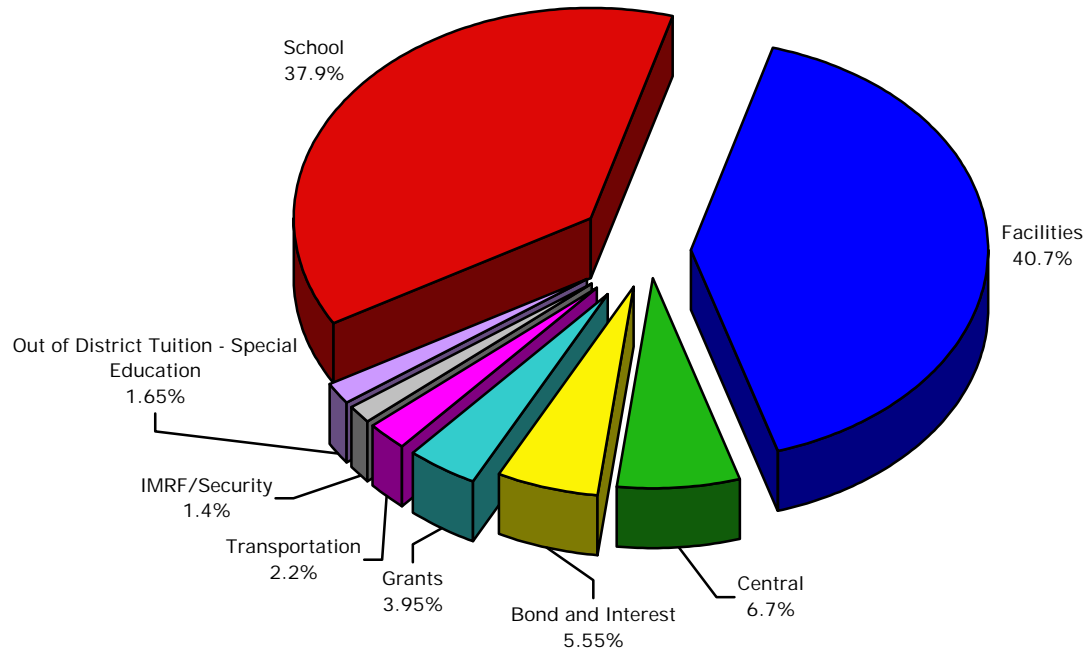
## Who Spends the Dollars?

	<b>FY02 Budget</b>	<b>%</b>	<b>Per Pupil</b>	<b>FY01 Budget</b>	<b>%</b>	<b>Per Pupil</b>
<i>Student Enrollment</i>			5,016			5,035
<i>Central</i>						
Administration	4,147,709	4.98%	827	3,914,531	4.62%	777
Improvement of Instruction	1,428,345	1.72%	285	1,314,894	1.55%	261
<b>TOTAL CENTRAL</b>	<b>5,576,054</b>	<b>6.70%</b>	<b>1,112</b>	<b>5,229,425</b>	<b>6.17%</b>	<b>1,039</b>
<i>Grants</i>						
Classroom Instruction	216,515	0.26%	43	224,728	0.27%	45
Special Education	1,570,675	1.89%	313	1,466,724	1.73%	291
Supplemental	1,025,821	1.23%	205	962,663	1.14%	191
School Improvement	476,811	0.57%	95	173,789	0.21%	35
<b>TOTAL GRANTS</b>	<b>3,289,822</b>	<b>3.95%</b>	<b>656</b>	<b>2,827,904</b>	<b>3.34%</b>	<b>562</b>
<i>School</i>						
Administration	3,335,853	4.01%	665	2,955,551	3.49%	587
Classroom	18,149,338	21.80%	3,618	17,218,262	20.32%	3,420
Pupil Support	1,359,457	1.63%	271	1,215,065	1.43%	241
Special Education	4,370,820	5.25%	871	4,052,010	4.78%	805
Supplemental Programs	2,946,689	3.54%	587	2,755,517	3.25%	547
School Improvement	1,127,296	1.35%	225	2,318,128	2.74%	460
Extra Curricular	274,913	0.33%	55	259,839	0.31%	52
<b>TOTAL SCHOOL</b>	<b>31,564,366</b>	<b>37.90%</b>	<b>6,293</b>	<b>30,774,372</b>	<b>36.33%</b>	<b>6,112</b>
<i>Out of District Tuition - Special Educat</i>	1,375,000	1.65%	274	1,125,000	1.33%	223
<b>TOTAL EDUCATION FUND</b>	<b>41,805,242</b>	<b>50.20%</b>	<b>8,334</b>	<b>39,956,701</b>	<b>47.16%</b>	<b>7,936</b>
<i>Operations &amp; Maintenance/ Life Safety/ Site &amp; Construction</i>	33,904,975	40.72%	6,759	37,072,463	43.76%	7,363
<i>Transportation</i>	1,803,157	2.17%	359	1,700,801	2.01%	338
<i>IMRF/Social Security</i>	1,142,000	1.37%	228	1,125,000	1.33%	223
<i>Bond and Interest</i>	4,617,540	5.55%	921	4,864,268	5.74%	966
<b>TOTAL</b>	<b>83,272,914</b>	<b>#####</b>	<b>16,601</b>	<b>84,719,233</b>	<b>#####</b>	<b>16,826</b>



# Oak Park School District

## Who Spends the Dollars?



## ***Board of Education Priorities***

During the 1999-2000 school year, the District 97 Board of Education adopted the following priorities. These goals continue to provide a framework by which District 97 formulates many spending decisions.

1. Safety  
*Safety in our schools continues to be a top priority. We believe that parents must feel that their children are physically and emotionally safe at school, and children must feel safe to learn.*
  
2. Academic Achievement  
*We reaffirm our support for the Culture of Achievement initiative adopted by the District 97 board in 1995. We will work to ensure that no student falls behind and all students are challenged to move ahead. During 1999-2000 we will focus on assessment and evaluation of specific programs.*
  
3. Diversity  
*We will examine district policies concerning diversity and racial balance, which affect the schools and the entire community of Oak Park, and cooperate with other governmental bodies and organizations in examining these issues.*
  
4. Transition to new middle schools  
*We will regularly evaluate the district's progress in designing, constructing, staffing, planning curriculum for, and making the transition to the new middle schools at Julian and Emerson. Safety during construction is critically important.*
  
5. Communication  
*We will work to improve overall communication in District 97, and actively listen to the community, parents, staff, administration, and students.*

These priorities provide a strong focus for the allocation of all District resources. This focus may be established by a direct dollar commitment; the support may be a choice of

how time and energies are directed; and, important “in kind” contributions of parents are never reflected in bottom lines, but are essential to the success of the District’s mission.

A representative sample of how the FY02 Budget continues to support Board of Education Priorities...

*Safe Schools...*

Safety in schools has become a national focus in recent years and is supported by federal grants. District 97 received two in FY01: Safe and Drug Free Schools (an entitlement grant based on enrollment), and a Safe To Learn Grant (competitive) that will support not only facility security, but also will provide funds to work with staff to promote a safe climate. The Safe To Learn Renewal Grant was approved and is included in this budget.

The national focus is also found locally and supported by the District’s participation in an intergovernmental agreement for a Village Drug Interventionist and with township grants. The District offers many staff development opportunities focused specifically on the physical and mental well being of students.

To ensure physical security, significant dollars will be spent through the facilities projects to relocate school offices to front entrances. The design of the new middle schools emphasized safety for students and visitors.

*Support for the Culture of Achievement...*

The OPTA contract negotiated in Fall 2001 continues a direct allocation of funds (\$300,000) to schools to improve student learning.

With an unexpected reduction in student enrollment for the past three school years, the District has seized the opportunity to reduce class size by not reducing teaching staff. A federal grant for class size reduction has aided in this effort with funds for approximately two additional teachers.

Intervention programs assist students who are falling behind as indicated by classroom performance and/or Stanford 9 scores. Programs include Early Start, Summer Math Academy, Emerson/Julian Academy, and Winter Academy.

Improvement of instruction with a focus on standards and assessment is supported with budget for staff development, curriculum work, and staff support.

The state Gifted Grant supports the development of challenging curriculum at each elementary school through a half time resource teacher to coordinate the classroom work and a supply budget for program support. The District supplements state funds with local dollars.

Early Reading Intervention programs at Lincoln and Longfellow provide tutorial language arts instruction for at risk first and second grade students. In addition, the Reading Grant supports the salary of a District certified staff member to provide assistance in using the ERIP techniques in less formal environment at all elementary schools.

District staff continually examines all instruction to assure students are offered both the opportunity to succeed at grade level and the challenge to move ahead. Examples of curriculum renewal include the adoption of the Open Court reading program, installation of an investigative based science curriculum for 7<sup>th</sup> and 8<sup>th</sup> grades, and the support of technology assisted learning programs of Waterford, Discourse, Classworks, and Success Maker (CCC).

Several years ago the Board of Education made a commitment to inclusion, a program which daily challenges special needs children to achieve in the least restrictive environment. Budgets provide workshops and conferences for parents and staff. The program is supported through a memorandum of understanding in the OPTA contract and a teacher leader for curriculum adaptation to assure consistency and system-wide implementation of district curriculum with adaptations and modifications as called for by the IDEA Reauthorization Act (see C/I/A narrative). Teacher assistants assist the included children in their regular classroom environment. The District also applied for and received a federal grant funding the IDEA Academy. The focus of the Academy is to build capacity in individuals, schools, and districts to provide additional least restrictive environment opportunities for all students. The grant has a broad based focus, bringing staff, parents, and the community together to address these issues.

The concepts of Middle Level Education as presented in "Turning Points" have been recognized as a *best practice* to provide educational programs and experiences most responsive to the intellectual, physical, social, and emotional needs of early adolescents. In addition to the regular instruction budgets assigned to educating District 5th - 8th grade students, the FY02 Budget includes \$190,000 for program support, leadership, and staff development in this important initiative. Recognizing that the two-year span at the District's two junior high schools was an impediment to student, faculty and parent commitment to these important years, the Board authorized the reconfiguration of the District's two 7/8 buildings to true 6-7-8 middle schools. This change was supported by

voter approval of the April 1999 referendum authorizing the sale of bonds to replace both junior high schools. Groundbreaking ceremonies were held March 24, 2000, and the community looks forward to ribbon cutting ceremonies at the beginning of the 2002-2003 school year.

*To improve communications between school and home...*

Staff support of .9 FTE professional and .5 FTE secretarial staff for community relations and budget for a community newsletter will focus on communications. As using technology to communicate has become the "norm" for many businesses and organizations, District 97 employs a .5 FTE Web Master to assure its Web page is informative and user friendly. The development of a client e-mail database allows for the timely broadcast of District news.

Home and school communications are essential for engaged families. Each school provides monthly newsletters to keep parents informed of activities. Technology significantly increases the District's capacity in this area. Already available to families with home computers are numerous District and school home pages on the World Wide Web. During FY97, District 97's voice mail system, Voice Link, was installed for confidential, direct telephone communication between parents and teachers. Every staff member has been assigned a personal e-mail address that is available for parent use.

In an effort to inform families and appropriate community agencies of Special Education issues, the Special Education Department initiated a series of Family/Community Forums. These efforts are supported through the cooperative efforts of District 97 staff as well as representatives from Oak Park and River Forest agencies.

The Department of C/I/A publishes several documents to inform parents of curriculum, standards, and information about the general operation of the district. The "Curriculum Overview for Parents and Community," "Middle Level Education Annual Report," and "Parent Handbook" are examples. Most documents are available on the district's web site.

The adoption of a Board Policy for communication provides direction and standards by which administrative guidelines can be established to assure continuing and consistent efforts at both the District and school level.

*Village of Oak Park cooperation on diversity and racial balance issues...*

The Strategic Plan moved the Department of Multicultural Education to cabinet status in the early 90's. Since that time, the Department has become the center of resources, activities, and support for the infusion of diversity into all aspects of District activities. The entire budget of \$275,000 supports this work.

District 97 and the Village have cooperated extensively in their advocacy for the Diversity Task Force and implementation of its recommendations. Budgets supporting this work include:

- Principals' accountability to pay attention to diversity issues in the schools as detailed in the new multi-year performance contracts approved by the Board in June 2001;
- Staff time and effort to prepare the surveys and analyze the results in feedback from parents and staff members;
- The position of Curriculum Leader for Adaptive Curriculum (see C/I/A narrative);
- The OPTA mentoring program that coaches new teachers on diversity issues;
- The Curriculum Leader position at Irving school responsible for assessing the achievement level of incoming students to assure they receive the assistance required for academic success;
- New family interventionist position at Irving to help parents understand how the home environment supports success at school;
- Staff time to analyze and translate test and other academic indicators to gains scores rather than pure achievement levels;
- The January (tri-district – OPRFHS, District 97 and River Forest) Institute Day devoted in its entirety to diversity.

Budget for other (to be identified) programs, as a committee focus on early childhood issues, is available in the Board of Education "dues and fees" account.

In 1999 the District joined a national network of school districts focusing on minority student achievement. This association will provide a broad perspective of similar issues and successful programs. Both staff and program development budgets support the initiative. A \$7,000 budget supports related activities.

Several township youth services grants support specific initiatives in the area of diversity. The programs focus on bringing potentially "at-risk" youth and families into this school culture.

Both junior high performing arts programs, B.R.A.V.O. and CAST, encourage the participation of all students as they focus on integration of arts into the curriculum.

The personnel department actively recruits a diverse staff to assure an academic climate that will support cultural and racial diversity. An \$18,000 budget supports this activity. In addition, the new staff orientation program ensures a fundamental understanding by all employees of the culture of diversity and academic achievement established by the Board Priorities.

Each Spring District 97 sponsors a village-wide celebration of diversity – the Ethnic Festival. A budget of \$18,000 is only a small portion of the hours of staff time and village volunteers that are required for the success of this exciting event.

*Transition to the new middle schools...*

The culmination of almost 3 years of community effort to explore and recommend ways in which each school could be improved to assure the buildings are “tools for learning” rather than just places to house children was the passage of the April 1999 referendum. Over \$70,000,000 will be directed to the elementary buildings for projects that will improve the instructional environment and for the replacement of Emerson and Julian middle schools. To assure the success of these facility programs the Board has:

- Authorized the formation of a community based oversight committee to review all instructional issues of the current junior highs as outlined by numerous staff reviews. Staff work includes exploring the best practices of both Julian and Emerson and middle school studies and incorporating them in the programs of each new middle school;
- Appointed District Design Groups to oversee the continuing design decisions necessary for completion of the middle schools and the elementary projects. Board members serve on both committees;
- Employed Turner Construction Company as construction manager for all projects. Turner has extensive experience in school construction. The emphasis must be student safety and uninterrupted instructional climate during construction. The Turner staff includes 7 full time on site employees to assure that this goal is reached;
- Provided voice mail and e-mail communications lines to be checked daily for community concerns regarding construction. Open communications between the Village, Turner, and District administration assure that issues of safety, construction, and coordination are resolved quickly and efficiently.
- The board of Education approved changing the name of Emerson Junior High to the Gwendolyn Brooks Middle School effective in August 2002.

The results of these efforts will be recognized as the Phase I portions of the middle schools are opened for students in Fall 2001 and Phase II of the elementary projects completion marks the end of those projects. The new and renovated spaces provide

exciting new educational environments for all students.



*Section Two*

# Educational Fund

## **Educational Fund**

The **Educational Fund** is the largest operating fund in both volume of transactions and fund balance, recording all financial activity not specifically covered in other funds. Revenues and expenditures directly relating to instruction (both regular and special education), and support services necessary for instruction (as pupil services, administration, business services, improvement of instruction, food services and data processing) are included in this Fund.

**Total revenues** projected for the Educational Fund for Fiscal 2002 are \$36.9 million, a \$1.4 million increase from FY01, or 4.1%. The principal source of these revenues is **local taxes**, comprising 71% of the Fund's total receipts. Budgeted revenues for Fiscal 2002 represent a reasonable estimate of taxes to be collected during the course of the year, including a 2% allowance for uncollected taxes. The 2000 Levy takes advantage of 1999 reassessments. The larger EAV allows dollars that were previously levied in Tort and Working Cash to be directed to the Educational Levy. Tax revenues are based on receipts recorded during the year and are dependent on two different tax years. Because of the schedule of collections from the Cook County Clerk's office and the reassessment cycle, tax collections must be viewed over the span of several years.

The **Corporate Personal Property Replacement Tax** is a state tax on the income of businesses that was intended to replace the local tax on the assessed value of corporate personal property, abolished in 1978. These revenues may be deposited to any fund from which expenditures are made after liens are satisfied on the Bond and Interest and the IMRF/Social Security Funds. They are an important source of revenue, although their distribution is dependent upon the financial condition of the state and therefore are difficult to predict. The Educational budget for FY02 is \$1,057,000, a small decrease from FY01.

**Interest on investments** is another significant source of income for the Educational Fund. Planned decreases in fund balances (see General Program and Special Services) are offset by a Board decision to leave Facilities related dollars in the Educational Fund until they are required for facilities projects. Total interest income revenue budget is \$1.75 million. The portion of interest earned on the dollars designated for the facilities projects will be reserved until dollars are required for Site & Construction.

District 97 has negotiated two separate **TIF (Tax Incremental Financing) settlements**

to recapture lost revenues associated with the establishment of TIF areas. \$140,000 has been applied to the Educational Fund to balance expenditures vs. revenues in the FY02 budget. The remainder of the revenues is recorded in the Bond and Interest Fund to repay interest on the Alternate Revenue Bonds issued for the facilities projects.

Several new and continuing **grants** are included in the FY02 budget. The Oak Park Education Foundation will continue to fully fund Art Start. The state recognizes the importance of early childhood training, and continues its support of the District Pre-Kindergarten At Risk (PKP) program. A federal grant for class reduction provides two additional teachers. Budget has been included for a competitive federal grant, Violence Prevention. Detailed explanation of all grants can be found in Section 2.

**Special Education state categorical** payments for private facility, orphan's tuition, special education personnel, and extraordinary students are \$1.9 million, reflecting the District's expenditures in these areas and full formula funding provided in the State Budget. The reimbursement is approximately 22% of actual expenditures of the District's Special Education program.

In FY97, state dollars were authorized for the **School Safety and Educational Improvement ADA (Average Daily Attendance) Block Grant**. The grant is specifically reserved for school safety, textbooks, software, teacher training, curriculum development, school improvement and remediation programs. The total anticipated grant for FY02 is \$202,000 (a 22% reduction from FY01). The FY02 budget targets the Board priority of establishing a Culture of Achievement for all District 97 children by using the funds for interventions programs as Early Start, Summer Math Academy, and Winter Academy. These programs provide extended learning opportunities for students requiring extra help. \$50,000 of the grant has been reserved to replace the State Professional Development Block Grant, dollars that were eliminated in the Fiscal 2002 state budget. The state has been faithful to the promise to continue increasing the foundation level (the guaranteed amount to be spent per pupil) in the **General State Aid (GSA)** formula, and has recommended a \$135 per pupil increase for FY02. The result is \$125,000 increase in the Fund revenues.

Other revenues in the Educational Fund are related to specific programs or grants and will be detailed with the summaries that follow.

Total **Educational Fund expenditures** are budgeted at \$41.8 million, a \$1.8 million increase from those budgeted in FY01 (4.6%). Influencing the percentage is \$1,000,000

less school improvement dollars.

Educational Fund **salaries** have been calculated by the contractual obligations of the personnel in current and/or authorized positions. Total salaries are budgeted at \$30 million, a 6.7% increase from FY01. The increase represents an average 6% increase in the OPTA contract, 14.1 FTE new positions, and contractual retirement salary benefits. The new certified staff members are 2.5 FTE curriculum leaders, 2 FTE School Development Planning (Irving), .5 FTE nurse, .5 FTE psychologist, 1 special education (Julian), 3.1 FTE elementary World Language, 4.5 FTE classroom. The percentage increase is influenced by grant expenditures that are to be determined for FY02 (salary line items to be budgeted) and \$500,000 that was budgeted in FY01 for school improvement stipends.

**Health benefit premiums** are expected to increase substantially in FY02 due to the District's experience, medical inflation, and the new OPTA contract. Additional costs are incurred with increase in benefit stipends paid to non-union employees that are based on the certified increase. The dollar increase is \$407,000.

**2X20 salary retirement** increases (a contractual commitment to increase retiring teacher salaries 20% for each of the last two years of employment) are included with salary budgets. The cost of the salary difference is \$373,000 for 24 staff members. It is anticipated that these retirement costs will be balanced with multi-year salary savings from personnel replacements.

State accounting requirements provide for **Other Sources** and **Uses** of funds. The FY02 Educational Fund budget includes \$400,000 transfer of interest from the Working Cash Fund to offset operating expenditures and \$427,450 for a State Technology Loan. Repayment of the technology loans from FY01 and FY99 is recorded as an "Other Use".

Although total expenditures and revenues are projected to result in a reduction in fund balance at 6/30/02, the Board has authorized fund balance use for School Improvement grants and the facilities projects. An additional \$1.4 million expenditures are covered from revenues received in FY01. The operating (on-going) impact on reserves is \$2.1 million.

**Fiscal 2002 Revenues and Other Sources: \$ 37,739,783**

**Fiscal 2002 Expenditures and Other Uses: \$42,135,242**

**Projected 6/30/02 Fund Balance: \$24,266,942**

**OAK PARK ELEMENTARY SCHOOL DISTRICT 97**  
*Educational Fund Budget Comparison*  
**Fiscal Years 2001 and 2002**

	<b>Recommended FY02 Budget</b>	<b>FY 01 Budget</b>	<b>FY 01 Actual</b>	<b>PerCent Change (From Budget)</b>	
<b>REVENUES and Other Sources</b>					
<b>Local</b>					
Interest on Investments	1,751,000	1,451,000	2,256,046	20.68%	Based on current earnings rate and Fund Balance. Includes dollars set aside for interest earned on \$4.4 million reserved for facilities projects. TAX PERCENT
Taxes	26,037,136	24,714,605	25,259,540	5.35%	Based on expected tax collections. 71%
Other Local	1,918,868	1,996,044	2,045,558	-3.87%	Lunch Supervision Fees/ TIF settlement revenues/ Corporate Personal Property Replacement Taxes
<b>Total Local</b>	<b>29,707,004</b>	<b>28,161,649</b>	<b>29,561,144</b>	<b>5.49%</b>	
<b>State</b>					
General State Aid	2,500,000	2,375,000	2,180,000	5.26%	Based on state projections - increase of Foundation Level/ new formula provides low income distribution to more districts
Categorical	2,844,258	3,194,117	3,383,420	-10.95%	Decrease in State professional development block grant and ADA block grant (349,859)
<b>Total State</b>	<b>5,344,258</b>	<b>5,569,117</b>	<b>5,563,420</b>	<b>-4.04%</b>	
<b>Federal</b>	<b>1,861,071</b>	<b>1,731,854</b>	<b>1,950,631</b>	<b>7.46%</b>	Increase in grant projections (IDEA Academy) and Medicaid reimbursements
State Technology Loan	427,450	0	0	N/A	K - 4 grades in FY02. Loan application approved July 2001
Transfer From Working Cash	400,000	400,000	0	N/A	69.0%
<b>Total Educational Fund Revenues and Other Sources</b>	<b>37,739,783</b>	<b>35,862,620</b>	<b>37,075,195</b>	<b>5.23%</b>	<b>1,877,163</b>

Educational Fund Budget Comparison, continued

	Recommended FY02 Budget	FY 01 Budget	FY 01 Actual	PerCent Change (From Budget)	
<b>EXPENDITURES and Other Uses</b>					
Salaries	30,120,325	28,231,180	28,416,582	6.69%	Impact of OPTA salary contract/new positions
Benefits	1,981,208	1,688,844	1,684,171	17.31%	Increased health insurance payments/ tuition reimbursement/ dental
Contracted Service	5,052,341	5,755,012	2,724,350	-12.21%	FY01 includes carryover from FY00 and School Improvement Funds (decreased \$500,000 in FY02)
Supplies	1,727,246	1,615,646	1,695,268	6.91%	Reflects school allocations
Equipment	1,470,822	1,462,719	2,025,919	0.55%	School allocations/ /Tech Loans/ Wireless WAN/ Tech Grants (FY01)/ COA expenditures (FY01)/ School and administrative equipment and furnishings
Other	78,300	78,300	71,032	0.00%	
Tuition	1,375,000	1,125,000	1,269,875	22.22%	Based on projected out of District placement of special needs students
<b>Other Uses</b>					
Tech Loan Repayment	330,000	297,215	297,216	11.03%	First loan (FY99) payments reduced/ FY02 payments begin 6 months after receipt of \$\$
					% increase (no other
<b>Total Ed Fund Expenditures and Other Uses</b>	<b>42,135,242</b>	<b>40,253,916</b>	<b>38,184,413</b>	<b>4.67%</b>	

1,881,326.00  
3,248,541

## **Administration**

The **Administration** budget covers all central office functions not assigned to a specific program, including the Board of Education, the Superintendent, Community Relations, Tort Immunity, Personnel, and the Business Office. In addition, District expenses for telephone, Print Shop, internal mail delivery and data processing are recorded in this program.

The **Board of Education** budget includes Board dues and Board sponsored activities, the treasurer's and audit functions, and Board recognition. \$35,000 has been added to cover the costs of community newsletters. \$2,500 pays for limited expenses relating to the Oak Park Ed Foundation's work, primarily the use of the District Print Shop. \$13,800 supports the operation of the Parent Center created by a Federal Violence prevention Grant. These funds will only be used if the grant funds are not available in FY02. Continuing is a \$19,500 budget paid to Hephzibah for social worker services provided to resident children attending District 97 schools. Staff budget is for a .5 FTE administrative assistant to the Board who also acts as the elected Board Secretary. \$7,000 has been added to support activities relating to the District's participation in the Minority Student Achievement Network.

Closely related to the Board of Education function is the office of **Community Relations**, which provides direct support to the Superintendent, Board, and Directors; enhances community out-reach and education through public forums; the purchase of a parent newsletter, district publications and district newsletter; and maintains positive media relations through the timely and accurate flow of information. The budget includes the salary and benefits for its (.9 FTE) coordinator, .5 administrative assistant, printing, postage, professional development travel, and supplies.

The **Superintendent's Office** salary budget includes the Board approved salary and fringe benefits for the Superintendent, an administrative assistant, one secretary, and a staff member assigned to represent the District with the Minority Student Achievement Network. Support of District Council (staff, administration, Board and parents) activities relating to shared decision-making remains the same (\$15,000). The Superintendent's incentive budget of \$63,000 supports projects that will have a significant impact on the District's effort to achieve its mission. Budget for approved administrative staff

development activities remains at \$15,000

The **Personnel Program** includes salary budgets for the Director, 5.5 FTE secretaries (department administrative assistant, student registration, District Office receptionist, substitute calling, University 97 and applicants, and benefits coordination), and one curriculum leader assigned to direct University 97. Additionally, the department houses two staff members who provide service to the Central Office: a secretary in training and part time floating secretary. Professional development and supplies budgets have been maintained at FY01 levels. Certified retirement payments to TRS (Teachers Retirement System) budgeted according to the District commitments for retirements are \$275,000 less for this coming fiscal year. A support staff professional development budget (\$20,000) supports District-wide initiatives to assure that all staff members are provided the training required to perform the work assigned. Budgets include a Truant Officer and residency investigator (\$20,400) to address student attendance concerns, payments for a contracted substitute calling system (\$16,000), and \$4,000 annual residence tracking software maintenance fees (new this year). The budget for staff recruitment has been increased \$5,000 (to \$18,000) due to the number of administrative positions to be filled in FY03.

The **Business Office** salary budget includes the Director, three secretaries (.5 FTE department administrative assistant, payroll, accounts payable, and .5 FTE management services clerk) and an assistant business manager. Budgets for staff development, equipment, printing, and supplies are the same as FY01.

Budgets for expenditures directly assigned to the **Tort Immunity** Levy include all insurance premiums, a portion of the salaries for business office staff member responsible for risk management activities, legal fees (increase of \$10,000 to \$70,000), the Alternative School located at Hephzibah, \$36,000 for an education liaison to coordinate school activities for Hephzibah residents attending District 97 schools, and the school S.O.A.R programs (total of \$288,000). Premiums for liability and property insurance reflect continued savings achieved through participation in the CLIC insurance pool. Workers Compensation insurance is provided by SELF, which is also pooled coverage, is \$158,000 (\$10,000 increase from FY01). Other Tort related expenditures are recorded in various programs and identified by District auditors at the time the District books are examined.



The **general administration** budget provides resources to operate the District Print Shop, budget for the lease/purchase of a Xerox DocuTech and 5690, supplies, and equipment maintenance (\$110,000). The District continues its effort to provide printing service for other local agencies, and offsetting revenues of \$5,000 have been included in the FY02 budget.

Finally, budgets for the District delivery driver, half time mail clerk, District telephone service and central office postage are recorded in the Administration budget. The telephone account reflects costs for lines required for Voice Link, the District's voice mail system.

All general revenues including local taxes, interest earned, Corporate Personal Property Replacement Tax Revenues, and General State Aid support administration expenditures. Additional resources come from charges for outside printing.

**Fiscal 2002 Revenues: \$5,000**  
**Fiscal 2002 Expenditures: \$2,927,064**

**OAK PARK ELEMENTARY SCHOOL DISTRICT 97**

*Administration Budget Comparison*

**Fiscal Years 2001 and 2002**

	Recommended		FY 01 Actual	Percent Change From Budget)	
	FY02 Budget	FY 01 Budget			
<b>REVENUES</b>					
Local Revenues					
Printing Charges	5,000	7,500	4,204	-33.33%	
State Revenues		1,000	0	-100.00%	Reimbursement folded into ADA block grant funds
<b>Total Revenues</b>	<b>5,000</b>	<b>8,500</b>	<b>4,204</b>	<b>-41.18%</b>	
<b>EXPENDITURES</b>					
Salaries	1,530,345	1,365,678	1,323,525	12.06%	Staff retirement salaries
Benefits	170,876	348,234	348,425	-50.93%	benefit added to salaries are included with salaries recorded in corresponding programs)/ certificate registration/ tuition
Contracted Service	1,085,993	1,028,271	954,520	5.61%	Supervisor's Incentive/ Staff development/ Printing Costs (including community newsletter) / Alternative School partnership with Hephzibah/ Parent Resources Center (may be grant funded)/ Central office staff development/ Workers Compensation and Unemployment Payments/Liability and property insurance
Supplies	44,550	38,800	49,381	14.82%	
Equipment	20,000	20,000	22,899	0.00%	Allocation for upgrades and maintenance of office equipment
Board of Ed	75,300	75,300	71,032	0.00%	
<b>Total Expenditures</b>	<b>2,927,064</b>	<b>2,876,283</b>	<b>2,769,782</b>	<b>7.26%</b>	

## **Advocating the Arts**

**Advocating the Arts** is a state supported K-6 competitive grant, funded to generate a comprehensive arts program, which integrates arts instruction in the regular classroom curriculum. Visual arts, music, dance, and drama, including their impact on societies and cultures, will become an integral part of multidisciplinary instruction in math, science, social studies, language arts, etc. District 97 has received \$195,403 in state funds for this grant over the past nine years.

The FY02 grant requests dollars for teacher stipends to revise curriculum, and to develop lessons, units and corresponding assessments, which integrate the arts into the curriculum. The grant proposes a five-day June 2002 curriculum development workshop to link instruction to assessment, design authentic assessment tools, and to use technology to share lessons, strategies, and assessments. Like the FY 2001 grant, linkages are planned with area arts institutions both for instruction and field experiences. Units developed by teachers from this grant are available in hard copy and are posted on the District 97 Web Site.

The FY02 budget includes carryover expenditures from the FY01 grant, which must be expended by August 15, 2001.

**Fiscal 2002 Revenues: \$16,634**  
**Fiscal 2001 Expenditures: \$17,901**

**OAK PARK ELEMENTARY SCHOOL DISTRICT 97**  
*Advocating the Arts Budget Comparison*  
**Fiscal Years 2001 and 2002**

	Recommended			Percent	
	FY02 Budget	FY 01 Budget	FY 01 Actual	Change From Budget)	
<b>REVENUES</b>					
State Revenues Anticipated Grant	16,634	21,000	16,386	-20.79%	
<b>Total Revenues</b>	<b>16,634</b>	<b>21,000</b>	<b>16,386</b>	<b>-20.79%</b>	
<b>EXPENDITURES</b>					
Salaries	0	0	17,506	N/A	
Benefits	0	0	188	N/A	FICA for summer salaries
Contracted Services	17,901	23,960	183	-100.00%	FY01 includes carryover/ FY02 grant to be determined
Supplies	0	0	0	N/A	
<b>Total Expenditures</b>	<b>17,901</b>	<b>23,960</b>	<b>17,877</b>	<b>-25.29%</b>	

## **Curriculum/Instruction/Assessment Program**

Expenditures recorded in the **Curriculum/ Instruction/ Assessment Program** include salaries for the Director, the portion of the Grants Specialist not covered through grant allocations, secretarial support staff (4.66 FTE), administrative assistant, and stipends and release time for teacher leaders for district-wide initiatives, curriculum implementation assistance, special areas (P.E. art and music), and special curriculum projects. In FY01, there were full-time released teacher leaders for middle level education, instructional technology, data management and analysis for student achievement, University 97/mentors, and curriculum implementation assistance. New positions for FY02 are (1) a teacher leader for curriculum adaptation to assure consistency and system-wide implementation of district curriculum with adaptations and modifications as called for by the IDEA Reauthorization Act; (2) in recognition of increasing use of technology in the instructional program, an additional teacher leader to support creative applications of technology, implementing integrated learning systems e.g., the Waterford Early Reading Program, CCC, and ClassWorks, and provide staff development; (3) a teacher leader for Irving School to assure curriculum implementation and to assess and plan program for all new students; and (4) a .5 FTE World language coordinator (see below). The teacher leader budget reflects these additional positions. There are stipend-supported teacher leaders for the special areas of general music, instrumental music, visual arts, and physical education. These positions have up to one-half day released time per week. In FY02, changes for world language include (1) reclassifying the middle school teacher leader position to that of a department chair. This is consistent with the leadership provided to other middle level departments; and (2) reclassifying the time released elementary world language coordinator as a teacher leader position to support the implementation of a district-wide program. Stipend supported teacher leaders for special curriculum projects will be discussed and approved by the Educational Council at the beginning of the school year. These positions typically have up to one-half day released time per week as needed. The teacher leadership budget supports release time salaries, stipends, and committee work.

District funds have been reserved for curriculum development by District 97 staff, (a total of \$50,000). The FY02 budget supports the work of the district's committees for renewing curriculum, instruction, and assessment. We anticipate that major emphasis will be given to reading, math, science, standards, and assessment. Staff development budgets support conference and workshop attendance (\$15,000) and University 97, consultants, and Institute Day activities (\$40,000).

Dollars directed specifically to assessment and standards work comes from unexpended budgets reserved for this purpose. A standardized testing budget of \$53,800 supports the administration of the Stanford 9 Achievement Test. The budget represents an approximate \$10.73 per pupil cost.

In FY97, the State of Illinois passed legislation (PA. 89-610) authorizing the funding of the School Safety and Educational Improvement ADA Block Grant. The grant is specifically reserved for school safety, textbooks and software, teacher training, curriculum development, and school improvement and remediation programs. \$148, 000 of the total grant will be used for *Early Start*, Julian/Emerson Academy, and Summer Math Academy (see below). The remainder will be applied to after school programs as *Winter Academy* (see below). Continuing in FY02 is a Federal Class Size Reduction Grant of \$90,000 that will provide smaller primary grade classes at Irving and Longfellow.

In August 1998, in keeping with the Culture of Achievement and State of Illinois legislation ending social promotion, the Board of Education passed a promotion policy setting a standard that students who are promoted must demonstrate grade level work in reading, language, and math. The policy further states that students will be reconsidered for promotion if they participate in required remedial programs. In August 1998 *Early Start* reading instruction was offered to students going into grades 1, 2, 3, and 4. An *Early Start* in math, the *Summer Math Academy*, was offered to selected students going into grade 7. A *Winter Academy* was offered in each elementary building to provide after-school remedial support to students in grades 4, 5, and 6.

Following the adoption of the Board's promotion policy, these programs have been specifically targeted to help students whose promotion status is in question. The *Emerson/Julian Academy* is offered for students who have not met the required promotion standards. *Summer Math Academy* is a required five-week program designed for students entering seventh grade not performing on grade level in math. In winter/spring 2001, identified third grade students were required to attend Winter Academy instead of Early Start. As a result, the FY02 Early Start will serve students going into grades 1, 2, and 3. After-school programs for FY02 will be designed at the beginning of the school year based on an analysis of students' needs.

State Reading Grant dollars will be used to purchase reading materials and portions of the elementary Language Arts Specialists salaries. This reallocation of committed salaries allows expanded support for instructional materials (\$80,000) and printing (\$18,000). These allocations will be added to regular District budgets for those areas (see below). The middle school program is supported through dollars for supervision of students (\$15,500) after school activities (\$5,000 – additional budget in General Instruction Program), and the equivalent of .25 FTE for each elementary school to support the implementation of strategies in “*Promise and Possibilities.*” \$18,180 has been budgeted to support stipends for team leaders and \$13,000 for implementing concepts of “long hallways” for the connection of the junior high with its feeder schools.

Instructional materials recommended by department committees will be purchased through \$220,000 budgeted in a district instructional materials account (this amount includes supplement from the Reading Grant allocation). The majority of this budget will be allocated to reading and science. \$78,500 carryover from FY01 for instructional materials approved in FY01 but not purchased prior to June 30 is included with the FY02 budget.

Instructional technology budgets included in the C/I/A program are for equipment (\$18,000) and for microscope repair (\$2,000).

C/I/A is supported by all general revenues including local taxes, interest earned, Corporate Personal Property Replacement Tax Revenues, and General State Aid. The Block Grant dollars are State Revenues. In addition, the District receives several grants that are dedicated to curriculum areas. These grants include Title II for Math and Science, Reading Improvement, Quality Assurance, and State Block Grant for school improvement (grant dollars have been eliminated from the FY02 budget; if this funding continues in FY03, the activities will be included in the C/I/A narrative), and are described more fully on separate pages.

**Fiscal 2002 Revenues: \$246,566**  
**Fiscal 2002 Expenditures: \$2,477,655**

**OAK PARK ELEMENTARY SCHOOL DISTRICT 97**  
*Curriculum/Instruction/Assessment Budget Comparison*  
**Fiscal Years 2001 and 2002**

	<b>Recommended FY02 Budget</b>	<b>FY 01 Budget</b>	<b>FY 01 Actual</b>	<b>Percent Change (From Budget)</b>	
<b>REVENUES</b>					
State Revenues	156,633	264,000	290,130	-40.67%	"Daniel's" State \$\$ (ADA Block Grant) for intervention programs (Early Start, Summer Math Academy, Winter Academy). FY02 ADA grant also supports State Block Professional Development Grant
Federal Revenues	89,933	77,251	77,251	16.42%	Class Size Reduction
<b>Total Revenues</b>	<b>246,566</b>	<b>341,251</b>	<b>367,381</b>	<b>-27.75%</b>	
<b>EXPENDITURES</b>					
Salaries	1,361,302	#####	#####	22.12%	Director, Grants coordinator, secretaries. Increase = addition of 3.5 curriculum leadership positions (includes stipends) and retirement salary
Benefits	21,738	20,588	26,142	5.59%	Benefits for summer intervention programs/ department administrative staff
Contracted Services	832,702	670,591	241,007	24.17%	Includes carryover (unexpended ADA Block Grant). Program support for Assessment and Middle Level transferred to instructional materials.
Supplies	243,913	151,000	154,987	61.53%	Instructional materials. Budget from reallocation of Reading Grant funds to Language Arts specialists, freeing dollars to assign here.
Equipment	18,000	18,000	24,426	0.00%	
<b>Total Expenditures</b>	<b>2,477,655</b>	<b>#####</b>	<b>#####</b>	<b>25.45%</b>	



## **General Instruction**

The **General Instruction Program** records expenditures for regular instruction and school administration, including salaries for principals and assistant principals, certified staff for regular classroom instruction and language arts specialists, certified substitutes, regular instruction teacher assistants, and school office staffs. Budgets for textbooks, printing, curriculum materials, staff development and equipment for classrooms, school offices and instructional areas are allocated by student population and recorded by school.

**Certified salary budgets** have been determined by staff projected for the 2001-2002 school year and include an increase of one FTE middle level (Julian) and a 3.5 FTE “net” (reduction @ Irving balanced by increases at Hatch, Holmes, Mann and Whittier) elementary classroom teaching positions. 7.5 FTE world language teachers have been budgeted for the expansion of the elementary in-curricular Spanish program approved by the Board.

Regular education **teacher assistant** assignments are based on allocations stipulated in the certified contract and the large school proposal adopted by the Board (1992). 8.0 positions have been budgeted. Positions added in FY01 for full time **permanent substitutes** at each school (a total of 23 positions) improve the ability of the District to assign qualified substitutes. Salary budgets are also provided for **extracurricular stipends** for after school activities and stipends to pay elementary teachers for overnight participation in the 6th grade outdoor education program. Middle level co-curricular stipends provide student opportunities at Emerson and Julian (\$45,000/school) per agreement with the Oak Park Teachers Association (OPTA).

School operational and instructional budgets are funded through **per student allocations**. The FY02 distribution is approximately \$116 per student for a total of \$552,000. These dollars are used for instructional materials, art, music, and PE supplies, and instructional and classroom equipment. Additional instructional materials are provided through the C/I/A budget.

Board support of the **BRAVO and CAST** programs continues to be offered through various resources including unrestricted budget allocations, staff, and retirement benefits. Total support is \$82,900 per school.

**Staff development dollars** support school efforts to achieve identified goals. A total of \$87,000 is to be used locally for school improvement. (Additional funds for school staff

development directed towards specific District initiatives are budgeted in the C/I/A program and several grant programs).

The General Instruction Program is supported by all general revenues including local taxes, interest earned, Corporate Personal Property Replacement Tax Revenues, General State Aid.

FY 2002 Staff Allocations

Principals	10.0	FTE
Assistant Principals/Dean	6.0	FTE
Classroom Teachers	230.5	FTE
Language Arts Specialists	9.0	FTE
World Language	7.5	FTE
Additional Resource	6.5	FTE
BRAVO Coordinator	1.0	FTE
CAST Administrative Asst.	1.0	FTE
Secretaries	17.0	FTE
Part Time Office Help	65.0	hours per week (3 schools)
Teacher Assistants	8.0	FTE (10 months)
Permanent Substitutes	23.0	FTE (10 months)

**Fiscal 2002 Revenues and Other Sources: \$3,130,000**

**Fiscal 2002 Expenditures: \$18,751,188**

**OAK PARK ELEMENTARY SCHOOL DISTRICT 97**  
*General Instruction Budget Comparison*  
**Fiscal Years 2001 and 2002**

	Recommended			Percent Change (From Budget)	
	FY02 Budget	FY 01 Budget	FY 01 Actual		
<b>REVENUES</b>					
Local Revenues	140,000	125,000	133,155	12.00%	TIF Settlement revenues
State Revenues	2,590,000	2,446,500	2,269,647	5.87%	General State Aid - Regular Ed Orphan reimbursement. General State Aid to O&M balances tax revenues directed to Ed Fund.
Transfer from Working Cash	400,000	400,000	0	0.00%	From working cash - unexpected revenues in FY01 eliminated need to balance expenditures
<b>Total Revenues</b>	<b>3,130,000</b>	<b>2,971,500</b>	<b>2,402,802</b>	<b>5.33%</b>	
<b>EXPENDITURES</b>					
Salaries	15,079,963	#####	#####	1.14%	by decrease of \$500,000 in school improvement stipends. Sip salaries not included (budgeted in Contracted Services).
Benefits	1,664,000	1,201,000	1,135,009	38.55%	Benefits determined by union contracts. Increase in certified health, dental, and tuition
Contracted Service	1,357,549	1,802,179	352,232	-24.67%	Includes postage, printing, field trips, school Xerox/ World Language Program/ School improvement dollars allocated to schools/ FY01 includes school
Supplies	520,568	518,654	461,419	0.37%	Budget determined by building allocation
Equipment	129,108	129,304	427,827	-0.15%	budget determined by building allocation. Includes dollars for building classroom equipment replacement and School
<b>Total Expenditures</b>	<b>18,751,188</b>	<b>#####</b>	<b>#####</b>	<b>1.03%</b>	

## **Gifted Program**

Financial support for the **Gifted Program** comes through both state and local sources. The state grant is based on the district's Average Daily Attendance, and requires that pupils served meet specific selection criteria. The District, however, expands the emphasis to transfer many of the curriculum materials and techniques developed for the gifted program to all classrooms.

The FY02 budget includes salaries for 4.5 FTE (Longfellow used a classroom teacher allocation to increase gifted teacher to full time) resource coordinators to service the elementary schools. Schools are allowed to use staff allocations according to identified needs. The FY02 budget also contains a continuation of FY01 spending levels for supplies and contracted services. Supply dollars are divided equally among the K-6 buildings and are used to support the instructional strategies developed by each building.

The Gifted Program, in addition to the state entitlement grant is supported by all general revenues including local taxes, interest earned, Corporate Personal Property Replacement Tax Revenues, and General State Aid.

**Fiscal 2002 Revenues: \$53,250**  
**Fiscal 2002 Expenditures: \$263,600**

**OAK PARK ELEMENTARY SCHOOL DISTRICT 97**  
*Gifted Program Budget Comparison*  
**Fiscal Years 2001 and 2002**

	Recommended			PerCent Change (From Budget)	
	FY02 Budget	FY 01 Budget	FY 01 Actual		
<b>REVENUES</b>					
State Sources	53,250	55,143	52,274	-3.43%	Estimated Grant/reduction is per pupil allocation
<b>Total Revenues</b>	<b>53,250</b>	<b>55,143</b>	<b>52,274</b>	<b>-3.43%</b>	
<b>EXPENDITURES</b>					
Salaries	256,248	190,138	193,936	34.77%	Reflects salaries of staff allocated to program. Longfellow's program expanded to FT by using regular classroom allocation.
Benefits	0	0	1,125	N/A	
Contracted Services	3,352	3,608	2,122	-7.10%	
Supplies	4,000	4,000	3,030	0.00%	
<b>Total Expenditures</b>	<b>263,600</b>	<b>197,746</b>	<b>200,213</b>	<b>33.30%</b>	

## **Lunch Program**

The **Lunch Program** budget supports supervision and meal service to students during the lunch period. Budgets for supervision vary by school according to the number of lunchrooms, playground areas, and students requiring the service. Additional budgets are allocated for personnel to oversee the distribution of lunches and hot lunch preparation and service at the elementary schools.

Board approved supervision fees are assessed to all students utilizing the service on a pro-rata basis. Recommended fees for the 2001-2002 school year are \$78 for elementary students, \$71 for junior high, and \$21 for elementary students going home for lunch requiring minimal playground supervision. It is expected that these fees will cover supervision salaries, and do not include the salary of a lead lunch supervisor at each school and costs associated with preparation and serving hot lunch. The fees are a slight decrease from those charged in FY01 due to the assignment of some salaries to the hot lunch program. The District covers the cost of supervision for children eligible for free or reduced lunches as defined by federal guidelines.

Holmes initiated a hot lunch program during FY93, and served approximately 130 lunches per day. This program has expanded to all eight elementary schools and approximately 1,310 lunches are served each day.

Hatch School piloted a breakfast program during the last month of the 1999 school year with great success. FY02 budgets provided this program for 5 schools (Hatch, Holmes, and Beye, Longfellow and Irving). As with the hot lunch program, payments for breakfast and federal and state reimbursements will cover the costs of the program.

The Lunch Program is supported by supervision fees, charges for lunches and beverages, and federal and state subsidies.

**Fiscal 2001 Revenues: \$808,496**  
**Fiscal 2001 Expenditures: \$ 886,055**

**OAK PARK ELEMENTARY SCHOOL DISTRICT 97**  
*Lunch Program Budget Comparison*  
**Fiscal Years 2001 and 2002**

	<b>Recommended FY02 Budget</b>	<b>FY 01 Budget</b>	<b>FY 01 Actual</b>	<b>PerCent Change (From Budget)</b>	
<b>REVENUES</b>					
Local Revenues	570,496	597,733	571,065	-4.56%	Supervision and purchased lunches for 8 participating schools and breakfast program @ 5 schools. Free and Reduced Lunch & Breakfast Free and Reduced Lunch & Breakfast.
State Revenues	13,000	10,000	12,955	30.00%	
Federal Revenues	225,000	215,000	215,216	4.65%	
<b>Total Revenues</b>	<b>808,496</b>	<b>822,733</b>	<b>799,236</b>	<b>-1.73%</b>	
<b>EXPENDITURES</b>					
Salaries	468,555	450,163	406,213	4.09%	Improvements to lunch preparation area @ Lincoln.  Purchase of replacement lunch tables
Contracted Services	10,000	10,000	8,637	0.00%	
Supplies	397,500	403,750	379,063	-1.55%	
Equipment	10,000	25,000	33,400	-60.00%	
<b>Total Expenditures</b>	<b>886,055</b>	<b>888,913</b>	<b>827,313</b>	<b>-0.32%</b>	

### **Media/Technology Center Program**

The **Media** budget supports the operation of the Media Centers in each school and technical support for media equipment and materials. Salary budgets include central office secretary support staff and, for each center, one certified media specialist and .5 FTE media clerk. In FY00, the clerks were funded through reallocation of Reading Grant and Technology Grant funds. In FY01, these positions were funded through a combination of reallocated reading grant dollars and district funds. The positions are fully District supported in FY02.

The media program includes dollars for the repair of the varied inventory of media equipment, including CD players, cassette recorders, VCR's, monitors, camcorders, various projectors and laser disc players. This equipment has been purchased through school allocated budgets, PTO contributions, and a district equipment budget thereby dedicated to insuring a continuing progressive approach to media resources in the District (\$18,000). A portion of this budget will be used for mounted classroom monitors in the new middle schools. The repair and equipment budgets are the same amounts budgeted in FY01.

The supply budgets purchase professional and instructional materials and periodicals for district-wide use and library books for Emerson and Julian. The library book budget is allocated using a base figure (\$1,000) to which a per pupil amount is added for each center. In FY01 library book allocations for each school completed a three-year commitment to double the funding level. Total allocations for FY02 are \$72,720.

The Media Program is supported by all general revenues including local taxes, interest earned, Corporate Personal Property Replacement Tax Revenues, and General State Aid. Students are expected to reimburse the district for lost or damaged library materials. This money is deposited to the appropriate account for repair or replacement of the material.

**Fiscal 2002 Expenditures: \$836,513**



**OAK PARK ELEMENTARY SCHOOL DISTRICT 97**  
*Media Program Budget Comparison*  
**Fiscal Years 2001 and 2002**

	Recommended		FY 01 Actual	PerCent Change From Budget)	
	FY02 Budget	FY 01 Budget			
<b>EXPENDITURES</b>					
Salaries	713,374	657,262	646,009	8.54%	Media Specialists, library clerks, central office support
Benefits	0	0	3,290	N/A	TRS employer share
Contracted Services	10,600	18,900	3,471	-43.92%	FY01 included carryover
Supplies	94,539	90,819	84,453	4.10%	Library books and operations supplies
Equipment	18,000	17,000	12,602	5.88%	Budget includes partial funding for installation of classroom TV monitors in new middle schools.
<b>Total Expenditures</b>	<b>836,513</b>	<b>783,981</b>	<b>749,825</b>	<b>6.70%</b>	

## **Multicultural Education Department**

The budget requested for the **Multicultural Education Department** for FY02 supports goals and objectives as set forth by the Department as identified in the Oak Park Elementary School District's mission and action steps of the strategic plan.

Salaries recorded in the budget support the Director, administrative secretary, and 2 part time clerks to maintain a database of all resource materials available through the Resource Center. The budget includes stipends for Multicultural Ambassadors, who provide leadership, curricula, and staff development and coordinate duties in the area of multicultural education. It also supports facilitators for the continual convening of Multicultural Dialogue. In addition to the stipends, \$6,100 has been budgeted for committee work related to these positions. This Department will also access District staff development dollars allocated from the School Safety and Educational Improvement Block Grant (\$4,000) for additional related staff development opportunities for District 97 staff.

The department will continue to sponsor the Multicultural Arts Academy (formerly know as "Saturday School") with a \$9,000 budget to support the program. Content will include science, literature, writing, performing arts and a weekly cultural presentation. A homework center has been added as a component to the Academy. Parents are an integral part of this project.

Multicultural Dialogue is proposed as an on-going program (held at least two times per year) with a budget of \$6,000. Facing History and Ourselves, a program focusing on diversity training, will be held in the fall of 2001 at a cost of \$6,000.

As a precursor to the Ethnic Festival, the department will continue a mini-grant program, allotting \$1,000 per school to support yearlong multicultural/ diversity activity(ies). Grant awards will be determined using the request for proposal process. The selection committee will include school and community representatives.

Budget for resource materials to assure that the MCRC collection is kept current and representative is \$9,000.

The Multicultural Program is supported by all general revenues including local taxes, interest earned, Corporate Personal Property Replacement Tax Revenues, and General State Aid. Support for the Ethnic Festival comes from a variety of local sources and is deposited directly to this account to offset expenditures.

**Fiscal 2002 Expenditures: \$276,195**

**OAK PARK ELEMENTARY SCHOOL DISTRICT 97**  
*Multicultural Program Budget Comparison*  
**Fiscal Years 2001 and 2002**

	Recommended		FY 01 Actual	PerCent Change (From Budget)	
	FY02 Budget	FY 01 Budget			
<b>EXPENDITURES</b>					
Salaries	203,579	171,814	169,873	18.49%	Retirement salary included
Contracted Services	62,816	62,985	46,144	-0.27%	FY01 Includes carryover
Supplies	9,800	9,800	13,343	0.00%	
Equipment	0	0	0	N/A	
<b>Total Expenditures</b>	<b>276,195</b>	<b>244,599</b>	<b>229,360</b>	<b>12.92%</b>	

## **Music Program**

The **Music program** in District 97 is an articulated curriculum focusing on music skills and concepts as well as developing vocal and instrumental music techniques. Each elementary student has a general music class two times per week. Chorus, band, and orchestra participation is elective, and lessons and rehearsals are held during the regularly scheduled day. Seventh and eighth grade students may elect either general music or a performance based group as an elective. The budget for this program supports 11.3 vocal music (.2 FTE of this total has been “purchased” by Hatch with Middle Level funds to provide team meeting time) and 7.5 instrumental music teachers.

The supply budget is primarily funds designated by principals from the per student allocations. Additional district accounts provide for piano tuning, repair of instruments, and purchase of equipment and supplies that relate to the District program. In FY99, an extensive effort was made to evaluate all of the District pianos, move those in best condition to high use locations, and dispose of those in poor condition. The repair budget was increased to assure that those remaining in the district will be appropriately maintained.

Each elementary school has its own fifth and sixth grade band, orchestra, and chorus. Students are bused to rehearsals for district-wide events (this budget is recorded in the Transportation Fund).

The Music Program is supported by all general revenues including local taxes, interest earned, Corporate Personal Property Replacement Tax Revenues, General State Aid, and fees collected from students who rent District owned instruments.

**Fiscal 2002 Revenues: \$1,300**

**Fiscal 2002 Expenditures (Ed Fund): \$1,041,499**

**OAK PARK ELEMENTARY SCHOOL DISTRICT 97**  
*Music Program Budget Comparison*  
**Fiscal Years 2001 and 2002**

	<b>Recommended FY02 Budget</b>	<b>FY 01 Budget</b>	<b>FY 01 Actual</b>	<b>PerCent Change (From Budget)</b>	
<b>REVENUES</b>					
Local Revenues	1,300	1,300	620	0.00%	Rental of instruments
<b>Total Revenues</b>	<b>1,300</b>	<b>1,300</b>	<b>620</b>	<b>0.00%</b>	
<b>EXPENDITURES</b>					
Salaries	1,016,564	892,540	896,704	13.90%	increase in staff to cover CFA agreement to limit sections to 20 per teacher/ retirement salaries
Contracted Services	7,400	7,300	6,215	1.37%	Repair account for pianos Includes building allocations and District curriculum decisions.
Supplies	15,035	14,432	15,223	4.18%	
Equipment	2,500	2,500	1,460	0.00%	
<b>Fund</b>	<b>1,041,499</b>	<b>916,772</b>	<b>919,602</b>	<b>13.61%</b>	
<b>Transportation Fund</b>	<b>8,250</b>	<b>7,500</b>	<b>7,126</b>	<b>10.00%</b>	Transportation to rehearsals
<b>Total Expenditures - Music Program</b>	<b>1,049,749</b>	<b>924,272</b>	<b>926,728</b>	<b>13.58%</b>	

## **Oak Park Education Foundation**

The **Oak Park Education Foundation** (OPEF) is a volunteer coalition of thirty educators, business people, and community members whose purpose is to raise funds to support innovative or experimental programs not possible through the District 97 regular budget. OPEF is a direct result of Strategy 5 of the 1990 Strategic Plan. District 97 retains the option of continuing or electing not to fund a program once OPEF support is finished.

The first program funded by OPEF, **Global Village**, teams scientific professionals with District 97 classrooms and teachers in an effort to enrich the science curriculum. This project has generated approximately \$925,000 in donated goods and services over the past ten years.

Fiscal 2002 is the eleventh year for this program. The budget is supported by \$3,000 from the Foundation, \$5,000 from the State Career Education grant, and the remainder from District 97. If other foundation and/or corporation support is secured, the District financial commitment will be reduced. For FY02, Mann teacher, Kathy Botticelli, will facilitate the program as an Innovation Coordinator (up to 1/2 day released time per week). The overall budget for the program is \$26,900, excluding the Innovation Coordinator stipend. Other expenditures are direct costs of the program including partnership laboratory supplies, field trips, substitute teachers, the Young Scientists Conference, and recognition for participating scientists and teachers.

**Art Start** is the third Oak Park Education Foundation and District 97 program. Focused at K-2, the program's delivery model is similar to Global Village. OPEF has forged a partnership with Oak Park Area Arts Council (OPAAC) to assist in the recruitment and selection of area artists. Both OPAAC (\$2,000) and Target (\$2,000) provided FY01 grants for the program. The Fiscal 2002 budget is used for a half-time facilitator (Debbie Abrahamson), program supplies, field trips, and honoraria for the artists. Expenses for the program are reimbursed to the district by OPEF.

**Technology In Motion**, the second program initiated through OPEF grants, was retired June 2000. A fourth (new) OPEF program in its development stages to be introduced in FY03.

**Fiscal 2002 Expenditures: \$68130**  
**Fiscal 2002 Revenues: \$49,105**



**OAK PARK ELEMENTARY SCHOOL DISTRICT 97**  
*Oak Park Education Foundation Grants Budget Comparison*  
**Fiscal Years 2001 and 2002**

	Recommended		FY 01 Actual	PerCent Change From Budget)	
	FY02 Budget	FY 01 Budget			
<b>REVENUES</b>					
OP Education Foundation	44,230	43,184	35,712	2.42%	Full support of Art Start/ \$3,000 continuing for Global Village
State Career Education G	4,875	4,875	4,875	0.00%	
<b>Total Revenues</b>	<b>49,105</b>	<b>48,059</b>	<b>40,587</b>	<b>2.18%</b>	
<b>EXPENDITURES</b>					
Global Village	26,900	26,900	16,804	0.00%	
Art Start	41,230	40,184	34,093	2.60%	
<b>Total Expenditures</b>	<b>68,130</b>	<b>67,084</b>	<b>50,897</b>	<b>1.56%</b>	

## **Oak Park Township Youth Services**

**Oak Park Township Youth Services** grants are site-based grants. The funds are allocated to direct service providers (school district, park district, YMCA) from Township funds generated through local, state, and federal sources. These programs are approved in place of programs that could be provided directly by the Township. The competitive grants are awarded to support student activities that correspond to the mission of the Youth Services, primarily in the areas of juvenile delinquency, substance abuse, and violence prevention.

FY01 projects, for which District 97 received \$19,143 included:

- Julian E.X.C.E.L.L.
- Julian Young Men's Group
- Longfellow Readers Club
- Emerson Julian Adolescent Transition Series
- Longfellow Artist Workshop
- Longfellow T.E.A.M.
- Longfellow Rainbows
- Longfellow Tutor/Mentor
- Family Resource Center

A total of \$35,000 has been budgeted in FY02. Funds will be expended only upon approved grants. FY02 grants being developed in May and June will include continuation requests for some of the FY 01 programs and the addition of new program requests.

Township Grants **Summer School** (\$6,000) can be found under those headings. FY02 expenditures include \$1,000 carryover from FY01.

**Fiscal 2002 Revenues: \$35,000**  
**Fiscal 2002 Expenditures: \$36,000**

**OAK PARK ELEMENTARY SCHOOL DISTRICT 97**  
*Oak Park Township Youth Services Budget Comparison*  
**Fiscal Years 2001 and 2002**

	Recommended		FY 01 Actual	PerCent Change (from Budget)	
	FY02 Budget	FY 01 Budget			
<b>REVENUES</b>					
Local Revenues					
Approved/Anticipated Grants	35,000	32,485	19,143	7.74%	Estimate of grants to be awarded by Township
<b>Total Revenues</b>	<b>35,000</b>	<b>32,485</b>	<b>19,143</b>	<b>7.74%</b>	
<b>EXPENDITURES</b>					
Beye	0	0	0	N/A	
Emerson	0	0	0	N/A	
Hatch	0	0	0	N/A	
Julian	0	0	6,905	N/A	
Holmes	0	0	0	N/A	
Irving	0	0	0	N/A	
Lincoln	0	0	0	N/A	
Longfellow	0	0	8,646	N/A	
Mann	0	0	0	N/A	
Whittier	0	0	0	N/A	
District	36,000	33,436	4,470	7.67%	Actual expenditure categories to be determined
<b>Total Expenditures</b>	<b>36,000</b>	<b>33,436</b>	<b>20,021</b>	<b>7.67%</b>	

## **Physical Education**

The **Physical Education** program in District's elementary schools is taught by physical education specialists for students in first through sixth grades 67 minutes per week and in kindergarten 33 minutes per week. The classroom teacher leads physical education activities on those days that students do not see the physical education specialist. Seventh and eighth grade students receive physical education instruction daily. These schedules meet the state mandate of daily PE. The budget for this program supports 8.2 FTE elementary and 6.5 FTE seventh and eighth grade teachers (number includes a health teacher at Emerson.)

An updated, developmentally appropriate, and skill-based curriculum was implemented K-8 in FY97. The supply budget for this program is primarily funds designated by principals from the per student allocations. Additional district accounts provide for the purchase of equipment and supplies that relate to the District program and maintenance of gym PE related fixtures (basketball hoops and backboards, climbing ropes, etc.). Specifically targeted is a multi-year program to replace the tumbling mats.

Transportation Fund expenditures are for transportation to interscholastic events for students in seventh and eighth grades. Budgets for FY02 are based on historical allocations and increases in a need for buses for the interscholastic program.

The Physical Education Program is supported by all general revenues including local taxes, interest earned, Corporate Personal Property Replacement Tax Revenues, and General State Aid.

### **Fiscal 2002 Expenditures (Ed Fund):**

**OAK PARK ELEMENTARY SCHOOL DISTRICT 97**  
*Physical Education Program Budget Comparison*  
**Fiscal Years 2001 and 2002**

	Recommended		FY 01 Actual	PerCent Change From Budget)	
	FY02 Budget	FY 01 Budget			
<b>EXPENDITURES</b>					
Salaries	683,836	697,860	696,309	-2.01%	referees for Junior High Interscholastic program/ repairs to PE equipment in Budgets reflect building allocations
Contracted Services	7,500	6,900	6,157	8.70%	
Supplies	17,801	19,246	19,528	-7.51%	
Equipment	3,000	3,000	2,412	0.00%	
<b>Total Expenditures - Ed Fund</b>	<b>712,137</b>	<b>727,006</b>	<b>724,406</b>	<b>-2.05%</b>	
<b>Transportation Fund Expenditures</b>	<b>12,000</b>	<b>27,000</b>	<b>27,265</b>	<b>-55.56%</b>	Interscholastic Sports/FY01= budget for PE transportation @ middle schools required for construction/ increase in interscholastic sports program
<b>Total Expenditures - PE Program</b>	<b>724,137</b>	<b>754,006</b>	<b>751,671</b>	<b>-3.96%</b>	

## **PreKindergarten Children At-Risk of Academic Failure**

**PreKindergarten At-Risk** is a state-supported grant, which will be in operation for its thirteenth year in Fiscal 2002. The Program is housed at Longfellow school for three and four-year-old children who, through screening, are determined to need support prior to starting Kindergarten.

In Fiscal 2001, three full time teachers and 2.5 teacher assistants served 75 children. Enrollment is expected to be the same in FY02. Except for a portion of the program coordinator's salary, the program is funded through the state grant. The difference is expected to be covered by additional Title I funds to be assigned in the fall.

The state granted \$196,193 in FY01. The District has applied for \$200,117 for FY 02. The program will not spend in excess of dollars received.

**Fiscal 2002 Revenues: \$200,1117**  
**Fiscal 2002 Expenditures: \$216,515**

**OAK PARK ELEMENTARY SCHOOL DISTRICT 97**  
*Preschool At Risk Program Budget Comparison*  
**Fiscal Years 2001 and 2002**

	<b>Recommended</b>			<b>PerCent</b>	
	<b>FY02</b>	<b>FY 01</b>	<b>FY 01</b>	<b>Change</b>	
	<b>Budget</b>	<b>Budget</b>	<b>Actual</b>	<b>From Budget)</b>	
<b>REVENUES</b>					
State Revenues					
Anticipated Grant	200,117	196,193	196,193	2.00%	
<b>Total Revenues</b>	<b>200,117</b>	<b>196,193</b>	<b>196,193</b>	<b>2.00%</b>	
<b>EXPENDITURES</b>					
Salaries	172,178	192,286	197,334	-10.46%	Number of staff assigned to program/FY01 - staff member on 20% retirement salary
Benefits	17,434	14,183	14,357	22.92%	
Contracted Services	9,940	7,939	5,319	25.20%	
Supplies	11,963	10,320	9,328	15.92%	
Equipment	5,000	0	0	N/A	
<b>Total Expenditures</b>	<b>216,515</b>	<b>224,728</b>	<b>226,338</b>	<b>-3.65%</b>	

## **Pupil Personnel Services**

**Pupil Personnel Services** is one of the many responsibilities of the Department of Special Services and includes social workers, nurses and psychologists and their very specialized services. The FY02 salary budget provides for one department secretary, 10.5 FTE social workers, 6.5 FTE nurses, 1.0 FTE family interventionist (Irving school development planning position), and 5.0 FTE psychologists assigned to the ten District 97 schools, including the early childhood diagnostic team. Staff members are assigned to one or more schools. Due to increasing special education services and programs, some schools receive additional services from social worker interns, health assistants and student nurses and contracted staff. These services are provided under the direct supervision of District 97 staff. The social work interns are each paid \$4,800. This is the total amount reimbursed by ISBE so their services and the internship are at no expense to the District. However, we do not receive the reimbursement until the year after the internship has been completed. The availability of supervisory staff as well as the successful recruiting and hiring of viable applicants determine the number of interns hired. Student nurses, supervised by our nursing staff, do not receive a salary through District 97. The involvement of these well-qualified interns and university students has allowed the District the opportunity to extend services to children as well as provide an excellent supervised training experience through collaboration between the District and various universities.

We continue to explore the hiring of both social work interns as well as externs. These people bring a valuable level of expertise and experience to the District at the above-mentioned minimal cost of \$4,800. We have expanded our recruiting of interns to additional universities. We have developed a very successful orientation process for those interns hired by the district. The continued work with universities and agencies is a valuable financial and programmatic investment for District 97.

Materials, specialized services and required supplies are obtained with the remainder of the budget. Due to the use of grants, Medicaid, and funds earned from sponsored community-wide staff development programs, we continue to monitor this budget very closely and to use other resources whenever possible. Continued cooperation with local agencies such as the Illinois Department of Public Health, Oak Park River Forest Infant Welfare Clinic, physicians, etc. has allowed the nurses to maintain high quality services and ongoing communication with parents and the community. Medicaid funds have been used to purchase some of the large dollar amount equipment that the nurses need to continue to provide maximum services to our students. By using this resource, District



dollars can be utilized for other purposes. Creative use of community resources has also supported ongoing innovative and topic-specific professional development, including CPR training for all interested staff. Throughout the current school year, numerous grants, parent, student and staff scholarships, and sharing of registration fees, allowed a significant increase in participation of special education related workshops and, local, state and national conferences at minimal costs. OPRF Day Nursery, STARnet, the Township Youth Services of Oak Park and River Forest, Hephzibah Children’s Home, the OPRF Chamber of Commerce, University of Illinois Extension, Fenwick and OPRF High Schools, and River Forest School District have worked collaboratively with the District 97 Department of Special Services allowing us numerous opportunities to sponsor outstanding workshops and other educational events for families, staff, and other interested persons.

Diagnostic instruments and materials related to children’s specific needs are also purchased through this budget. Through careful and continued review by several staff members, these very high cost items have been obtained at more reasonable amounts. Special Education staff is very involved in obtaining grants from the Oak Park Township Youth Services. These funds provide a wide range of services to students, staff and parents throughout the Oak Park home school community. We continue to develop a very comprehensive list of resources, including audio and videotapes, books, and magazines. These materials have been expanded, through community grants, donations, and money earned through various avenues. These items are used by both general and special education staff. The resources pertain to current social and emotional issues directly related to students. We continue working with the Oak Park Public Library and local bookstores to provide materials on various disabilities to the greater community.

In addition to the prorated state personnel reimbursement, Pupil Personnel is supported by all general revenues including local taxes, interest earned, Corporate Personal Property Replacement Tax Revenues, and General State Aid. Pupil Personnel staff have been working closely with district and community resources to explore local, state and federal funding sources. These efforts will continue to be expanded.

Fiscal 2002 Staff Allocations

Social Workers	10.5	FTE
Social Worker Interns	10.0	FTE
Nurses	6.5	FTE
Psychologists	5.0	FTE
Secretary	1.0	FTE
Family Interventionist	1.0	FTE

**Fiscal 2002 Revenues: \$\*\***  
**Fiscal 200 Expenditures: \$1,363,598**

*\*\*Revenues from state personnel and Medicaid reimbursements are recorded with special services budget.*

**Fiscal Years 2001 and 2002**

	Recommended			PerCent Change From Budget)	
	FY02 Budget	FY 01 Budget	FY 01 Actual		
<b>REVENUES</b>					
Local - Village Nursing Subsid	0	18,000	18,000	-100.00%	vof agreement to reduce intergovernmental exchange of monies
<b>Total Revenues</b>	<b>0</b>	<b>18,000</b>	<b>18,000</b>	<b>-100.00%</b>	
<b>EXPENDITURES</b>					
Salaries	1,339,971	#####	#####	12.17%	Addition of .5 FTE nurse/ .5 FTE psychologist
Contracted Services	12,427	9,750	16,919	27.46%	FY02 based on FY01 actual
Supplies	10,200	10,200	8,517	0.00%	
Equipment	1,000	1,000	588	0.00%	
<b>Total Expenditures</b>	<b>1,363,598</b>	<b>1,215,589</b>	<b>1,204,717</b>	<b>12.18%</b>	

## **Reading Improvement**

The K-6 Reading Improvement Grant was restructured in FY99 into the Reading Improvement Block Grant. The focus remains the improvement of students' reading achievement. District 97 will use the FY02 per pupil entitlement dollars (\$225,991) for reading staff development, curriculum development, the Young Author's Conference, Speech Festival, reading materials related to curriculum development, and a portion of the K-6 Language Arts specialists and ERIP coordinator salaries.

FY02 expenditures includes carryover from FY01 grant.

**Fiscal 2002 Expenditures: \$225,991**

**Fiscal 2002 Revenues: \$303,052**

**OAK PARK ELEMENTARY SCHOOL DISTRICT 97**  
*Reading Improvement Budget Comparison*  
**Fiscal Years 2001 and 2002**

	<b>Recommended</b>			<b>PerCent Change From Budget)</b>	
	<b>FY02 Budget</b>	<b>FY 01 Budget</b>	<b>FY 01 Actual</b>		
<b>REVENUES</b>					
State Revenues	225,991	241,757	239,881	-6.52%	Anticipated grant
<b>Total Revenues</b>	<b>225,991</b>	<b>241,757</b>	<b>239,881</b>	<b>-6.52%</b>	
<b>EXPENDITURES</b>					
Salaries	160,000	0	179,321	N/A	Portion of Language Arts Specialists salaries to free unrestricted \$\$ for curriculum work and instructional materials/ portion of District Early Reading Intervention coordinator
Benefits	0	0	193	N/A	TRS employer share
Contracted Services	128,052	277,775	26,593	-53.90%	Includes carryover
Supplies	15,000	0	4,140	N/A	
<b>Total Expenditures</b>	<b>303,052</b>	<b>277,775</b>	<b>210,247</b>	<b>9.10%</b>	

### **Safe and Drug Free Schools (Title IV)**

**Safe and Drug Free Schools** is a federal entitlement program. Funds are distributed proportionally to private and parochial schools through District 97. The District 97 portion of the FY01 grant was used to support the InTouch committee, school peer mediation programs, drug prevention activities for students, violence and drug prevention training for staff, the District 97/Hephzibah alternative program, the Intergovernmental Agreement to fund gang prevention specialists, and partial salary of the Family Resource Center educator.

District staff works cooperatively with other agencies in the community, and prevention activities under this program are developed in cooperation with the Oak Park Township Youth Services, the Oak Park Family Services and Mental Health Center, Hephzibah, and the InTouch committee (a coalition of community organizations for the prevention of substance abuse).

In FY02, District 97 will receive \$49,376. These dollars will support the same activities as in FY01. Unexpended FY01 funds are included as carryover for FY02.

**Fiscal 2002 Revenues: \$49,376**  
**Fiscal 2002 Expenditures: \$65,606**

**OAK PARK ELEMENTARY SCHOOL DISTRICT 97**  
*Safe and Drug Free Schools Budget Comparison*  
**Fiscal Years 2001 and 2002**

	<b>Recommended</b>			<b>PerCent</b>	
	<b>FY02</b>	<b>FY 01</b>	<b>FY 01</b>	<b>Change</b>	
	<b>Budget</b>	<b>Budget</b>	<b>Actual</b>	<b>From Budget)</b>	
<b>REVENUES</b>					
Federal Revenues	49,376	53,624	53,624	-7.92%	Estimated Grant
<b>Total Revenues</b>	<b>49,376</b>	<b>53,624</b>	<b>53,624</b>	<b>-7.92%</b>	
<b>EXPENDITURES</b>					
Salaries	4,000	4,000	14,129	0.00%	Includes carryover/ FY02 grant allocations TBD
Benefits	0	0	2,988	N/A	
Contracted Service	61,606	57,191	20,675	7.72%	
Supplies	0	0	7,169	N/A	
Equipment	0	0	0	N/A	
<b>Total Expenditur</b>	<b>65,606</b>	<b>61,191</b>	<b>44,961</b>	<b>7.22%</b>	

## Special Services

The **Special Services** Department is an integral part of district-wide programs and services for students, staff, families, and the overall community. The Department is well known for the commitment to providing each student specialized service in the least restrictive environment. Consequently, there are an increasing number of special needs youngsters in mainstreamed and inclusive settings. In an effort to address the ongoing need for professional development for staff and informational resources for parents, the Department has developed and provides an extensive list (both hard copies and via the District's website) of books, tapes, and related materials. These materials are also available for loan by any local staff or community member. Numerous parents, staff, and other interested persons have used the resource materials. This area of professional development and sharing of information has become increasingly valuable, as more District 97 students have received support and services in the general education classrooms. This is also an important factor as more students in the general education programs have unique needs and learning styles that are addressed through the Culture of Achievement programs. This has also allowed us numerous opportunities to provide staff with additional collaborative experiences. This model has strengthened the skills of both the special and general educators. Some of these issues have been addressed very successfully through the weekend and evening workshops and seminars sponsored and organized by the Department of Special Services and also through a collaborative effort to provide University 97 credit for those staff members who attend the workshops. For the past several years, the Department has been able to issue continuing education units (CEUs) for psychologists, social workers, and speech/language pathologists. An ever-increasing number of special education related topics and courses have been made available through University 97. These have continued to be offered during the regular school year as well as through summer courses.

The Department is responsible for services and programs for students with special needs. District 97 provides a full continuum of services for our students, with an emphasis on providing those services in the least restrictive environment. These services range from students with special needs remaining full time in the general education program, with consultation services being provided by special education staff. At the other end of the continuum there is an out of district placement where children are placed in therapeutic day schools and possibly have no interaction with general education students.



Consultation might be provided on a monthly or quarterly basis, depending on the child's specific need for intervention and support. Children enrolled in regular education classrooms can receive a resource level of special education programs that are deemed appropriate to meet their needs. Instructional level special education programs provide an extensive and more intense level of service with the children attending regular classes for a more limited period of time. Some students are also found to benefit from an instructional special education program with specific times scheduled for interaction with students in the regular education programs. An increasing number of our children, with low incidence and multiple needs, are enrolled in the regular education programs supported by an inclusive educational environment being provided through special education. The special services provided for District 97 students include speech and language therapy, social work interventions and groups, direct and/or indirect support from our nurses, physical and/or occupational therapy and instructional programs. This is supported by the mandated intervention of the diagnostic team members, including the psychologist, social worker, nurse, speech pathologist, special and regular education teacher(s), and appropriate administrators. These comprehensive services and programs require substantial monetary support on local, state, and federal levels. We have used Medicaid reimbursement to support some of the goals of funding for special education programs and services. This has proven to be a very substantial and practical resource for the past three years. The use of these dollars has been aimed at technology, specialized equipment, ADA improvements, and air conditioning for special education classes. Due to the success of our efforts, (over a million dollars has been generated), we intend to continue to work with the appropriate agencies to bring Medicaid dollars to the District as long as this source is available.

The weekend and evening workshops, previously mentioned, have continued to be a valuable and innovative resource for the Oak Park - River Forest communities. We have attracted parents, staff, and other interested persons from several other areas. During the 2001-02 School Year, the workshops had an average attendance of one hundred participants. The restraint on the number of participants is the seating limitation at the Oak Park Public Library. The largest attended seminar was the one held at Concordia University with over 500 attendees. This Seminar was co-sponsored with a New York agency and allowed District 97 to be instrumental in bringing world-renowned specialist, Dr. Tony Attwood to the area. The community and district workshops have become increasingly successful. They have resulted in many unique and outstanding experiences

for students, their families, staff, and the community at large. There is ongoing evidence of the effective community networking that has taken place through extensive efforts in this Department.

The workshops, presentations, and materials have been financially supported by Federal Grant dollars, local support, and registration fees. Due to these resources, no District 97 monies are being used to fund the activities.

Other revenues used include the Special Education Levy, tuition payments from neighboring districts for students with special needs who attend District 97 schools, personnel reimbursements from the state for certified and non-certified staff, reimbursement for extra-ordinary pupil costs, private facility placements, and orphans who are receiving special education services. It is important to recognize that state reimbursements are not funded at 100%. However, District 97 has been very involved in the statewide efforts to increase the local district funding level.

Salaries are the largest expenditure for Special Education. The budget includes salaries for three administrators, 47.0 teachers (including instructional classroom teachers, learning disability resource specialists and adaptive PE) 3.5 FTE occupational/physical therapists (partially funded by IDEA Grant), 1.0 FTE diagnostic classroom teacher (Whittier), 12.5 FTE speech/language pathologists, 90 FTE teacher assistants (partially funded by IDEA Grant), substitutes for TA's, 2.0 FTE planning substitutes for special education certified staff, and \$15,000 for special tutors. The budget also includes the salaries for three department secretaries.

The Whittier diagnostic classroom for children coming from Hephzibah has continued to be a successful intervention. This classroom provides an opportunity for these students to make an appropriate adjustment to District 97 and the community. It has proven necessary to place some of the students residing at Hephzibah in out of district programs; however, this number has been reduced due to the success of the classroom.

Significant budgets continue to be necessary for out of district tuition costs for students who require therapeutic day schools for behavioral reasons as well as for those students with significant multiple and low incidence impairments. This budget has increased \$250,000 (\$1,375,000 total) based on FY01 expenditures. There are also transportation

costs related to these placements. We continue to find that there is an increase in the per diem rate for the students in these facilities and programs.

The Illinois State Board of Education requires that school districts provide an Extended School Year (summer school) for special needs children who cannot retain and recoup skills during the regular school year. There is partial state reimbursement for this program. Additional reimbursement is provided through the categorical areas previously indicated. A line item is also included for those special needs students who participate in the CAST and BRAVO summer programs. There is also a requirement for us to pay the tuition for some students whose IEPs indicate that they need to participate in the District 97 summer school programs.

Occupational and physical therapy are provided to eligible students through a contractual arrangement with various local hospitals and agencies. Some speech and language pathologists are also obtained through individual contracts or contracts with other agencies or hospitals. Due to our efforts to control costs, we continue to seek to hire speech/language pathologists in lieu of the contractual positions. We are also recruiting occupational and physical therapists. All three of these specialists are very difficult to locate but the ongoing effort to attract good applicants in these areas is being made in conjunction with the work done by Human Resources. Hiring our own staff is a fiscally sound decision and in the best interest of our students. However, it is not usually possible to fill all of the necessary positions with district hired employees, thus we will continue our contractual relationships as well as hiring of staff.

Facilities projects relating to ADA will continue to be funded through Medicaid reimbursements. Projected expenditures are included under capital expenditures. This funding source is part of the Board total financing plan for all of the projects and totals \$700,000 for FY02.

Also recorded in this program is the West Cook County Professional Development Academy, one of seven very competitive grants awarded throughout the state. The 2000-01 SY was the first time these grants were offered by ISBE and, therefore, the first time that District 97 responded and became a successful recipient.

The focus of the Academy is to build capacity in individuals, schools, and districts to provide additional least restrictive environment opportunities for all students. Specifically, the Academy was designed to increase the capabilities of professional staff and parents for accommodating students with disabilities in the general education curriculum. Each of the participants derives benefits specific to the needs and roles of their respective teams. An additional benefit is the creation of a considerable cadre of individuals from across the spectrum of the educational community who have been engaged in intensive learning activities designed to increase their effectiveness in providing more opportunities for all students. This Academy has also had a very positive influence on increasing the pool of certified staff members. This has been done through the provision of tuition reimbursement for potential special education staff and administrators as well as providing collaborative work with local universities.

The West Cook County Professional Development Academy is administered under the direction of Naomi Law, Director, Department of Special Education, Oak Park Public Schools, District 97. It is provided in conjunction with private and other public schools, parents, local, state, and national organizations, and individuals involved with the education of students with special needs. The goal of these entities is to provide students with optimal learning opportunities in the least restrictive environment.

Participating groups in the West Cook Professional Development Academy are parents, general education teachers, special education teachers, instructional teaching assistants, administrators, organizations, and agency representatives. Representatives of these groups also serve on a Steering Committee. The Steering Committee meets at least annually and receives regular reports and information regarding the Academy. One of the tasks of the members of the Committee is for them to make the information available on a wider basis and, therefore, involve a larger contingency of participants.

The training for participants is provided through local workshops and seminars. Additionally, several of the participants have attended state conferences on a wide variety of topics. One of the goals accomplished last year and set again this year, is to bring state, national, and international specialists to the area to address the needs and interests of local communities. The response to the training opportunities has been very positive.

The budget will continue to support the efforts and participation of parents, instructional teaching assistants, regular and special education teachers, as well as community representatives. Extensive resources, including books, cassette and videotapes, materials, have been made available to staff and parents through the grant dollars. All participants will be well trained and better able to work with children with special needs. Participation in the West Cook County Professional Development Academy will continue to have a direct and highly effective impact on educational programs throughout the West Cook County area.

\$116,000 was received in FY01. An application for the grant has been made for FY02 and \$116,000 is included in the budget.

In addition to the revenues listed, all general revenues support Special Education, including local taxes, earned interest, Corporate Personal Property Replacement Tax Revenues and General State Aid.

Fiscal 2002 Staff Allocations

Administration	3.0	FTE
Secretaries	3.5	FTE
Certified Teaching Staff	47.0	FTE
Diagnostic Classroom	1.0	FTE
OT/PT	3.0	FTE
Speech and Language	12.5	FTE
Teacher Assistants	90.0	FTE
Planning Substitutes	2.0	FTE

**Fiscal 2002 Revenues: \$2,553,125**

**Fiscal 2002 Expenditures (Ed Fund): \$7,455,156**

*\*Includes reimbursement associated with Pupil Personnel Services*

**OAK PARK ELEMENTARY SCHOOL DISTRICT 97**  
*Special Services Budget Comparison*  
**Fiscal Years 2001 and 2002**

	Recommended		FY 01 Actual	PerCent Change From Budget)	
	FY02 Budget	FY 01 Budget			
<b>REVENUES</b>					
Local Revenues					Estimate of actual tax collections FY02: no students enrolled Projected categorical reimbursements. Medicaid Reimbursements, IDEA Academy
Special Education Levy	152,125	140,417	135,111	8.34%	
Out of District Tuition	0	15,674	6,759	-100.00%	
State Revenues	1,936,000	2,076,000	2,249,744	-6.74%	
Federal Revenues	451,000	250,000	429,053	80.40%	
<b>Total Revenues</b>	<b>2,539,125</b>	<b>2,482,091</b>	<b>2,820,667</b>	<b>2.30%</b>	
<b>EXPENDITURES</b>					
Salaries	5,087,596	4,636,650	4,363,141	9.73%	Increase of 1 FTE / retirement salaries Summer School / ICA / Special Services central office staff Life and Health Insurance Includes expenditures associated with Medicaid reimbursements (\$50,000 reduction)/ OT/PT hospital contracts not paid by Federal I.D.E.A. grant/ Contracted  + Special Education equipment  Estimate of expenditures based on current enrollment
Benefits	19,467	15,131	44,277	28.66%	
Contracted Services	188,039	147,458	112,013	27.52%	
Supplies	60,590	28,069	37,450	115.86%	
Equipment	721,464	801,500	960,119	-9.99%	
Other	3,000	3,000	0	N/A	
Tuition	1,375,000	1,125,000	1,269,875	22.22%	
<b>Total (Ed Fund) Expenditur</b>	<b>7,455,156</b>	<b>6,756,808</b>	<b>6,786,875</b>	<b>10.34%</b>	

Special Services Budget, continued

	Recommended FY02 Budget	FY 01 Budget	FY 01 Actual	PerCent Change From Budget	
<b>Transportation Fund (Details in Section 5)</b>					
Revenues - State	875,000	820,000	926,690	6.71%	funding
Expenditures	1,321,494	1,241,604	1,056,983	6.43%	Reflects increasing transportation requirements, especially for out of District
<b>Total Revenues - All Funds</b>	<b>3,414,125</b>	<b>3,302,091</b>	<b>3,747,357</b>	<b>3.39%</b>	
<b>Total Expenditures - All Funds</b>	<b>8,776,650</b>	<b>7,998,412</b>	<b>7,843,858</b>	<b>9.73%</b>	

## **Special Education – Flow Through Grant**

The **Individuals with Disabilities Education Act (IDEA)** provides federal funds for programs and services for students with disabilities. The amount of the funds is currently based on the December 1, 1999 child count of students receiving special education services. The per child amount for IDEA Flow Through funds is determined annually by the Illinois State Board of Education based upon their receipt of federal funds. The grant supports special education salaries, purchase of equipment and materials, professional development for certified and non-certified staff, and training for parents.

Through the grant, we have been able to provide Saturday and weekend community-wide workshops and seminars featuring local, state, national, and even international specialists. These have been in a wide variety of areas including brain research, attention deficit hyperactivity disorders (ADHD), emotional intelligence, Aspergers Syndrome, and many other topics. These programs have been well attended by an average of one hundred participants at each session. The participants consist of staff, parents, community and agency representatives. They have also included interested people from Chicago and surrounding districts. Additionally, we have used the funds to send staff and parents to state and national workshops related to their particular area of interest or need. The grant has also provided resources for numerous specialists, and consultants for classrooms and schools.

Due to the ongoing need for teacher assistants, in instructional, resource, and inclusive settings, the grant has been developed to include the salaries and benefits of a significant number of non-certified staff members. We have also found the grant to be a valuable resource in continuing to provide general education staff with support and resources as they work with students with special needs.

There is an ongoing effort to work with the Department of Human Resources to further explore ways to make the best use of this money as a means for providing certified and non-certified staff and parents with training resources. The goal is to support them in most effectively meeting the needs of youngsters with very diverse learning styles. An excellent example of this has been the collaborative efforts between District 97, surrounding districts, and other community groups in developing teams of people to participate in various training sessions. These teams very often include regular and special education teachers, parents, teaching



assistants, and other interested persons. Future goals to develop training sessions appropriate for student involvement.

Additionally, we are continuing to work with the technology department in the long-range goal of providing all special education classrooms with current and appropriate technology equipment, software, assistive technology devices, and related training. The grant has made it possible for numerous staff members to attend specialized training sessions.

During the 2000-2001 SY, the Department of Special Services joined other special education departments and cooperatives in West Cook County to become a member of the West Cook County Assistive Technology Coalition. This new Coalition has proven to be an excellent resource for specialized training, equipment, and materials. Through our membership, we are able to receive these resources at a reasonable fee.

Over the past several years the District has not fully utilized the dollars available, resulting in a large carryover surplus. Because the District could lose these funds, \$20,000 of the FY02 grant has been assigned to pay for facility improvements to the early childhood program @ Whittier school.

The ultimate purpose in using the grant dollars is to relieve the use of local monies for special education programs and services. We realize that this must always be done according to federal and state guidelines and without any indication of supplanting of funds.

**Fiscal 2002 Revenues: \$567,042**  
**Fiscal 2002 Expenditures: \$571,332**

**OAK PARK ELEMENTARY SCHOOL DISTRICT 97**  
*Special Education I.D.E.A. Discretionary Budget Comparison*  
**Fiscal Years 2001 and 2002**

	<b>Recommended</b>			<b>PerCent</b>	
	<b>FY02</b>	<b>FY 01</b>	<b>FY 01</b>	<b>Change</b>	
	<b>Budget</b>	<b>Budget</b>	<b>Actual</b>	<b>From Budget)</b>	
<b>REVENUES</b>					
Federal Revenues	567,042	500,000	498,857	13.41%	
<b>Total Revenues</b>	<b>567,042</b>	<b>500,000</b>	<b>498,857</b>	<b>13.41%</b>	
<b>EXPENDITURES</b>					
Salaries	199,029	163,776	162,473	21.53%	Teacher Assistants
Benefits	36,190	29,748	29,634	21.66%	
Contracted Service	294,113	291,419	287,710	0.92%	
Supplies	7,000	4,500	4,193	55.56%	
Equipment	35,000	11,700	11,700	199.15%	
<b>Total Expenditures</b>	<b>571,332</b>	<b>501,143</b>	<b>495,710</b>	<b>14.01%</b>	

## **Special Education – IDEA Preschool Grant**

The **Individuals With Disabilities Education ACT (IDEA) for Preschool Education** provides funds for services to children between ages three and five. The grant is used to support salaries of special education staff working with the early childhood programs and to provide specialized student evaluations.

This grant is based on a September 1 through August 31st fiscal year. The majority of the grant is used during the summer months for the mandated Extended School Year (ESY). A student's eligibility for ESY is determined by the participants of the Individual Education Program (IEP) Team and is recorded on the IEP. The summer early childhood diagnostic team provides required diagnostic services for children who might be determined eligible for the special education early childhood programs and/or services. By providing the evaluations during this time period, as well as during the school year, children are ready to begin receiving necessary programs and services at the time of their third birthday or at the beginning of the school year, as is most appropriate on an individual basis. The summer diagnostic team consists of a psychologist, social worker, speech and language pathologist, nurse, and administrator. These positions are supported by this grant. The grant also provides funds for the purchase of specialized materials and equipment for staff working with the pre-school special education population of children.

Over the past several years the District has not fully utilized the dollars available, resulting in a large carryover surplus. Because the District could lose these funds, \$15,000 has been assigned to pay for facility improvements to the early childhood program @ Whittier school.

The amount of this grant is based upon a December 1, 1999 child count of students between ages three and five who were receiving special education services. The per child allotment is determined by Federal and State guidelines.

**Fiscal 2002 Revenues: \$87,700**  
**Fiscal 2002 Expenditures: \$97,812**

**OAK PARK ELEMENTARY SCHOOL DISTRICT 97**  
*Special Education I.D.E.A. Preschool Budget Comparison*  
**Fiscal Years 2001 and 2002**

	<b>Recommended</b>			<b>PerCent</b>	
	<b>FY02</b>	<b>FY 01</b>	<b>FY 01</b>	<b>Change</b>	
	<b>Budget</b>	<b>Budget</b>	<b>Actual</b>	<b>From Budget)</b>	
<b>REVENUES</b>					
Federal Revenues	87,700	68,700	47,047	27.66%	Estimated grant
<b>Total Revenues</b>	<b>87,700</b>	<b>68,700</b>	<b>47,047</b>	<b>27.66%</b>	
<b>EXPENDITURES</b>					
Salaries	35,915	42,665	36,574	-15.82%	FY01 includes carryover expenditures from FY00 grant
Benefits	7,360	6,576	6,111	11.92%	
Contracted Service	30,612	34,040	30,500	-10.07%	
Supplies	925	3,000	66	-69.17%	
Equipment	23,000	1,300	1,189	1669.23%	
<b>Total Expenditure</b>	<b>97,812</b>	<b>87,581</b>	<b>74,440</b>	<b>11.68%</b>	

## **State School Improvement Block Grant**

The **State Block Grant for School Improvement** is used for professional development activities identified by the district that will lead to school improvement

District 97's FY01 allocation of \$71,737 was used in four primary areas: University 97 staff development and publication costs; advanced teaching competencies; consultants/speakers for Multicultural Department staff development; and consultants and expenses for Institute Days. Districts have the flexibility to determine how to allocate funds among the approved program areas and are not required to submit a pre-approved budget as long as grant activities take place in the targeted areas.

The line item for this grant was eliminated from the FY02 ISBE budget. However, additional funds were added to the School Safety and Educational Improvement Block Grant, and the District will reserve \$50,000 of those funds to support activities in the same categories as in FY01. This budget will be combined with the C/I/A narrative in FY03 if state funds are not restored.

**Fiscal 2002 Revenues: \$50,000**  
**Fiscal 2002 Expenditures: \$50,000**

**OAK PARK ELEMENTARY SCHOOL DISTRICT 97**  
*State School Improvement Block Grant Budget Comparison*  
**Fiscal Years 2001 and 2002**

	<b>Recommended FY02 Budget</b>	<b>FY 01 Budget</b>	<b>FY 01 Actual</b>	<b>PerCent Change From Budget)</b>	
<b>REVENUES</b>					
State Revenues	50,000	71,737	71,737	-30.30%	Grant eliminated in FY 02 state budget. Amount has been allocated from the ADA school improvement
<b>Total Revenues</b>	<b>50,000</b>	<b>71,737</b>	<b>71,737</b>	<b>-30.30%</b>	
<b>EXPENDITURES</b>					
Salaries	0	0	3,507	N/A	
Benefits	0	0	176	N/A	
Contracted Service	50,000	71,737	68,026	-30.30%	Budget to be determined
Supplies	0	0	29	N/A	
<b>Total Expenditur</b>	<b>50,000</b>	<b>71,737</b>	<b>71,738</b>	<b>-30.30%</b>	

## **Summer School**

District 97's traditional, tuition based, summer school program, *School Daze*, continues to be offered in June and includes classes for both enrichment and remediation. It is expected that financial assistance for some students (now in grades 3 - 8) whose families are not able to afford the tuition will be provided through Individual Incentive Grants from the Township Youth Services.

The Fiscal 2002 program (Summer 2001) will offer a variety of classes that supplement the regular school year curriculum. These classes have been developed and will be taught by District 97 teachers. Students may enroll for an entire morning of classes, during which time they will have the opportunity to choose two classes or one double period class. The Academic Camp program in the afternoon will continue this year for double period classes. Students may enroll in the morning and afternoon. There will be a half-hour lunch period. The Academic Camps offer a variety of classes in science, study habits, reading and writing workshops, Spanish, and a musical theater. These classes are designed for students in kindergarten through sixth grade. Last year's enrollment for summer school totaled 480 students.

The majority of the program's expenditures will be supported by tuition payments, with the exception of a District supplement required for fees waived for some students not eligible for the Township scholarships (those now in grades K-2). These dollars will come from all general revenues including local taxes, interest earned, Corporate Personal Property Replacement Tax Revenues, and General State Aid.

**Fiscal 2002 Revenues: \$62,842**  
**Fiscal 2002 Expenditures: \$62,842**

**OAK PARK ELEMENTARY SCHOOL DISTRICT 97**  
*Summer School Budget Comparison*  
**Fiscal Years 2001 and 2002**

	<b>Recommended</b>			<b>PerCent</b>	
	<b>FY02</b>	<b>FY 01</b>	<b>FY 01</b>	<b>Change</b>	
	<b>Budget</b>	<b>Budget</b>	<b>Actual</b>	<b>From Budget)</b>	
<b>REVENUES</b>					
Local Revenues	62,842	62,842	54,590	0.00%	Tuition based program with a limited amount of waivers
<b>Total Revenues</b>	<b>62,842</b>	<b>62,842</b>	<b>54,590</b>	<b>0.00%</b>	
<b>EXPENDITURES</b>					
Salaries	56,890	56,890	51,349	0.00%	FY02 Budgte to be determined
Benefits	4,352	4,352	4,000	0.00%	
Contracted Services	1,100	1,100	87	0.00%	
Supplies	500	500	884	0.00%	
<b>Total Expenditures</b>	<b>62,842</b>	<b>62,842</b>	<b>56,320</b>	<b>0.00%</b>	



## **Technology Initiatives**

District 97 has directed considerable dollars and energies in the area of **technology** since the Fiscal 1994-1995 budget. This focus will continue into Fiscal 2002.

A three year plan to establish a wide area network (WAN), upgrade the central administrative computer system, and establish district student, instructional, curriculum and assessment links was approved by the Board of Education in Spring, 1993. This plan has been revised several times from the original, and technology implementation in District 97 remains a work in progress. Year One - the "WAN" - (1993-94) was achieved with the completion of the District's innovative wireless network. This system was replaced with a broadband connection via Oak Park's cable carrier (MediaOne) during FY98. Year Two - replacement of central information processing equipment and upgrading of the District financial, payroll and human resources software - was successfully implemented in Fiscal 1996. Year Three addressed instruction and curriculum issues and focused on school grants for the acquisition of hardware, software, and training to support the instructional link to technology (\$600,000) and completion of the school LANs (Category 5 wiring of all instructional and administrative areas at each school with 2 data, 1 video, and 1 voice connection). Installation of Voice Link (voice mail) and a T1 connection to the Internet were FY97 projects. The transition to the broadband network, installation of the District's Web server, and a formal review of the Plan were the focus of FY98. FY99 supported pilot installations of instructional software of the Computer Curriculum Corporation (Success Maker) and Waterford Early Reading programs and upgrades of administrative PC's to Windows 95/98. FY00 supported the pilot installation of ClassWorks and further installations of Success Maker, Waterford Early Reading and a number of infrastructure upgrades. FY01 supported the implementation of the new Student Information System (SASI), rollout of the Waterford Early Reading Program, Classworks rollouts to Hatch and Holmes, Classworks addition to Irving, upgrades of CCC Success Maker, a pilot Discourse program at Longfellow, an upgrade to the administrative application server (\$32,000) and the rollout of nearly 250 new machines for instructional and administrative use.

The equipment budget for instructional programs in FY02 is \$ 334,000 and will support final implementation of Waterford and the installation of Classworks at Lincoln, moving the District closer to a 5 to 1 student/computer ratio. A budget of \$132,000 has been allocated to migrate District Wide Area Network services from the existing INET (Institutional Network) presently supported by AT&T to wireless connectivity. \$228,800

has been budgeted for instructional materials to support Waterford. A summary of instructional technology expenditures and funding sources over the past four years (including FY02) follows this narrative. Additional budgets include: a repair budget of \$123,500 assures that equipment will be kept in good, usable condition; annual fees for the T1 line and an Internet provider (\$4,000), SASI maintenance (\$40,000), and upgrade fees for Novell NetWare (\$15,000), the District's network operating system.

A new 3-year Technology Plan required by the State will be developed in FY02

FY02 will support further implementation web-based applications including: Internet access to student grades and attendance utilizing the new student information system (SASI), online employee job applications, substitute requests and scheduling and teacher certifications.

Recognizing the importance of the application of technology to instruction, the state has provided low cost loans to schools. District 97 received almost \$900,000 in FY's 1999 and 2000. Budget for repayment of these loans is included in the technology budget. Loans were only available to grades 9 – 12 in FY01. The District has applied for FY02 loan of \$427,450 focusing on grades K – 4. These loans have been considered a source of revenue support for planned expenditures, not new or "wish list" initiatives.

The District employs 2.67 FTE technology coordinators to manage the WAN and LANs, supervise hardware selection, and train staff in the use of this significant investment. Additional staff includes 10 Technology Specialists (to support technology equipment at each school), and a .5 FTE position for the District's web page design and support. New this year is a .5 FTE technical support position for SASI, the District's student information system. Staff support for instructional technology and data management are included in the C/I/A budget.

Most significantly, the District recognizes that the achievements of the past 7 years cannot be duplicated without technical leadership in this rapidly changing and expanding area. To meet this challenge, FY00 supported a contracted full-time Director of Management Information Systems reporting directly to the superintendent. In FY01, \$175,000 supported this position as half time and a part-time on-site technical engineer. In FY02, the department has been reorganized to support a full time employee at the Director level.

**Fiscal 2002 Revenues and Other Sources: \$427,450**  
**Fiscal 2002 Expenditures and Other Uses: \$2,024,709**

**OAK PARK ELEMENTARY SCHOOL DISTRICT 97**

*Technology Initiatives*

**Fiscal Years 2001 and 2002**

	Recommended			PerCent Change From Budget)	
	FY02 Budget	FY 01 Budget	FY 01 Actual		
<b>REVENUES and Other Sources</b>					
Federal Revenues	0	180,000	180,000	N/A	Technology Literacy Grant
<b>Other Sources</b>					
State Technology Loan	427,450	0	0		Elementary School FY02 eligibility
<b>Total Revenues and Other Sources</b>	<b>427,450</b>	<b>180,000</b>	<b>180,000</b>	<b>N/A</b>	
<b>EXPENDITURES and Other Uses</b>					
Salaries	550,743	419,641	420,927	31.24%	10 Tech Specialists and 2.0 / District Technical Coordinators / .5 FTE Webmaster/ reorganization of department adds Director position/
Benefits	0	0	4,147	N/A	TRS employer share
Contracted Service	438,166	825,728	384,448	-46.94%	District Leadership move to salary acct/ SASI support/ Network support/ equipment repair. Includes carryover.
Supplies	239,800	275,000	385,517	-12.80%	Waterford classroom supplies and administrative programs. Final Waterford implementation (K & Special Ed)/ Classworks @ Lincoln.
Equipment	466,000	397,000	525,084	17.38%	Installation of wireless WAN
State Technology Loan Repayment	330,000	297,215	297,216	11.03%	repayment of loan @ 2.5% interest (FY99)/2.25% (FY00)/ 2% (FY02) - quarterly payments due for 3 years
<b>Total Expenditures and Other Uses</b>	<b>2,024,709</b>	<b>2,214,584</b>	<b>2,017,339</b>	<b>-8.57%</b>	

## **Title I**

**Title I** is a federal entitlement grant which must be allocated to schools according to the population density of low income students and used for the academic support for children most in need. Programming decisions are shared between the district and qualifying schools within the guidelines dictated by the grant. Some of these guidelines, based on the Improving America's Schools Act of 1994, include:

Districts must link Title I with the overall school reform efforts currently mandated by the state.

Title I is to be integrated with other resources to support comprehensive reform.

Title I students are expected to meet the same academic standards as non-participating students (consistent with District 97 expectations).

The sole criterion for allocation of dollars to eligible schools is the number of low-income students per building multiplied by a prescribed formula.

Eligible schools for FY02 are Lincoln, Longfellow, Whittier, Irving, Beye and Hatch. Most of each eligible school's allocation is reserved for .5 FTE certified salaries for teachers working directly with children. A portion of the Title 1 funds will support Early Reading Intervention tutors at Longfellow and a part of the PKP teacher coordinator's salary. Additional funds are allocated for an administrative salary, teacher assistants, staff development, and equipment and supplies related to the program.

The Title I allocation for FY02 is \$285,236. Budget over this amount represents carryover dollars from the FY01 grant.

**Fiscal 2002 Revenues: \$285,236**

**Fiscal 2002 Expenditures: \$321,362**

**OAK PARK ELEMENTARY SCHOOL DISTRICT 97**  
*Title I Budget Comparison*  
**Fiscal Years 2001 and 2002**

	<b>Recommended</b>			<b>PerCent</b>	
	<b>FY02 Budget</b>	<b>FY 01 Budget</b>	<b>FY 01 Actual</b>	<b>Change From Budget)</b>	
<b>REVENUES</b>					
Federal Revenues					
Anticipated Grant	285,236	285,000	349,293	0.08%	
<b>Total Revenues</b>	<b>285,236</b>	<b>285,000</b>	<b>349,293</b>	<b>0.08%</b>	
<b>EXPENDITURES</b>					
Salaries	152,406	154,495	207,402	-1.35%	Pays for .5 FTE at eligible schools 10.5% payment to IRS required for all Certified salaries + related staff Program support
Benefits	27,384	28,283	40,860	-3.18%	
Contracted Services	141,572	124,475	4,855	13.74%	
Supplies	0	0	8,388	N/A	
Equipment	0	0	2,213	N/A	
<b>Total Expenditures</b>	<b>321,362</b>	<b>307,253</b>	<b>263,718</b>	<b>4.59%</b>	

## **Title II - Math & Science**

**Title II** funds are distributed by the federal government with non-public schools in Oak Park receiving their proportional share. The grant is restricted to teacher training in math, science, and technology and programs to support new teacher development. Legislation dictates that 33% of the total cost of local professional development activities must come from non-Title II sources, either district or other grants. For example, if the District's Title II share is \$16,000, then a \$8,260 share must be added for a total of \$24,250. Other federal Title programs can be sources for these extra dollars.

District 97 uses the Title II grant dollars for consultant fees to enhance teacher skills in math, science, and technology as well as teachers' attendance at math, science, and technology workshops. In addition, \$5,600 will be allocated for the OPTA's Teacher Mentor Program. Budget over the \$27,251 represents carryover dollars from the FY01 grant.

**Fiscal 2002 Expenditures: \$27,251**

**Fiscal 2002 Revenues: \$29,216**



**OAK PARK ELEMENTARY SCHOOL DISTRICT 97**  
*Title II Budget Comparison*  
**Fiscal Years 2001 and 2002**

	<b>Recommended</b>			<b>PerCent</b>	
	<b>FY02</b>	<b>FY 01</b>	<b>FY 01</b>	<b>Change</b>	
	<b>Budget</b>	<b>Budget</b>	<b>Actual</b>	<b>From Budget)</b>	
<b>REVENUES</b>					
Federal Revenues	27,251	21,756	29,800	25.26%	Anticipated Grant
<b>Total Revenues</b>	<b>27,251</b>	<b>21,756</b>	<b>29,800</b>	<b>25.26%</b>	
<b>EXPENDITURES</b>					
Salaries	0	0	13,230	N/A	Grant budget to be determined/ FY01 includes carryover from
Benefits	0	0	1,406	N/A	
Contracted Service	29,216	43,785	27,184	-33.27%	
Supplies	0	0	0	N/A	
<b>Total Expenditures</b>	<b>29,216</b>	<b>43,785</b>	<b>41,820</b>	<b>-33.27%</b>	

## **Title VI**

**Title VI** funds are distributed by the federal government on a per pupil basis. Non-public schools are entitled to their proportional share.

There are few restrictions on how the dollars may be spent, and District 97 has used past allocations for administration, staff, and Board staff development. This application will continue in FY02, with probable focus on continued staff development, Facilitative Leadership training, violence prevention workshops, and administrators' skill development in leading school improvement efforts. In addition, \$2,000 will support the Oak Park Teacher Assistant Association mentor program. Unexpended FY01 funds are included as carryover in the FY02 budget.

**Fiscal 2002 Revenues: \$33,190**

**Fiscal 2002 Expenditures: \$48,989**

**OAK PARK ELEMENTARY SCHOOL DISTRICT 97**  
*Title VI Budget Comparison*  
**Fiscal Years 2001 and 2002**

	Recommended			PerCent	
	FY02 Budget	FY 01 Budget	FY 01 Actual	Change From Budget)	
<b>REVENUES</b>					
Federal Revenues Anticipated Grant	33,190	32,833	22,976	1.09%	
<b>Total Revenues</b>	<b>33,190</b>	<b>32,833</b>	<b>22,976</b>	<b>1.09%</b>	
<b>EXPENDITURES</b>					
Salaries	0	0	1,658	N/A	
Benefits	0	0	205	N/A	
Contracted Service	48,989	34,307	11,510	42.80%	Grant to be determined Includes carryover
Supplies	0	0	5,135	N/A	
Equipment	0	0	0	N/A	
<b>Total Expenditures</b>	<b>48,989</b>	<b>34,307</b>	<b>18,508</b>	<b>42.80%</b>	

### **Transitional Program of Instruction (ESL)**

**Transitional Program of Instruction** is the state designation for the program supporting students in need of special instruction because English is used as a second language in their homes. The state began to provide schools with reimbursement dollars for ESL in the late 1980's. However, as the number of ESL students increases throughout the state, the level of reimbursement declines. The reimbursement is determined by a formula based on the number of students served at each attendance center and the amount of time per week they are served. District 97 anticipates a \$21,758 reimbursement for FY 02.

Expenditures submitted for state reimbursement include partial salary for one full time teacher, budgets for conference attendance and substitutes, and a nominal amount for student field experiences. The District expands the program to include three full time teachers and limited dollars for additional instructional materials.

The portion of the program not covered by state reimbursements is supported by all general revenues including local taxes, interest earned, Corporate Personal Property Replacement Tax Revenues, and General State Aid.

**Fiscal 2002 Revenues: \$21,758**  
**Fiscal 2002 Expenditures: \$179,147**

**OAK PARK ELEMENTARY SCHOOL DISTRICT 97**  
*Transitional Program of Instruction (ESL) Budget Comparison*  
**Fiscal Years 2001 and 2002**

	<b>Recommended</b>			<b>PerCent</b>	
	<b>FY02</b>	<b>FY 01</b>	<b>FY 01</b>	<b>Change</b>	
	<b>Budget</b>	<b>Budget</b>	<b>Actual</b>	<b>From Budget)</b>	
<b>REVENUES</b>					
State Revenues ESL Grant	21,758	38,000	20,598	-42.74%	Estimate Grant
<b>Total Revenues</b>	<b>21,758</b>	<b>38,000</b>	<b>20,598</b>	<b>-42.74%</b>	
<b>EXPENDITURES</b>					
Salaries	166,388	144,021	145,327	15.53%	Expenditures include state approved and District enhanced related expenditures
Benefits	9,659	9,659	10,502	0.00%	
Contracted Services	1,500	2,100	1,170	-28.57%	
Supplies	1,600	1,600	1,711	0.00%	
<b>Total Expenditures</b>	<b>179,147</b>	<b>157,380</b>	<b>158,710</b>	<b>13.83%</b>	

## **Visual Arts Program**

The **Visual Arts** program in District 97 is a comprehensive curriculum including art making, aesthetics, art history, and art career education. Grades one - six have art for 67 minutes per week; kindergarten children have one 33 minute period per week. Seventh and eighth grade students may select fine arts, home arts, or applied arts as a semester elective that meets daily. The budget for this program supports 9.72 elementary art and five (5.0) seventh and eighth grade teachers. This teaching staff allocation continues to support the district's approved curriculum as well as some program adjustments in the elementary schools to limit maximum section assignments to 20 per teacher.

The supply budget is primarily funds designated by principals from the per student allocations. A budget of \$1,000 is provided for district-wide related purchases. The Visual Arts Program is supported by all general revenues including local taxes, interest earned, Corporate Personal Property Tax Revenues, and General State Aid.

**Fiscal 2002 Expenditures: \$873,373**

**OAK PARK ELEMENTARY SCHOOL DISTRICT 97**  
*Visual Arts Budget Comparison*  
**Fiscal Years 2001 and 2002**

	<b>Recommended</b>			<b>PerCent</b>	
	<b>FY02</b>	<b>FY 01</b>	<b>FY 01</b>	<b>Change</b>	
	<b>Budget</b>	<b>Budget</b>	<b>Actual</b>	<b>From Budget)</b>	
<b>EXPENDITURES</b>					
Salaries	844,786	719,530	727,453	17.41%	Increase for OPTA agreement to limit assignment to 20 sections
Supplies	28,587	28,581	28,061	0.02%	Amounts determined by school
<b>Total Expenditu</b>	<b>873,373</b>	<b>748,111</b>	<b>755,514</b>	<b>16.74%</b>	

## **Other (State and Federal) Grants**

### ***Service Learning***

The **Learn and Serve America** school-based program is a federal program administered through the State of Illinois. Service learning gets students out of the classroom and into the community where they learn to use their academic knowledge to address community needs. At the same time, program activities are designed to help students understand the meaning of citizenship and their ability to help determine the quality of life in their community. This community involvement supports the Middle School initiative .

District 97 received \$11,500 in FY01 for Service Learning programs at Emerson and Julian. Funds were used for program supervision, teacher staff development in service learning, and for project materials, supplies, event and project costs. District 97 will apply \$11,500 for Julian and Emerson in the FY02 competition. Dollars will be expended only upon an approved proposal.

### ***Title I - Neglected and Delinquent***

A separate program from Title I - Low Income, Hephzibah Children's Association applies for this entitlement grant and appoints District 97 as the fiscal agent. Funds are made available from this program to provide special educational services for the resident students from Hephzibah attending Whittier School. Hephzibah/District 97 received \$16,703 for this program in FY01. Dollars from this program supported an instructional assistant at Whittier for the Hephzibah students and educational materials and supplies used at both sites. Hephzibah and District 97 expect FY02 dollars to remain the same as FY01 and be used for the same purposes.

### ***Federal Violence and Substance Abuse Prevention***

This is a competitive grant to develop comprehensive and coordinated approaches to substance abuse education and violence prevention. The grant supports only programs and projects occurring outside of the school day that encourage drug - and violence - free pastimes. These programs include after school tutoring and/or mentoring at Irving, Longfellow, Hatch and Lincoln. The FY01 application brought \$18,091. FY02 dollars (\$17,140) are sought to partially fund the tutoring and/or mentoring programs at the four schools. Funds will be expended only upon approval of the grant.



### **Illinois Violence Prevention Authority**

Illinois Violence Prevention Authority (IVPA) is the managing agent for Attorney General Ryan's "Safe to Learn" funds. District 97 received \$123,000 in FY01 to target school safety through Building Security, Crisis Management, Violence Prevention and Intervention initiatives, and Teacher/staff professional development. A district-wide safety audit provided by RETA Security, Inc., access control equipment for the new middle schools, and year-long Alternative Dispute Resolution (ADR) training for twenty teachers were key features of the proposal. Partners in the proposal are the Oak Park Police Department and Township Youth Services.

District 97 received the renewal maximum of \$75,000 for FY 02. Activities include ADR training for a new set of teachers, re-keying of the building masters and a system to track distribution of keys, partial salary for the Family Resource Center educator, the development of a district Safe Schools Plan, and the development of crisis management plans for each of the schools.

### **Illinois State Library Grant**

This grant is administered by the Secretary of State's office and, if approved, recipients are funded on a \$0.75 basis. Dollars may be used for print and software resources for school libraries. District 97 received \$3,827 in FY01, which were divided equally among the ten schools. The district anticipates roughly the same amount in FY02. Funds will be expended only upon approval of the grant.

### **Quality Assurance Planning Grant**

This state grant allocates dollars to districts based on enrollment. The grant is targeted for school improvement planning and implementation activities staff and administrative work outside the school day, meetings and conferences, and other activities associated with schools' capacity for change. The \$4,000 FY01 grant was used to assist administrators in school improvement efforts related to African American achievement.

Dollars for FY02 are based on availability of funds and continuing appropriation by the General Assembly. If appropriated, the district expects the FY02 amount to be the same as in FY01. Funds will be expended only upon approval of the grant.

**Fiscal 2002 Revenues: \$120,343**  
**Fiscal 2002 Expenditures: \$178,596**

**OAK PARK ELEMENTARY SCHOOL DISTRICT 97**  
*Other (State and Federal) Grants*  
**Fiscal Years 2001 and 2002**

	<b>Recommended</b>		<b>FY 01 Actual</b>	<b>PerCent Change From Budget)</b>	
	<b>FY02 Budget</b>	<b>FY 01 Budget</b>			
<b>REVENUES</b>					
State	75,000	142,912	139,000	-47.52%	Safe to Learn (decrease in FY02) Neglected and Delinquent (Title I), Violence Prevention, Service learning
Federal Revenues	45,343	47,690	47,514	-4.92%	
<b>Total Revenues</b>	<b>120,343</b>	<b>190,602</b>	<b>186,514</b>	<b>-4.92%</b>	
<b>EXPENDITURES</b>					
Grants					
Salaries	17,140	34,360	51,211	-50.12%	Violence prevention - Parent Center
Benefits	0	8,498	8,488	-100.00%	
Contracted Services	142,706	115,588	72,278	23.46%	Grant expenditures to be determined/FY01 includes carryover.
Supplies	0	0	3,064	N/A	
Equipment	18,750	35,415	0	-47.06%	Safe to Learn
<b>Total Expenditures</b>	<b>178,596</b>	<b>193,861</b>	<b>135,041</b>	<b>-7.87%</b>	

*Section Three*

Operations &  
Maintenance Fund

## **Operations and Maintenance Fund**

The **Operations and Maintenance Fund** pays custodian and maintenance salaries, a share of employee medical insurance, costs related to the operations and upkeep of the District facilities and some Life Safety and Tort Immunity expenditures. The operating budget consists of an allotment for regular upkeep and maintenance of all facilities, including emergency repairs, and a capital improvement budget for major repairs and building enhancements.

Revenues for this fund depend substantially on local taxes, but the rate maximum of 35¢ does not produce sufficient revenues to maintain eight older buildings and the administration building and warehouse offices. A large portion of General State Aid revenues (\$2,300,000) is deposited to supplement these tax revenues. Building rentals are charged to non-Oak Park community users of the schools and are recorded as revenue (\$9,000).

Although the proposed salary budget allows for increases in negotiated contract wages, negotiations will not be completed until after the publishing of this document. Benefits to support this staff are budgeted at \$227,500 to cover the costs of health and life insurance for eligible employees. This amount reflects an increase of 21.7% in the District's health insurance contract.

Operating expenditures have been budgeted according to reasonable estimates of the costs to operate the 10 schools, administration building, and maintenance garage - a budgeted amount of \$43,750 per month. The District has several contracts to provide maintenance and supplies required on an on-going basis, including lawn and field care, garbage disposal, elevator maintenance, security monitoring, fire alarm maintenance, and staff uniforms. An increase in elevator maintenance and the addition of security monitoring for the new middle schools brings this account to \$130,010.

\$500,000 has been budgeted for capital repairs and improvement projects, no change from FY01. A list of the projects is included at the end of Section Three. Several of these projects relate to facilities projects funded through the Site & Construction Fund.

The other major expenditure category assigned to the Operations and Maintenance Fund

is utilities - electricity, natural gas, and water. Natural gas budgets have been increased 40%, and although this is considerable, in April 2001 the District signed a 3 year contract with its natural gas supplier to stabilize costs. Electricity budgets are 4% higher than FY01 budgets.

Over the past three years, the District has upgraded the Administrative offices, a project that had not been addressed for 30 years. A \$248,500 budget has been included to provide workstations for additional staff, complete furniture replacement for the reception area, and replace the 50 year old boiler (budget includes asbestos abatement). The furnishings budget includes necessary data, telephone, and power connections. These one time capital expenditures are funded through a transfer from working cash accumulated interest.

The carryover budget for projects not completed but paid for in FY01 is \$135,000. The financial result of these revenues and expenditures is a small use of reserves .

**Fiscal 2002 Revenues and other Sources: \$ 5,272,995**

**Fiscal 2002 Expenditures: \$5,389,975**

**Projected 6/30/02 Fund Balance: \$1,689,348**

**OAK PARK ELEMENTARY SCHOOL DISTRICT 97**  
*Operations and Maintenance Fund Budget Comparison*  
**Fiscal Years 2001 and 2002**

	<b>Recommended FY02 Budget</b>	<b>FY 01 Budget</b>	<b>FY 01 Actual</b>	<b>PerCent Change (From Budget)</b>	
<b>REVENUES &amp; Other Sources</b>					
Local					
Interest Income	70,000	60,000	75,276	16.67%	Reflects anticipated earnings on fund balances
Local Taxes	2,645,495	2,810,944	2,689,489	-5.89%	Based on expected tax collections.
Other Local	9,000	7,500	7,100	20.00%	Building rental
Total Local	2,724,495	2,878,444	2,771,865	-5.35%	
General State Aid	2,300,000	1,900,000	2,090,829	21.05%	Based on anticipated increased allocations from increased foundation formula amount
<b>Transfer of Interest</b>	248,500	113,000	113,000	119.91%	From Working Cash for repairs and maintenance to Ad Building
<b>Total Revenues and Other Sources</b>	<b>5,272,995</b>	<b>4,891,444</b>	<b>4,975,694</b>	<b>7.80%</b>	

Operations and Maintenance, continued

	Recommended FY02 Budget	FY 01 Budget	FY 01 Actual	PerCent Change (From Budget)	
<b>EXPENDITURES</b>					
Salaries	2,302,843	2,202,526	2,192,459	4.55%	Salaries allocated by positions authorized/ estimates for overtime and temporary help
Benefits	232,750	207,500	207,500	12.17%	Determined by health insurance coverage for current personnel. Board share increase due to increase in health contract costs.
Contracted Service	1,516,882	1,438,443	1,221,035	5.45%	\$525,000 = operations/emergency repairs \$500,000 = Capital Projects \$130,010 = Service contracts for pest control, uniforms, garbage removal, landscaping, alarms, etc. \$110,000= Contracted painting \$56,300 = water and sewer \$10,000 = Staff development \$30,000 = field maintenance \$30,500 = abatement - Ad Building \$125,072 = carryover
Supplies	1,119,500	1,050,994	1,286,347	6.52%	Includes natural gas and electricity/ Supplies budget included with contracted services (transfers to cover expenditures made during the year).
Capital Improvement	218,000	113,000	135,102	92.92%	Ad Building repairs and maintenance
<b>Total Expenditures - O &amp; M</b>	<b>5,389,975</b>	<b>5,012,463</b>	<b>5,042,443</b>	<b>7.53%</b>	



*Section Four*

# Bond & Interest Fund

## **Bond and Interest Fund**

The **Bond and Interest Fund** provides for the retirement of the debt for bonds sold to fund Life Safety projects (\$300,000), small portions of debt remaining from other 1990's bond sales (Life Safety, Insurance Reserve and TRS Funding) and the April 1999 referendum bonds sold in May 1999. During the referendum, the Board pledged to review cash requirements and abate a portion of the referendum bonds with the goal of maintaining an even tax rate in the Bond & Interest Fund. The Board voted to abate \$348,000 in February 2001. This abatement balanced the need for the issuance of Life Safety Bonds for Fiscal 2002 projects. To avoid additional costs of issuance and interest costs, the FY02 budget includes payment for these projects from dollars set aside for abatement. The appropriate accounting entries have been included to reflect these transactions (partial transfer of abatement dollars from Site & Construction to Bond & Interest and a budget of Life Safety projects in Site & Construction).

The fund is also obligated to pay for principal and interest on Alternate Revenue Bonds sold in January 1999 if the Board does not abate the Levy specifically assigned to these payments. The Board approved an abatement resolution in February 2001, and revenues from Tax Incrementing Financing settlement receipts will be deposited directly to this fund for that purpose. In addition, funding schedules include the use of loss and cost (a percentage added to the levy by the county clerk to assure full revenues are received) at a rate of 3%. These two sources, TIF (\$277,200) and loss and cost \$(45,000) will provide the \$322,200 required for interest due in FY02.

Bond and Interest revenues are established when the bonds are issued by directives in the bond documents to the County treasurer to levy the amount required to pay the principal and interest as established by the repayment schedule. The 2002 budget reflects these schedules.

Tax Cap legislation (effective in 1994) removed school districts' ability to issue non-referendum debt. However, adjustments approved in 1995 allow Districts to issue debt for an amount that would require levies for repayment of all outstanding non-referendum debt that is equal to or less than the dollar amount required in the 1994 Levy. The annual amount for District 97 is \$3,086,538.

The Bond and Interest Fund has a healthy balance. The Illinois School Code allows Interest earned in bond and interest to be transferred for the purposes authorized by the bond issues from which the interest was derived. This restriction limits transfers for Life Safety or Capital Improvement projects. \$25,000 has been budgeted to cover preparation costs associated with preparing amendments for Summer 2002 (FY03) projects. The amount available is in excess of \$640,000.

**Fiscal 2002 Revenues and Other Sources: \$4,700,169**

**Fiscal 2002 Expenditures: \$4,642,540**

**Other Uses: \$ 25,000**

**Other Sources: \$348,000**

**Projected 6/30/02 Fund Balance: \$1,544,289**

**OAK PARK ELEMENTARY SCHOOL DISTRICT 97**

*Bond and Interest Fund Budget Comparison*

**Fiscal Years 2001 and 2002**

	<b>Recommended FY02 Budget</b>	<b>FY 01 Budget</b>	<b>FY 01 Actual</b>	<b>PerCent Change (From Budget)</b>	
<b>REVENUES</b>					
Local Revenues					
Interest Income	95,000	100,000	111,918	-5.00%	Anticipated interest earnings collections/ Levy for Referendum Bonds/ Includes board authorized abatement from 2000 Levy
Tax Revenues	3,979,969	3,499,953	3,855,506	13.71%	Assigned to cover Alternate Revenue Bond interest
TIF	277,200	277,200	277,200	0.00%	
Transfer From Site and Construction	348,000	950,000	925,000	N/A	To cover abatement of referendum bonds
<b>Total Revenues</b>	<b>4,700,169</b>	<b>4,827,153</b>	<b>5,169,624</b>	<b>-2.63%</b>	
<b>EXPENDITURES</b>					
Principal and Interest Payments	4,617,540	4,864,268	4,864,940	-5.07%	Based on repayment schedule/
<b>Other Uses - Transfer of Interest</b>	25,000	0	0		
<b>Total Expenditures &amp; Other Uses</b>	<b>4,642,540</b>	<b>4,864,268</b>	<b>4,864,940</b>	<b>-4.56%</b>	

*Section Five*

# Transportation Fund

## **Transportation Fund**

The **Transportation Fund** is responsible for the transportation of the District's K - 6 students living more than 3/4 of a mile from school, junior high students residing more than 1.5 miles, and the transportation of Special Education students to District schools, other local educational agencies (school districts), or their assigned private facility. Related costs include the contractual agreements for regular, non-claimable (field trips and interscholastic activities) transportation, and special education transportation. In addition, some students are transported by taxicab if it is determined that this is the most efficient method of transportation.

Fiscal 2002 budgets reflect anticipated expenditures in these areas: regular transportation increases close to the inflation rate, special education budget based on FY01 actual costs, and physical education reduced from FY01 requirements for PE classes bused to off campus sites due to construction.

Additional transportation related expenditures were transferred from the Educational Fund in FY96 and a portion of the costs of copying equipment will again be budgeted in this fund. In addition, the District will review other expenditures that may be assigned to this fund because of their relation to students' travel to and from school.

Revenues are received from the local tax levy and state reimbursements. Special Education costs are reimbursed at 80% of allowable expenditures although the full amount is often prorated depending on the state budget allocations. The net result of projected revenues and expenditures is a slightly increased fund balance at 6/30/02.

**Fiscal 2002 Revenues: \$1,813,907**

**Fiscal 2002 Expenditures: \$1,803,127**

**Projected 6/30/02 Fund Balance: \$1,188,981**

**OAK PARK ELEMENTARY SCHOOL DISTRICT 97**  
*Transportation Fund Budget Comparison*  
**Fiscal Years 2001 and 2002**

	<b>Recommended FY02 Budget</b>	<b>FY 01 Budget</b>	<b>FY 01 Actual</b>	<b>PerCent Change (From Budget)</b>	
<b>REVENUES</b>					
Local Revenues					Anticipated earnings based on fund balance and rate available.
Interest Income	60,000	45,000	65,641	33.33%	
Tax Revenues	867,407	826,652	809,248	4.93%	
State Revenues					FY01 expenditures reduction from previous year results in decreased state \$\$ (reimbursed @80%)
Regular Transportation	11,500	11,000	11,269	4.55%	
Special Education	875,000	820,000	926,690	6.71%	
<b>Total Revenues</b>	<b>1,813,907</b>	<b>1,702,652</b>	<b>1,812,848</b>	<b>6.53%</b>	
<b>EXPENDITURES</b>					
Contracted Services					
Regular Transportation	449,413	412,697	395,295	8.90%	Based on new contract reflects anticipated requirements for transporting special education students assigned to District 97 locations and out of District placements
Special Ed Transportation	1,321,494	1,241,604	1,056,983	6.43%	
Physical Education	12,000	27,000	27,265	-55.56%	Includes buses for interscholastic competition (increase) and PE classes during construction (decrease)
Other	20,250	19,500	16,561	3.85%	Administrative costs of program (staff, bus passes, schedules, etc.)
<b>Total Expenditures</b>	<b>1,803,157</b>	<b>1,700,801</b>	<b>1,496,104</b>	<b>6.02%</b>	

*Section Six*

# IMRF/Social Security Fund



## **IMRF/Social Security Fund**

The **Municipal Retirement and Social Security Fund** provides resources for the employer share of social security (FICA), retirement benefits for the District's non-certified employees, and Medicare benefits for certified personnel hired after April 1986.

Contract increases for all employees covered under IMRF and FICA, increases in staff, and newly hired certified staff replacing retiring staff that was not required to pay Medicare are all reflected in FY02 budget.

Revenues include local taxes and \$70,000 for interest earned. Although state law requires a portion of Corporate Personal Property Replacement Taxes to be deposited in this fund, the District satisfied the requirement with excess transfers in the 1980's. Because projected revenues are expected to decrease this year, this excess allows the dollars to be decreased from this fund rather than the Education Fund.

The cycle of tax collections provide a bookkeeping balance in this fund as revenues from the levy to cover the CPPRT were deposited prior to the first fiscal year that they were actually required. Additionally, the cycle continues to provide revenues in excess of those required by fund expenditures. Under tax cap legislation, this excess can be transferred to other funds as the restrictions of the law restrains revenues in other operating funds. This option can be used when rate is available in the Educational or O&M Funds and is included with 5 year projects found in Section Eleven.

**Fiscal 2002 Revenues: \$1,195,984**

**Fiscal 2002 Expenditures: \$1,142,000**

**Projected 6/30/02 Fund Balance: \$1,486,099**

**OAK PARK ELEMENTARY SCHOOL DISTRICT 97**  
*IMRF/Social Security Fund Budget Comparison*  
**Fiscal Years 2001 and 2002**

	<b>Recommended FY02 Budget</b>	<b>FY 01 Budget</b>	<b>FY 01 Actual</b>	<b>PerCent Change (From Budget)</b>	
<b>REVENUES</b>					
Local Revenues					Based on current earnings rate and fund balances
Interest Income	92,000	68,000	98,937	35.29%	
Tax Revenues	1,103,984	972,546	1,019,467	13.51%	
Corporate Personal Property Replacement	0	22,150	22,150	-100.00%	
<b>Total Revenues</b>	<b>1,195,984</b>	<b>1,062,696</b>	<b>1,140,554</b>	<b>12.54%</b>	
<b>EXPENDITURES</b>					
Employee Benefits	1,142,000	1,125,000	1,046,902	1.51%	Estimate of required payments
<b>Total Expenditures</b>	<b>1,142,000</b>	<b>1,125,000</b>	<b>1,046,902</b>	<b>1.51%</b>	

*Section Seven*

**Fire Prevention  
& Safety Fund**

**OAK PARK ELEMENTARY SCHOOL DISTRICT 97**  
*Fire Prevention and Safety Fund Budget Comparison*  
**Fiscal Years 2001 and 2002**

	<b>Recommended FY02 Budget</b>	<b>FY 01 Budget</b>	<b>FY 01 Actual</b>	<b>PerCent Change (From Budget)</b>	
<b>REVENUES</b>					
Local Revenues					
Interest Income	1,500	15,000	4,101	-90.00%	
Tax Revenues	0	0	(764)	N/A	
<b>Interfund Transfers</b>	25,000	0	0	N/A	From Bond and Interest
<b>Sale of Bonds</b>	0	0	0	N/A	
<b>Total Revenues &amp; Other Sources</b>	<b>26,500</b>	<b>15,000</b>	<b>3,337</b>	<b>76.67%</b>	
<b>EXPENDITURES</b>				N/A	
Life Safety Construction	65,000	25,000	38,446	160.00%	Lincoln fire alarm replacement/ preparation for Summer 2002 projects (amendments to be submitted to ISBE Fall 2001)
<b>Total Expenditures</b>	<b>65,000</b>	<b>25,000</b>	<b>38,446</b>	<b>160.00%</b>	

VII.

*Section Eight*

# Working Cash Fund

## **Working Cash Fund**

The **Working Cash Fund** is the “savings account” of the District, receiving revenues from local tax levies and interest income. It was originally created through the sale of Working Cash bonds in 1989, and has grown each year with the infusion of Tax Levy receipts and interest earned.

Tax revenues have only been budgeted for the spring distribution of the 2001 Levy. Due to tax cap restrictions of the 2000 Levy, the 5¢ available in Working Cash has been absorbed by available rate in the Educational Fund (growth in the EAV provides sufficient room in the Ed Fund to capture all dollars available under tax caps).

Although no expenditures are allowed from this Fund, permanent transfers of current or accumulated interest are allowed to the Educational, Operations and Maintenance, and Transportation. The transactions are recorded as “Other Financing Uses.” The transfer budgeted for FY02 will supplement operating revenues in the Educational Fund and the completion of the administration building renovation projects in Operations & Maintenance.

The balance of accumulated interest is in excess of \$3.2 million at June 30, 2001.

**Fiscal 2002 Revenues: \$ 585,417**

**Fiscal 2002 Transfers: \$ 648,500**

**Projected 6/30/02 Fund Balance: \$6,028,182**

**OAK PARK ELEMENTARY SCHOOL DISTRICT 97**  
*Working Cash Fund Budget Comparison*  
**Fiscal Years 2001 and 2002**

VIII

	<b>Recommended FY02 Budget</b>	<b>FY 01 Budget</b>	<b>FY 01 Actual</b>	<b>PerCent Change (From Budget)</b>	
<b>REVENUES</b>					
Local					
Interest Income	400,000	400,000	430,326	0.00%	Based on anticipated earnings
Tax Revenues	185,417	344,711	176,171	-46.21%	Based on expected tax collections for 2001 Levy only.
<b>Total Revenues</b>	<b>585,417</b>	<b>744,711</b>	<b>606,497</b>	<b>-21.39%</b>	
Transfer to Other Funds	648,500	513,000	113,000	26.41%	Transfer of interest to Educational Fund for operational purposes and to O&M for Ad building repair.
<b>Total Other Uses</b>	<b>648,500</b>	<b>513,000</b>	<b>113,000</b>	<b>26.41%</b>	

*Section Nine*

# Site and Construction Fund



## **Site and Construction Fund**

The **Site and Construction Fund** was created with the sale of Alternate Revenue Bonds (January, 1999) and the April 1999 referendum bonds. Additional funds (\$16,000,000) from the State Construction Grant were received in FY00 and FY01. The total grant, \$17.7 million will be received according to a schedule of construction completion (the remaining 10% due at substantial completion). Expenditures relating to the facilities projects will be charged to this fund, with the exception of ADA related elementary projects which are being charged to the Educational Fund and paid for with Medicaid revenues.

Total expenditures for FY02, \$28,450,000, are based on projected cash flow based on project schedules. Revenues include projected interest earnings that are subject to arbitrage restrictions for both bond sales. A guaranteed investment contract was sold to assure that the District will receive the arbitrage yield of 5.05% for the referendum bonds. \$4,400,000 from Working Cash, as provided in the financing plans for the facilities projects, is reserved in the Education Fund and will be used as a final source only if required.

Part of the funding plan outlined during the referendum was for the Board to review cash requirements on an annual basis, and, if funds were not required, to use State Construction Grant proceeds to abate the referendum bond levy to maintain an even B&I tax rate. The first abatement of \$925,000 was transferred to Bond & Interest in FY01. Because Life Safety projects would require an additional bond issue, a portion of the dollars reserved for the Fiscal 2002 abatement will be applied to anticipated life safety projects (\$387,000). These projects include work on the electrical vault at Longfellow and window replacement at Holmes. This accounting transaction will result in savings from additional cost of issuance and interest costs.

S&C projects include the replacement of both junior high schools with 6-7-8 middle schools and renovations at all eight elementary buildings. Phase I of the elementary projects included Beye, Holmes, Mann, and Irving. Groundbreaking at Holmes and Beye and the middle schools was in March 2000. The additions were occupied Fall 2001. The middle schools will be ready for occupancy in Fall 2002. Phase II elementary projects will be completed during the summer of 2001. A list of approved elementary projects follows this narrative.

**Fiscal 2002 Revenues: \$1,000,000**

**Fiscal 2002 Expenditures and Other Uses: \$28,798,000**

**Projected 6/30/02 Fund Balance: \$10,666,353**

**OAK PARK ELEMENTARY SCHOOL DISTRICT 97**  
*Site and Construction Fund Budget Comparison*  
**Fiscal Years 2001 and 2002**

	<b>Recommended FY02 Budget</b>	<b>FY 01 Budget</b>	<b>FY 01 Actual</b>	<b>PerCent Change (From Budget)</b>	
<b>REVENUES and Other Sources</b>					
Interest Income	1,000,000	1,350,000	2,370,252	-25.93%	Decrease in fund balances  50% completion grant payment + 2 maintenance grants @ \$50,000 each Transfer from working cash (currently in Ed Fund) to be last dollars used
State Construction Grant	0	0	8,070,336	N/A	
<b>Transfer of Fund Balance</b>	0	0	0	N/A	
<b>Sale Of Bonds</b>	0	0	0	N/A	
<b>Total Revenues &amp; Other Sources</b>	<b>1,000,000</b>	<b>1,350,000</b>	<b>10,440,588</b>	<b>-25.93%</b>	
<b>EXPENDITURES</b>					
Facilities Projects	28,063,000	32,035,000	30,917,516	-12.40%	Budget based on Turner cash flow requirement analysis Projects paid from S&C abatement to eliminate need for additional B&I payments.
Life Safety Projects	387,000	0	18,293	N/A	
Transfer of Fund Balance	348,000	950,000	925,000	N/A	To Bond & Interest to cover levy abatement
<b>Total Expenditures</b>	<b>28,798,000</b>	<b>32,985,000</b>	<b>31,860,809</b>	<b>N/A</b>	

## **Elementary Projects**

**Following is a summary of projects to be completed at the elementary schools. The first group is District projects that will happen at every school. Following those are narrative summaries for each school.**

In addition to specific projects, there is an additional \$8,000,000 for projects that the Steering Committee recognized as district wide issues. These issues are:

Air-conditioning selected areas

Approximately \$1.6 million has been allocated for air-conditioning in selected areas. Targeted spaces are those that all student use (media centers, lunchrooms, auditoriums), administrative offices that are used (almost) year-around, interior spaces, special education classrooms, or classrooms that border on busy streets. Although this is a District wide allocation, the money was not divided evenly. Rather, a District-wide assessment was made for equity for all schools.

Electrical Service for technology

A District-wide assessment was made of current use and reasonable amounts to be added to each school. The end product will be additional service directly to each classroom.

Professional workspace

The changing role of the teaching professional requires time and space for collaboration and professional development. The committee recognized the importance of this space and allocated dollars, even if a school did not specifically request them. The reconfiguration of the elementary schools to K-5 schools made these spaces easier to identify.

In addition to these District-wide allocations, individual projects for the elementary schools include:

### **Beye School**

Addition of a multi-purpose room

Relocation of administrative offices to first floor

Entrance Definition

Along with the office relocation, a budget was provided to show the public where to enter the school and to provide security for the students and staff.

- Professional workspace

The facilities committee approved the Beye committee's recommendation of transforming the previous office space to a professional workspace

- Pod area renovation

The focus of this renovation was to maintain the flexibility that the open space provides while enhancing the instructional environment.

### **Hatch School**

Renovation for a multi-purpose space

Opening the current office area will provide a space for lunch, school gatherings (a "lobby")

for the auditorium), and other large group meetings. Renovation will include demolition of existing walls and remodeling the area.

Relocation of administrative offices to the current lunchroom

This space was recommended because it is located near a “street” entrance (for a defined entrance area) and would be available when the lunchroom is relocated.

- **Entrance Definition**

Along with the office relocation, a budget was provided to show the public where to enter the school and to provide security for the students and staff.

## **Holmes School**

Multi purpose lunchroom space

Integration of media center and tech lab with the addition of a new media center. Current area was converted to classrooms.

Special Needs students - renovation of all areas that obstruct special education program, in including the addition of an appropriate elevator.

Kindergarten program - combining current (north) kindergarten room with adjacent area to provide space that matches those in other District elementary schools.

## **Irving School**

Renovation of administrative office area

Providing a visible control of the main entrance, relocating the conference room to another area and general remodeling was is the approved scope of this project. Spaces constraints required that the conference room be located in the renovated locker rooms.

Media Center and Technology Lab integration

Relocation of Hot Lunch equipment

Pod area renovation - improvement the learning environment of the 1st grade pod area with a focus of maintaining the flexibility that the open space provides while enhancing the instructional opportunities.

Professional Workspace

The Steering Committee provided dollars to reclaim the locker room area for a Professional Development center.

Community Space

The Steering Committee felt that space for parents in our school facilities was an important concept and provided a budget for the south end of the art room to be remodeled for this use.

ADA Accessibility

The Steering Committee recommended that an additional (south side) elementary school be made accessible to increase attendance opportunities for physically handicapped special needs students. Irving noted in its facilities report, that these accommodations would be welcome if the appropriate alternations to the building were made. Improvements included the addition of an elevator, a ramp on the second floor, an appropriate entrance, appropriate signage, selected classroom renovations, and playground alterations.

## **Lincoln School**

Enlargement and remodeling of current administrative space

A budget was been provided to reconfigure the office area. Space was obtained by relocating PE storage and allows for a larger reception area, separate entrance to staff mail boxes, conference room, and location of assistant principal in main office.

Media Center

Recognizing that Lincoln's media center is well below the District average, especially when considering the size of the student body, the school committee chose to relocate the current center to the 5<sup>th</sup> grade open space. The project includes remodeling the current center to 4 new classrooms and includes a conference room, computer lab, and professional workspace in the new media center.

### **Longfellow School**

Media Center relocation

The Steering Committee recognized that the location and configuration of Longfellow's media center was not supportive of the role that this instructional area could have for the school. The school requested that the center be located in a second floor pod area. The current area will be remodeled to classrooms.

Early childhood program

The PKP and kindergarten program will be relocated to the north wing of the building in the current 1<sup>st</sup> grade pod area.

### **Mann School**

Pod area renovation

Budget was provided to improve the learning environment of the 5th grade pod area. The focus was to maintain the flexibility that the open space provides while enhancing the instructional opportunities. Because of existing mechanical systems, permanent walls were not feasible.

Technology lab relocation

The tech lab will be relocated to a third floor classroom during the summer of 2002 (project cannot be completed until the 6<sup>th</sup> grade classes are relocated to the middle schools).

### **Whittier School**

Renovate within current interior space to provide "schools within schools" areas to accommodate Whittier's instructional objectives.

Provide more flexible use of the media center through renovation of the area to accommodate additional services.

Improve the 3rd floor pod area by removing outdated science equipment and divide space into separate classrooms.

Upgrade of Pre-Kindergarten education classrooms and the OT/PT space.

*Section Ten*

Employee Health Insurance Fund

## **Employee Health Insurance Fund**

The **Employee Health Insurance Fund** was created at the end of FY01 with the deposit what would have been the July premium payment to Blue Cross/Blue Shield under the fully insured basis and employee payroll deductions from summer payroll checks. The decision to move from fully insured to an administrative services only policy with BC/BS was made by the Board after a year of unfavorable experience resulted in a 21.7% increase in premiums. The expectation is that it will be unlikely that another negative year will follow. If this expectations holds, the Insurance fund will hold the dollars that would have been paid to BC/BS under the former fully insured basis. If not, the costs would still be paid in the form of increased premiums the following year. The Board made this decision realizing that this is a possibility, and the success of a self insurance program is the willingness to commit for the long term, assuming that good years will balance those with higher claims costs.

The program will be seamless to District employees, an important factor in the decision. Staff will have access to the same physician and hospital networks and claims will be paid by BC/BS. The program provides \$125,000 specific stop loss insurance, and aggregate stop loss at 125% of expected claims.

Employee (current and retiree) contributions and the District contributions (\$1,602,000) are budgeted to fund the fixed annualized costs and expected claims. The \$279,000 deposited at the end of FY01 and monthly deposits of District payments and employee payroll deductions should earn interest until claim reimbursements start (anticipated to be 3 months). \$20,000 has been budgeted as interest earned.

An issue the Board should analyze is BC/BS's method of "settling" the stop loss insurance. Claims are paid as they are incurred, with reimbursements for specific and aggregate stop loss coming (approximately) monthly and at the end of the year, respectively. Under extraordinary circumstances, the insurance fund could require a loan until insurance payments are made. A one-time infusion of cash could eliminate this problem.

**Projected 6/30/02 Fund Balance: \$299,000**



*Section Eleven*

## Supplemental Information

## Five Year Projections

**Five Year Projections** are a necessary *planning tool* for organizations faced with limited resources to support the challenges of maintaining quality and pursuing improvements and innovation. Projections prepared for this report are *predictions* of the results of financial activities of District 97 under identified circumstances, many of which the Board is able to control. The projections provide the Board the information necessary to make informed decisions concerning both revenues and expenditures. A narrative summary...

- ◆ The FY01 figures are actual revenues and expenditures recorded during the year.
- ◆ Tax revenues for FY02 are calculated from the remaining 2000 Levy to be received in the fall. The 2001 spring distribution is estimated to be 50% of the 2000 extension. This “cash basis” calculation is \$1 million more than 2000 Levy revenues are projected to be. This is partially due to lower than expected collections for the spring distribution. Tax revenues for the remaining years are based on projected extensions (2001 Levy in FY03, 2002 Levy in FY04, etc.) as allowed under Tax Cap Limits. The extension increase for the 2001 Levy is projected to be 3.4%. Subsequent years are based on a 3% increase.
- ◆ Tax Cap Limits allow for distribution of levies to other funds where rate is available. Distributions from Working Cash and IMRF/SS to the Educational Fund are used to balance revenues and expenditures in FYs 03 - 06. This financing tool is also available to supplement the O&M Fund balance.
- ◆ Estimated interest earned in Working Cash is transferred to the Educational Fund to cover operational expenses in FY’s 02 through 06. The transfer to O&M in FY02 is for one-time capital expenditures. A permanent transfer of the Working Cash fund balance to Site & Construction (via Ed fund, per state accounting guidelines) is part of the funding plan for the facilities projects. This transfer (along with interest earned by the reserves) is scheduled for 2003 as the “last dollar” to be used only if required.
- ◆ Expenditure increases for FY’s 03 to 06 are based on a 3% factor in all funds (except for Bond & Interest, which are based on actual bond repayment schedules). Reductions of carryover are included for the Educational and O&M funds in FY03. FY03 also reduces School Improvement grants (\$300,000) and ADA facilities projects (\$700,000).
- ◆ Although each fund is analyzed separately, page IX.5 summarizes projections for all funds and is the most useful in identifying trends. The projections, with the influx of Working Cash interest maintain substantial balances in the Operating Funds through FY06. However, the deficits grow progressively. This trend should continue to be addressed through careful expenditure analyses, increased revenues, or a thoughtful combination of both.

**Oak Park Elementary School District 97  
PROJECTIONS - ALL FUNDS**

	<b>Adopted BUDGET 2000-01</b>	<b>PROJECTED BUDGET 2001-02</b>	<b>PROJECTED BUDGET 2002-03</b>	<b>PROJECTED BUDGET 2003-04</b>	<b>PROJECTED BUDGET 2004-05</b>	<b>PROJECTED BUDGET 2005-06</b>
(1) <b>PROJECTED (prior year)</b>	658,378,648	754,977,605	754,977,605	754,977,605	830,475,366	830,475,366
<b>Educational Fund</b>						
(1) Tax Rate - Ed Fund	3.0686	3.3900	3.4277	3.1818	3.3367	3.4515
(2) Tax Rate - Special Ed & Tort	0.2050	0.0200	0.0200	0.1062	0.0200	0.0200
(3) Taxes	24,714,605	25,799,478	26,029,651	27,305,806	27,876,593	28,829,987
(4) General State Aid	2,375,000	2,175,000	2,175,000	2,175,000	2,175,000	2,175,000
CPPRT	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000
(5) Other Revenues	7,273,015	7,733,971	7,915,354	7,605,354	7,480,354	7,355,354
(6) Other Financing Sources/ Uses	102,785	102,785	(4,047,950)	435,600	454,150	472,700
(7) Expenditures	39,956,701	40,538,887	40,357,054	41,567,766	42,814,799	44,099,243
6/30 Fund Balance	24,886,211	21,258,558	14,073,559	11,127,553	7,398,851	3,232,649
<b>Operations and Maintenance</b>						
(1) Tax Rate - O & M	0.3069	0.3500	0.3500	0.3182	0.3500	0.3500
(2) Tax Rate - Tort	0.0530	0.0000	0.0331	0.0310	0.0319	0.0329
(3) Taxes	2,810,944	2,620,559	2,892,422	2,899,922	3,171,889	3,179,846
(4) General State Aid	1,900,000	2,300,000	2,300,000	2,300,000	2,300,000	2,300,000
(5) Other Revenues	67,500	79,000	69,000	59,000	40,200	21,400
(6) Other Financing Sources	113,000	66,000				
(7) Expenditures	5,012,463	5,085,674	5,238,244	5,395,391	5,557,253	5,723,971
6/30 Fund Balance	1,710,752	1,690,637	1,713,815	1,577,346	1,532,182	1,309,457

	<b>BUDGET 2000-01</b>	<b>BUDGET 2001-02</b>	<b>BUDGET 2002-03</b>	<b>BUDGET 2003-04</b>	<b>BUDGET 2004-05</b>	<b>BUDGET 2005-06</b>
<b>Bond and Interest</b>						
(1) Projected Tax Rate	0.4636	0.5208	0.4739	0.4748	0.4749	0.4749
(8) Taxes	3,499,953	3,931,670	3,577,840	3,943,207	3,943,875	3,943,875
(5) Other Revenue	377,200	377,200	377,200	377,200	377,200	377,200
(8) Expenditures	4,864,268	4,617,540	4,608,224	4,756,241	4,755,312	4,755,312
(6) Other Financing Sources (Uses)	950,000	348,000	735,000	515,000	515,000	515,000
6/30 Fund Balance	1,181,596	1,220,926	1,302,742	1,381,908	1,462,671	1,543,434
<b>Transportation</b>						
(1) Projected Tax Rate	0.1095	0.1136	0.1200	0.1091	0.1200	0.1200
(3) Taxes	826,652	857,946	905,973	905,973	996,570	996,570
(5) Other Revenues	876,000	941,000	937,500	932,500	925,500	918,500
(7) Expenditures	1,700,801	1,800,657	1,854,677	1,910,317	1,967,627	2,026,656
6/30 Fund Balance	848,170	846,459	835,255	763,411	717,854	606,268
<b>IMRF/Social Security</b>						
(9) Taxes	972,546	1,090,898	1,123,625	1,157,334	1,192,054	1,227,816
(5) Other Revenue	90,150	90,150	86,250	81,750	76,750	71,750
(7) Expenditures	1,125,000	1,180,000	1,215,400	1,251,862	1,289,418	1,328,101
6/30 Fund Balance	1,258,659	1,259,707	1,254,182	1,241,404	1,220,790	1,192,255
<b>Working Cash</b>						
(1) Projected Tax Rate	0.0438	0.0000	0.0500	0.0000	0.0000	0.0000
(3)(9) Taxes	344,711	185,417	377,489	0	0	0
(5) Other Revenue	400,000	400,000	417,550	435,600	454,150	472,700
(6) Other Financing Uses	(513,000)	(466,000)	(417,550)	(435,600)	(454,150)	(472,700)
6/30 Fund Balance	5,915,953	6,035,370	6,412,859	6,412,859	6,412,859	6,412,859

	<b>Adopted BUDGET 2000-01</b>	<b>PROJECTED BUDGET 2001-02</b>	<b>PROJECTED BUDGET 2002-03</b>	<b>PROJECTED BUDGET 2003-04</b>	<b>PROJECTED BUDGET 2004-05</b>	<b>PROJECTED BUDGET 2005-06</b>
Life Safety						
Tax Rate	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
(3) Tax Revenues	0	0	0	0	0	0
(5) Other Revenue	15,000	10,000	0	0	0	0
(6) Other Financing Sources (U	0	0				
(10) Expenditures	25,000	75,000	819	0	0	0
6/30 Fund Balance	65,819	819	0	0	0	0
Site and Construction						
(11) Revenue	1,350,000	8,000,000	2,088,500	404,000	404,000	404,000
(12) Expenditures	32,035,000	28,450,000	4,518,732			
(6) Other Financing Sources (U	(950,000)	(348,000)	3,665,000	(515,000)	(515,000)	(515,000)
6/30 Fund balance	28,249,574	7,451,574	8,686,342	8,575,342	8,464,342	8,353,342
<b>TOTALS</b>						
Projected Tax Rate	4.3762	4.5389	4.6235	4.3605	4.4770	4.5971
(3) Taxes	33,169,411	34,485,968	34,907,000	36,212,242	37,180,981	38,178,094
(4) General State Aid	4,275,000	4,475,000	4,475,000	4,475,000	4,475,000	4,475,000
Beginning Balance	# REF!	64,116,734	39,764,050	34,278,754	31,079,823	27,209,549
Total Revenues	48,993,276	57,692,289	52,373,354	51,682,646	52,514,135	53,373,998
Expenditures	84,719,233	81,747,758	57,793,150	54,881,577	56,384,409	57,933,283
Excess (Deficiency)/						
Revenues over Expendi	(35,725,957)	(24,055,469)	(5,419,796)	(3,198,931)	(3,870,274)	(4,559,285)
Other Sources(Uses)	(297,215)	(297,215)	(65,500)	0	0	0
6/30 Fund Balance	64,116,734	39,764,050	34,278,754	31,079,823	27,209,549	22,650,264
Operating Funds Balance	34,619,745	31,090,731	24,289,670	21,122,573	17,282,536	12,753,488

Notes to projections:

- (1) EAV: Actual FY01, Triennial reassessment @10%/ Rates calculated from projected EAV and tax revenues as controlled by Tax Cap restrictions
- (2) Tort Levy used when Ed or O&M Levy are at maximum rate to assure full access to C: FY02                      FY03                      FY's04-06
- (3) Tax Revenues: FY00 Actual/ FY01 Budget/ FYs 02-05 based on Tax Caps:                      2.70%                      3.40%                      3.00%
- (4) GSA: FY00 Actual/ FY01 Budget/ FYs 02-05 do not reflect increase in foundation level/ FY03 reduction reflects triennial reassessment
- (5) Other revenues include interest income/ adjusted for gain or (loss) of investment income as fund balances increase or (decline)
- (6) Other Financing Sources/Uses: Transfers between Funds (including abatement of referendum bonds)/ Tech Loans and Repayments: FY00-03/ (S&C) includes abatement of referendum bonds (fund balance remaining @ 6/30/05 is amount remaining on schedule + ARB)
- (7) FY01: Actual/ Budget: Expenditures reduced by one time expenditures and carryover where applicable.  
FY's 03 - 06: Expenditure increase based on: 3%
- (8) Bond & interest revenues and expenditures based on repayment schedules + anticipate abatement. ARBs are paid from ITF revenues and Lost & Cost percentage of Levy Extension
- (9) Working Cash & IMRF/SS Levies: Available to be redistributed to Educational or O&M (as rate is available or via Tort Levy) with resulting decrease in fund balance
- (10) Life Safety Expenditures complete approved amendments through FY01
- (11) Estimated earnings on Fund balances @ 5.05% arbitrage rate
- (12) Estimated expenditures based on most recent Turner estimates. Total exps. for FY99-03 = \$72.4 million less ADA.