

**Official Minutes of the
Oak Park Board of Education District 97,
260 Madison Street, Oak Park, Cook County, Illinois
Meeting March 14, 2017**

President Gates called the meeting to order at 6:32 p.m.

Present: Gates, Spatz, Spurlock, Felton, Brisben, and Datta
Absent: O'Connor
Also Present: Assistant Superintendent for Finance and Operations Dr. Alicia Evans, Assistant Superintendent of HR Laurie Campbell, Chief Academic and Accountability Officer Dr. Amy Warke, Senior Director of Special Services Mike Padavic, Senior Director of Policy, Procedures and Communication Chris Jasculca, Sr. Director of Administrative Services Dr. Felicia Starks Turner, Senior Director of Technology Michael Arensdorff, Director of Curriculum and Instruction Carrie Kamm, and Board Secretary Sheryl Marinier

ROLL CALL

EXECUTIVE SESSION

Datta moved, seconded by Felton, that the Board of Education move into Executive Session at 6:32 p.m. to discuss (Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees or Legal Counsel for the District 5 ILCS 120/2(C)(1)). Roll call vote.

EXECUTIVE SESSION

Ayes: Datta, Felton, Brisben, Spatz, Spurlock, and Gates
Nays: None
Absent: O'Connor
Motion passed.

OPEN SESSION

Spatz moved, seconded by Felton, that the Board of Education move into Open Session at 6:58 p.m. All members of the Board were in agreement. The meeting reconvened at 7:04 p.m.

OPEN SESSION

PUBLIC COMMENT

None

PUBLIC COMMENT

2.3.1 APPOINTMENT OF LINCOLN SCHOOL PRINCIPAL

Felton moved, seconded by Brisben, That the Board of Education of Oak Park District 97, appoint Dr. Lisa Carlos as the principal of Lincoln Elementary School effective July 1, 2017 through June 30, 2018 (dates amended at the table) at a salary of \$122,774, contingent upon final results of background information which is in process. Roll call vote.

APPOINTMENT OF LINCOLN SCHOOL PRINCIPAL

Laurie Campbell explained that the interview process began with 72 applicants, which was narrowed down to 24, then 9 and finally 4, with one site visit. Amy Warke was acknowledged for her participation in this process and Principal Hamilton was thanked for her years of service. Campbell introduced Dr. Lisa Carlos as the candidate for Principal of Lincoln School and shared her strengths. She described Carlos as a 10+, who is a strategic and systemic thinker, and noted that Carlos taught Spanish for over 20 years. Carlos thanked the members of the interview team and introduced her husband as "Mr. Lincoln". She noted that she is honored to be following Cathy Hamilton, and shared that her teacher mentor went to school with Hamilton and speaks very highly of her. Dr. Kelley thanked all who were involved in the process and the Board members for their support.

Ayes: Felton, Brisben, Gates, Datta, Spatz, and Spurlock
Nays: None
Absent: O'Connor
Motion passed.

WELCOME MEMBERS OF THE COMMITTEE FOR COMMUNITY ENGAGEMENT

WELCOME MEMBERS OF THE COMMITTEE FOR COMMUNITY ENGAGEMENT

President Gates reported that the members of the newly formed Committee for Community Engagement (CCE) are; Sean Flynn, Jill Frank, Kara Miller, Maria Souden, Ryan Schlifka, Sherrie Green, and Leslie Truelove, and he acknowledged those who were in attendance.

WELCOME MEMBERS OF THE COMMITTEE FOR COMMUNITY ENGAGEMENT (Continued)

Member Spurlock shared that the Board has been talking about forming this committee for a long time, noting the challenge of communicating with parents of 6,000 children. She told the committee members that the Board is excited about being able to use their expertise. She noted that a conference call is scheduled this coming Monday and an official meeting date will be scheduled at that time. The goal of the group is to meet once before spring break and the election.

2.4.1 ADOPTION OF WELCOMING SCHOOL DISTRICT RESOLUTION

WELCOMING
COMMUNITY
RESOLUTION

Gates moved, seconded by Spatz, that the Board of Education of Oak Park District 97, adopt the Welcoming School District Resolution reviewed by the Board on March 13, 2017. Roll call vote.

**Oak Park Elementary School District 97
BOARD OF EDUCATION RESOLUTION
DECLARING DISTRICT 97 A SAFE AND WELCOMING SCHOOL DISTRICT**

WHEREAS, the United States Supreme Court has declared that no public school district may deny any child access to a free public education on the basis of that child's immigration status and the Illinois State Board of Education recognizes this obligation to provide equal access to education in the Illinois Administrative Code; and

WHEREAS, District 97 enthusiastically embraces its responsibility to welcome and educate all students regardless of their immigration status, celebrates their contribution to our diverse learning community, and will not be impeded or intimidated from upholding that responsibility; and

WHEREAS, numerous students whose education, safety, emotional well-being and family relationships are at risk because of their immigration status are, and will in the future be, enrolled in District 97; and

WHEREAS, District 97 is committed to ensuring that its schools are a safe and welcoming place for all of its students and their families; and

WHEREAS, federal immigration law enforcement activities, on or around District 97 property and transportation routes, whether by surveillance, interview, demand for information, arrest, detention, or any other means, have the potential to harmfully disrupt the learning environment to which all students, regardless of immigration status, are entitled; and

WHEREAS, no federal or state law obligates a public school district to devote any resources, financial or otherwise, to the enforcement of federal immigration laws; and

WHEREAS, educational personnel are often the primary source of support, resources, and information to assist and support students and student learning, which includes their emotional health; and

WHEREAS, District 97 believes that it is in the best interests of the students, staff, families, and community of District 97 to take action through adoption of this Resolution to assure all students and families that, within its lawful power, District 97 will provide safe access to the learning environment that is not disrupted by Immigration and Customs Enforcement (ICE) actions, or immigration enforcement actions by other law enforcement personnel.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Oak Park Elementary School District No. 97, Cook County, Illinois; as follows:

1. All District 97 schools shall be safe and welcoming places for District students and their families, and District 97 shall protect confidential student information so as to ensure that students' learning environment is not disrupted by immigration enforcement actions, to the fullest extent permitted by law.
2. Unless specifically required by federal, state, or local law, District 97 employees, contractors, volunteers, and representatives will not use District resources for the purpose of detecting or assisting in the apprehension of persons pursuant to immigration enforcement of

ADOPTION OF WELCOMING SCHOOL DISTRICT RESOLUTION (Continued)

- federal immigration laws.
3. District 97 employees, contractors, volunteers, and representatives shall refrain from inquiring about any student's or parent's immigration status.
 4. District 97 employees, contractors, volunteers, and representatives shall refrain from requiring any student or parent to produce documentation regarding immigration status.
 5. District 97 employees, contractors, volunteers, and representatives, consistent with current policy, shall not, unless compelled by federal, state or local law, or subsequent to receiving a signed consent to disclosure from the parent(s) or guardian(s) involved, disclose to ICE officers or to any other person or entity any information about a student's or family's immigration status. District 97 employees, contractors, volunteers, and representatives, consistent with current policy, shall not, unless compelled by federal, state, or local law, or subsequent to receiving a signed consent to disclosure from the parent(s) or guardian(s) involved, disclose to ICE officers or to any other person or entity any information about any District 97 student that is protected by the Family Educational Rights and Privacy Act or the Illinois School Student Records Act.
 6. ICE officers or any other law enforcement personnel or entity should not enter District 97 schools for immigration law enforcement purposes without permission of the Superintendent who, prior to granting permission, will take the emotional and physical safety of students and staff into consideration and request law enforcement personnel to provide credentials, the reasons for the requested entry, and written legal authority for any requested entry.
 7. District 97 shall continue to provide strictly confidential counseling to all students, including those who fear what might happen to them or their family members due to immigration status, and will, without inquiring into the particulars of any student's immigration status, assist in identifying relevant community resources.
 8. No District 97 student shall be denied equal access to any services, educational or extracurricular opportunities on the basis of the student's immigration status.
 9. District 97 shall distribute this Resolution to District 97 students and parents and to all employees, contractors, volunteers, and representatives by effective means of communication and translate it into languages commonly spoken in the community served by District 97.
 10. District 97 will continue to review its existing policies and procedures and revise them to the extent necessary to comply with this Resolution.
 11. This Resolution shall be in full force and effect upon its adoption.

ADOPTED March 14, 2017, by a roll call vote.

Ayes: Gates, Spatz, Spurlock, Brisben, Felton, and Datta
Nays: None
Absent: O'Connor
Motion passed.

ADOPTION OF WELCOMING SCHOOL DISTRICT RESOLUTION (Continued)

Vice President Felton reported that the Board of Education proudly adopts today this resolution declaring District 97 a safe and welcoming community. In adopting this resolution, District 97 assures all students and families that, within its lawful power, District 97 will provide a safe and welcoming learning environment.

SPECIAL REPORTS

**SPECIAL
REPORTS**

SUPERINTENDENT EVALUATION TRAINING

Member Spurlock shared that she and member O'Connor make up the Superintendent's Evaluation team and they wanted the other Board members to have an opportunity to learn more about the tool being used for this process. She introduced the creator of the tool, Joanne Picone-Zocchia (via phone) and shared that this year the Board will be using a modified version of the tool to accommodate the needs of the district.

Picone-Zocchia introduced herself and shared a bit of her experience. She led the Board through a PowerPoint overview of the tool which is a multi-dimensional performance rubric (MPPR) to promote continuous school improvement while focusing on quality leadership practices.

She explained that the tool is aligned to professional leadership standards organized around: shared vision of learning, school culture and instruction, safe, efficient, effective learning environment, community, integrity, fairness, ethics, and political, social economic, legal and cultural context.

She introduced five categories of dimensions; Culture, sustainability, instructional program, capacity building and strategic planning, and noted that these areas run through the entire first section of the rubric. She noted that Part 1 of the rubric focuses on practice, while Part 2 focuses on goals setting and attainment.

Picone-Zocchia defined the difference between "effective" and "highly effective" as follows; an effective superintendent performs the duties (doing it themselves), the person is a very good leader. A highly effective superintendent goes beyond by engaging the community, etc., while a lot of their work is facilitating others, planning, scheduling and monitoring them. The highly effective superintendent is a really good leader with a different set of skills.

She suggested that the rubric could be used as a baseline assessment at the beginning of the year, and used for reflection, discussion, and setting goals specific to leadership practice. The rubric could also be used to provide feedback and opportunities for reflection around strengths, needs, skills, etc., using evidence grounded in the context of improvement priorities or goals, and using evidence that illustrates progress or attainment. Additionally, the rubric is used to provide a culminating assessment of practice, grounded in the superintendent's work toward priorities or goals. This can become a focus for reflection and/or a piece of the baseline for the following year.

The intent of the rubric is to pull out practices that may be invisible if the Board was not looking for them. It helps the Board look at not only what is going on in the district, but determine what the leader is responsible for and determine why.

A revised copy of rubric will be sent to the Board. It was agreed that by participating in this session and not recommending changes, that the Board approves the format of the tool.

WRITTEN CURRICULUM AND IB UPDATE

Amy Warke and Helen Wei came to the table with IB Coordinator Jennifer DeBruin and Consultant Angela Lalor. They reported that the K-8 written curriculum will provide a consistent, standards-aligned written curriculum, give students a similar learning experience, and give them equitable access to the curriculum and provide them with culturally relevant experiences.

They explained that curriculum is the term used to explain the how and what that the district teaches, and noted that there is a difference between curriculum and standards, as standards need to be grouped together to create units of study. They explained that standards are a formal curriculum that needs to be turned into an operational curriculum. From that, students receive the taught curriculum, and the assessed curriculum is what is evaluated through formal measures. Finally, the learned curriculum is what students' walk away understanding as a result of their learned experiences, and the hidden curriculum is what students learned from the school's culture and climate (unintended curriculum). A unit description was shared as an example.

DeBruin explained that International Baccalaureate (IB) is a challenging framework that encourages students to make practical connections between their studies and the real world. IB makes students think and find the

WRITTEN CURRICULUM AND IB UPDATE (Continued)

answers for themselves. The program is connected to the global community from all over the world, so they are pulling from the best practices in education.

She shared the process that was followed by the middle schools that qualified them to become certified IB schools and reported that each IB world school is regularly evaluated to ensure that the standards and practices of its programs are being maintained. She noted that evaluation takes place at least once every five years, and includes a self-evaluation process.

Action Steps were identified as;

- Write and evaluate common assessments for every subject and every unit at the district level
- Continue professional development based on IB philosophy and methods of curriculum development
- Improve and publicize the 8th grade IB community projects
- Create a new teacher IB university

Over the next three years;

- Continue professional development based on the IB philosophy and methods of curriculum development
- Organizing a parent university
- Embed service learning opportunities into the curriculum
- Continue to evaluate and revise common assessments for every subject and every unit at the district level
- Seek out opportunities for extended interdisciplinary connections within the curriculum
- Standardize grading practices in every department

It was reported that the team is focusing on one subject per trimester. The goal is to write all units for that subject during that timeframe and have the completed assessments ready for implementation next year.

Dr. Kelley shared that the K-5 level is using FAR as a training tool along with a schedule that allows for collaboration.

Board comments included interest in the differences between the schools and the need to communicate the plan.

It was noted that parents are wondering if there have been discussions about bringing the IB program to the high school, and the importance of sharing more about the IB program with the parents was suggested. Dr. Kelley noted that the middle years program is a philosophy. District 200 offers many honors level and advanced placement classes. Our goal is to provide access to that so the District 97 students can take those classes when they get there. She noted that District 200 recently hired a new superintendent and noted that the district is currently searching for a new curriculum person.

Dr. Kelley explained the importance of aligning the district's work to its universal goals. She noted the importance of helping all students and ensuring that students are prepared for 9th grade and beyond.

2.1.1 APPROVAL OF MINUTES FROM THE FEBRUARY 28, 2017 BOARD MEETING

ACTION ITEMS

Spatz moved, seconded by Datta, that the Board of Education of Oak Park District 97, approve the minutes from the February 28, 2017 Board meeting. Roll call vote.

Ayes: Spatz, Datta, Brisben, Felton, Gates, and Spurlock

Nays: None

Absent: O'Connor

Motion passed.

2.2 APPROVAL OF THE CONSENT AGENDA

Gates moved, seconded by Datta, that the Board of Education, District 97, approve the consent agenda as presented.

2.2.1 Approval of Bill List

2.2.2 Approval of Personnel

2.2.3 Approval of Policies

- Policy 2:120 (Board Member Development)
- Policy 2:200 (Types of School Board Meetings)
- Policy 2:220 (School Board Meeting Procedures)
- Policy 4:12 (Finance Goals and Objectives)
- Policy 5:10 (Equal Employment Opportunity and Minority Recruitment)
- Policy 5:125 (Personal Technology and Social Media; Usage and Conduct)
- Policy 5:185 (Family and Medical Leave)
- Policy 5:240 (Suspensions)
- Policy 5:280 (Duties and Qualifications)
- Policy 6:15 (School Accountability)
- Policy 6:60 (Curriculum Content)
- Policy 6:170 (Title I Programs)
- Policy 7:15 (Title I Programs)
- Policy 7:30 (Student Assignment and Intra-District Transfer)
- Policy 7:190 (Student Behavior)
- Policy 7:310 (Restrictions on Publications; Elementary Schools)
- Policy 8:70 (Accommodating Individual with Disabilities)

It was noted that PRESS recommended that Policy 4:12 lower the maximum fund target from 75 percent to 50 percent. If the projected fund balance is below 50 percent, the Board is directed to look at ways to ensure that it does not exceed that percentage.

Ayes: Gates, Datta, Spatz, Felton, Brisben, and Spurlock
 Nays: None
 Absent: O'Connor
 Motion passed.

2.4.2 APPROVAL OF OAK PARK EDUCATION FOUNDATION SUMMER PROGRAMMING SERVICES AND DATA SHARING AGREEMENT

Gates moved, seconded by Spatz, that the Board of Education of Oak Park District 97, approve the Oak Park Education Foundation Summer Program Services and Data Sharing Agreements pending final attorney review. Roll call vote.

Interest was expressed in hearing about outcomes and measurements before the summer programs begin. Additionally, administration was acknowledged for being proactive regarding the need for a data sharing agreement.

Ayes: Gates, Spatz, Spurlock, Brisben, Felton, and Datta
 Nays: None
 Absent: O'Connor
 Motion passed.

2.4.3 APPROVAL OF THE 2017 SUMMER PROJECT BIDDERS

Datta moved, seconded by Spurlock, that the Board of Education of Oak Park District 97 approves bidders and corresponding bid amounts pursuant to the 2017 summer projects as presented. Roll call vote.

It was noted that the work covered under this motion is state mandated life safety work and will be paid for by bonds sold in January, 2017. Additionally, it was noted that this work was approved during an earlier meeting; however, this motion identifies the actual vendors that will be completing the work.

Ayes: Datta, Spurlock, Gates, Spatz, Brisben, and Felton
 Nays: None
 Absent: O'Connor
 Motion passed.

BOARD ASSIGNMENTS

**BOARD
ASSIGNMENTS**

STANDING BOARD COMMITTEE LIAISON REPORT FOLLOW UP
C.L.A.I.M.

Member O'Connor will be sending out a liaison report for CLAIM in the near future.

FORC

It was reported that the FORC committee has not met since February 28, 2017. A future meeting date has not been identified.

INTERGOVERNMENTAL AND LIAISON REPORT FOLLOW UP IGOV

The next IGOV meeting is scheduled for March 18, 2017.

CITIZENS COUNCIL

President Gates attended the last Citizens Council. He shared a document on how to report harassment, etc.

BENEFITS

The Benefits committee met today. Due to expenses on an upward trend, there will be some expected increases to the health insurance next year. It was noted that the new plan is to consider having the district cover seven percent and split 50/50 for anything above that. A full report will be forthcoming.

Oak Park Education Foundation (OPEF)

The OPEF is scheduled to meet tomorrow. Everyone was reminded that the Staszuk dinner will be held this coming Saturday.

REFERENDA DISCUSSION

It was reported that the referenda team has hosted many presentations. Upcoming events include SEOPCO this coming Thursday at Irving School and the League of Women Voters next Monday at Beye School. An expanded FAQ will be posted on the Website tomorrow. The community was acknowledged for attending the discussions and asking questions.

RETREAT FOLLOW UP

It was noted that the fourth retreat facilitated by Dr. Allan Alson was held yesterday. This meeting focused on effective school board governance and the onboarding of the new board members. It was agreed that an onboarding event will be held sometime between April 5, 2017 and April 26, 2017, and members Spurlock and Datta were recommended to coordinate this process.

CONCLUDING ITEMS

BOARD REMARKS

Interest was expressed in knowing when the district would close schools because of heat related issues. It was explained that a weather heat protocol exists and does not include the option to close the schools for heat related reasons, noting that in order for the schools to be closed due to heat, it would need to be a crisis. The District Crisis Team has been meeting and working on such needs of the district.

IASBs run on House Bill 2808 was shared. It was reported that the Bill is not expected to pass in the current form. District 97 is considered by the state calculations to be inadequately funded by \$8,000,000. Under this Bill, the state for the next year would only give the district about \$27,000. The current bill has a long way to go before it would be helpful to the district, but it does confirm that the district is underfunded.

President Gates met the South Berwyn School District CFO on Saturday during the State of the Village address. The CFO shared that she likes the work that District 97 is doing with our referendum team and actually modeled many of their strategies off of ours.

The application for School Board Recognition was shared with member Spatz.

It was reported that last Saturday was the Vex Robotics competition and a team from Julian, a team from Brooks and a team from St. Charles won the State Championship. Additionally, every individual award was won by a District 97 student.

BOARD RESPONSE TO PUBLIC COMMENT

None

BOARD MEETING AGENDA FOR FUTURE MEETINGS

The draft agenda for the April 11, 2017 Board meeting was reviewed and modifications were recommended.

CONCLUDING
ITEMS

PARKING LOT AND LONG-TERM CALENDAR

None

BOARD MEETING ASSESSMENT

The Board Meeting Assessment Survey was distributed to the Board members.

ADJOURNMENT

There being no further business to conduct, President Gates declared the meeting adjourned at 9:18 p.m.

ADJOURNMENT

Board President

Board Secretary