

**Official Minutes of the
Oak Park Board of Education District 97,
970 Madison Street, Cook County, Oak Park, Illinois
June 14, 2010**

President Traczyk called the meeting to order at 6:37 p.m.

ROLL CALL

Present: Clouser, Spatz, Reddy, Harton (6:42 p.m.), Barber (7 p.m.), and Traczyk
Absent: Gates
Also Present: Superintendent Constance R. Collins, Director of Human Resources Trish Carlson, Assistant Superintendent of Finance and Operations Therese O'Neill, Assistant Superintendent of Teaching and Learning Kevin Anderson, Communications Coordinator Chris Jasculca, Director of Special Education Mike Padavic, Buildings and Grounds Director Norman Lane, and Board Secretary Sheryl Marinier

Executive Session

EXECUTIVE SESSION

Reddy moved, seconded by Clouser, that the Board of Education move into executive session at 6:40 p.m. Roll call vote.

Ayes: Reddy, Clouser, Spatz, and Traczyk
Nays: None
Absent: Gates, Barber, and Harton
Motion passed.

Open Session

OPEN SESSION

Reddy moved, seconded by Spatz, that the Board of Education move into open session at 7:03 p.m. Roll call vote.

Ayes: Reddy, Spatz, Barber, Clouser, Harton, and Traczyk
Nays: None
Absent: Gates
Motion passed.

Public Comment

None

Action Items

APPROVAL OF
MINUTES OF MAY
25, 2010

2.1.1 Approval of Minutes of May 25, 2010

Reddy moved, seconded by Barber, that the Board of Education approve the minutes from the May 25, 2010 meeting. Roll call vote.

Ayes: Reddy, Barber, Harton, Clouser, Spatz, and Traczyk
Nays: None
Absent: Gates
Motion passed.

2.1.2 Approval of Minutes of June 1, 2010

Barber moved, seconded by Reddy, that the Board of Education approve the minutes from the June 1, 2010 meeting as revised. Roll call vote.

Ayes: Barber, Reddy, Clouser, Spatz, and Traczyk
Nays: None
Abstained: Harton
Absent: Gates
Motion passed.

Action Items

ACTION ITEMS

2.2.1 Approval of Consent Agenda

President Traczyk read the items on the consent agenda. Clouser moved, seconded by Reddy, that the following items be approved on the consent agenda.

- 2.1.1 Bill Lists and Related Reports
- 2.3.1 Personnel Action as presented

Ayes: Clouser, Reddy, Harton, Barber, Spatz, and Traczyk
Nays: None
Absent: Gates
Motion passed.

New staff members in attendance were introduced.

2.4.1 Resolution to Adopt Prevailing Wage Rates

Barber moved, seconded by Spatz, that the Board of Education approve the Prevailing Wage Rate for the 2010-11 school year as per the attached delineated rates. Roll call vote.

Ayes: Barber, Spatz, Clouser, Reddy, Harton, and Traczyk
Nays: None
Absent: Gates
Motion passed.

2.4.2 Approval of Atomic Learning Online Professional Development Program

Clouser moved, seconded by Barber, that the Board of Education approve the annual subscription to the Atomic Learning Online Professional Development Program, custom package, at the price of \$12,228.40. The cost of this professional development package will be funded under the staff development component of the District Technology Plan – Year 1. Roll call vote.

Ayes: Clouser, Barber, Reddy, Harton, Spatz, and Traczyk
Nays: None
Absent: Gates
Motion passed.

2.4.3 Approval of 2011 Food Service Prices

Reddy moved, seconded by Clouser, that the Board of Education approve the food service meal and milk prices for the 2010-11 school year with no increase, as recommended in the memorandum presented to the Board dated May 25, 2010. Roll call vote.

Ayes: Reddy, Clouser, Barber, Harton, Spatz, and Traczyk
Nays: None
Absent: Gates
Motion passed.

Preliminary Recommendation Review
PRESENTATION OF CLIC INSURANCE RENEWAL FOR 2010-11

O'Neill introduced the Collective Liability Insurance Cooperative (CLIC) annual renewal. She explained that this property and liability insurance cooperative provides for the district's general liability insurance, and student accident insurance. Last year's annual premium was \$250,755 and for 2010-11 is proposed to be \$269,123 which represents a 7.33 percent increase. The district's overall portion of the pool is 1.52 percent. The reasons for the 7.33 percent increase are due to the district's total insurable value increasing by 2.2 percent, the student population increasing by 2.4 percent, and the number of teachers increasing by 9.6 percent.

Identity Theft insurance has been included in the options for this policy. O'Neill made the recommendation that the Board approve this option. Members of the Board were interested in knowing if the district's data stored in locations other than on district servers would be covered under this option, as much of the district's data, such as Gradebook, Listservs and Boardbook, are located outside of the district's domain.

O'Neill pointed out a change in the reported calculations. She ensured the Board that the correction of these figures would not effect the district's cost. This item will return to the Board for approval on June 22, 2010.

PRESENTATION OF SELF INSURANCE RENEWAL FOR 2010-11

Carlson and O'Neill presented the School Employees Loss Fund (SELF) annual renewal. Carlson reported that the amount expended this current year for Workers' Compensation was \$310,511. This year's renewal is quoted at \$353,895, an increase of \$43,384. The district will receive a rebate of \$23,281 due to the health of the entire pool, which results in a total increase of \$20,103, or 5.7 percent. Since 2007-2008 the district has participated in the \$25,000 large loss deductible and set aside \$40,000 to absorb payments up to \$25,000. This amount is replenished as needed. This item will return to the Board for approval on June 22, 2010.

VIDEO CAMERA BID

O'Neill and Buildings and Grounds Director Norman Lane introduced the Video Camera Bid. They explained that the original plan was to install 24 cameras in each middle school, specifically in the hallways. During a second review of the sites, it was determined that cameras would also be beneficial in the commons, gymnasiums, stairwells and located along the perimeter of the buildings. This alternative plan would add an additional 34 cameras at Brooks and 33 cameras at Julian. The vendors were asked to bid on both the original plan and alternative plan.

O'Neill explained that a \$90,000 place holder exists in the budget for the purchase and installation of the video cameras. With a one-time accounting adjustment resolution previously reviewed by the Board of Education that features a transfer of \$948,164 from Capital Projects to Life/Safety, the Life/Safety Fund will have a balance of \$238,389 to support this recommended work. The Board will be asked to approve the alternate bid of \$110,936 on June 22, 2010.

A brief discussion took place regarding teaching that occurs in the commons and in the gymnasiums. The video camera policy will be reviewed to determine if it specifically addresses classroom teaching and includes teaching in other areas of the building.

RESOLUTION AUTHORIZING THE TRANSFER OF INTEREST INCOME TO THE EDUCATION FUND

O'Neill explained that this is an annual transfer of interest earnings from both the Debt Service Fund and Working Cash Fund to the Education Fund. As of April 30, 2010, the Debt Service Fund has earned interest of \$58,125 and the Working Cash Fund has interest earnings of \$102,655.72. It is anticipated that, by the fiscal year end, an additional \$11,625 will be earned in Debt Service and another \$20,533.14 in Working Cash. This item will return to the Board for approval on June 22, 2010.

RESOLUTION ABATING WORKING CASH FUND TO THE EDUCATION FUND

O'Neill reported that the Board of Education conducts its Debt Service Extension Base (DSEB) borrowing on an annual basis. For the 2009-10 school year, \$2.9 million of bond proceeds and \$5,271.70 of bond interest was received and booked into the Working Cash Fund. To facilitate the transfer of these monies to the Education Fund, a formal resolution abating a portion of the Working Cash Fund must be approved by the Board of Education prior to June 30, 2010. This resolution will be brought forward at the June 22, 2010 Board meeting for formal approval.

RESOLUTION AUTHORIZING A ONE-TIME ACCOUNTING ADJUSTMENT FROM THE CAPITAL PROJECTS FUND GROUP TO THE FIRE PREVENTION AND SAFETY FUND GROUP

O'Neill reported that a one-time accounting adjustment is necessary to move funds from Capital Projects to the Fire Prevention and Safety Fund. Once approved, \$948,164 will be transferred from the June 30, 2009 ending fund balance of Capital Projects, causing a new opening July 1, 2009 balance of \$1,153,436, and \$948,164 will be transferred to the June 30, 2009 ending Fire Prevention and Safety Fund balance, causing a new opening July 1, 2009 balance of \$238,389. This resolution will be brought forward at the June 22, 2010 Board meeting for formal approval.

RESOLUTION OF INTENT TO ISSUE \$6.75M WORKING CASH FUND BONDS

O'Neill reported that annually, the Board has utilized its Debt Service Extension Base (DSEB) to borrow \$2.9 million of Working Cash Bonds, which has been used to support the Education Fund by \$700,000 and the Capital Projects Fund by \$2,200,000. The Board, commencing with the 2009-10 school year, recognizing that its 5-year Capital Plan would only require \$1 million annually and that the Education Fund required greater support, chose to allocate \$1 million annually to the Education Fund and allocate the \$1 million to its Capital Projects Fund.

At the Finance Oversight Review Committee (FORC) meeting held on May 25, 2010, the committee reviewed, discussed, and fully supported this recommendation. The formal resolution of intent to issue Working Cash Bonds will be presented to the Board for approval during the June 22, 2010 Board meeting.

O'Neill will review the motion of approval to ensure that the wording specifies that the district is not required to purchase the full amount identified in the resolution, but can purchase "up to" the specified amount.

HEPHZIBAH CONTRACT – LIAISON SALARY

Kevin Anderson recommended that the Board approve a one percent increase in the salary for the Hephzibah behavior interventionist. This position is a collaboration between District 97 and Hephzibah Children's Home. Hephzibah annually employs a behavior interventionist to serve the students attending Whittier Elementary School. Funding for the majority of the cost of the behavior interventionist comes from the Title I-D grant, which is submitted jointly by Hephzibah and the district. Salary costs have been paid by the district with three percent annual salary increases usually in place. Last year, the district and Hephzibah agreed to freeze the salary of the behavioral interventionist at the 2008-2009 level of \$45,052 for the 2009-2010 school year. It is being recommended that there be a slight increase of one percent in the salary level for this position for the 2010-2011 school year, resulting in an increase of \$451 in the annual salary. This item will return to the Board for approval on June 22, 2010.

BOARD CONCERN

The monthly attendance report currently distributed in paper format was requested electronically.

Executive Session

EXECUTIVE
SESSION

Reddy moved, seconded by Clouser, that the Board of Education move into executive session at 8 p.m.
Roll call vote.

Ayes: Reddy, Clouser, Barber, Spatz, Harton, and Traczyk
Nays: None
Absent: Gates
Motion passed.

There being no further business to conduct, President Traczyk declared the meeting recessed until Tuesday,
June 15, 2010 at 7 p.m.

RECESS

The next regularly scheduled meeting of the Board will be on Tuesday June 22, 2010 beginning at 7 p.m. in
the administration building, located at 970 Madison Street.

Board President

Board Secretary