

Norms:

- ✓ Ensure all voices are heard
- ✓ Stay on task and be aware of timeline
- ✓ Use thumbs up or down as consensus on group decisions
- ✓ Assume positive intent

Team:

April Capuder - Brooks 6th Gr AP	Cat Clarke - Longfellow Intermediate Special Education
Steve Cummins - D97 Senior Human Resource Director	Marion Ivey - Longfellow Kindergarten Teacher
Dr. Carrie Kamm - D97 Curriculum & Instruction Director	Ashley Kannan - Julian 8th Gr Humanities Teacher
Dr. Carol Kelley - D97 Superintendent	Paul Manus - Beye 4th Gr Teacher
Jason Morrell - Julian 6th Grade Science Teacher	Keshia Warner - Whittier Elementary Principal

Outcome/Task/Agenda item	TIME/ Facilitator	Notes/Dialog
Review Norms and Agenda	3 min	Timeline reference
PERA 50 Reading PERA 50 questions	40 min	Review the notes posted from the groups and discuss the points / questions raised by PJC members
Beliefs	25 min	<p>on 11/30 we asked "Belief - what drives what is best for us?" Cathy G when looking at our timeline suggest that this step was missing and should be done on the front end to guide our work.</p> <p>Review the 3 belief samples provided by Cathy G. (5 min)</p> <p>Draft a D97 belief statement to guide our work (20 min)</p> <p>Sample #1 Guiding statement from one district: The purpose of this plan is to support teacher growth through a transparent and collaborative process while recognizing the efforts, skills, and talents of teachers. The success of an evaluation program rests on its ability to develop a relationship between administration and teachers. The goal of this committee is to jointly create an agreement that is in compliance with State law. This agreement should improve teaching and learning through a fair process that is purposeful, meaningful and manageable for all participants.</p> <p>Sample #2 The Joint Committee believes all children and staff can and will learn and grow together.</p> <p>Sample #3 The Joint Committee believes all children and staff can and will learn and grow together. The Joint Agreement will:</p> <ul style="list-style-type: none"> • Focus on analyzing and using data through a positive lens • Growth is the focus • Foster collaboration and partnerships among staff and with students

		<ul style="list-style-type: none"> • Serve as a continuous and fluid process • Create processes that are manageable, meaningful and embedded in our work • Support improvement in teaching and learning • Meet the requirements of the law <p>OP97 Joint Committee Guiding Beliefs: The Joint Committee believes all children and staff can and will learn and grow together. The Joint Committee agreement will support the current district priorities and help the</p> <p>Staff:</p> <ul style="list-style-type: none"> ● foster a growth mindset ● collectively develop high expertise teaching and reflective practices ● address the varying needs of students ● identify needs by analysis of student growth data. <p>Feedback from staff when minutes shared via a google form created PERA gmail: What part of this guiding statement resonates with you? What is missing from this guiding statement that you believe the Joint Committee should aspire to? What other comments would you like to share about the guiding statement?</p>
<p>Begin to focus on the student growth component, discuss what percent of the overall performance evaluation rating will be based on student growth (minimum of 25% the first two years and 30% thereafter)</p> <ul style="list-style-type: none"> • What are other districts doing and rationale 	<p>30 min</p> <p>Will continue at a later date</p>	<p>Discuss the 25% and 30% tables provided by Cathy Gustafson ---- Really discussion needs to continue to look at something between 30 and 50%.</p> <p>Discuss implications of other percentages (60/40, 50/50) and our capacity for an increased figure for student growth (or for this in the future)</p> <p>Other Districts - Evanston 65 example* from Cathy (50% student growth with a rationale)</p> <p>10% School - Assessment of growth in reading informational text District initiative that an "all in" effort was decided</p> <p>10% Team - Working as an interdependent team to ensure success of all student, sharing strategies and results among peers/teams to impact student success across the team</p> <p>30 % Individual - (One Type II and One Type III assessment) Evanston kept the 30% in the individual process, but built upon this figure with the rationales above</p> <p>*Evanston has implemented student growth for several years already</p> <p>What rationales do we have related to our beliefs and vision? Determine an initial percentage for the 2016-17 school year.</p>
<p>How are other districts soliciting information from interested parties?</p>	<p>15 min</p>	<p>Determine if consensus can be reached as to how to solicit input, and also whether the group agrees to individuals presenting/giving input to the PJC throughout the process as needed.</p>

		We feel ok with inviting input in two-communication with staff members as well as bringing in Thought partner like Cathy as well as others we may need to solicit input. (All thumbs but need to get input from Jason, Keshia and Marion)	
CLOSING MOVES: Review Action Items/Due Dates Process Facilitation	5 min		
ACTION ITEMS	PERSON(S) RESPONSIBLE	DUE BY	UPDATE/NOTES
<p>OP97 Joint Committee Guiding Beliefs: The Joint Committee believes all children and staff can and will learn and grow together. The Joint Committee agreement will support the current district priorities and help the Staff:</p> <ul style="list-style-type: none"> ● foster a growth mindset ● collectively develop high expertise teaching and reflective practices ● address the varying needs of students ● identify needs by analysis of student growth data. <p>Feedback from staff when minutes shared via a google form created PERA gmail: What part of this guiding statement resonate with you? What is missing from this guiding statement that you believe the Joint Committee should aspire to? What other comments would you like to share about the guiding statement?</p>	<p>Ashley</p> <p>Ashley</p> <p>Jason</p>	<p>1/3/2016</p> <p>12/18/2015</p> <p>1/4/2015</p>	<p>Create Google Form with Beliefs and questions to the left to share with masses (using the PERA google account)</p> <p>Need to get feedback from Jason and Keshia not present before winter break for “thumbs up”</p> <p>Send to OPTA January 4th with response by January 10th bc meeting on January 11th</p>
Assessment Inventory (ISBE) make a electronic version?	all	1/4/2016	Review to decide if we want to collect inventory in this format
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Attachments: