

**Letter of Residence from Landlord in Lieu of Lease**

A person seeking to enroll a child may use this form as evidence of Main Residency when a signed lease is unavailable – **3 supporting documents (utility bills and other major pieces of mail) will also be required to establish residency.** Return this completed form, signed by your landlord, to the Registrar's Office. The School District reserves the right to evaluate the evidence presented; completing this form does not guarantee admission.

**To be completed and signed by the individual enrolling the child and returned to the Registrar's Office. Please print.**

_____		_____	
Child		School	
_____		_____	
Individual enrolling the child		Home Telephone	
_____			
Relationship to the child			
_____			
Residence street address	City	Zip code	
_____		_____	
Landlord's name	Landlord's telephone		
_____		_____	
Landlord's address	City	Zip code	
_____		_____	
Signature of the individual enrolling the student		Date	

**To be signed by your landlord to verify that you are renting this residence.**

I certify that the individuals named above are living in the residence named above for the lease term of

\_\_\_\_ / \_\_\_\_ / \_\_\_\_ through \_\_\_\_ / \_\_\_\_ / \_\_\_\_.

_____	_____
Landlord's signature	Date

**WARNING:** If a student is determined to be a nonresident of the District for whom tuition must be charged, the persons enrolling the student are liable for non-resident tuition from the date the student began attending a District school as a non-resident.

A person who knowingly enrolls or attempts to enroll in this School District on a tuition-free basis a student known by that person to be a nonresident of the district is guilty of a Class C misdemeanor, except in very limited situations as defined in State law (105 ILCS 5/10-20.12b(e)).

A person who knowingly or willfully presents to the School District any false information regarding the residency of a student for the purpose of enabling that student to attend any school in that district without the payment of a nonresident tuition charge is guilty of a Class C misdemeanor (105 ILCS 5/10-20.12b(f)).