

**Official Minutes of the
Oak Park Board of Education District 97,
260 Madison Street, Oak Park, Cook County, Illinois
Meeting July 18, 2017**

President Spurlock called the meeting to order at 5:32 p.m.

Present: Broy, Spatz, Spurlock, Liebl, O'Connor (by phone for executive session only), Breymaier, and Datta (5:36 p.m.)
Absent: None
Also Present: Superintendent, Dr. Carol Kelley, Assistant Superintendent for Finance and Operations Dr. Alicia Evans, Assistant Superintendent of Human Resources Laurie Campbell, Senior Director of Special Services Eboney Lofton, Sr. Director of Administrative Services Dr. Felicia Starks Turner, Senior Director of Policies, Procedures and Communication Chris Jasculca, Senior Director of Technology Michael Arensdorff, Director of Curriculum and Instruction Carrie Kamm, and Board Secretary Sheryl Marinier

ROLL CALL

EXECUTIVE SESSION

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Breymaier moved, seconded by Spatz, that the Board of Education move into Executive Session at 5:32 p.m. to discuss (Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees or Legal Counsel for the District 5 ILCS 120/2(C)(1), Pending or Probable Litigation 5 ILCS 120/2(C)(11)).

OPEN SESSION

OPEN SESSION

Datta moved, seconded by Breymaier, that the Board of Education move into Open Session at 6:41 p.m. All members of the Board were in agreement. The meeting reconvened at 7:03 p.m. Vice President O'Connor was not in attendance.

PUBLIC COMMENT

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Karen Jackson, an Oak Park resident, explained that she received notification about April Capuder being nominated as the Interim Principal for Brooks Middle School, and expressed interest in knowing what will happen with the sixth grade Assistant Principal position that she would be leaving and the cases that she handled. She explained that she was told that there would be the case manager assigned to the outstanding cases.

Dr. Kelley explained that with the Approval of Capuder to the Interim Principal position, it leaves her current position open and shared that the position has already been posted. She explained that the district would not open school in the fall without the position being filled. Dr. Kelley will ask Eboney Lofton to reach out to the parents to assure them.

SPECIAL REPORTS

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DIVCO (DIVERSITY COUNCIL) PARENT ENGAGEMENT SURVEY

Dr. Kelley thanked all parents for being actively engaged in helping the district achieve the vision and goals of the district. She introduced Venus Johnson and Elizabeth Jarpe-Ratner from DivCo who explained that the PTO Council created a collaborative council (DivCo) focused on supporting our schools and aim to improve the academic achievement gap, foster a more welcoming school district, and to work to create intentional programming for families with kids with differences. They reported that the objectives of the group are to help families feel welcome and more connected to the community, including those who may not have always felt welcome; honor families and their involvement in their child's education; build strong parent, teacher and school partnerships, understand and address unique family challenges and needs; leverage and build parental capacity to support learning; and bolster families' knowledge and confidence to navigate systems. They noted the importance of parent engagement. Activities will be planned to encourage parent engagement, starting with a parent engagement survey. The ladies emphasized the importance of aligning the Councils work with the District 97 pillars of success. They noted that their ultimate goal is inclusion, but they also want to celebrate differences in the classrooms, and try to reach the folks who do not feel as if they have been well represented and help them navigate the system. Additionally, they want to advocate for the teachers and staff by enhancing communications, and create effective family strategies and activities that link to learning.

They explained that the data from the survey which closes on August 18, 2017, will improve outreach and build a partnership and support system. They will be able to determine what parents needs are and offer activities that

DIVCO (DIVERSITY COUNCIL) PARENT ENGAGEMENT SURVEY (Continued)

they actually need. Additionally, while focusing on excellence and equity, they want to educate themselves and others on what it would take to be an equitable community.

Board comments included interest in knowing the results of the door to door efforts. It was suggested that the Council reach out to District 200 and the Park District, as they might have something comparable. It was suggested that the Council think about issues that occur after school, like transportation needs. It was suggested that the Council take advantage of the curriculum nights when more parents are in attendance.

Interest was expressed in knowing how this survey differs from the 5Essentials survey. The ladies explained that their survey focuses on the hard to reach families and specifically asks if they completed the 5Essentials survey.

PRELIMINARY 2017-2018 BUDGET

Alicia Evans came to the table. She reported that the district is expected to see a surplus this year. She noted that the revenues are expected to be around \$115,616,436, which includes the DSEB and approximately \$800,000 for the sale of the warehouse. She noted that the revenue amount, which is very conservative, is expected to be about 24 percent higher than last year. Additionally, Evans noted that the expenditures are expected to be at \$102,342,270. She explained that the expenditures include the rebate or abatement of the unexpected tax revenue, the life/safety activity, reinvestment of resources and reinvestment in buildings. She explained that these figures are preliminary.

Evans noted that the district will be able to open for the fall session even if the state funding does not come through. She noted that the five year projections are usually presented to the Board three times a year. She noted that the Board will be asked to approve the preliminary budget at their August 15, 2017 meeting. The preliminary budget will be on display for 30 days and approve before September 30, 2017.

Board comments included asking the Board to consider documenting the multiyear TIF projection/received.

DISCUSSION ON RESOLUTION FOR THE UNEXPECTED TAX REVENUE

President Spurlock reminded the Board that they need to decide whether to us the unexpected tax revenue as debt abatement or to refund the 19,000 taxpayers in the community. It was reported that administration researched the process for releasing checks to the taxpayers and determined that the district cannot legally issue the refunds. Administration talked with the Village and considered the pros and cons. It was noted that legal strongly recommends the abatement option.

The Board members agreed that the abatement was the best way to support the community. It was suggested that the district write a letter to the realtors and real estate attorneys explaining the abatement so they can keep it in mind when selling homes.

2.3.2 APPROVAL OF ACTION RELATED TO LEVY

Breymaier moved, seconded by Spatz, that the Board of Education, District 97, approve the formal attached resolution for the transfer and abatement of additional property tax proceeds in the amount of \$2,592,994.

RESOLUTION authorizing and directing the transfer of funds from the Educational Fund of School District Number 97, Cook County, Illinois, to the Bond and Interest Sinking Fund Account of 1999 of said School District and abating a portion of the tax heretofore levied for the year 2017 to pay debt service on the General Obligation School Bonds, Series 1999B, of said School District.

* * *

WHEREAS, the Board of Education (the "Board") of School District Number 97, Cook County, Illinois (the "District"), by resolution adopted on the 12th day of May, 1999 (the "Resolution"), as supplemented by a notification of sale, dated May 18, 1999, did provide for the issue of \$38,345,000 General Obligation School Bonds, Series 1999B (the "Bonds"), and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds; and

WHEREAS, on the 2nd day of June, 1999, a duly certified copy of the Resolution and a Direction for Abatement of Taxes for the Bonds, dated June 10, 1999 (the "Direction for Abatement"), were filed in the office of the County Clerk of Cook County, Illinois (the "County Clerk"); and

WHEREAS, the Board has determined that there are lawfully available funds in the amount of \$2,592,994 (the “*Available Funds*”) in the educational fund of the District (the “*Educational Fund*”), consisting of property taxes levied in 2016 and collected in 2017, and that it is necessary and in the best interests of the District that the Available Funds be transferred from the Educational Fund to the “Bond and Interest Sinking Fund Account of 1999” (the “*Bond Fund*”) established pursuant to Section 8 of the Resolution and from which principal of and interest on the Bonds is paid; and

WHEREAS, the Board has further determined that it is necessary and in the best interests of the District that the District abate a portion of the tax heretofore levied for the year 2017 to pay principal of and interest on the Bonds by the amount of the Available Funds transferred from the Educational Fund to the Bond Fund:

NOW, THEREFORE, Be It and It is Hereby Resolved by the Board of Education of School District Number 97, Cook County, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this resolution are full, true and correct and does incorporate them into this resolution by this reference.

Section 2. Transfer from Educational Fund to Bond Fund. The School Treasurer who receives the taxes of the District is hereby directed to transfer the Available Funds from the Educational Fund to the Bond Fund within 30 days of the passage of this resolution.

Section 3. Abatement of Tax. A portion of the tax heretofore levied for the year 2017 shall be abated by the amount of the Available Funds so transferred to the Bond Fund, and the amount of the tax levied in Section 10 of the Resolution for the year 2017 to pay debt service on the Bonds, the amount of the tax previously abated for said year, the additional amount of the tax to be abated for said year and the remainder of the tax levied which is to be extended for said year to pay principal of and interest on the Bonds are as follows:

LEVY YEAR	AMOUNT LEVIED IN RESOLUTION	AMOUNT PREVIOUSLY ABATED BY DIRECTION FOR ABATEMENT	ADDITIONAL AMOUNT TO BE ABATED	REMAINDER OF TAX TO BE EXTENDED
2017	\$4,600,000	\$141,900	\$2,592,994	\$1,865,106

Section 4. Filing of Resolution. Forthwith upon the adoption of this resolution and after the Available Funds have been deposited to the Bond Fund, the Secretary of the Board shall file a certified copy hereof with the County Clerk, and it shall be the duty of the County Clerk to abate a portion of said tax levied for the year 2017 in accordance with the provisions hereof and as shown hereinabove in Section 3 hereof.

Section 5. Severability. If any section, paragraph, clause or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 6. Repeal. All resolutions or parts thereof in conflict herewith be and the same are hereby repealed and this Resolution shall be in full force and effect forthwith upon its adoption.

Ayes: Breymaier, Spatz, Datta, Spurlock, Liebl, and Broy
 Nays: None
 Absent: O’Connor
 Motion passed.

ACTION ITEMS

2.1.1 ACTION ITEMS
APPROVAL OF MINUTES FROM THE JUNE 13, 2017 BOARD MEETING

Spatz moved, seconded by Broy, that the Board of Education, District 97, approve the revised minutes from the Board meeting held on June 13, 2017.

Ayes: Spatz, Broy, Datta, Breymaier, Spurlock, and Liebl
 Nays: None
 Absent: O’Connor
 Motion passed.

2.1.2 APPROVAL OF MINUTES FROM THE JUNE 23, 2017 BOARD MEETING

Spatz moved, seconded by Broy, that the Board of Education, District 97, approve the minutes from the June 23, 2017 special Board meeting.

Ayes: Spatz, Broy, Breymaier, Spurlock, and Liebl

Nays: None

Abstain: Datta

Absent: O'Connor

Motion passed.

2.1.3 APPROVAL OF MINUTES FROM THE JUNE 27, 2017 BOARD MEETING

Spatz moved, seconded by Breymaier, that the Board of Education, District 97, approve the revised minutes from the June 27, 2017 Board meeting.

Ayes: Spatz, Breymaier, Spurlock, Liebl, Datta, and Broy

Nays: None

Absent: O'Connor

Motion passed.

2.1.4 ADOPTION OF CLOSED EXECUTIVE MINUTES FROM JULY 12, 2016 – DECEMBER 20, 2016

Datta moved, seconded by Spatz, That the Board of Education, approve the closed meeting minutes from January 12, 2016 through December 20, 2016 as identified below.

July 12, 2016	September 27, 2016
July 26, 2016	October 25, 2016
August 9, 2016	November 7, 2016
August 16, 2016	November 15, 2016
August 23, 2016	December 6, 2016
September 13, 2016	December 20, 2016

Ayes: Datta, Spatz, Breymaier, Spurlock, Liebl, and Broy

Nays: None

Absent: O'Connor

Motion passed.

2.1.5 RELEASE OF NON-CONFIDENTIAL CLOSED MEETING MINUTES

Spatz moved, seconded by Liebl, that the Board of Education, having this date conducted the semi-annual review of its closed meeting minutes required by the Open Meetings Act, determine to make available for public inspection those minutes or parts of closed meeting minutes as listed below. Further, that the Board determine that for reasons of personal privacy or protection of the public interest, the need for confidentiality still exists as to those closed meeting minutes or parts thereof not listed below.

**APPENDIX TO
BOARD OF EDUCATION MOTION ADOPTED JULY 18, 2017
REGARDING CLOSED MEETING MINUTES**

Minutes of closed meetings held on the following dates, or parts of such closed meetings, to be made available for public inspection except as noted:

- August 16, 2016 – except as to Items 1, 2, 4 and 5
- September 13, 2016 – except as to Items 1 and 3
- September 27, 2016 – except as to items 1, 2, 3, and 4
- October 25, 2016 – except as to item 1

Ayes: Spatz, Liebl, Datta, Breymaier, Spurlock, and Broy

Nays: None

Absent: O'Connor

Motion passed.

2.2 APPROVAL OF THE CONSENT AGENDA

Breymaier moved, seconded by Datta, that the Board of Education, District 97, approve the consent agenda as presented.

- 2.2.1 Approval of Bill List
- 2.2.2 Approval of Personnel (revised)
- 2.2.3 Approval Donation – Mann School
- 2.2.4 Approval of Overnight / Out-of-State field Trips for SY18
- 2.2.5 Recertification of Hazardous Crossings
- 2.2.6 Approval of Building Usage
- 2.2.7 Approval of Prevailing Wage Rates
- 2.2.8 Approval of DuPage West Cook Liaison

Ayes: Breymaier, Datta, Spatz, Spurlock, Liebl, and Broy
Nays: None
Absent: O’Connor
Motion passed.

2.3.3 APPROVAL OF INDEMNITY AND RELEASE AGREEMENT

Datta moved, seconded by Broy, that the Board of Education, District 97, approve the release and indemnity agreement between the District and the parents of student 20170718 as discussed in closed session.

Ayes: Datta, Broy, Spatz, Spurlock, Liebl, and Breymaier
Nays: None
Absent: O’Connor
Motion passed.

2.4.1 APPROVAL OF SUPERINTENDENT’S COMPENSATION FOR THE 2017-2018 SCHOOL YEAR

Spatz moved, seconded by Breymaier, that the Board of Education, District 97, in the exercise of its discretion, authorizes a four percent increase in the Superintendent's salary based on her performance evaluation during the 2016-2017 school year. The Superintendent has met the conditions provided in paragraph three of the 2015-2018 Performance Based Superintendent’s Contract and, therefore, the Board awards this merit-based increase in base compensation effective July 1, 2017, and paid retroactively to that date.

Ayes: Spatz, Breymaier, Datta, Spurlock, Liebl, and Broy
Nays: None
Absent: O’Connor
Motion passed.

2.4.2.1 APPOINTMENT OF SENIOR DIRECTOR OF EQUITY

Datta moved, seconded by Breymaier, that the Board of Education, District 97, appoint Dr. Carrie Kamm as the Senior Director of Equity at a salary of \$122,825 for the 2017-2018 school year.

Dr. Kelley explained that this promotion is part of the reorganization plan.

Ayes: Datta, Breymaier, Spatz, Spurlock, Liebl, and Broy
Nays: None
Absent: O’Connor
Motion passed.

2.4.2.2 APPOINTMENT OF DIRECTOR OF ORGANIZATIONAL LEARNING

Liebl moved, seconded by Broy, that the Board of Education, District 97, appoint Emily Fenske as the Director of Organizational Learning at a salary of \$94,101 for the 2017-2018 school year.

Ayes: Liebl, Broy, Datta, Breymaier, Spatz, and Spurlock
Nays: None
Absent: O’Connor
Motion passed.

2.4.2.3 APPOINTMENT OF INTERIM PRINCIPAL FOR BROOKS MIDDLE SCHOOL

Breymaier moved, seconded by Liebl, that the Board of Education, District 97, appoint April Capuder as the Interim Principal for Brooks Middle School at a salary of \$117,048 for the 2017-2018 school year.

Ayes: Breymaier, Liebl, Spatz, Spurlock, Datta, and Broy
Nays: None
Absent: O'Connor
Motion passed.

SUPERINTENDENT'S REPORT

**SUPERINTENDENT'S
REPORT**

Dr. Kelley reported that she visited the Erickson Institute along with Felicia Starks Turner and Carolyn Newberry Schwartz. She noted that the district and the Collaboration for Early Childhood are participating in a pilot. They met with another pilot community that shared how the process is helping their entire community to look at where resources are needed to support early learning.

Dr. Kelley reported that the Parent/Teacher Advisory Committee will be meeting on July 25, 2017 and possibly August 7, 2017. This committee has specific tasks that need to be accomplished.

Dr. Kelley will be traveling to Atlanta Georgia tomorrow for the first of five sessions sponsored by the Southern Education Foundation, where those in attendance will work on equity challenges for their districts. She noted that the National Equity Project will be the professional development providers.

Dr. Kelley reported that July 25 and 26, 2017 will be a Cabinet retreat.

Dr. Kelley noted that during the last Board retreat, there were questions raised about how the four goals fit together, and there was interest in a narrative to help the Board understand them. She noted that the vision was adopted based on community conversations and the district will be trying to close the distance between the aspired vision for our schools and the community's current perception.

She noted that by 2022, the district will be student focused; we will incorporate the perspectives and needs of the students; we will engage and challenge all students; we will support students to feel happy, respected and excited; we will provide equal opportunities for all students, will develop critical thinking skills, we will support students to find their passion and develop a life-long love of learning, we will meet the diverse needs of students, and we will support students to develop tolerance, empathy and care for each other and their world.

She reported that the principals will be meeting to prepare their School Improvement Plans around the goals.

Board comments included interest in seeing a 5-year vision. A one or two page document that outlines the goals was suggested.

2.3.1 APPROVAL OF THE 2017-2018 DISTRICT GOALS

Broy moved, seconded by Datta, that the Board of Education, District 97, adopt the District 97 goals for the 2017-2018 school year as outlined in the presentation by the Superintendent during the June 13, 2017 Board meeting.

Ayes: Broy, Datta, Breymaier, Spatz, Spurlock, and Liebl
Nays: None
Absent: O'Connor
Motion passed.

BOARD ASSIGNMENTS

**BOARD
ASSIGNMENTS**

FAC

Member Broy reported that during the last FAC meeting, there was a healthy discussion about the building needs and the Holmes construction. She reported that the soil borings at Holmes indicated that both sides of the building are clear and can accommodate construction.

FORC

It was reported that FORC will be meeting on July 25, 2017. The five-year projections will be reviewed and the committee will begin conversations regarding the new transparency policy, and the calendar for the bond sale.

CLAIM

It was reported that the CLAIM committee met on July 15, 2017. The committee is making plans for the October Forum. The committee expressed interest in knowing where the Board would like them to focus their efforts this year regarding early childhood. It was noted that Karen Yarborough would like to know if she could update the Board on early childhood and the Block Grant.

It was noted that the PKP criteria has been changed and interest was expressed in how the changes are being communicated to the families. Starks Turner noted that changes have been made to the acceptance criteria, and siblings are no longer automatically accepted. She reminded the Board that there are limited seats for this program and the neediest students deserve to be granted the opportunity to participate. She noted that families are being informed of the changes at the time of registration.

EARLY CHILDHOOD IGA GOVERNING BOARD

It was reported that the IGA Governing Board meetings are scheduled for September 29, 2017, November 28, 2017 and February 28, 2018. The School Board was asked to consider changing their meeting scheduled on November 28, 2017 to Monday, November 27, 2017 to accommodate the needs of the IGA Governing Board. Additionally, the Board was asked to supply potential topics for the IGA Governing Board meetings.

CCE

The CCE will be meeting this coming Thursday and member Spatz will attend this meeting. It was reported that the committee has received 350 survey responses so far. Interest was expressed in knowing the cost to access the responses. Member Breymaier, who has been assigned to this committee, expressed concern that his job poses a conflict with the committee's meeting schedule.

IGOV

It was reported that IGOV met last Saturday. The next meeting is scheduled for October 28, 2017 from 9 a.m. – 12 p.m. The topic of the next meeting will be growth and density and how it impacts each government body. The group has been talking about how they can make the forums more interesting so community members attend, and how they can work together in a better way on topics of importance. They discussed what IGOV “can do”, opposed to what each governing board “can do”, and how they can make IGOV something more than it already is. Concern was expressed about the logistical problems surrounding the board's ability to gather community input.

Additional committees were discussed and how the Board members will participate in them. Dr. Kelley asked for clarity about Board members attending administrative committees, and referenced Gil Herman's comments during the retreat when he encouraged administrative committees to report to the Board instead of Board liaisons participating on the administrative committees. It was noted that on August 15, 2017, the Board will be discussing norms and working sessions. Additionally, it was suggested that Perry Hill from IASB cover this topic when he meets with the Board on September 19, 2017, and a Board preview process was suggested.

POLICY COMMITTEE DIRECTION REGARDING VILLAGE DEVELOPMENT

It was reported that the Village sent information to the district regarding the Albion construction project and asked the district to respond. The Board sent their questions to the Village about Albion construction and has not received a response yet. The Board discussed how to respond/react to requests, such as Albion that do not directly impact the school district. Besides the Albion construction, the Roosevelt and North Avenue TIFs were noted as other areas of economic development that may not directly impact the district.

The Board members were asked if they would be interested in a policy that addresses if they should take a position on community issues, like development, or just provide information. Their responses are listed below;

- Add this to a working session, as it requires a deeper discussion
- It benefits the district to help people understand how development affects their taxes related to school funding
- We should have a policy on this
- We should respond with only factual information
- We need to commit to staying in our lane and not committing to other areas unless it relates to safety. Our obligation to the community is to inform on things when we are the owners of the information and really focus on areas that affect the schools or the safety of the children
- Take positions on things when they relate to safety

POLICY COMMITTEE DIRECTION REGARDING VILLAGE DEVELOPMENT (Continued)

- We need accurate projections from the projects to put into our projections
- Consider policy on things that might affect enrollment or revenue

ADMINISTRATIVE ITEMS

ADMINISTRATIVE
ITEMS

HEPHZIBAH CONTRACT

Evans came to the table. She reported that Hephzibah has been offering after school and summer programs for the children. They are still requesting more space, but none is available. They are requesting that the PTOs not do their programs after school so Hephzibah can expand.

It was noted that there was talk in the past about partnering with the Park District. It was suggested that since Hephzibah has a new Executive Director for the first time in 30 years, now might be a good time to solidify a working relationship.

The revised Hephzibah contract will return for adoption on August 15, 2017.

DONATIONS (LINCOLN SCHOOL AND SALESFORCE)

Evans reported that an anonymous donor would like to donate wall art at Lincoln School. There is also a donation of books to Lincoln.

Evans reported that Salesforce, the company that donated computers, would like to donate about \$10,000 worth of earbuds to the district.

These items will return to the Board for action on August 15, 2017.

CONCLUDING ITEMS

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BOARD REMARKS

Member Broy visited the Oak Park Education Foundation Base Camp at Brooks and Longfellow. She enjoyed seeing the students engaged in innovative activities. While she was there, the students were having a robotics contest.

It was reported that every other year, the Board is allowed to submit an application for the Board Governance Award. Member Spatz offered to complete the application, noting that the Board has received the award several times in the past.

Members Spatz and Liebl were invited to participate in a group interested in a transgender policy. It was noted that Districts 90 and 200 will be participating as well. This meeting will be held in late August.

Member Liebl attended the Lincoln K-2 Writing Workshop. She was impressed with the teacher and the level of student engagement.

President Spurlock and member Liebl visited the Deerfield school district along with Dr. Kelley and some of the administrators, to learn about the process needed to bring the Science labs up to standards and to see how their libraries and smart labs are attached. They noted the importance of the building leadership and noted that the students are the driving force to the facility changes. They noted that the spaces did not seem to be that far out of reach for District 97. It was noted that one of the future work session topics will focus on capital plans.

It was reported that a charter school opposition group is forming. They are currently figuring out the process and may send questions to the district in the future.

It was reported that CLAIM is also discussing the charter school process, or lack of one. It was noted that it is up to the school district to have a process in place, suggesting that PRESS might have something that the district overlooked. It was noted that the charter is trying to locate in Oak Park, but target the neighboring communities. It was suggested that the district communicate with the neighboring school districts that would be affected.

It was reported that member Spatz, and Dr. Kelley will be attending the Erickson McCormick Foundation Executive Fellows program on Early Childhood on August 10 and 11, 2017.

BOARD REMARKS (Continued)

It was reported that the state budget passed, but Senate Bill 1 is still on hold. It was noted that an evidence based formula is necessary before the funding can be released to the schools. If the formula is not approved by August 1, 2017, it will delay the General State Aide checks to the schools.

BOARD MEETING AGENDA FOR FUTURE MEETINGS

The draft agenda for the August 15, 2017 Board meeting was reviewed and modifications were recommended.

ADJOURNMENT

ADJOURNMENT

There being no further business to conduct, President Spurlock declared the meeting adjourned at 10:07 p.m.

Board President

Board Secretary