

Required Documentation for “In Lieu of Lease”

A family is considered to be “In Lieu of Lease” if they have obtained a residence in Oak Park via trust fund or inheritance. This is also for families who have been renters at the same location for a consecutive amount of years and are now on a month-to-month basis. The following documents are required when registering a student with Oak Park District 97:

- Student’s Official Birth Certificate (hospital birth certificates are not accepted)
- Government issued Parent/Guardian ID
- Signed In Lieu of Lease form (found on the registration page under “forms”)
- 1 main proof of residency plus 3 supporting documents (see below)
- Current physical/immunization record on the State of IL Certificate of Child Health Examination form or the Illinois Certificate of Religious Exemption form
- IL State “Good standing Transfer Form” (only required of students transferring from an IL public school and are in grades 1-8).
- Custody Documents (if applicable): court orders, agreements, judgements or decrees that give custody of the child to any person

*All students must provide their most recent physical/immunization record at the time of registration. If this record is not dated within 1 year prior to the first day of school for students entering early childhood programs, kindergarten, or 6th grade, the parent/guardian is required to present an updated exam to the school nurse by the student’s first day of attendance in the district.

List of Acceptable “Main Proof of Residency” Documents- (1)

- In Lieu of Lease form
- Any evidence that supports your claim of being in lieu of lease (ex.: deed transfers, notarized statements etc.)

List of Acceptable “Supporting” Documents – (3)

- Utility Bills
- IL vehicle or voter registration card
- IL driver’s license/ IL State ID with current Oak Park address
- Recent bank, phone or credit card statement
- Homeowners or renters insurance
- Change of address mail from the postal service

Just moved?

If you just moved into the district and will not yet have 3 of any of the documents above, we can accept a receipt from the moving company or van rental with new address listed, or any change of service email confirmations from a utility company with your name and new address listed. Otherwise, you will have 30 days from the day you enroll to provide your supporting documentation. The main proof of residency, however, is required at the time of enrollment.