

District 97:

Subgoal: 3J - Registration Lookback & SY26 Update

January 14, 2025

Presented by:
Michael Arensdorff
Chief Technology Officer





Meet the Registration Team

January 2025

Michael Arensdorff
Chief Technology Officer

Rosa Ordaz
Data Manager/SIS

Nidia Acosta
District Registrar

Mayra Delgado
Data Manager

Agenda

Provide an Update to the Board of Education
- 2024-2025 & Launch for 2025-2026

Current Work in D97

What's Next to Support New Families in Oak
Park



2024-25 District 97 Transformation Goals

We Learn, Lead and Celebrate Together

Our District Culture
ALL Employee Professional Learning

We Design for ALL

Elementary Core Instruction Foundations
Middle School Redesign

We Align Resources

Master Facilities Plan
Comprehensive Safety Plan

We Learn Everywhere

Portrait of an Oak Park 8th Grade Graduate
Early Childhood Education

Access:

How Does
District 97 Support
New Families?





Oak Park Elementary School District 97 Welcomes All Families

Se Habla Español

For any family seeking to enroll children in school, we offer:



Access to translation and interpretation services in Spanish and other languages.



Support through the registration process.



Assistance to complete free/reduced lunch applications.



Information to connect families to community organizations.



A welcoming and inclusive experience for all children and their families.

Contact Us



Office: 260 Madison St.
Open Monday to Friday,
8 a.m. - 4:30 p.m.



Send a message to the
Registration team at
<https://bit.ly/d97registrar> or
scan the QR code below



Call or send a text
message to 818-732-4735



www.op97.org



El Distrito Escolar 97 de Oak Park da la bienvenida a todas las familias

Se Habla Español

Para cualquier familia que busque inscribir a sus hijos en
la escuela, ofrecemos:



Acceso a servicios de traducción/interpretación en
español y otros idiomas.



Apoyo durante el proceso
de registro.



Asistencia para completar
solicitudes de almuerzo
gratis o reducido.



Información para conectar
a las familias con las
organizaciones
comunitarias.



Una experiencia acogedora
e inclusiva para todos los
niños y sus familias.

Contacta con nosotros



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Reach out to
our team via
Let's Talk:

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d97registrar](https://bit.ly/d97registrar)



Human Resources

[What We Do](#)[D97 Staff Support - Let's Talk](#)[Current Employment Opportunities](#)[Substitutes](#)[Refer a Staff Member](#)[Collective Bargaining Agreements](#)

Student Registration

[Returning Students](#)[New Students](#)[Incoming Kindergarteners](#)[Early Childhood/Pre-K](#)[Transferring into District 97](#)[Required Residency Documents](#)[Registration Forms](#)[Health Requirements](#)[District Map](#)[Registration FAQ](#)[Permissive Transfer](#)[Early Admission to Kindergarten/First Grade](#)[Student Withdrawal](#)[Home](#) / [Human Resources](#) / [Student Registration](#)

Registration for District 97



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- Support through the registration process.
- Assistance to complete free/reduced lunch applications.
- Information to connect families to community organizations.
- A welcoming and inclusive experience for all children and their families.

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El Distrito Escolar 97 de Oak Park da la bienvenida a todas las familias

Se Habla Español

Para cualquier familia que busque inscribir a sus hijos en la escuela, ofrecemos:

- Acceso a servicios de traducción/interpretación en español y otros idiomas.
- Apoyo durante el proceso de registro.
- Asistencia para completar solicitudes de almuerzo gratis o reducido.
- Información para conectar a las familias con las organizaciones comunitarias.
- Una experiencia acogedora e inclusiva para todos los niños y sus familias.

Contacta con nosotros

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Abierta de lunes a viernes,
8 a.m. a 4:30 p.m.

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<https://bit.ly/d97registrar> o
escanea el código QR



Llama o envía un mensaje de texto al 818-732-4735

www.oak97.org



Student Enrollment

District 97 student registration is now all **ONLINE!**

Please read all the information below. Then, select the appropriate button to be guided through the registration process. Please note, all documents **MUST** have the residents' Oak Park address.

[Returning Students](#)[New Students](#)[Early Childhood/Pre-K](#)[Kindergarten](#)[Early Admission Kindergarten or First Grade](#)

Reach out to
our team via
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d97registrar](https://bit.ly/d97registrar)

District 97 Registration Team



Nidia Acosta, Rosa Ordaz, and Mayra Delgado

Our team is composed of multiple bilingual staff who provide translation and interpretation support in Spanish and other languages.

They have worked to streamline our registration process and provide 1:1 support for new and returning families.



Partnerships:

How Can You
Connect New
Families with District 97?

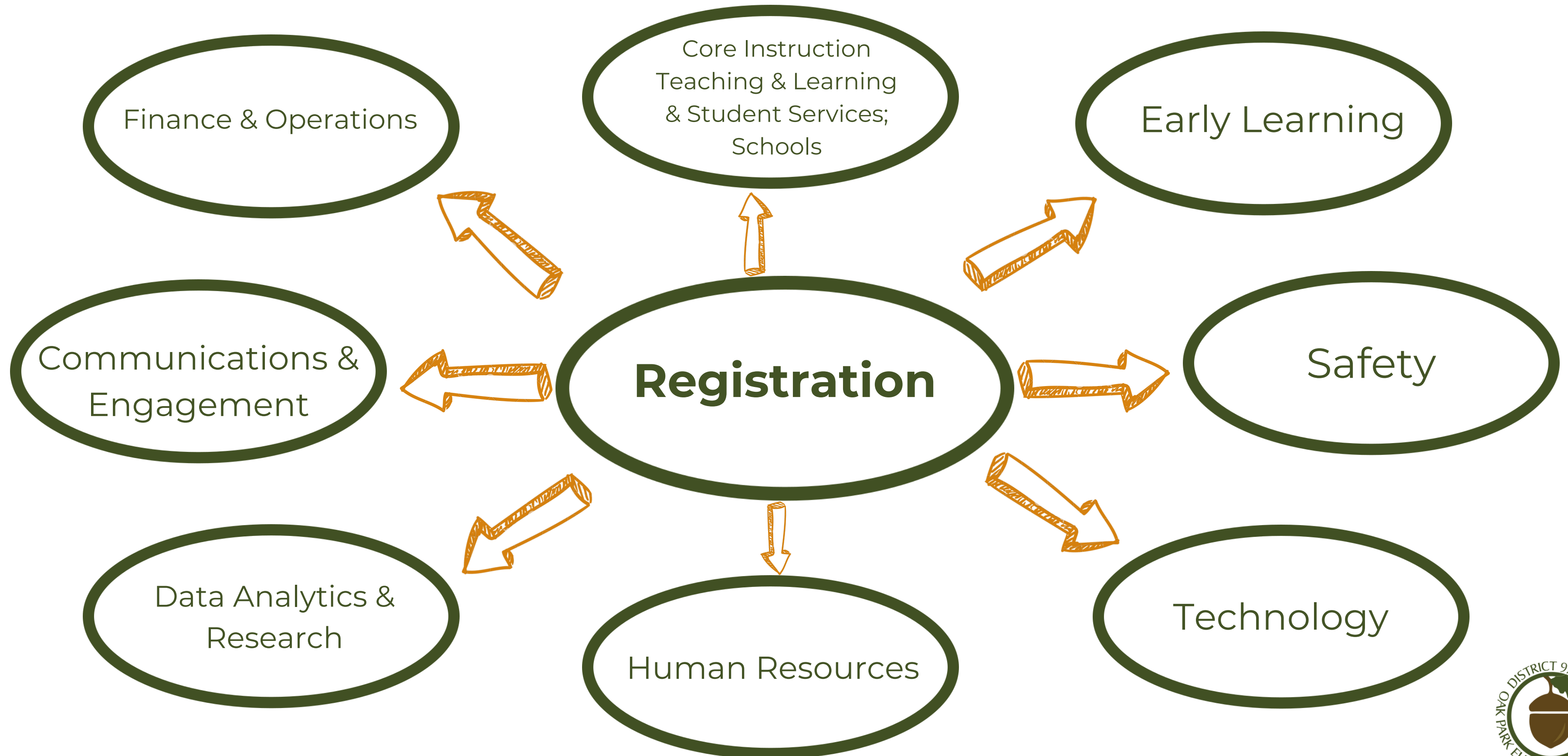
Partners:



- Village of Oak Park
- Early Childhood Collaboration
- West 40

Registration: Welcoming Students/Families

D97's Registration Work is Cross-Functional!





Timeline: 2025-2026 Registration

Action Steps



- Review and update processes for all types of registrations
- Updated language on the District webpage to provide better support to families
- Updated new and returning student registration forms (worked to expedite them as much as possible)
- Added new forms/data collection (ie. Secure Gun Storage, Early Childhood Info)
- Support for Spanish translations
- Communication Planning

Registration - 2025-2026

Sept - Oct. 2024

Nov - Dec. 2024

January 2025

February - July 2025

- ✓ Audit/Review registration systems and process
- ✓ Clean up data alignment in systems

- ✓ Develop timelines and process work streams
- ✓ Outreach to department and user feedback
- ✓ Submit form edits and translations

- ✓ Training for AA building staff - Jan. 6
- ✓ Review Build for New and Returning student forms
 - Test both forms internally and with parents in district
- ✓ Communicate Timelines and Process for Families

- Target Launch New Registration (Feb. 19) & Returning (Feb. 26)
- Review registrations and communicate with families
- Ongoing outreach to families for registrations





Data Review: 3 Year Process Review



3 Year Review



2023-24

2024-25

2025-26

of Registrations
with Residency

999

5693

TBD

of Staff

6-7

2

2

Launch Date

May 5

Feb 22

Feb 19

Registered by
June 1

1089 - Returning
262 - New

4095 - Returning
513 - New

TBD



**Next Steps:
Launching 2025-2026 Registration!**

Next Steps: 2025-2026



- Support and focus with schools to welcome students and families
- Update the district registration webpage
- Continue to review, update, and transform the process for our students and families
- Challenge and redesign process

Goals: 2025-2026



- Metrics
 - Complete 90% of registrations (approved/pending approval) by April 15
 - 95% by June 1
 - 99% by July 1
- Launch forms in English and Spanish (*with additional strategies for other language translations*)
- Formalize registration workflows for each process



Questions?