

Term	Type	Definition
Academic Rating	<i>SIS</i>	Data field designating student academic program (CollPr, PreNu, CondAmt, etc.)
Academic Rating - CollPr	<i>SIS</i>	Students enrolled in remedial reading/writing
Academic Rating - CondAmt	<i>SIS</i>	Students who are conditionally admitted into college level courses based on borderline test scores and recommendation
Academic Rating - PN	<i>SIS</i>	Students in the Certificate in Practical Nursing Program
Academic Rating - PreNu	<i>SIS</i>	Students designated as pre-practical nursing
Academic Year	<i>General</i>	July 1 - June 30; Fall, Spring, Summer
Academic Year - Fin Aid Audit	<i>Financial</i>	July 1 - June 30; Summer, Fall, Spring
ACT	<i>General</i>	Previously known as the American College Testing program, this test measures educational development and readiness to pursue college-level coursework in English, mathematics, natural science, and social studies. Student performance does not reflect innate ability and is influenced by a student's educational preparedness.
Add/Drop Period	<i>General</i>	Monday - Friday of the first week of classes
Adjunct	<i>Reporting</i>	Adjunct is a faculty or staff who serves in a temporary or auxiliary capacity.
Age	<i>Reporting</i>	Student's age as of term of enrollment
American Indian	<i>Reporting</i>	A person having origins in any of the original peoples of North and South America (including Central America) who maintains cultural identification through tribal affiliation or community attachment.
Asian	<i>Reporting</i>	A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
Audit (a course)	<i>General</i>	term used when a student elects to take a course, but does not wish to receive
Awarded Aid	<i>Financial</i>	The dollar amounts offered to financial aid applicants.
Bachelor of Arts	<i>General</i>	Bachelor of Arts is one of two basic undergraduate degrees. A B.A. is drawn from coursework in topical areas historically associated with the liberal arts -- such as language, literature, humanities, mathematics, history, and social sciences.
Bachelor of Science	<i>General</i>	Bachelor of Science is one of two basic undergraduate degrees. A B.S. is drawn from coursework more typically used in engineering, computer science, mathematics, business, law, and the natural sciences.
Bachelor's Degree	<i>General</i>	Any earned academic degree carrying the title of "bachelor." Normally requires at least four but not more than five years of full-time college-level work.
Black or African American	<i>Reporting</i>	A person having origins in any of the black racial groups of Africa.
Books and Supplies	<i>Reporting</i>	The average cost of books and supplies for a typical student for an entire academic year (or program). Does not include unusual costs for special groups of students (e.g., engineering or art majors), unless they constitute the majority of students at an institution.
Break in Residency	<i>General</i>	Taking credits at another institution which fall within the minimum number of last credits at Donnelly to be degree eligible.

Term	Type	Definition
Calendar year	<i>General</i>	Twelve month period running from January 1 through December 31.
Campus residency	<i>General</i>	Designates whether student was off-campus or, if on-campus, lists dorm of residency.
CCN	<i>General</i>	College Credit Now/Dual Enrollment Programs
Census date	<i>Reporting</i>	Twentieths calendar date from the beginning of classes, including day on which classes begin, for spring and fall terms. The census date for summer is the 10th day.
Certificate	<i>General</i>	A formal award certifying the satisfactory completion of a postsecondary education program.
CHEA	<i>General</i>	Council for Higher Education Accreditation
CIP Code	<i>Reporting</i>	A six-digit code (in the form xx.xxxx) that identifies instructional program specialties within educational institutions. A CIP code is assigned to each degree program at the time it is established.
Citizenship	<i>SIS</i>	Citizenship status; ex: Non U.S. Citizen, U.S. Citizen, Permanent Resident
Cohort Default Rate	<i>Financial</i>	Percentage of a school's borrowers in the US who enter repayment on loans during a federal fiscal year default prior to the end of the next one to two fiscal years
College	<i>SIS</i>	Major data field category for student type: Trad, Bacc, GTC, EAP status of students
College Attend	<i>SIS</i>	Data field designating if a student is new, returning, or readmitted
College Attend - NEW	<i>SIS</i>	Students new to the college (Summer new students count in the Fall, GTC count as new again in their first degree seeking term)
College Attend - RDMT	<i>SIS</i>	Students who sat out for one or more terms (not including summer)
College Attend - RET	<i>SIS</i>	Students returning from prior semester
Completer	<i>Reporting</i>	A student who receives a degree, diploma, certificate, or other formal award. In order to be considered a completer, the degree/award must actually be conferred.
Completers within 150% of normal time	<i>Reporting</i>	Students who completed their program within 150% of the normal (or expected) time for completion.
Consortium Agreement	<i>Financial</i>	Agreement with separate institution where a student can take classes to supplement degree requirements at their primary Institution.
Contact hour	<i>General</i>	A unit of measurement that represents an hour of scheduled instruction given to students.
County	<i>Reporting</i>	County of residency
Credit hour	<i>General</i>	A unit of measure representing the equivalent of an hour of instruction per week over the entire term. It is applied toward the total number of credit hours needed for completing the requirements of a degree, diploma, certificate, or other formal award.
Degree	<i>SIS</i>	Specific degree/certificate student is seeking i.e. AA, AS, AAS, PN, BA, BAS, BS
Degree-Seeking	<i>General</i>	Student enrolled in a degree or certificate program i.e. AA, AS, AAS, PN, BA, BAS, BS (Not GTC)
Distance education	<i>General</i>	Education that uses one or more technologies to deliver instruction to students
Distance learning	<i>General</i>	An option for earning course credit at off-campus locations via cable television, Internet, satellite classes, videotapes, correspondence courses, or other means.

Term	Type	Definition
Dual credit	<i>General</i>	A program through which high school students are enrolled in Advanced Placement (AP) courses, taught at their high school, that fulfill high school graduation requirements and may earn the student college credits .
Dual enrollment	<i>General</i>	A program through which high school students may enroll in college courses while still enrolled in high school. Students are not required to apply for admission to the college in order to participate.
Ethnicity/Race	<i>Reporting</i>	Race and Hispanic ethnicity are now considered separate categories by the federal government and are reported as follows: All persons who identify themselves as Hispanic are reported only in the Hispanic ethnicity category. Individuals who are not Hispanic and report more than one racial background are reported in the Two or More Races, non-Hispanic category. All other individuals who do not claim Hispanic origin, nor multiple races, are classified in the single racial category chosen (Black, White, Asian, Native Hawaiian or other Pacific Islander, American Indian).
Exclusions	<i>Reporting</i>	Students not counted or removed from cohort due to military service, religious missions, or death
Federal Fiscal Year	<i>General</i>	October 1 - September 30
FERPA	<i>General</i>	Federal Family Education Rights and Privacy Act affords students certain rights with respect to their educational records. See the HSU Registrars website for more information
First Generation	<i>Reporting</i>	Student who either mother or father has not earned a 4 year degree
First-time Freshman	<i>Reporting</i>	Student who has not attended any college before (excluding dual credit)
FTF	<i>Reporting</i>	First Time Freshman (Full + Part time)
FTFT Cohort	<i>Reporting</i>	First Time Full-time Freshman Degree Seeking enrolled in Fall Semester at 20th Day
FTFT Cohort (Adjusted)	<i>Reporting</i>	First Time Full-time Freshman Degree Seeking with adjustments for exclusions
FTE	<i>Reporting</i>	Full-time equivalent. Number of credit hours in a given period divided by either 12 or 15 depending on the reporting agency.
Full-time student	<i>Reporting</i>	Undergraduate: a student enrolled for 12 or more semester credit hours;
Gender	<i>Reporting</i>	male or female
GPA	<i>General</i>	Grade Point Average.
Graduation Rate	<i>Reporting</i>	Percentage of the full-time first freshman who graduated within 150% of time projected to earn degree (3 years based on our Assoc students)
Hispanic	<i>Reporting</i>	A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.
HLC	<i>General</i>	Higher Learning Commission; Regional Accreditor
Institutional scholarships and grants	<i>Financial</i>	Endowed scholarships, annual gifts and tuition funded grants for which the institution determines the recipient.
IPEDS	<i>Reporting</i>	The Integrated Postsecondary Education Data System (IPEDS), conducted by the NCES, began in 1986 and involves annual institution-level data collections. All postsecondary institutions that have a Program Participation Agreement with the Office of Postsecondary Education (OPE), U.S. Department of Education (throughout IPEDS referred to as "Title IV") are required to report data using a web-based data collection system.
Last day for schedule changes	<i>General</i>	Friday end of 1st Week

Term	Type	Definition
National Center for Education Statistics (NCES)	<i>Reporting</i>	The statistical agency of the U.S. Department of Education; primary federal provider of education statistics on the condition of American education.
National Student Clearinghouse	<i>Reporting</i>	More than 3,500 colleges and universities, enrolling over 98% of all students in public and private U.S. institutions, participate in the Clearinghouse. Participating institutions provide access to actual enrollment and degree information on each of their students to us. See more at: www.studentclearinghouse.org/
Native Hawaiian or Other Pacific Islander	<i>Reporting</i>	A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
Need-based aid	<i>Financial</i>	College-funded or college-administered award from institutional, state, federal, or other sources for which a student must have financial need to qualify. This includes both institutional and noninstitutional student aid (grants, jobs, and loans).
Non Resident Alien	<i>Reporting</i>	A person who is not a citizen or national of the United States and who is in this country on a visa or temporary basis and does not have the right to remain indefinitely.
Non-Traditional Students	<i>Reporting</i>	Students enrolled in or auditing courses not in a degree program
Official Reporting Day	<i>Reporting</i>	20th business day of the term
On-campus housing	<i>Reporting</i>	Any residence halls owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of or in a manner related to, the institution's educational purposes.
Part-time student	<i>Reporting</i>	Undergraduate: a student enrolled for 11 semester credit hours or less;
Pell grant program	<i>Financial</i>	(Higher Education Act of 1965, Title IV, Part A, Subpart I, as amended.) Provides grant assistance to eligible undergraduate postsecondary students with demonstrated financial need to help meet education expenses.
Post 9/11 GI Bill	<i>Financial</i>	A federal education benefit program for veterans, who served on active duty after September 10, 2001. This Department of Veteran Affairs benefit provides up to 36 months of education benefits at an approved institution for the following college costs: tuition and fees, books and supplies and housing. The tuition and fees payment, which is the cost for an in-state student attending a public institution, is made directly to the postsecondary institution whereas payments for books and supplies and housing are sent directly to the student.
Registration (Extended Enrollment)	<i>General</i>	Mon-Thur before 1st Day of classes
Required fees	<i>Financial</i>	Fixed sum charged to students for items not covered by tuition and required of such a large proportion of all students that the student who does not pay the charge is an exception.
Retention Rate - IPEDS	<i>Reporting</i>	FTFT % retained from one fall to the next fall
Reverse Transfer	<i>General</i>	To apply and retroactively receive a degree from Donnelly after having transferred for a minimum number of credits to another eligible institution
Revised Cohort SAT	<i>Reporting</i>	Excludes students who are deceased, or joined military, or religious missions
	<i>General</i>	Previously known as the Scholastic Aptitude Test, this is an examination administered by the Educational Testing Service (ETS) and used to predict the facility with which an individual will progress in learning college-level academic subjects.

Term	Type	Definition
SCH per FTE	<i>Reporting</i>	Total departmental student credit hour production divided by department's faculty FTE.
Scholarships	<i>Financial</i>	Grants-in-aid, trainee stipends, tuition and fee waivers, prizes or other monetary awards given to undergraduate students.
Semester	<i>General</i>	A calendar system that consists of two sessions called semesters during the academic year with about 15 weeks for each semester of instruction. There may be an additional summer session.
Stafford loans	<i>Financial</i>	(Higher Education Act of 1965, Title IV-B, as amended, Public Law 89-329; 20 USC 1071.) Provides guaranteed loans for educational expenses from eligible lenders to vocational or academic undergraduate, graduate, and first-professional students at eligible postsecondary institutions.
Student Right-to-Know Act	<i>General</i>	Also known as the "Student Right-to-Know and Campus Security Act" (P.L. 101-542), which was passed by Congress November 9, 1990. Title I, Section 103, requires institutions eligible for Title IV funding to calculate completion or graduation rates of certificate- or degree-seeking, full-time students entering that institution, and to disclose these rates to all students and prospective students. Further, Section 104 requires each institution that participates in any Title IV program and is attended by students receiving athletically-related student aid to submit a report to the Secretary of Education annually. This report is to contain, among other things, graduation/completion rates of all students as well as students receiving athletically-related student aid by race/ethnicity and gender and by sport, and the average completion or graduation rate for the four most recent years. These data are also required to be disclosed to parents, coaches, and potential student athletes when the institution offers athletically-related student aid. The Graduation Rates component of IPEDS was developed specifically to help institutions respond to these requirements. See Graduation Rates for the current description of data collected.
Summary Attendance	<i>General</i>	Roster Status Confirmations due on the Sunday at the end of 2nd Week of classes. N=Never Shown A=Attended S=Stopped Attending
Supplementary Educational Opportunity Grants (SEOG)	<i>Financial</i>	(Higher Education Act of 1965, as amended, Title IV, Part A, Subpart 2, Public Laws 89-329, 92-318, 94-482, et al; 20 USC 1070b-1070b-3.) Provides eligible undergraduate postsecondary students with demonstrated financial need with grant assistance to help meet educational expenses. The Supplementary Educational Opportunity Grants (SEOG) are made directly to institutions of higher education, which select students for the awards.
Teacher certification program	<i>General</i>	A program designed to prepare students to meet the requirements for certification as teachers in elementary, middle/junior high, and secondary schools.
Term	<i>General</i>	Term of enrollment; ex: Fall 2010
Test of English as a Foreign Language (TOEFL)	<i>General</i>	The standardized test designed to determine an applicant's ability to benefit from instruction in English.
Traditional Student	<i>General</i>	Degree Seeking/Certificate Student

Term	Type	Definition
Transcript	<i>General</i>	An official record of student performance showing all schoolwork completed at a given school and the final mark or other evaluation received in each portion of the instruction. Transcripts often include an explanation of the marking scale used by the school.
Transfer Rate	<i>Reporting</i>	Percentage of the full-time first freshman who transferred to another higher education institution within 150% of time projected to earn degree (3 years based on our Assoc students)
Transfer-in student	<i>Reporting</i>	A student entering the reporting institution for the first time but known to have previously attended a postsecondary institution at the same level (e.g., undergraduate, graduate). This includes new students enrolled in the fall term who transferred into the institution the prior summer term. The student may transfer with or without credit.
Tuition	<i>Financial</i>	Amount of money charged to students for instructional services. Tuition may be charged per term, per course, or per credit.
Undergraduate	<i>General</i>	Degree Seeking/Certificate Student
Unduplicated count	<i>Reporting</i>	The sum of students enrolled for credit with each student counted only once during the reporting period, regardless of when the student enrolled.
Veterans Administration (VA) Education Benefits	<i>Financial</i>	Those benefits available to military personnel and their families for financial assistance at approved postsecondary education institutions. There can be three types of beneficiaries: Surviving spouses and children; Discharged veterans; and Active military personnel in special programs.
Yellow Ribbon Program	<i>Financial</i>	A voluntary program through which participating public and private institutions can provide veterans and eligible beneficiaries additional institutional aid to cover the costs of tuition and fees at their institutions. The Yellow Ribbon Program is a supplementary program to the Post 9/11 GI Bill coverage of in-state tuition and fees. The Department of Veterans Affairs matches the institutional aid provided beyond the in-state tuition and fees, but to certain limit each year.