

EN 140 Section X* Public Speaking

DONNELLY COLLEGE

Spring 2018

[Enter Days, Times]

[Enter Room]

3 Credits

INSTRUCTOR INFORMATION:

Name:

Office:

Office hours:

Telephone:

E-mail address:

COURSE DESCRIPTION:

The course is based on the educational philosophy that students learn by doing. Students will learn to research, organize, practice and present speeches. Both traditional and innovative communication skills will grow out of an understanding of basic concepts of human communication. This course fulfills the college oral communication requirement.

PREREQUISITES:

Prerequisite: EN 111 (May be taken concurrently)

REQUIRED TEXTBOOK & SUPPLIES:

PHILOSOPHY OF GENERAL EDUCATION:

Donnelly College has consistently maintained a strong commitment to the liberal arts and sciences as a foundation for a complete education. The faculty strongly believes that the liberal arts and sciences provide the context through which students can engage with the larger questions about students' place in the world and their pursuit of truth. Therefore, the College's general education requirements are designed to ensure that liberal arts and sciences graduates develop a breadth of content knowledge and the skills and abilities which will enable them to become educated participants in a diverse global community.

DONNELLY COLLEGE LEARNING OUTCOMES:

- 1. Communication Skills:** Students will communicate effectively in writing and speaking.
- 2. Technology and Information Literacy Skills:** Students will demonstrate proficiency in information literacy skills.
- 3. Symbolic Problem Solving:** Students will demonstrate competency in qualitative and quantitative problem solving.
- 4. Analytical Thinking:** Students will employ reflective thinking to evaluate diverse ideas in the search for truth.
- 5. Personal and Interpersonal Skills:** Students will develop an understanding across cultural differences locally, nationally, and internationally.

- 6. **Academic Inquiry:** Students will engage independently and effectively in lifelong learning.
- 7. **Values:** Students will demonstrate moral and ethical behavior in keeping with our Catholic identity.

LIBERAL ARTS AND SCIENCES PROGRAM LEARNING OUTCOMES:

In addition to the general education learning outcomes – communication skills, technology and information literacy skills, symbolic problem solving, analytical thinking, personal and interpersonal skills, academic inquiry, and values – upon successful completion of the Associate of Arts in Liberal Arts degree, the graduate should be able to demonstrate:

- 1. Proficiency and creativity in written and verbal communication.
- 2. Effective use of current technology in support of academic work.
- 3. Proficient use of qualitative and quantitative methods in problem solving.
- 4. Critical and Analytic thinking across a range of disciplines.
- 5. A commitment to ethics and integrity in academic and professional relationships, within the community and the environment.
- 6a. The ability to conduct research using sources, strategies, and approaches across disciplines. (AA)
- 6b. Use of the scientific method. (AS)

EN 140: PUBLIC SPEAKING STUDENT LEARNING OUTCOMES:

Upon completion of EN 140, the student will have the ability to

- 1. Compose, organize, prepare and deliver extemporaneous and manuscript speeches using appropriate oral and body language.
- 2. Research current and relevant sources for supporting assertions made in in speeches.
- 3. Perform critical evaluation and feedback of fellow students’ speeches.

Donnelly College Learning Outcomes	Associate of Arts Program Learning Outcomes	Student Learning Outcomes for EN 140: Public Speaking	Application and Assessment (Performance Indicator)
1. Students will communicate effectively in writing and speaking.	1. Students will demonstrate proficiency and creativity in written and verbal communication.	1. Students will have the ability to compose, organize, prepare and deliver extemporaneous and manuscript speeches using appropriate oral and body language.	Students will deliver all required speeches, earning a C or higher passing average..
2. Students will demonstrate proficiency in information literacy skills.	2. Students will demonstrate effective use of current technology in support of academic work.	2. Students will have the ability to research current and relevant sources for supporting assertions made in in speeches.	Students will complete research component of Informative Speech.
3. Students will demonstrate competency in qualitative and quantitative problem solving.	3. Students will demonstrate proficient use of qualitative and quantitative methods in problem solving.		
4. Students will employ reflective thinking to evaluate diverse ideas in the search for truth.	4. Students will demonstrate critical and Analytic thinking across a range of disciplines.		

5. Students will develop an understanding across cultural differences locally, nationally, and internationally.	5. Students will demonstrate a commitment to ethics and integrity in academic and professional relationships, within the community and the environment.		
6. Students will engage independently and effectively in lifelong learning.	6a. Students will demonstrate the ability to conduct research using sources, strategies, and approaches across disciplines.	3. Students will have the ability to perform critical evaluation and feedback of fellow students' speeches.	Students will participate in Peer Review assignments.
7. Students will demonstrate moral and ethical behavior in keeping with our Catholic identity.	5 (repeated). Students will demonstrate a commitment to ethics and integrity in academic and professional relationships, within the community and the environment.		

- **Highlighted outcome will be assessed Spring 2018**

Speech Rubric

1. Organization:

- Speech has a clear beginning, middle, and end
- Speech has proper introduction, transition, main body, transition, conclusion
- The point or purpose of the speech is clear
- Speech has a clear closing that summarizes point/purpose.

2. Main Body of the speech

- Point/purpose is supported with at least three distinct details/pieces of evidence

3. Presentation

- Proficiency with: Vocal Variety, Vocal Projection and Volume, Speaking Rate, Eye Contact, Posture, Gestures and Movement. Speech is free from verbal clutter and verbal fillers.

4. Originality

- Speaking from experience and/or research.
- Demonstrates credibility
- Meets time/length requirement.

COURSE REQUIREMENTS:

Elevator Speech	25	
Story Telling	30	
Group Assignment	50	
Introductory Speech	90	
Demonstration Speech	100	
Informative Speech	150	
Persuasive Speech	200	
Commencement Speech	300	
Mid Term	100	
Final Exam	100	
Participation	270 (10 pts per class)	
Peer Reviews	10 pts each @ 4 =40	
Timed Quiz	70	(10 pts each @ 7= 70)

Total Points

1525

GRADING POLICY:

Grading will work on a points system. Points will accumulate throughout the semester. Your midterm grade will be based on the midterm test only

GRADING SCALE:

A = 1525 - 1495

B = 1494 -1464
C = 1463 - 1433
D = 1432 - 1402
F = 1401 & below

ACADEMIC INTEGRITY: "...Academic integrity is to be maintained at all times to insure genuine educational growth. Cheating and plagiarism in all forms, therefore, will be subject to disciplinary action. Serious infractions will be reviewed by an ad hoc committee, appointed by the appropriate dean, and appropriate sanctions will be imposed."

PLAGIARISM: Plagiarism-the appropriation or imitation of the language or ideas of another person and presenting them as one's original work-sometimes occurs through carelessness or ignorance. Students who are uncertain about proper documentation of sources should consult their instructors.

ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, Donnelly College will make every attempt to provide equal access for persons with disabilities. Students in need of accommodations must request them in writing from the Vice President of Academic Affairs.

CIVILITY & DECORUM: As noted in its Code of Conduct, Donnelly College is committed to maintaining an overall atmosphere of civility and respect. Civility and decorum both inside and outside the classroom are fundamental foundations of the values at Donnelly College. Classroom discussions and interactions outside the classroom will at all times be focused on the learning process and should always be respectful of both students and faculty. In open discussions of ideas and issues, disagreements should focus on ideas and facts. Name calling and assaults (either in person or on-line) will not be tolerated. Should any problems occur, the instructor should be notified immediately. Those who do not comply with civility and decorum requirements may be subject to a grade reduction and/or other sanctions up to and including dismissal from Donnelly College.

ATTENDANCE POLICY;

WITHDRAWAL FROM COURSES OR FROM SCHOOL: It is the responsibility of the student to withdraw from class. If a student decides to withdraw from a class, ideally, she/he should see an advisor and the financial aid staff before taking the withdrawal form to the Registrar's office for processing. However, any verifiable contact (e-mail, fax, phone, mail, etc.) with authorized college personnel expressing the student's intent to withdraw from a class will be honored.

If students withdraw before they have earned their financial aid, they will owe Donnelly College a debt for the unearned portion of the financial aid as well as for any unpaid balances (subject to the College's refund policy). Not attending class is not a withdrawal from class.

Donnelly College reserves the right to withdraw a student from class(es) if the student does not meet his/her financial obligations, including two missing or incomplete payments, or loss of financial aid. Faculty may initiate an administrative withdrawal on the basis of non-attendance. In

extreme circumstances (i.e. a disciplinary problem), the Vice President of Academic Affairs may initiate an administrative withdrawal. The student remains responsible for the tuition owed in this instance.

The deadlines for withdrawing from classes are as follows:

14 to 16 weeks	2 weeks before the end of the class
6 to 8 weeks	7 weekdays before the end of class
4 to 5 weeks	4 weekdays before the end of class
Less than 4 weeks	Withdrawals are not allowed

Withdrawal deadline dates will be published in the academic calendar.

Missed Assignments Policy

- Failure to complete 5 of the 6 required speeches is considered grounds for failure of the course.
- If you do not complete the informative and persuasive speeches, you fail this course.
- If you miss a speech or exam, do not expect to make it up without talking to me first. For a missed speech, you may be given the option to make-up the speech within 1 week for ½ credit .

The grading will be based on a half credit bench mark

TENTATIVE COURSE CALENDAR:

The schedule is subject to change based on the progress or needs of the class

Class Meeting

Activity

Assignments

