

NU 100 Foundations of Nursing  
**DONNELLY COLLEGE**  
Spring 2018  
Monday 1630-2030  
MH 107  
4 Credit Hours

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**INSTRUCTOR INFORMATION:**

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**COURSE DESCRIPTION:**

This course utilizes the nursing standards of practice based on biological, psychosocial, spiritual and cultural principles to meet the needs of clients throughout the lifespan. Emphasis is placed on basic skills, patient safety and therapeutic communication. Concepts and skills are enhanced in subsequent courses. Grade of C required.

**PREREQUISITES:**

Successful admission into the LPN Program

**REQUIRED TEXTBOOK & SUPPLIES:**

Fundamentals of Nursing Care, Burton & Ludwig 2<sup>nd</sup> edition, ISBN 9780803639744  
Study Guide for Fundamentals of Nursing Care, Burton & Ludwig, ISBN **ISBN-13: 978-0-8036-3975-1**

**PHILOSOPHY OF GENERAL EDUCATION:**

Donnelly College has consistently maintained a strong commitment to the liberal arts and sciences as a foundation for a complete education. The faculty strongly believes that the liberal arts and sciences provide the context through which students can engage with the larger questions about students' place in the world and their pursuit of truth. Therefore, the College's general education requirements are designed to ensure that liberal arts and sciences graduates develop a breadth of content knowledge and the skills and abilities which will enable them to become educated participants in a diverse global community.

**DONNELLY COLLEGE LEARNING OUTCOMES:**

1. **Communication Skills:** Students will communicate effectively in writing and speaking.
2. **Technology and Information Literacy Skills:** Students will demonstrate proficiency in information literacy skills.
3. **Symbolic Problem Solving:** Students will demonstrate competency in qualitative and quantitative problem solving.
4. **Analytical Thinking:** Students will employ reflective thinking to evaluate diverse ideas in the search for truth.
5. **Personal and Interpersonal Skills:** Students will develop an understanding across cultural differences locally, nationally, and internationally.
6. **Academic Inquiry:** Students will engage independently and effectively in lifelong learning.
7. **Values:** Students will demonstrate moral and ethical behavior in keeping with our Catholic identity.

**PROGRAM LEARNING OUTCOMES:**

In addition to the general education learning outcomes – communication skills, technology and information literacy skills, symbolic problem solving, analytical thinking, personal and interpersonal skills, academic inquiry, and values – upon successful completion of the Practical Nursing Program, graduates will be able to demonstrate:

1. Collaborate with the client and members of the inter-professional health care team to promote continuity of client care and shared decision-making.
2. Use information and client care technology to support the delivery of safe, quality client care.
3. Participate in quality improvement activities assessing their effect on client outcomes.
4. Provide an environment that is safe and reduces risk of harm for clients, self, and others.
5. Provide nursing care that is relationship-centered, caring, culturally sensitive and based on the physiological, psychosocial and spiritual needs of clients with commonly occurring health alterations that have predictable outcomes.
6. Use current evidence as a basis for nursing practice
7. Demonstrate accountability for client care that incorporates legal and ethical principles, regulatory guidelines, and standards of nursing practice.

**STUDENT LEARNING OUTCOMES:**

Upon successful completion of this course the student will have the ability to

1. Identify the history of nursing, the role of the practical nurse, and scope of practice related to established code of ethics, nurse practice acts, and professional registrations/certifications.
2. Describe the relationship of profession-related concepts to client care: relationship-centered care, inter-professional collaboration, evidence-based practice, quality improvement, safety, informatics, client education, professionalism, and leadership
3. Discuss concepts integral to the provision of safe, quality, relationship-centered care: nursing process, advocacy, cultural sensitivity, and communication
4. Identify the nurse’s role in supporting a client’s physiologic needs: rest and sleep, spirituality, sensory perception, hygiene, activity and exercise, infection control, elimination, nutrition, oxygenation and comfort.
5. Describe the various elements of the nursing process and its relationship to clinical decision-making
6. Identify the nurse’s role in data collection as an integral part of the nursing process
7. Demonstrate basic data collection skills as they relate to a client's physiological, psychological, sociological, cultural, and spiritual dimensions using proper techniques and measures that ensure client safety.

<b>Donnelly College Learning Outcomes</b>	<b>Program Learning Outcomes<sup>1</sup></b>	<b>Student Learning Outcomes<sup>2</sup></b>	<b>Application and Assessment<sup>3</sup></b>
<b>Communication Skills:</b> Students will communicate effectively in writing and speaking.	The student will demonstrate collaboration with the client and members of the inter-professional health care team to promote continuity of client care and shared decision-making.	The student will have the ability to complete basic data collection skills as they relate to a client's physiological, psychological, sociological, cultural, and spiritual dimensions using proper techniques, such as verbal and written	

		communication and measures that ensure client safety.	
<b>Technology and Information Literacy Skills:</b> Students will demonstrate proficiency in information literacy skills.	The student will demonstrate use of information and client care technology to support the delivery of safe, quality client care.	The student have the ability to identify the nurse's role in data collection as an integral part of the nursing process	
<b>Symbolic Problem Solving:</b> Students will demonstrate competency in qualitative and quantitative problem solving.	The student will demonstrate the ability to participate in quality improvement activities assessing their effect on client outcomes.	The student will have the ability to describe the various elements of the nursing process and its relationship to clinical decision-making	
<b>Analytical Thinking:</b> Students will employ reflective thinking to evaluate diverse ideas in the search for truth.	The student will demonstrate the ability to provide an environment that is safe and reduces risk of harm for clients, self, and others.	The student will have the ability to identify the history of nursing, the role of the practical nurse, and scope of practice related to established code of ethics, nurse practice acts, and professional registrations/certifications.	Satisfactory (78% accuracy) completion of questions 1-9 on exam # - --- covering the definition of nursing and its current state to historical events and leaders.
<b>Personal and Interpersonal Skills:</b> Students will develop an understanding across cultural differences locally, nationally, and internationally.	The student will demonstrate nursing care that is relationship-centered, caring, culturally sensitive and based on the physiological, psychosocial and spiritual needs of clients with commonly occurring health alterations that have predictable outcomes.	The student have the ability to discuss the provision of safe, quality, relationship-centered care: nursing process, advocacy, cultural sensitivity, and communication	
<b>Academic Inquiry:</b> Students will engage independently and effectively in lifelong learning.	The student will demonstrate the ability to use current evidence as a basis for nursing practice	The student will have the ability to identify the nurse's role in supporting a client's physiologic needs: rest and sleep, spirituality, sensory perception, hygiene,	

		activity and exercise, infection control, elimination, nutrition, oxygenation and comfort.	
<b>Values:</b> Students will demonstrate moral and ethical behavior in keeping with our Catholic identity.	The student will demonstrate accountability for client care that incorporates legal and ethical principles, regulatory guidelines, and standards of nursing practice.	The student will have the ability to describe the relationship of profession-related concepts to client care: relationship-centered care, inter-professional collaboration, evidence-based practice, quality improvement, safety, informatics, client education, professionalism, and leadership	

**COURSE REQUIREMENTS:**

Regular class attendance and participation is expected. Completion of all assignments and activities is expected.

**GRADING POLICY:**

Unit tests x3 @ 50 pts each	150 points
Assignments/Quizzes	100 points
ATI Practice	50 points
ATI Assignments	100 points
Midterm and Final Exam	200 points
Total points = 600	

Quizzes will be given at the discretion of the instructor and may not always be announced.

**GRADING SCALE: (note the grading scale utilized by the nursing department is different from the other departments at Donnelly College. This is a nursing department specific difference)**

- 92-100 % = A
- 85 -91 % = B
- 78-84 % = C
- 65 -77 % = D
- 64 % and below = F

***78% is the lowest passing grade. There will be no rounding of scores. Therefore 77.99% will result in a failing grade. \*Students must earn a grade of "C" or better to pass the course.***

92-100 % = A	552 – 600 points
85 -91 % = B	510 – 546 points
78-84 % = C	468 – 504 points

65 -77 % = D                                      390 – 462 points  
 64 % and below = F                              384 AND BELOW points

All exams are given using scan tron answer sheets and grading systems. Followed by the instructor reviewing all answer sheets for accuracy.

**ATI Policy – Please see Student handbook for full details**

**The Following Rubric will be used to evaluate problems on all unit exams (50 questions)**

<b>0 points</b>	<b>2 points</b>
Answer is incorrect	Answer is correct

**The Following Rubric will be used to evaluate problems on the Midterm and Final exam (100 questions)**

<b>0 points</b>	<b>1 points</b>
Answer is incorrect	Answer is correct

**All exams have the possibility of having the following type of questions; multiple choice, multiple response, calculations and matching. Regardless of the question type the answer must be 100% correct, there is no partial credit given.**

**EXAMINATIONS, QUIZZES, AND ASSIGNMENTS**

1. All exams are to be taken at scheduled times. Students must notify, by phone, text or email the classroom instructor of absence from the test prior to the exam. Arrangement needs to be made with the Instructor to make-up the exam before the next scheduled class time. If not, zero points will be given.
2. A student will be allowed to reschedule only one exam. This exam will be rescheduled at the discretion of the instructor, not to exceed one week before or after the class scheduled exam. The exam grade will have a 10-point deduction.
3. If the test is not surrendered at the designated time, the student will be given a zero for that test. A violation of this type can result in dismissal from the Nursing Program.
4. Instructors are given the prerogative on make- up tests to enforce the following without prior announcement:
  - a. Add additional questions;
  - b. Construct tests/quizzes in any form, i.e., written, objective, essay, or oral;
  - c. Adjust the environment for test security.
5. **No electronic devices will be allowed during examination time.** All electronic devices emitting distracting noises will result in immediate termination of the student’s exam. If calculators are allowed, no phones or electronic devices can be used.
6. All exams are reviewed after all students have taken the examination. If a student desires to further review the exam, an appointment must be made with the instructor.
7. **THERE IS NO MAKE-UP FOR QUIZZES OR ASSIGNMENTS.**
8. Students who obtain less than 78% on any test are **strongly encouraged** to:  
 Meet with nursing faculty for further test review; and/or schedule a follow-up remediation with Instructor or Director of Program for study and test evaluation/skills.
9. The content of examinations is confidential. It is expected that students will not divulge any questions on examinations to any individual or entity. The unauthorized possession, reproduction, or disclosure of any examination materials, including the nature of content of examination questions, before, during, or after the examinations is in violation of the nursing division policy and will subject the student to dismissal from the program.

10. Students will not be allowed to congregate in hallways outside of classrooms during test administration.
11. Written work must be satisfactorily completed and on time. Late assignments will not be accepted and will result in a ZERO.
12. Students are not allowed to leave & return to the classroom during an exam.
13. Quizzes may be given at any time, in any course and may be unannounced.

### **METHOD OF INSTRUCTION:**

A variety of instructional methods may be used depending on content area. These include but are not limited to: lecture, multimedia, cooperative/collaborative learning, labs and demonstrations, projects and presentations, speeches, debates, and panels, conferencing, learning experiences and performances outside the classroom. Methodology will be selected that best meets student needs.

### **ATTENDANCE**

#### **Late Assignment/Make-Up Policy**

Students are expected to complete and turn in assignments at the beginning of class or at the scheduled time.

There will be NO make-ups for quizzes, classroom assignments, and/or projects. If absent or tardy, students will receive a zero for that assignment.

Students who arrive late to a scheduled exam will not be admitted until after the exam is completed.

### **INSTRUCTOR'S EXPECTATIONS**

1. **Attendance/Promptness:** Absences and/or tardiness are not allowed. (Per student handbook.)
  - a. Class starts promptly at 4:30 pm. Time is determined by instructor's watch.
  - b. Absences are reported to the Director of Nursing at the end of each class period.
  - c. See student handbook for procedure IF an exam must be re-scheduled in advance. Only one exam can be re-scheduled. The Director of Nursing and the instructor must both give permission.
2. **Professionalism:** Courteous behavior is expected. Only appropriate language is allowed. A willingness to be open to the ideas of others is necessary. Flexibility, inquisitiveness and creativity are crucial.
3. **Dress Attire:** For theory class, uniforms are not required. Students must be dressed appropriately, no profanity or suggestive clothing, no hats/hoods in class. It may be advisable to layer according to the weather.
4. **Critical Thinking is defined as:** The ability to identify skills: analyzing, applying standards, discrimination, information seeking, logical reasoning, predicting and transforming knowledge.
5. **Class Participation:**
  - a. participate in class discussion
  - b. prepared for class assignment

**ACADEMIC INTEGRITY:** "...Academic integrity is to be maintained at all times to insure genuine educational growth. Cheating and plagiarism in all forms, therefore, will be subject to disciplinary action. Serious infractions will be reviewed by an ad hoc committee, appointed by the appropriate dean. Appropriate sanctions will be imposed."

**PLAGIARISM:** Plagiarism – the appropriation or imitation of the language or ideas of another person and presenting them as one’s original work – sometimes occurs through carelessness or ignorance. Students who are uncertain about proper documentation of sources should consult their instructors.

**ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act, Donnelly College will make every attempt to provide equal access for persons with disabilities. Students in need of accommodations must request them in writing from the Vice President of Academic Affairs.

**CIVILITY & DECORUM:** As noted in its Code of Conduct, Donnelly College is committed to maintaining an overall atmosphere of civility and respect. Civility and decorum both inside and outside the classroom are fundamental foundations of the values at Donnelly College. Classroom discussions and interactions outside the classroom will at all times be focused on the learning process and should always be respectful of both students and faculty. In open discussions of ideas and issues, disagreements should focus on ideas and facts. Name calling and assaults (either in person or on-line) will not be tolerated. Should any problems occur, the instructor should be notified immediately. Those who do not comply with civility and decorum requirements may be subject to a grade reduction and/or other sanctions up to and including dismissal from Donnelly College.

**ATTENDANCE POLICY:**

Students are expected to attend all class sessions. Since direct correlation exists between skills learned and attendance, many future employers inquire about attendance records. A Performance Improvement Plan may be initiated for habitual absence, tardiness, or unprofessional behavior.

If extenuating circumstances occur which prevent the student from adhering to the policy, please call the college or the instructor. The Director may make an exception. Any exceptions will be documented, and a record kept in the student’s permanent file.

Completion of ALL assignments is necessary. **Any assignment not completed will result in an INCOMPLETE grade for the course.**

**WITHDRAWAL FROM COURSES OR FROM SCHOOL:** It is the responsibility of the student to withdraw from class. If a student decides to withdraw from a class, ideally, they should see an advisor and the financial aid staff before taking the withdrawal form to the Registrar's office for processing. However, any verifiable contact (e-mail, fax, phone, mail, etc.) with authorized college personnel expressing the student's intent to withdraw from a class will be honored.

If students withdraw before they have earned their financial aid, they will owe Donnelly College a debt for the unearned portion of the financial aid as well as for any unpaid balances (subject to the College's refund policy). Not attending class is not a withdrawal from class.

**Donnelly College reserves the right to withdraw a student from class(es) if the student does not meet their financial obligations, including two missing or incomplete payments, or loss of financial aid.** Faculty may initiate an administrative withdrawal on the basis of non-attendance. In extreme circumstances (i.e. a disciplinary problem), the Vice President of Academic Affairs may initiate an administrative withdrawal. The student remains responsible for the tuition owed in this instance.

The deadlines for withdrawing from classes are as follows:

14 to 16 weeks	3 weeks before the end of the class
6 to 8 weeks	7 weekdays before the end of class
4 to 5 weeks	4 weekdays before the end of class
Less than 4 weeks	Withdrawals are not allowed

Withdrawal deadline dates will be published in the academic calendar.



**TENTATIVE COURSE CALENDAR:**

The schedule is subject to change based on the progress or needs of the class.

<b>Class Meeting</b>	<b>Classroom/Laboratory Protocol</b>	<b>Assignments</b>
<i>1</i>	Syllabus, ATI Orientation, begin Unit 1	
<i>2</i>	Chapters 1-5	
<i>3</i>	Chapters 6-12	
<i>4</i>	Exam 1 over 1-12	
<i>5</i>	Chapters 13-17	
<i>6</i>	Chapters 18-22	
<i>7</i>	Midterm over 1-22	
<i>8</i>	Chapters 23-28	
<i>9</i>	Chapters 29-34	
<i>10</i>	Exam 2 over 23-34	
<i>11</i>	Chapters 35-36	
<i>12</i>	Chapters 37-38	
<i>13</i>	Exam 3 over 35-38	
<i>14</i>	Review	
<i>15</i>	Final	