

NU 101 Foundations of Nursing Clinical
DONNELLY COLLEGE
Spring 2018
Every other Saturday/Sunday
OFF CAMPUS
2 Credit Hours

INSTRUCTOR INFORMATION: TBA, contact information will be provided on the first day of clinical

Name:

Office:

Office hours:

Telephone: 913-621-8709 or 816-752-3044 (emergency only)

E-mail address: stapp@donnelly.edu, mbenson@donnelly.edu,

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COURSE DESCRIPTION:

This course explores the art and science of nursing in this clinical course. Emphasis is placed on the nursing process, cultural and spiritual awareness, communication, data collection, performance of basic nursing skills, and documentation. Principles of safe medication administration are introduced.

Grade of C required.

PREREQUISITES:

Prerequisite: Successful admission into the LPN Program

Corequisite: NU 100, NU 100.1

REQUIRED TEXTBOOK & SUPPLIES:

Burton: Fundamentals of Nursing, 2nd Ed.

Burton: Study Guide for Fundamentals of Nursing, 2nd Ed.

Van Leeuwen: Textbook of Laboratory and Diagnostic Testing: Practical Application of Nursing Process at the Bedside

Vallerand: Davis's Drug Guide for Nurses, 15th Ed.

EHR Tutor

Clinical Attire, stethoscope, watch

PHILOSOPHY OF GENERAL EDUCATION:

Donnelly College has consistently maintained a strong commitment to the liberal arts and sciences as a foundation for a complete education. The faculty strongly believes that the liberal arts and sciences provide the context through which students can engage with the larger questions about students' place in the world and their pursuit of truth. Therefore, the College's general education requirements are designed to ensure that liberal arts and sciences graduates develop a breadth of content knowledge and the skills and abilities which will enable them to become educated participants in a diverse global community.

DONNELLY COLLEGE LEARNING OUTCOMES:

1. **Communication Skills:** Students will communicate effectively in writing and speaking.
2. **Technology and Information Literacy Skills:** Students will demonstrate proficiency in information literacy skills.
3. **Symbolic Problem Solving:** Students will demonstrate competency in qualitative and quantitative problem solving.
4. **Analytical Thinking:** Students will employ reflective thinking to evaluate diverse ideas in the search for truth.
5. **Personal and Interpersonal Skills:** Students will develop an understanding across cultural differences locally, nationally, and internationally.
6. **Academic Inquiry:** Students will engage independently and effectively in lifelong learning.
7. **Values:** Students will demonstrate moral and ethical behavior in keeping with our Catholic identity.

PROGRAM LEARNING OUTCOMES:

In addition to the general education learning outcomes – communication skills, technology and information literacy skills, symbolic problem solving, analytical thinking, personal and interpersonal skills, academic inquiry, and values – upon successful completion of the Practical Nursing Program, graduates will be able to demonstrate:

1. Collaborate with the client and members of the inter-professional health care team to promote continuity of client care and shared decision-making.
2. Use information and client care technology to support the delivery of safe, quality client care.
3. Participate in quality improvement activities assessing their effect on client outcomes.
4. Provide an environment that is safe and reduces risk of harm for clients, self, and others.
5. Provide nursing care that is relationship-centered, caring, culturally sensitive and based on the physiological, psychosocial and spiritual needs of clients with commonly occurring health alterations that have predictable outcomes.
6. Use current evidence as a basis for nursing practice
7. Demonstrate accountability for client care that incorporates legal and ethical principles, regulatory guidelines, and standards of nursing practice.

STUDENT LEARNING OUTCOMES: Upon successful completion of this course the student will have the ability to;

1. Implement nursing care that is relationship-centered, caring, culturally sensitive and based on the physiological, psychosocial and spiritual needs of clients with commonly occurring health alterations that have predictable outcomes.
2. Collaborate with members of the inter-professional health care team to promote continuity of client care.
3. Use current evidence-based practice resources as a basis for nursing practice.
4. Use information and client care technology in the provision of safe, quality client care
5. Participate in the use of quality improvement practices.
6. Provide an environment that is safe and reduces risk of harm for clients, self, and others.
7. Demonstrate standard-based professional and accountable behaviors that comply with legal, ethical, and regulatory guidelines when coordinating client care within various healthcare systems.

Donnelly College Learning Outcomes	Program Learning Outcomes¹	Student Learning Outcomes²	Application and Assessment³
Students will communicate effectively in writing and speaking.	The student will demonstrate the ability to collaborate with the client and members of the inter-professional health care team to promote continuity of client care and shared decision-making.	The student will have the ability to collaborate with members of the inter-professional health care team to promote continuity of client care.	
Students will demonstrate proficiency in information literacy skills.	The student will demonstrate the ability to use information and client care technology to support the delivery of safe, quality client care.	The student will have the ability to use information and client care technology in the provision of safe, quality client care	The student will score 4 points on the Skills section of the Clinical Criteria Rubric 78% of the time.

Students will demonstrate competency in qualitative and quantitative problem solving.	The student will demonstrate the ability to participate in quality improvement activities assessing their effect on client outcomes.	The student will have the ability to participate in the use of quality improvement practices.	
Students will employ reflective thinking to evaluate diverse ideas in the search for truth.	The student will demonstrate the ability to provide an environment that is safe and reduces risk of harm for clients, self, and others.	The student will have the ability to provide an environment that is safe and reduces risk of harm for clients, self, and others.	
Students will develop an understanding across cultural differences locally, nationally, and internationally.	The student will demonstrate the ability to provide nursing care that is relationship-centered, caring, culturally sensitive and based on the physiological, psychosocial and spiritual needs of clients with commonly occurring health alterations that have predictable outcomes.	The student will have the ability to implement nursing care that is relationship-centered, caring, culturally sensitive and based on the physiological, psychosocial and spiritual needs of clients with commonly occurring health alterations that have predictable outcomes.	
Students will engage independently and effectively in lifelong learning.	The student will demonstrate the ability to use current evidence as a basis for nursing practice	The student will have the ability to use current evidence-based practice resources as a basis for nursing practice.	
Students will demonstrate moral and ethical behavior in keeping with our Catholic identity.	The student will demonstrate accountability for client care that incorporates legal and ethical principles, regulatory guidelines, and standards of nursing practice.	The student will have the ability to demonstrate standard-based professional and accountable behaviors that comply with legal, ethical, and regulatory guidelines when coordinating client care within various healthcare systems.	The student will score 4 points on the Professionalism section of the Clinical Criteria Rubric 78% of the time.

LPN Clinical Criteria-Foundations	4	2	1	0	Points earned
Attendance -Clinical absences and/or tardiness are not allowed. (See student handbook). (student is to be sent home if 15 or more late)	On Time	1-5 minutes late	6-14 minutes late	15 minutes or more/ absent	
Professionalism -Student will maintain professional appearance by adhering to dress code (see student handbook), demonstrate confidentiality at all times, and show professional behavior (attitude, language and actions). Accepts constructive feedback/supervision. Demonstrates interest and enthusiasm and actively participates with flexibility, open-mindedness, reflection and incorporates or builds off the ideas of others. Seeks to improve limitations.	No prompting	Minimal prompting	Substantial prompting	Unacceptable performance *see note	
Critical Thinking (the ability to identify skills: analyzing, applying standards, discrimination, information seeking, and logical reasoning, predicting and transforming knowledge). The student has a grasp of the above concepts and can apply them to the clinical area. Critically evaluates the effectiveness of client care and care provided by others. Student is aware of teaching aides and provides an objective goal/directed methodology for practice.	No prompting	Minimal prompting	Substantial prompting	Unacceptable performance *see note	
Medications -Students will verbalize/demonstrate the six rights, side effects, precautions, teaching, implication/reasons for meds, right to refuse of medications. Students will be aware of and use aids (i.e. pharm books, drug handbooks, etc.). Students will chart (if allowed) the medications given. Students will always consult their teacher or another RN before giving medications. Handles and correctly disposes of routine, stock and Schedule II medications.	No prompting Or no opportunity to perform	Minimal prompting	Substantial prompting	Unacceptable performance *see note	
Skills -Students will be able to apply skills learned in lab/class as well as demonstrate an awareness of procedure books, apply classroom teaching to clinical, perform skills in a timely, safe manner utilizing correct technique and chart after procedures or report to correct person. Accurately collects data from various sources. Determines basic physical health needs of patient across the lifespan. Determines ethical or cultural needs. Seeks appropriate supervision when needed.	No prompting	Minimal prompting	Substantial prompting	Unacceptable performance *see note	

<p>Communication-Establishes/demonstrates effective verbal/written communication with clients, family, staff, fellow students and instructor. Documentation reflects accurate information in a timely fashion and professional manner. Is aware and utilizes the proper chain of command and is effective with patient/family teaching. Able to give accurate report to staff at end of shift with proper medical terminology and verbal/written communication. Functions as a contributing member of the health care team and coordinates assigned care. Seeks appropriate supervision when needed.</p>	No prompting	Minimal prompting	Substantial prompting	Unacceptable performance *see note	
<p>Safety-Uses appropriate PPE, handwashing, sanitizes equipment after use and adheres to OSHA guidelines. Aware of body mechanics when transferring, aware of emergency procedures for fire, tornado, elopement and where appropriate first aid is. Checks clients ID band and wheelchair locks as well as gait belts, bed rails and fall precautions in place.</p>	No prompting	Minimal prompting	Substantial prompting	Unacceptable performance *see note	
<p>Caring/cultural sensitivity-Demonstrates ethnic and cultural sensitivity across the lifespan for patients and demonstrates compassion/respect for all people. Competently meets the diverse cultural needs of the patients.</p>	No prompting	Minimal prompting	Substantial prompting	Unacceptable performance *see note	
<p>Teaching/learning-Explains all nursing procedures and engages participation prior to providing care. Identifies current and lifelong learning needs of patients and uses knowledge base from theory class to implement appropriate patient teaching.</p>	No prompting	Minimal prompting	Substantial prompting	Unacceptable performance *see note	

Faculty Comments:
Student Comments:

**Donnelly College
Practical Nursing Program
Criteria for History and Assessment**

1. The student will complete assessments during the clinical experience (every other weekend). These will be due the following clinical weekend, to be turned in at pre-conference.
2. Assessments must be written in ink, be neat and legible. Assessments may be typed if desired. One assessment form can be used per weekend, use a different colored ink for each day.
3. Assessments are considered part of the clinical component. The breakdown of points for the history and assessment are as follows:

Critical Thinking	5 points
Nursing History/Client Data	10 points
Vital Signs	10 points
Head to toe assessment	45 points
Human model- skin issue	5 points
Braden Scale	10 points
Fall Risk	10 points
Nurses Note (min q 2 hours)	10 points

Total points for history and assessment = 105

COURSE REQUIREMENTS:

Clinical nursing courses requires several hours of contact time per credit hour. This does not include the time that is required for travel, clinical preparation or study prior to and after the clinical experience.

Clinical experiences in hospitals, clinics, nursing homes and other clinical sites may be scheduled as early as 6 a.m. or as late as midnight, and may be on any day of the week (including Saturdays and Sundays) or minor holidays. Travel to clinical locations will be expected and therefore reliable transportation is necessary.

Students will not be excused from class or clinical assignments for personal work schedules.

Students should not work at an outside job the night before coming to clinical the next day.

The student is required to participate in the clinical experience as it is scheduled. Childcare arrangements, work schedules and transportation are the responsibility of the student.

GRADING POLICY:

Students are required to make at least a "C" (78%) in all required courses. Students earning "D" or below must repeat the didactic, lab and clinical components for the course.

GRADING SCALE: (note the grading scale utilized by the nursing department is different from the other departments at Donnelly College. This is a nursing department specific difference)

92-100 % = A

85 -91 % = B

78-84 % = C

65 -77 % = D

64 % and below = F

*78% is the lowest passing grade. There will be no rounding of scores. Therefore 77.99% will result in a failing grade. *Students must earn a grade of "C" or better to pass the course.*

CLINICAL POLICIES:

Attendance and Make-Up Policy

Students are expected to attend all class sessions. Since direct correlation exists between skills learned and attendance, many future employers inquire about attendance records. A Performance Improvement Plan may be initiated for habitual absence, tardiness, or unprofessional behavior. Habitual absence is considered to be more than 2 absences from one class. Tardiness is being more than 5 minutes late, please note that 3 tardies equals 1 absence.

If extenuating circumstances occur which prevent the student from adhering to the policy, please call the college or the instructor. The Director may make an exception. Any exceptions will be documented, and a record kept in the student's permanent file.

Completion of ALL assignments is necessary. **Any assignment not completed will result in an INCOMPLETE grade for the course.**

Classroom Tardiness; Avoid tardiness, arriving late disturbs the class and learning. It is the responsibility of the student to seek out missed information.

Clinical Tardiness If a student is more than fifteen (15) minutes late for clinical, the student will be sent HOME, and will be counted as a clinical absence.

Clinical absences If a student misses more than 16 hour of clinical experience per clinical course, the student may fail the course. If a student misses 16 or fewer clinical hours, he/she will receive a 10% deduction in the overall grade for the course. (94% becomes 84%). This could cause a failure.

LAB, SIMULATION AND CLINICAL ABSENCES

1. The Lab and Clinical experiences are highly valued by nursing faculty. Attendance is MANDATORY. The following will result in being sent home from the clinical area and will result in a ZERO for the day:
 - 1.) Lack of preparation;
 - 2.) Accruing 3 tardies of 1-14 minutes and/or;
 - 3.) Any tardy greater than or equal to 15 minutes.
 - 4.) "No call, No show" is an absence that the student did not call in 2 hours before start of clinical. Any student that incurs a "No call, No show" will be placed on probation with a Performance Improvement plan. A second occurrence of "No call, No show" will result in automatic failure of the course.
 - 5.) Any physical condition resulting in the inability to perform safe patient care.
 - 6.) Unprofessional, inappropriate behavior or violation of the Code of Conduct.
2. Students should not report to a clinical site if experiencing the following:
 - A. fever
 - B. diarrhea
 - C. vomiting (not related to pregnancy)
 - D. skin conditions (rashes, etc) that prohibit hand hygiene.

****Transportation to and from clinical agencies is the responsibility of the student. Clinical experience may require students to arrive early or be dismissed late in some clinical rotations.***

RETURN TO CLINICAL AFTER AN ABSENCE

Any student who has been absent due to surgery, injury, extended physical/mental illness, pregnancy, or delivery must have a signed clinical release form from his/her physician indicating that he/she may return to clinical at full capacity and is able to perform all skills and duties. The clinical release form **must** be submitted directly from the physician to the campus Director of Nursing, who will notify the appropriate faculty member. This form will be placed in the student's file. A student may not return to clinical if he/she cannot perform at full capacity. Clinical agencies reserve the right to determine if a student may practice in their facility while under a physician's care.

CLINICAL SIMULATION

Clinical simulations are part of the clinical experience. All regulations that apply to clinical sites also apply to simulations. This includes being prepared and on time, wearing the College's attire and having clinical equipment available for use. As in clinical, you may be dismissed for not being prepared and on time. Students must contact the clinical instructor of absence from simulation lab 2 hours before start of the session.

Clinical

Clinical nursing courses requires several hours of contact time per credit hour. This does not include the time that is required for travel, or study prior to and after the clinical experience.

Clinical experiences in hospitals, clinics, nursing homes and other clinical sites may be scheduled as early as 6 a.m. or as late as midnight, and may be on any day of the week (including Saturdays and Sundays) or minor holidays. Travel to clinical locations will be expected and therefore reliable transportation is necessary. There may be overnight travel to reach clinical sites (although that may be a rare occasion) and every effort is made to avoid that scenario.

Students will not be excused from class or clinical assignments for personal work schedules.

Students should not work at an outside job the night before coming to clinical the next day. The student is required to participate in the clinical experience as it is scheduled. Childcare arrangements, work schedules and transportation are the responsibility of the student.

CLINICAL EXPERIENCE

1. If the student fails to pass clinical, the didactic lab, and clinical courses, the didactic and clinical course will need to be repeated.
2. Students are expected to be prepared and report promptly to the clinical site. **Absences from clinical practice must be reported at least 2 hours before the scheduled starting time. Students are to notify the Director of Nursing (816-752-3044) with any absences or tardiness.**
3. Students may not have patient contact or access to any clinical setting or patient records without a clinical instructor present.
4. Students will not be able to change clinical groups without prior approval from the Director of Nursing and the written agreement of the students involved.
5. Students that have had a change in health status (surgery, pregnancy, childbirth, hospitalization, injury) must have a physicians' release in writing prior to attending clinical.

6. Use of cell phones, I-pods, smart watches, or other electronic devices are not authorized in the clinical setting. Access is ok during break or in the clinical conference room.
7. Clinical simulations may be part of the clinical experience. All regulations that apply to a clinical site also apply to the simulation. That includes being on time and prepared, wearing the approved college attire and having clinical equipment available for use. At a clinical, students may be dismissed for not being prepared or for not being on time.
8. There is to be no extra credit for missed days or late paper work. Late paper work will result in a zero (0).
9. Students are not to be responsible for scheduled medication counts and must follow hospital guidelines regarding opioids and controlled drugs.
10. Students may review physician orders only. Transcribing orders is not permitted. Students are NOT allowed to take verbal or phone orders from physicians or nurse practitioners.
11. Students may do routine checks of doctors' orders and MARs under the supervision of their clinical instructor or a registered staff nurse.
12. Students may not transport patients in personal vehicles.
13. Students may not be a witness for consents or any other legal documents.

NURSING STUDENT ROLE VERSUS EMPLOYEE ROLE

Every effort will be made to avoid placing clinical students in the same facility or on the unit in which they are currently employed. However, on rare occasions, students may have clinical experiences that coincide with their employment setting.

If clinical placement and the student's employment setting overlap, students must ensure clear role differentiation.

While a student is in the clinical setting functioning as a nursing student in this program, he/she should act and perform as a student nurse and perform within that role and scope of practice and not as they might in their work setting.

Conversely, students may NOT perform skills learned in nursing school while working as a CNA or other healthcare provider unless those skills are specifically outlined in the facility's job description. Donnelly College Scrubs are not to be worn at an outside job.

CLINICAL GRADING SCALE

1. Clinical is graded on point system with 78% being minimum passing grade.
2. To receive a passing clinical grade, the following must occur:
 - a. EACH clinical objective must be passed with a 78%. An objective is passed by meeting 78% of the performance standard during the week's clinical experience.
 - b. Essential procedures and criteria must be passed.
 - c. Written work must be satisfactorily completed and on time. Late assignments will not be accepted and will result in a ZERO.
 - d. If a clinical is failed, then the didactic, lab and clinical components must be repeated. If theory or lab is failed the didactic, lab and clinical components must be repeated.

ACADEMIC INTEGRITY: "...Academic integrity is to be maintained at all times to insure genuine educational growth. Cheating and plagiarism in all forms, therefore, will be subject to disciplinary action. Serious infractions will be reviewed by an ad hoc committee, appointed by the appropriate dean. Appropriate sanctions will be imposed."

PLAGIARISM: Plagiarism – the appropriation or imitation of the language or ideas of another person and presenting them as one’s original work – sometimes occurs through carelessness or ignorance. Students who are uncertain about proper documentation of sources should consult their instructors.

ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, Donnelly College will make every attempt to provide equal access for persons with disabilities. Students in need of accommodations must request them in writing from the Vice President of Academic Affairs.

CIVILITY & DECORUM: As noted in its Code of Conduct, Donnelly College is committed to maintaining an overall atmosphere of civility and respect. Civility and decorum both inside and outside the classroom are fundamental foundations of the values at Donnelly College. Classroom discussions and interactions outside the classroom will at all times be focused on the learning process and should always be respectful of both students and faculty. In open discussions of ideas and issues, disagreements should focus on ideas and facts. Name calling and assaults (either in person or on-line) will not be tolerated. Should any problems occur, the instructor should be notified immediately. Those who do not comply with civility and decorum requirements may be subject to a grade reduction and/or other sanctions up to and including dismissal from Donnelly College.

ATTENDANCE POLICY:

CLINICAL ABSENCES:

3. The clinical experiences are highly valued by nursing faculty. Attendance is MANDATORY. The following will result in being sent home from the clinical area and will result in a ZERO for the day:
 - A. Lack of preparation;
 - B. Accruing 3 late arrivals of 1-14 minutes and/or;
 - C. Any tardy greater than or equal to 15 minutes.
 - D. Any physical condition resulting in the inability to perform safe patient care.
 - E. Unprofessional, inappropriate behavior or violation of the Code of Conduct
4. For extreme emergency, call the Director of Nursing. Each incident will be reviewed on an individual basis.
5. Students should not report to a clinical site if experiencing the following:
 - E. fever
 - F. diarrhea
 - G. vomiting (not related to pregnancy)
 - H. skin conditions (rashes, etc) that prohibit hand hygiene.

****Transportation to and from clinical agencies is the responsibility of the student. Clinical experience may require students to arrive early or be dismissed late in some clinical***

RETURN TO CLINICAL AFTER AN ABSENCE:

Any student who has been absent due to surgery, injury, extended physical/mental illness, pregnancy, or delivery must have a signed clinical release form from his/her physician indicating that he/she may return to clinical at full capacity and is able to perform all skills and duties. The clinical release form **must** be submitted directly from the physician to the campus Director of Nursing, who will notify the appropriate faculty member. This form will be placed in the student’s file. A student may not return to clinical if he/she cannot perform at full capacity. Clinical agencies reserve the right to determine if a student may practice in their facility while under a physician’s care

METHOD OF INSTRUCTION:

A variety of instructional methods may be used depending on content area. These include but are not limited to: lecture, multimedia, cooperative/collaborative learning, labs and demonstrations, projects and presentations, speeches, debates, and panels, conferencing, learning experiences and performances in the clinicals. Methodology will be selected to best meet student needs.

METHOD OF EVALUATION:

Clinical paperwork (see clinical packet)
 Direct patient care assignments/medication administration
 Documentation of physical assessment
 Attendance

WITHDRAWAL FROM COURSES OR FROM SCHOOL: It is the responsibility of the student to withdraw from class. If a student decides to withdraw from a class, ideally, they should see an advisor and the financial aid staff before taking the withdrawal form to the Registrar's office for processing. However, any verifiable contact (e-mail, fax, phone, mail, etc.) with authorized college personnel expressing the student's intent to withdraw from a class will be honored.

If students withdraw before they have earned their financial aid, they will owe Donnelly College a debt for the unearned portion of the financial aid as well as for any unpaid balances (subject to the College's refund policy). Not attending class is not a withdrawal from class.

Donnelly College reserves the right to withdraw a student from class(es) if the student does not meet their financial obligations, including two missing or incomplete payments, or loss of financial aid. Faculty may initiate an administrative withdrawal on the basis of non-attendance. In extreme circumstances (i.e. a disciplinary problem), the Vice President of Academic Affairs may initiate an administrative withdrawal. The student remains responsible for the tuition owed in this instance.

The deadlines for withdrawing from classes are as follows:

14 to 16 weeks	3 weeks before the end of the class
6 to 8 weeks	7 weekdays before the end of class
4 to 5 weeks	4 weekdays before the end of class
Less than 4 weeks	Withdrawals are not allowed

Withdrawal deadline dates will be published in the academic calendar.

Tentative Course Outline

Subject to change at the instructors' discretion and needs of the students/program

1. Professional Behavior
2. Communication Skills
3. Nursing Process for Safe Care
4. Caring for a client through the life span
5. Safety
6. Nutrition and Hydration
7. Activity
8. Comfort and Sleep
9. Elimination
10. Hygiene
11. Oxygenation
12. Medication administration

