



## Meeting Minutes

**Present:** *Jane Ballagh de Tovar, Mary Pflanz, Gayle Lee, Yvonne Telep, Casey Rooman Smith, Lisa Stoothoff, Ana Valdez, Laura McKnight, Melissa Lenos, Juan Rangel*

**Regrets:** *Joe Multhauf, Pedro Leite, Sandra Tapp, Jennifer Bales,*

Mary Pflanz called the meeting to order at 1:05 p.m. The meeting opened with a silent prayer.

Casey Rooman Smith moved to approve the agenda; Gayle Lee seconded the motion. The agenda was approved with a voice vote.

Melissa Lenos moved to approve the minutes from the meeting on March 9, 2018; Lisa Stoothoff seconded the motion. The minutes were approved with a voice vote.

The template for the assessment of our learning outcomes has been modified and will be posted on the Institutional Effectiveness page soon. An electronic copy has been sent to all committee members.

The committee worked on mapping programs to the institution's learning outcomes. We decided to work individually on course mapping (SLOs to PLOs). At our next meeting on April 6, we will evaluate our progress on this task.

Action items to be sent to the group include: completion of assessment templates and a model from LAS for mapping courses.

The meeting adjourned at 2:00 p.m.