



# DONNELLY COLLEGE

## INTERNATIONAL STUDENT ADMISSION APPLICATION

Before you complete this application, please read the following information very carefully:

**Donnelly College International Admissions**  
608 North 18th Street  
Kansas City, Kansas 66102  
Phone: (913) 621-8700  
Fax: (913) 221-0150  
E-mail: international@donnelly.edu

This application will be used to determine your admission to Donnelly College. It is very important that you answer every question. Incomplete answers may delay your admission to the College. **The I-20 for your Student Visa will be sent as soon as we receive:**

- Your completed application**
- Your non-refundable application fee of \$150.** For payment information, please contact us at international@donnelly.edu or 913-621-8700.
- A letter of financial guarantee** is an official letter from a bank, certifying that you have sufficient funds for one academic year. If you have a sponsor, please have him/her complete the Sponsor Financial Information portion of this application and provide an original recent bank statement indicating sufficient funds for provided support.
- An Affidavit of Room and Board**
- An official copy of all transcripts,** and their certified English translation and equivalency must be included. Non-English records are not acceptable without a translation.
- A copy of the photo page of your passport.**
- Official TOFEL or IELTS Scores**
  - NOTE 1:** The costs listed are approximate. Education costs increase annually. Be sure to allow for these increases.
  - NOTE 2:** Financial assistance for international students cannot be provided by the college.
  - NOTE 3:** The non-refundable application fee is valid for one year

**APPLICANT INFORMATION:** Please type or print in capital letters. All fields are required.

**Name:** \_\_\_\_\_  
Surname First Name Middle Name

**Date of Birth:** \_\_\_\_/\_\_\_\_/\_\_\_\_ Male Female  
Month Day Year

**Homeland Mailing Address:** \_\_\_\_\_  
(No PO Boxes) Number and Street  
\_\_\_\_\_  
City State ZIP/Postal Code Country

**Telephone#:** \_\_\_\_\_ **E-mail address:** \_\_\_\_\_  
Country Code City Code

**Name of Parents/Guardian:** \_\_\_\_\_  
Name Street City, State ZIP/Postal

**Parent's Address** (if different from above): \_\_\_\_\_

**Country of birth:** \_\_\_\_\_ **Country of Citizenship:** \_\_\_\_\_

**U.S. Contact:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**When do you plan to attend?** Fall Spring Summer Year: \_\_\_\_\_

**What degree are you seeking?** Associates Certificate Bachelors **When do you expect to complete your studies?** Year: \_\_\_\_\_

**What will your major be?** \_\_\_\_\_

**Have either of your parents graduated from a four-year college or university?** Yes No **Marital Status:** Single Married

I understand that a \$150 non-refundable application fee will be used for the shipping and processing of my I-20. I fully understand that I am to report to Donnelly College upon my arrival in the United States. If I fail to do so, Donnelly College has the obligation to terminate my SEVIS record, making my presence in the US illegal.

**APPLICANT SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_



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### How did you learn about Donnelly College?

Friend  Relative  Advertisement  Web site  Other (please explain) \_\_\_\_\_

**DONNELLY FINANCIAL INFORMATION:** *The approximate costs of attending Donnelly College are as follows:*

**IMPORTANT NOTE:** 100% of your first academic year tuition will be paid when you enroll in your first semester at Donnelly College.

### 9 months (Two Semesters- 12 credits)

Tuition and fees	\$7,740
Living Expenses	\$10,200
Books and insurance	\$1,920
<b>TOTAL</b>	<b><u>\$19,860</u></b>

### 12 months (Two Semesters- 12 credits + Summer- 6 credits)

Tuition and fees	\$9,675
Living Expenses	\$12,750
Books and insurance	\$2,400
<b>TOTAL</b>	<b><u>\$24,825</u></b>

## STUDENT FINANCIAL INFORMATION: (if the student is responsible for educational expenses)

I accept full responsibility for my finances during my studies at Donnelly College. I have sufficient resources to pay tuition and living expenses while I am in the U.S.A., including extra money during vacations. **I understand that a condition of my F-1 Student Visa is that I may not work in the United States.**

*(Please show the amount of funds that will be available to you each academic year that you expect to attend Donnelly College. Remember to take into account exchange and currency regulations and report the amounts in United States dollars. **Recent bank statements in your name must be provided as well as statements from at least a year earlier to show us that the money was not borrowed and recently deposited.**)*

TOTAL U.S. DOLLARS AVAILABLE: \$ \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

## SPONSOR FINANCIAL INFORMATION: (if another person is responsible for educational expenses)

I accept full responsibility for the applicant's finances during his/her study at Donnelly College. I will provide money for:  
(Check all that apply)

Tuition, Fees, and Books  Room and Board  Health Insurance  Additional Costs during Vacations

The amount of money, in U.S. dollars, that I am providing is \$ \_\_\_\_\_

Sponsor: Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_

Address of Sponsor: Number & Street: \_\_\_\_\_

City: \_\_\_\_\_ State/Province: \_\_\_\_\_

Zip/Postal Code: \_\_\_\_\_ Country: \_\_\_\_\_

Relationship of Sponsor to Student: \_\_\_\_\_ Telephone number: \_\_\_\_\_

SPONSOR SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_



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### Affidavit of Room and Board

To be completed by hosting sponsor providing free room and board.

Student Name: \_\_\_\_\_

Hosting Sponsor Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Email: \_\_\_\_\_ (optional)

Address including room or apartment of the residence offered to the student:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Does the sponsor also live at the residence listed above?  Yes  No

Relationship of hosting sponsor to student: \_\_\_\_\_

The sponsor owns  or leases  the property being offered to the student (check one).

Additional Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

I hereby affirm that the above statements are true and correct. I guarantee or swear not to require any services from the student in return for the promised support and understand that it is a violation of the law to require domestic work, childcare, or any other type of service. I understand that Donnelly College will not be able to assist the student financially. I certify that I will take full responsibility for the student's room and board expenses and ensure that he/she will not become a public charge during his/her stay in the U.S.

\_\_\_\_\_

\_\_\_\_\_

**Signature of Hosting Sponsor**

**Date**



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### Transcript Evaluations:

Evaluations must be performed by a current National Association of Credential Evaluation Services (NACES) member. Please see their website [www.naces.org](http://www.naces.org) for more information on finding current members and their contact information.

Here is a short list of several evaluation agencies.

Agency	Website	Estimated Cost	Required Documents	Needs Translation	Processing Time
Global Services Associates	<a href="http://www.globaleval.org/">http://www.globaleval.org/</a>	\$55 + postage	Copy of diploma or transcript*	Yes. Can be unofficial**	20 Days (estimated)
Educational Perspectives	<a href="http://www.edperspective.org/">http://www.edperspective.org/</a>	\$100 + postage	Copy of diploma*	Yes. Can be unofficial**	5 Days (estimated)
World Education Services	<a href="http://www.wes.org/">http://www.wes.org/</a>	\$100 + postage	Copy of diploma and transcript*	Yes. Can be unofficial**	7 Days (estimated)
Educational Credential Evaluators	<a href="https://ece.org/">https://ece.org/</a>	\$85 + postage	Original diploma and transcript*	Yes. Can be unofficial**	7-14 Days (estimated)
Josef Silney & Associates, Inc	<a href="http://www.jsilny.com/">http://www.jsilny.com/</a>	\$80 + postage	Original diploma and transcript*	Yes. Must be official	10 Days (estimated)

\*Varies depending on the country where the student graduated from high school

\*\*May require official translation depending on native language