



Adjunct Faculty Pool

Location: Donnelly College, Kansas City, KS

Full/Part Time: Part Time

Exempt/Non-Exempt: Contract

Position Reports to: Director Baccalaureate Programs

About Donnelly College

Donnelly College, located in the heart of Kansas City, Kansas, is an independent, coeducational, Catholic institution founded by the Benedictine Sisters of Mount St. Scholastica and sponsored by the Archdiocese of Kansas City in Kansas. The college was established in 1949 to meet the needs of urban immigrants and the working class, with special focus on “those who might not otherwise be served.” Today, Donnelly continues that tradition by providing access and affordable education within a culture that promotes student success and by serving as the region’s only federally designated Minority Serving Institution and Hispanic Serving Institution. Our community is proud of the rich racial and ethnic diversity of our students, staff and faculty and how that diversity supports our learning environment. Through a strong general education curriculum integrated with career-oriented majors, Donnelly College offers programs leading to bachelor and associate degrees and certificates. Donnelly College also operates a fully accredited campus at the Lansing Correctional Facility. To find out more, please visit www.donnelly.edu.

Job Summary

Donnelly College is accepting applications for adjunct faculty to teach one or more face-to-face Information Technology/Information Systems courses at its Kansas City, KS campus for the Fall 2020 semester.

Information Technology (Business/IT Applications, Inside the PC, Networks and Telecommunications, Unix Operating Systems, Website Development Design & Analysis)

Information Systems (Advanced Database)

Must be able to pass a background check and complete Virtus training.

Responsibilities

- Teach 16-week face-to-face courses in the Fall 2020 semester (day and/or evening courses).
- Submit daily attendance via Empower and the learning management system (Canvas).
- Submit midterm and final grades via the learning management system (Canvas).

Qualifications

- Master’s degree with 18 graduate semester hours in the subject area to be taught required.
- Previous teaching experience is strongly preferred
- Willing to develop innovative teaching strategies.
- Committed to diversity and serving a diverse population.
- Philosophically aligned with the mission and values of the College to engage and support our Catholic identity, practicing Roman Catholic preferred.

How to Apply

Please e-mail your cover letter, resume and transcripts to hr@donnelly.edu with **Adjunct Faculty** in the subject line.