

# Kindergarten and New Student Registration Information

## KINDERGARTEN and NEW STUDENT REGISTRATION

Saturday, February 2, 2019 and Saturday, February 23, 2019

The Lemont-Bromberek Combined School District 113A Kindergarten and New Student Registration process will begin on Monday, January 14<sup>th</sup>.

Registration packets will be available and can be picked up at Oakwood School, 1130 Kim Place, Lemont from 9:00 a.m.-2:00 p.m. Parents/guardians need to enter Oakwood School through the main set of doors (#20) on the east side of the building.

Students entering Kindergarten for the 2019-2020 school year must be 5 years of age by September 1, 2019.

### REGISTRATION

In order to register a child for District 113A, parents/guardians will need to present the following documentation and proof of residency:

- Original certified birth certificate for student being enrolled to verify the child's age (hospital certificates do not meet this requirement). Birth certificates can be ordered through a currency exchange facility or county office.

#### Category A: **ONE** of the Following Original Documents

- Current real estate tax bill for your residence showing you as the taxpayer at address
- Current home closing documents
- Current mortgage statement
- Lease/rental contract with signatures, address and term of contract PLUS current paid rent receipt
- Letter of residence form in lieu of lease
- Letter of residence (Affidavit) – when the person seeking to enroll a student is living with a District resident
- Housing letter (military)

### AND

#### Category B: **TWO** of the Following Original Documents Showing Your Name, Address and Current Month or Year

- Driver's License/State Identification Card/other picture identification card (current year)
- Bank statement (current month)
- Cable/internet bill (current month)
- Canceled check with imprinted name and address
- Credit card statement (current month)
- Homeowners/rental insurance (current year)
- Paycheck or pay stub with imprinted name and address
- Public aid card (current month)
- Utility bill (current month's gas, electric, water, phone – can only use 1 for this category)
- Vehicle registration (current year)
- Voter registration (current year)

### PROCEDURES:

- Beginning January 14<sup>th</sup> registration packets will be available for pick up in the Oakwood School Office.
- Registration will take place by appointment only on Saturday, February 2<sup>nd</sup> and Saturday, February 23<sup>rd</sup> from 8:00 a.m. to 4:00 p.m.
- Registration appointments can be made in person at the time a packet is picked up in the office, or you can contact Rachel Rode at (630) 257-2286, extension 1100, to schedule an appointment. Please bring your completed packet along with required original documents to your registration appointment.

### A.M./P.M. DETERMINATION

- At the time of scheduling your registration appointment, everyone will be asked their preference of AM vs. PM.
- If more AM requests are received than PM requests, a public lottery will be held on February, 27<sup>th</sup> at 6:00 pm at Oakwood School.
- On February 27<sup>th</sup>, we will share the number of students we can place into the AM session based on current registration numbers. The names of those who are requesting AM kindergarten will be drawn one at a time and numbered in the order drawn.
- Anyone who registers after the February registration dates will be given the next number in order after the lottery has occurred.
- In July, if we are not at capacity in the AM, we will contact the next families in the order drawn to add to the AM session if that preference is still desired.

Teacher assignments will be emailed to parents in the late summer.